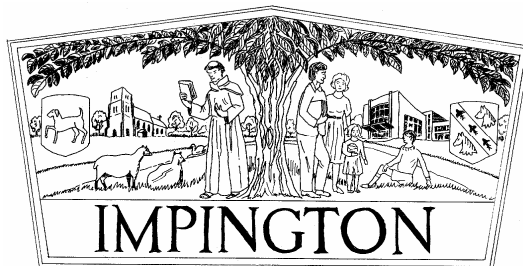


Clerk:  
Mrs A J Young  
Telephone/Fax:  
01223 235906  
E mail: clerk@hisimp.net



PARISH OFFICE  
NEW ROAD  
IMPINGTON  
CAMBRIDGE  
CB24 9LU

## PARISH COUNCIL

15<sup>th</sup> May 2007

### To members of the Council:

You are hereby summoned to attend **THE ANNUAL GENERAL MEETING** of IMPINGTON PARISH COUNCIL at St Andrew's Church Hall, Burgoynes Road, Impington on **Monday 21<sup>st</sup> MAY 2007 immediately following the Annual Parish Meeting** at 7 p.m. for the purpose of transacting the following business.

### AGENDA

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 ELECTION OF CHAIRMAN For  
decision
- 4 ELECTION OF PROPER OFFICERS and COMMITTEES - attached For  
decision
- 5 CONFIRMATION OF ELECTION of REPRESENTATIVES and COMMITTEES - attached For  
decision
- 6 TO SIGN AND APPROVE MINUTES OF MEETING 16 APRIL 2007 and "In Committee"  
SPECIAL GENERAL MEETING 9 MAY 2007 – minutes attached For  
decision
- 7 MATTERS ARISING FROM PREVIOUS MINUTES (for information only)  
Item 5.1 Police reports emailed as received. Histon Neighbourhood Newsletter; Profile Up-  
date; report on Panel 16 May  
Item 5.4 Training had been completed  
Item 8.1 Environment Committee up-date on agenda items 7 June – including new letter  
regarding bus shelter in Milton Road  
Item 8.2 SCDC Litter and Dog Bins Report from Cllr Nudds  
Item 8.3 Air Quality Report Report from Cllr Payne  
Item 8.4 20 The Coppice Report from Cllr Nudds  
Item 14.4 Newsletter Any feedback  
Item 15.2 CCC Registration Service Response made  
Item 16.6 Clay Close Lane – response from County Council
- 8 RECREATION GROUND MANAGEMENT COMMITTEE REPORT – Minutes 21 March  
attached. Next Meeting 16 May 2007 (In Committee) and Half Yearly Meeting 20 June 2007
- 9 PLANNING COMMITTEE REPORTS To accept
  - a) COMMITTEE REPORTS – Minutes attached 24 April and 8 May. Next meeting 29 May
  - b) ARBURY CAMPS UP-DATE – Minutes attached 24 April and 8 May. Next meeting 29 May. Other Correspondence received
  - c) OTHER PLANNING MATTERS Including S/0679/07/F Mr Cornell, 7 Cambridge Road – Extension; Park & Ride; Gypsy & Travellers Consultation/Liaison Forum meeting; Planning report from Cty Cllr Bradney; City Council Consultation Database form request For  
decision
- 10 BURIAL GROUND COMMITTEE REPORT – Minutes 30 April attached To accept  
Including: Greenhouse request For  
decision

- 11 TO RECEIVE CLERK'S REPORT To accept
- 12 TO RECEIVE DISTRICT COUNCILLORS' REPORT To accept
- 13 TO RECEIVE COUNTY COUNCILLORS' REPORTS (monthly and annual) – attached To accept
- 14 FINANCE & ADMINISTRATION
- a) To confirm payment of accounts
  - b) To approve payment of outstanding accounts
  - c) Paid in and Correspondence Received
  - d) Internal Audit and arrangements for External Audit – up-date
- For decision**
- 15 ANNUAL REPORTS FROM COMMITTEES AND REPRESENTATIVES attached To accept
- 16 CORRESPONDENCE RECEIVED
- a) Circulating file available: Histon Parish Council minutes and various magazines/leaflets
  - b) Open Gardens 10 June – publicity
  - c) CALC: Standards Board and Code of Conduct issues; Freedom of Information; CALC South Cambridgeshire Area Agenda 30 May; First Liaison meeting with SCDC 7 June; Briefing event details and Training; Website improvements; Quality Council research report details; Smokefree legislation; NALC Annual Conference;
  - d) South Cambs Voluntary Sector Networking Supper – Comberton 23 May
  - e) Homefield and Hereward Residents Association AGM invitation – report from Cllr D Payne
  - f) Other correspondence received
- 17 TO CONSIDER OTHER MATTERS
- a) HIGHWAYS and TRAFFIC –
    - i) No HHT&T Committee meeting minutes yet available 3 May 2007
    - ii) Other correspondence received
  - b) YOUTH ADVISORY BODY REPORT including request for Impington Parish Council representative to sign Youth Capital Funding Agreement for recent grant awarded
  - c) JOINT PARISHES MEETINGS – UP-DATE
  - d) FEAST MARKET ARRANGEMENTS 7 JULY 2007
  - e) SAVE OUR STATION CAMPAIGN – UP-DATE
- For decision**  
To note  
**For decision**  
To note
- 18 DATE AND PLACE OF NEXT MEETING:  
**PROPOSED** Monday 18 JUNE 2007 7.30 p.m. at St Andrew's Church Hall, Burgoynes Rd, Impington
- 19 DATES OF CONFIRMED COMMITTEE MEETINGS:  
Planning Committee – Tuesday 29 May 2007  
Finance Committee – Wednesday 6 June 2007  
Environment Committee – Thursday 7 June 2007  
Planning Committee – Tuesday 12 June 2007
- OTHER MEETINGS:  
District Council and Parish Arbury Park meeting Thursday 24 May (Cllr D Payne)  
Arbury Park Community Development meeting Thursday 24 May (Cllr Abdullah)  
Internal Audit Thursday 31 May  
Youth Committee Monday 4 June

#### IN COMMITTEE ITEMS

- 20 "In Committee" Item – EMPLOYMENT  
Up-date on position with Employment Contracts

A J YOUNG – CLERK/PROPER OFFICER 15.05.07

## AGENDA MAY 2007

### Item FINANCE

To confirm payment of accounts:

**H R Hutchinson Limited** Weedkill (Burial Ground) £20.20 + VAT £3.54 = £23.74

**Administration M1** £1,330.18

**Burial Ground Expenses** £12.96 + £2.28 = £15.24

To approve payment of outstanding accounts:

**Print Out** Stationery £14 + VAT £2.45 = £16.45

**Print Out** Newsletter (Winter 06) £139.50

**SCDC** Trade Waste £113.96 + VAT £19.94 = £133.90

**Herald Contract Services** Grass Cut Inner 12 and 27 April; Verges 17 April £820 + VAT £143.50 = £963.50

**Cambs County Council** Contribution towards youth provision £3,000

**Playsafety Limited** ROSPA report Play Area £60 + VAT £70.50

**Petty Cash** Imprest account (to be advised)

Paid In: Nil