Minutes of Histon & Impington Parish Council Community Facilities Committee Monday 2nd September 2013 8.00p.m at the Parish Office, New Road, Impington

Community Facilities Committee Minutes

Membership: 4 + 2 ex officio + 4 non-Councillors Quorum: 3 Councillors

Agenda No:	Present: Cllrs: Neil Davies (Chairman), Hooda Abdullah, David Jenkins (ex officio) Co-Optees: Richard Martin, Eleanor Whitehead Resident: Nicole Barton Clerk: Angela Young	
CF/13/019	TO RECEIVE APOLOGIES FOR ABSENCE	
	Cllrs Denis Payne (personal), Brian Ing (personal), Cllr Edd Stonham was absent Martin Crook (wished to stand down from co-option). Some discussion on future Terms of Reference and Committee structure/status. Co-option next agenda	
CF/13/020	MEMBERS DECLARATIONS OF INTERESTS	
	None received	
CF/13/021	TO APPROVE MINUTES OF THE MEETING HELD 20 June 2013	
	All in favour and agreed to sign as a true record	
CF/13/022	MATTERS ARISING	
022.1 022.2	Item 15.2 Revised drawings and PJ Townsend issues see item 23.3 Item 015.3 Funding feedback from Finance, Legal & Admin Committee. Noting suggestion, FLA Committee would make any recommendation on finance	
CF/13/023	TO CONSIDER	
023.1	Public Meeting arrangements Agreed to look at venues for 4 November 2013. Eleanor Whitehead to investigate. Newsletter draft article reviewed. To be circulated to all by Cllr Davies together with proposed poster, as drafted, for comment by 17 September. Format of Public Meeting short presentation to start, with slides. Cllrs Davies and Ing to work on content and circulate. Question time to follow. Informal meeting 23 October	EW NSD/BSI
023.2	7pm to finalise details Initial response to Cottenham Road residents letter drop All properties north of Cottenham Road junction on B1049 letter dropped. 3 responses; 2 emails and one in person making valid points to be considered. Noted 30mph speed limit request for this stretch of road pending. Dialogue with tenant farmer continues General Update Cllr Davies detailed progress with County Council:	
020.0	 Parish Council July discussions approving use of valuer. County Council now wished to use 2 valuers and take average, subject to other terms and conditions. Parish Council to consider and ratify at September meeting County Council's proposed tender document reviewed: 	
	Agreed Committee preferred to exclude floor area from instruction	
	 Committee requested the effect of 30 year or 40 year lease be evaluated in method statement Cllr Davies detailed progress with PJ Townsend: 	
	Reworked plan provided	
	Project Management details provided, and noted	
	Cllr Davies to approach PJ Townsend for complimentary costings refresh Cllr Davies detailed other updates:	NSD
	 Contact with TCL Operations Director regarding Project Management opportunities. Agreed to follow up discussion with possible charge-free design work to planning application level. Agreed to investigate other such partnership opportunities including local residents. Cllr Abdullah, Jenkins and Davies to meet any relevant bodies and report back Project Timetable/Plan Cllr Jenkins underlined need for fuller information for Full Council. Informal meeting 23 October to discuss further. Decision on lease would not 	HSA/JDJ/NSD



023.4	be taken by Parish Council until after November Parish Council date
CF/13/024	OTHER MATTERS
024.1 024.2 024.3	Name of Park some discussion on possible names Logo of project on hold Consultation - confirmed full consultation with residents was planned
CF/13/025	Date of next meeting
	Thursday 12 December 2013; 20 March 2014
CF/13/026	Items for next agenda:
	Project Support Structure – formation of groups/consultation issues
	Meeting Closed: 9.10 pm

