

MINUTES OF ANNUAL PARISH MEETING OF IMPINGTON PARISH COUNCIL HELD MONDAY 21 MAY 2007 7.00 p.m. at ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON

PRESENT: Chairman Cllr D W Payne, H S Abdullah, P D Gooden, B S Ing, V A Kelly, P J Nudds, G S Payne, G B Waters

Dist Cllrs J P Chatfield and N S Davies; Cty Cllr D J Jenkins (in part); Member of the public; PCSO Jackie King
Mrs A Young Clerk Mr Paul Cook, Head of Transport Policy & Strategy, CCC

1 WELCOME BY THE CHAIRMAN

25 The Chairman welcomed all present to the 113th Annual Parish Meeting of Impington Parish

2 APOLOGIES

26 Dist Cllr Mason; Cty Cllr Bradney; Cllrs Unwin, Teague; Mark Lawton

3 MINUTES OF THE ANNUAL PARISH MEETING HELD 15 MAY 2006 and MATTERS ARISING

27.1 The Minutes had been copied to all prior to the meeting and all were AGREED to sign as a true record.

27.2 No Matters Arising

4 CHAIRMAN'S REPORT TO MARCH 2007

28 The Chairman's report was given by Cllr D W Payne and is attached as Appendix 1 to these Minutes. It would also be available on the website www.impington.net and at the Histon library or parish office.

5 PRESENTATION OF ACCOUNTS 2006 – 2007

29 An unaudited summary of accounts for the previous year had been provided to all showing a balance brought forward of £124,810 and carried forward of £ . All in favour, that the Chairman's report and the accounts be accepted

6 GUEST SPEAKER – MR PAUL COOK, CAMBRIDGESHIRE COUNTY COUNCIL “KEEPING CAMBRIDGESHIRE MOVING”

30.1 Mr Cook thanked the parish for inviting him to speak and welcomed the opportunity to present on the transport implications of the growth in housing locally. He outlined the Cambridgeshire economy, the gross value added per capita being the 12th highest in the country and indeed the highest in the Eastern region. Key problems and pressures resulting in the need for expansion were recruitment and retention; lack of affordable housing and people commuting long distances. With at least 47,000 new homes required in the Cambridge sub region to 2016, equating to some 83,000 population increase, he outlined Government priorities and delivery mechanisms. Projections showed an expected 84% increase in congestion at junctions by 2016, with some journeys expected to take twice as long as currently, all assuming the current proposals for the A14, Guided Busway etc. all delivered. For Impington, the wider implications of an expected increase in parking, accidents, Air Quality worsening and the social impact were covered. Mr Cook outlined work already carried out on rising bollards in the City, cyclelane provision and bus services, resulting in sustainable transport becoming more attractive whilst reducing car use to increase capacity, and transport policies improvements still required and being considered. A study is now being carried out to look at what additional measures would be needed to ensure that congestion does not increase to the levels predicted. Initial conclusions show the only workable solution is a package covering public transport; walking; cycling; highways and more demand management. A Transport Innovation Fund introduced a year ago (including £1.4 million pump-priming for Cambridgeshire) is to help develop bold projects to tackle congestion. *Road pricing must be looked at as a condition of the funding.* Mr Cook described the vision, as being able to obtain a level of traffic in line with what is currently seen during the school holidays and detailed the objectives, with a key element of promoting choice

In conclusion:

- Strategy still being developed
- Ambitious targets can be met
- Package of measures needed

30.2 Questions followed:

Geoff Payne queried figures on housing levels and jobs. Mr Cook confirmed demonstrably more jobs were available than people. Further discussion on Stagecoach services in villages further out of Cambridge.

