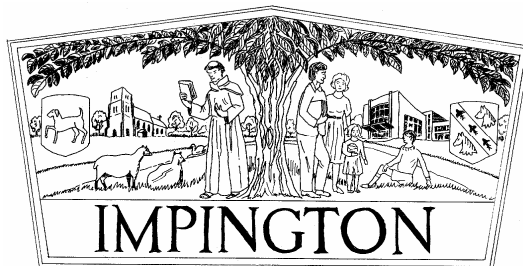


Clerk:  
Mrs A J Young  
Telephone/Fax:  
01223 235906  
E mail: clerk@hisimp.net



PARISH OFFICE  
NEW ROAD  
IMPINGTON  
CAMBRIDGE  
CB24 9LU

## PARISH COUNCIL

11<sup>th</sup> April 2007

### To members of the Council:

You are hereby summoned to attend a meeting of IMPINGTON PARISH COUNCIL at St Andrew's Church Hall, Burgoynes Road, Impington on **Monday 16<sup>th</sup> APRIL 2007** at 7.30 p.m. for the purpose of transacting the following business.

**Members of the public and press are invited to address the Council at its Open Forum under Item 3. Advance notice of questions would be appreciated.**

## AGENDA

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 OPEN SESSION FOR THE PUBLIC  
– standing orders suspended for up to 15 minutes if any public or press present wish to speak
- 4 TO SIGN AND APPROVE MINUTES OF MEETING 19 MARCH 2007 – minutes attached **For decision**
- 5 MATTERS ARISING FROM PREVIOUS MINUTES (for information only)  
Item 203.1 Police reports emailed as received. Letter from Sgt Burns (Neighbourhood Resources) outlining changes from April, details from PCSO Page on secondment to IVC  
Item 203.2 T Silk Thanks for gift from Cllr Unwin to Mr & Mrs Silk of framed photograph  
Item 204.2 Co Option All forms now complete. Induction planned for 12 May  
Item 210.3 SCDC Street Lights Cllr Jenkins had also contacted Mark Kemp  
Item 211.3 Gatehouse Road closure Now open with remaining work to traffic lights
- 6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT – Meeting held 21 March  
Next Meeting due 9 May 2007
- 7 PLANNING COMMITTEE REPORTS
  - a) COMMITTEE REPORTS – Minutes attached 20 March. Meeting due 11 April
  - b) ARBURY CAMPS UP-DATE – Minutes attached 20 March. Meeting due 11 April
  - c) OTHER PLANNING MATTERS Including Regional Gypsy & Traveller Public Engagement Event May – June 2007; Public Consultation positions
- 8 ENVIRONMENT COMMITTEE REPORT – correspondence received for Committee's agenda. Including: SCDC Options (choice of 5) for Litter and Dog Bin provision – response required; Tree planting details; 20 The Coppice, site visit and provision of sketch; Consultation on detailed assessment of Air Quality in South Cambs (by 30 April); SCDC Grounds Maintenance Contract. Next meeting due 7 June **For decision or to note**
- 9 TO RECEIVE CLERK'S REPORT – attached To accept
- 10 TO RECEIVE CHAIRMAN'S REPORT – attached To accept
- 11 TO RECEIVE DISTRICT COUNCILLORS' REPORT To accept
- 12 TO RECEIVE COUNTY COUNCILLORS' REPORT – attached To accept

13 FINANCE & ADMINISTRATION

- a) To confirm payment of accounts **For decision**
- b) To approve payment of outstanding accounts **For decision**
- c) Paid in and Correspondence Received
- d) Internal Audit and arrangements for External Audit
- e) To receive list of draft budgets, Finance Committee to ratify at next meeting due 6 June 2007 **For decision**
- f) Agenda items for Finance Committee due 6 June 2007 including: PWLB Bulk List; Asset Register review; Risk Assessments

14 NEWSLETTER – paper attached. Recommendation (Item 12) for acceptance:

- “We should endorse and recommit to the regular publication of the newsletter for the following reasons:
- It is a valuable, and appreciated, means to keep us in touch with our residents;
  - It will allow us to retain our Quality Status”
- Also to consider other Recommendations (13 and 14) **For decision**

15 CORRESPONDENCE RECEIVED

- a) Circulating file available: Histon Parish Council minutes and various magazines/leaflets
- b) CCC Registration Service – consultation
- c) SCDC Housing Consultation Protocol (final version)
- d) SCDC Standards Committee – report from Cllr D Kelleway
- e) Other correspondence received

16 TO CONSIDER OTHER MATTERS

- a) HIGHWAYS and TRAFFIC –
  - i) No HHT&T Committee meeting held – next meeting due 3 May
  - ii) Other correspondence including: HGV Route complaint; Changes to local bus service; A14 Road widening; Guided Bus issues
- b) CLAY CLOSE LANE – response from Richard Preston asking Parish Council support for any traffic order required **For decision**
- c) YOUTH ADVISORY BODY REPORT Minutes attached 2 April
- d) JOINT PARISHES MEETING – Monday 2 April

17 DATE AND PLACE OF NEXT MEETING:

**PROPOSED** Annual Parish Meeting: Monday 21 May 2007, 7 p.m. at St Andrew’s Church Hall, Burgoynes Rd, Impington, followed immediately by Annual General Meeting

18 DATES OF CONFIRMED COMMITTEE MEETINGS:

Planning Committee – Tuesday 24 April  
Burial Ground Committee – Monday 30 April  
Histon HT&T Committee – Thursday 3 May  
Planning Committee – Tuesday 8 May  
Recreation Ground Management Committee – Wednesday 9 May

OTHER MEETINGS:

Joint Parishes meeting – Thursday 19 April Cottenham VC  
New Councillor induction – Saturday 12 May at Parish Office 9.30am - noon  
Neighbourhood Police Panel – Wednesday 16 May at Recreation Ground Centre, Impington

**IN COMMITTEE ITEM**

19 “In Committee” Item – EMPLOYMENT

Recommendation for Contract and Job Description for Burial Ground Groundsman  
Acceptance of Contract and Job Description for Assistant Groundsman Recreation Ground and Litter Picker, to be referred back to Recreation Ground Management Committee  
Acceptance of Contract and Job Description and House agreement for Recreation Ground Groundsman, to be referred back to RGMC