Denis Payne raised the issue of people such as in the entertainment industry not being able to get home on public transport late at night nor perhaps able to afford cars/parking. Acknowledged that a balance was needed with some

problems. Air Quality was a real issue. Mr Cook confirmed this would certainly deteriorate if queuing increased, hence the need for measures to decrease queuing

Neil Davies expressed concern that many new housing such as at Cambourne and Northstowe would be taken by persons moving from say Herts/Essex to commute to London. Discussion followed on rail links and job levels in Cambridge. Mr Cook felt the likelihood was that on balance the demand will work as planned

Brian Ing had concerns over prime commuting opportunities for the City Centre development and raised issues of social change and opportunities to “flatten the peak”. Mr Cook felt car sharing could be a key area

Jonathan Chatfield confirmed traffic and transport was high on people’s list of concern and interest in Impington and probed into the County Council;s resources and options for dealing with the problem. Mr Cook outlined the County Council’s recent successes in national awards and the effort sustained under the resources made available

Jackie King queried if overnight rail freight might be an answer to some concerns. Mr Cook outlined pressures and some success in the area of freight management. Further discussion on possibility of roads/lanes for freight only

Vanessa Kelly had concerns over the sheer number of buses that may be necessary and pass through the historic core. Mr Cook described possibilities for avoiding the centre itself and new types of “clean” buses, with zero pollution, zero noise, if money available

Denis Payne queried the timescales. Mr Cook confirmed the aim would be to see a consistent series of improvements from now onwards.

All thanked Mr Cook warmly for an informative and interesting presentation and debate

7 OPEN FORUM

31 No questions

Meeting was closed at 8.05 p.m. and a short break followed prior to the Council’s AGM

**MINUTES OF ANNUAL GENERAL MEETING OF IMPINGTON PARISH COUNCIL MONDAY 21 MAY 2007
COMMENCING AT 8.20 P.M., IMMEDIATELY FOLLOWING THE ANNUAL PARISH MEETING AT ST
ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON**

PRESENT: Chairman Cllr D W Payne, H S Abdullah, P D Gooden, B S Ing, V A Kelly, P J Nudds, G S Payne,
G B Waters

Dist Cllr N S Davies; Cty Cllr D J Jenkins (in part); PCSO Jackie King (in part)

Mrs A Young Clerk

Power Action

Prior to agenda, PCSO Jackie King introduced herself to the Council having moved across from Oakington/Cottenham to cover Histon and Impington. Jackie was contactable at all times and encouraged Councillors to telephone to discuss or report as necessary. She then left the meeting

1 APOLOGIES

32 Dist Cllrs Mason and Chatfield; Cty Cllr Bradney; Cllrs Unwin (personal), Teague (holiday). Chairman advised Mark Lawton had resigned from Council due to changes at work and home. Members wished him well and would put in place co-option procedures.

2 DECLARATIONS OF INTEREST

33 All Councillors to check Register of Interests before next meeting and make changes necessary. Matter Arising 16.6 Cllr Nudds Personal interest (resident Clay Close Lane, no decision required); 14b) Cllr Payne Prejudicial interest (Expenses Claim) **All Cllrs**

3 ELECTION OF CHAIRMAN

34 Prop Cllr Abdullah, sec Cllr Nudds, all in favour, Cllr Payne be re-elected Chairman. No other nominations and AGREED. Declaration of Acceptance of Office of Chairman signed by Cllr Payne. Cllr Payne reminded Council of reasons some Councils had concerns over length of time in post, thanking all for their confidence.

4 ELECTION OF PROPER OFFICERS, REPRESENTATIVES AND COMMITTEES

- 35.1 Vice Chairman Prop Cllr Abdullah, sec Cllr Payne, that Cllr J P Teague be elected Vice-Chairman. There being no other nomination, AGREED. All other proposals Cllr Payne, seconded Cllr Abdullah:
- 35.2 Responsible Financial Officer and Proper Officer / Internal Auditor All in favour that Mrs Young, Clerk, remained as RFO and Proper Officer. Internal Auditor post vacant and being advertised
- 35.3 Burial Ground Committee Cllrs D W Payne, P D Gooden, J P Teague and G B Waters wished to continue to stand. All in favour for these 4 to be elected
- 35.4 Environment Committee Cllrs D W Payne, G B Waters, H S Abdullah and P J Nudds wished to stand. All in favour for these 4 to be elected, together with Cllr V A Kelly Mr T Silk co-opted as a resident onto the Committee
- 35.5 Tree Warden All in favour that Cllr G B Waters be elected
- 35.6 Playground Inspector Cllr H S Abdullah, all in favour
- 35.7 Youth Committee (advisory body) Cllr H S Abdullah and P J Nudds (to replace Mark Lawton), all in favour. Mr Lawton to continue as resident member
- 35.8 Planning Committee All Councillors on Planning Committee
- 35.9 Arbury Park Planning Sub Committee Cllrs D W Payne, H S Abdullah, P J Nudds, J P Teague, all in favour for these 4 to be elected but Committee open to all others
- 35.10 Finance Committee Cllrs D W Payne, P D Gooden, H S Abdullah, J P Teague, B S Ing all in favour these 5 elected
- 35.11 Employment Working Group Cllrs P D Gooden and J P Teague, all in favour

5 CONFIRMATION OF VARIOUS COMMITTEES AND OFFICERS

36.1 All other appointments confirmed, prop Cllr Payne, sec Cllr Waters, all in favour, with following alterations:
Recreation Ground Management Committee, Mark Lawton had resigned, all agreed Cllr B S Ing elected as Impington representative; Recreation Ground Development Group Mark Lawton had resigned, no need to replace; Health & Safety Officer Mark Lawton had resigned, all agreed Cllr G S Payne elected

6 MINUTES OF MEETINGS HELD ON 16 APRIL and 9 MAY 2007

37 After amendments prop by Cllr Ing items 5.1 (delete "to PC" insert "the Chairman"), 10.4 (insert "numerical basis of the" before "strategy"), all in favour, approved and signed as true record. Including "In Committee" minutes

7 MATTERS ARISING FROM PREVIOUS MINUTES

38.1 Item 5.1 Police reports emailed as received. Neighbourhood Newsletter; Profile up-date; report on Panel 16 May
Impington Parish Council

- 38.2 Item 5.4 Training had been completed
- 38.3 Item 8.1 Environment Committee agenda items 7 June, including new letter regarding bus shelter in Milton Rd; Play Area report; complaint regarding grass cutting; parking on Clay Close Lane amenity land **Env Committee**
- 38.4 Item 8.2 SCDC Litter and Dog Bins deferred to Environment Committee **Env Committee**
- 38.5 Item 8.3 Air Quality Report Lengthy response from SCDC, copy available on request. May be raised at Arbury Park meeting due 24 May with South Cambs officers
- 38.6 Item 8.4 20 The Coppice Cllr Nudds visited resident. Environment Committee item, then Full Council for decision
- 38.7 Item 10.2 Gatekeepers Hut Local builder had offered to re-build. Cadets being organised as labourers
- 38.8 Item 14.4 Newsletter Positive and significant feedback received
- 38.9 Item 15.2 CCC Registration Service Response made
- 38.10 Item 16.6 Clay Close Lane – response from County Council to be copied to resident and Cty Cllr Jenkins, indicating Clay Close Lane unlikely to be selected as priority. Cllr Nudds declared personal interest as no decision to be made. Residents had previously indicated a willingness to fund the work being requested.
- 38.11 Chairman brought forward with agreement of Council item 13 (County Cllrs Report)

13 COUNTY COUNCILLORS' REPORT (Annual and Monthly)

- 39.1 4 reports copied to all from Cty Cllrs Bradney and Jenkins
- 39.2 Council congratulated Cllr Jenkins on election as Leader of the Liberal Democrat Group at County Council
- 39.3 Cty Cllr Jenkins outlined progress in meetings and TV appearances concerning the “Save Our Station” campaign. Cty Cllr Bradney supported this. Petition to be presented June or a motion to be put July. He commended Pene Nudds for incredible efforts in this regard
- 39.4 Histon Assessment Centre currently under threat of closure at the Infant School. Cty Cllr Jenkins detailed meetings held with further public meeting due 24 May. He understood all options were still “on the table”
- 39.5 Guided Bus He undertook to check with Bob Menzies on how issue of Histon Station Car Park to be handled at Forum meeting due 23 May. Chairman returned to agenda order

8 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 40.1 Minutes 21 March copied for all and accepted. Further meetings held 9 May and 16 May (In Committee). Half Yearly meeting of Recreation Ground Committee due 20 June
- 40.2 Cllr Gooden outlined problems with advice sought from SCDC on election procedures concerning declared interests and gave his own personal views. No satisfactory response yet received. Election of Chairman of Management Sub Committee had not taken place
- 40.3 SCDC requested comments on community services Capital Grants programme review. All accepted offer from Cllr Davies to respond. **NSD**

9 PLANNING COMMITTEE REPORT

- 41.1 a) Committee Reports 24 April and 8 May copied for all and accepted
- 41.2 b) Arbury Park Reports 24 April and 8 May copied for all and accepted. Chairman advised A1 had now been refused by SCDC Planning Committee; outlined email correspondence with Legal Officer at SCDC on future electoral arrangements for Arbury Camp with a possible creation of an Arbury Camp parish. Request for postponement of exhibition due 13 June had been made until IPC had chance to comment. Impact on Histon PC of changes to Band D figures discussed. Cllr Abdullah to attend Community Development Sub Group meeting 24 May and had raised youth work queries in advance **HSA**
- 41.3 c) Other S/0679/07/F Mr Cornell , 7 Cambridge Road – Extension. After inspection, all agreed to RECOMMEND APPROVAL. All other correspondence to Planning Committee 29 May **Planning Committee**

10 BURIAL GROUND COMMITTEE REPORT

- 42.1 Minutes 30 April copied for all and accepted
- 42.2 Request for greenhouse on Plot 3 agreed
- 42.3 Quote to carry out provided spec to Blacksmiths grave received from Site & Maintenance at £90. Agreed to advise Village Society of work and put in hand. **PC&BA (Misc Prov) Act 1970 s1**
- 42.4 Fencing to No 6 Spring Close Resident had confirmed 6' height of fence. All agreed
- 42.5 Clerk to ask Mark Lawton if he prepared to finish work started on Risk Assessment items at Burial Ground

11 CLERK'S REPORT

- 43.1 Attended CRC exhibition with Cllrs Abdullah and Teague to look at proposals to relocate from Newmarket Road; Visit to office for introduction from new PCSO Jackie King; PCSO Page had advised he had attended incident at bus shelter in Milton Road 21 April and asked if buses still stop there; Both Clerks invited onto new CCTV and Power Action Numberplate Identification Unit recently obtained by Histon Police Sector and being used as part of Police training. Unit can be “booked” by Parish Council for specific problem areas or events in village through Sgt Burns; Overtime hours from Sec 106 payment continue to be claimed by office staff to cover extra hours worked on Arbury Park (averaging 3 hours per week); Herald Contract Services visit 21 May- agreed daffodils could now be taken out. Herald Contract Services had suggested all cuts on triple instead of some flail, but would be cost implication. Environment Committee to discuss. Noted allotments full. Burial Ground or Finance Committee to investigate additional provision for future use

12 DISTRICT COUNCILLORS’ REPORT

- 44 Cllr Davies reported on Conservative majority at District Council with 31 of 57. New Cabinet to be announced 24 May; raised open space issues following Inspectors agreement of Northstowe Area Action plan meaning 10,000 could be permitted; progress with Milton Country Park future; possibility of public speakers being introduced at SCDC Planning Committees

14 FINANCE

- 45.1 Confirmed payment of accounts, prop Cllr Gooden, sec Cllr G Payne, all in favour:
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|--|-----------|
| H R Hutchinson Limited Weedkill (Burial Ground) £20.20 + VAT £3.54 = | £23.74 |
| Administration M1 £1,330.18 | £1,330.18 |
| Burial Ground Expenses £12.96 + £2.28 = | £15.24 |
- 45.2 Cllr Payne declared prejudicial interest and left room. Cllr Abdullah took Chair. Approved payment of outstanding accounts, prop Cllr Gooden, sec Cllr G Payne:
- | | |
|--|-----------|
| Print Out Stationery £14 + VAT £2.45 = | £16.45 |
| Print Out Newsletter (Winter 06) £139.50 | £139.50 |
| SCDC Trade Waste £113.96 + VAT £19.94 = | £133.90 |
| Herald Contract Services Grass Cut Inner 12 and 27 April; Verges 17 April £820 + VAT £143.50 = | £963.50 |
| Cambs County Council Contribution towards youth provision £3,000 | £3,000.00 |
- LG(Misc Prov) Act 1976 s19**
- | | |
|--|--------|
| Playsafety Limited ROSPA report Play Area £60 + VAT £10.50 = | £70.50 |
| Petty Cash Imprest account £37.50 | £37.50 |
| D W Payne Domain Renewal (Impington.net) £8.89 + VAT £1.56 = | £10.45 |
- Cllr Payne returned to the meeting and the Chair
- 45.3 Paid in: Nil. No correspondence received
- 45.4 Internal Audit and Arrangements for External Audit Internal Audit due 31 May. External Audit due 2 July. Statement of accounts, next agenda 18 June. Cllr Davies left the meeting

15 ANNUAL REPORTS FROM COMMITTEES AND REPRESENTATIVES

- 46 All agreed to accept comprehensive reports

16 RECENT CORRESPONDENCE

- 47.1 Circulating file available on request: Histon Parish Council minutes and various magazines/leaflets
- 47.2 Open Gardens 10 June – publicity details
- 47.3 CALC: Standards Board and Code of Conduct issues; Freedom of Information; CALC South Cambridgeshire Area Agenda 30 May; First Liaison meeting with SCDC 7 June; Briefing event details and Training; Website improvements; Quality Council research report details; Smokefree legislation; NALC Annual Conference
- 47.4 South Cambs Voluntary Sector Networking Supper – Comberton 23 May, details available from Clerk
- 47.5 Homefield and Hereward Residents Association AGM. Cllr D Payne reported on a meeting held 16 May. Next meeting 11 July and Parish Council would be represented
- 47.6 Other Guided Busway Local Forum due 23 May. Cllrs Nudds, G Payne, Ing to attend. **Environment Committee** decide on whether Impington PC wished to apply by formal letter for access off maintenance track onto the Copse
- 47.7 Histon Football Club Chairman had met informally with Histon FC Chairman and Rec Ground Management Committee Chairman. Gareth Baldwin had held discussion with Guided Bus team on access initiatives. Cty Cllr Jenkins to contact Gareth Baldwin to discuss further

JDJ

17 OTHER MATTERS

- 48.1 (a) Highways & Traffic No Highways Traffic & Transport Committee No Committee minutes available. Traffic

- Order proposed for City received – Chesterton Road conversion of pelican crossing to Toucan crossing; Newsletter HCV Route Manager; works carried out by SCDC “one off goodwill” at Roselea; Park & Ride press release
- 48.2 (b) Youth Advisory Body Cllr Abdullah reported on the current focus on skatepark issues. New Youth Worker sought, with some funding issues. Informal meeting sought with Caroline Chivers regarding Recreation Ground as **Power Action** possible site for skatepark. Document would be made available prior to half yearly meeting covering any proposals. Cllr Ing enquired if any skate club was planned for membership
- 48.3 Youth Capital Funding Agreement Prop Cllr Abdullah, sec Cllr Gooden, all in favour, Chairman to sign agreement. Grant of £8,000 to be received which may be requested to be returned if project not underway by December
- 48.4 (c) Joint Parishes Meeting Next meeting 22 May for setting of action plan
- 48.5 (d) Feast Market Arrangements 7 July All agreed to join Histon PC on the Green. Ideas for Histon considered, including Elections (2008 Election year for Histon and Impington, with some members indicating would not stand). Additional ideas put forward for Youth & Skatepark (Cllr Abdullah) and Arbury Park Parish (Cllr D Payne). Agreed Clerk to collate all ideas and draw up rota
- 48.6 (e) Save Our Station Campaign Interview on Anglia TV undertaken; photo shoot 26 May; signatures still being taken locally. Some checks on double entries being carried out

18 DATE & PLACE OF NEXT MEETING / 19 FORTHCOMING MEETINGS

- 49.1 Next meeting due Monday 18 June 2007, 7.30 p.m. at **St Andrew’s Church Hall, Burgoynes Rd, Impington**
- 49.2 Dates of forthcoming Committees confirmed

This part of meeting closed 10.05 p.m. As per standing order 67, in view of the confidential nature of business about to be transacted, any public were temporarily excluded and instructed to withdraw. Clerk invited to remain