

**MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 19 FEBRUARY 2007 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON**

PRESENT: Chairman Cllr D W Payne, Cllrs H S Abdullah, P D Gooden, P J Nudds, G S Payne, G B Waters  
Dist Cllrs N S Davies, M J Mason

Mrs A Young Clerk                      2 residents Clay Close Lane (in part)

**Power Action**

**1 APOLOGIES FOR ABSENCE**

179 Cllrs Unwin (family illness); Lawton (holiday); Teague (working). Cty Cllrs Bradney, Jenkins. Dist Cllr Chatfield

**2 MEMBERS' DECLARATIONS OF INTERESTS**

180 Cllr Nudds 15a) ii) Prejudicial Interest Clay Close Lane resident

**3 OPEN SESSION FOR THE PUBLIC**

181 2 residents present for item 15

**4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 15 JANUARY 2007**

182.1 Prop Cllr Nudds, sec Cllr G Payne, all in favour, approved and signed as true record, including "in Committee"

182.2 With agreement of Council Chairman brought forward part of item 15a) ii) and suspended standing orders for residents to speak. Cllr Nudds declared prejudicial interest and left meeting

**15 OTHER MATTERS**

**a) Highways & Traffic**

**ii) Other Highways Matters and Correspondence**

183 Letter received from Group requesting Parish Council to make a request to Cambs County Council on their behalf for consideration of a gated access in Clay Close Lane. Additional letter received from resident of Clay Close Lane in opposition. Following discussion and clarification on:

- Clay Close Lane is a public road
- Damage to road surface by large vehicles
- Preferred route for pedestrians, dog walkers, school children
- Gate not necessarily to be locked
- No financial expectation from Parish Council
- Precedents

All agreed to ask CCC to develop an appropriate highways solution to meet the residents needs and come back to the Parish Council with the outcome. Residents left meeting, Cllr Nudds returned to room. Chairman returned to agenda order and re-instated standing orders

**5 MATTERS ARISING FROM PREVIOUS MINUTES**

184.1 Item 160.2 Police reports emailed as received. Residents concerns over no police presence at night following car broken into at Doctors surgery reported by Cllr Gooden. Clerk to discuss with PCSO Page. Following armed robbery at Impington PO agreed to write expressing condolences

184.2 Item 160.3 Burial Ground Committee Meeting proposed 3 April 2007

184.3 Item 161.3 Reception planned for 9 March. Tree being sourced for planting as soon as possible

184.4 Item 167.4 Newsletter Letter from Mrs Andrew in support of saving the gatekeepers hut

**6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT**

185.1 Minutes 8 November copied for all. Meeting held 24 January, next meeting due 14 March

185.2 Dist Cllr Davies reported new tractor now on order. No Recreation Ground Co-Ordinator had been appointed, approaches from Sports Coaches being followed up

185.3 Confirmation of amount Histon Parish Council to be asked to borrow under PWLB scheme, **proposed at £40,000**, for drawdown before 31 March 2007. Figures provided by Management Committee (Dev Sub Committee) provided (Appx 1). Garage quote still outstanding. Design Partnership had now advised a previously unknown VAT liability of £6,187 may be payable, further advice to be taken urgently. Clock light may not be changed at this stage. Following some discussion on timing issues prop Cllr D Payne, sec Cllr Waters, all in favour, that "subject to there being no increase in the payable VAT that Impington Parish Council support the drawdown of the £40,000 from the PWLB to meet the needs of the development project with repayments on this as per the agreed formula"

**7 PLANNING COMMITTEE REPORT**

186.1 a) Committee Reports 23 January, 6 February copied for all and accepted. Meeting due 20 February cancelled

186.2 b) Arbury Park reports 23 January, 6 February copied for all and accepted. Meeting due 20 February cancelled

- 186.3 c) Other Park & Ride CCC Development Control not now to consider at February meeting. New date to be advised
- 186.4 NWCAAP Dist Cllr Mason outlined delays to process with all meetings of Member Reference Group suspended for **Power Action**  
2-3 months pending discussions.
- 186.5 David Wilson Homes planning application covered in Chairman's report agenda item 10 (9)

## 8 ENVIRONMENT COMMITTEE REPORT

- 187.1 Meeting due 1 March, agenda items to include:
- 187.2 CCC Grass Cutting rate offered at £1,349.11. No percentage rise over 2006. All agreed to accept the rate commenting the Parish Council did not see the no percentage rise as setting a precedent for future years and would expect County to re-instate the percentage rise next year

## 9 CLERK'S REPORT

- 188 Written report provided: Acacia to check work carried out at Clay Close Lane after Cllr Nudds advised was not complete. Also advised that some trees had come down in the Coppice (prior to work due 1 and 2 February); Acacia had been unable to carry out work at Burial Ground following internal administration problem; Mick Withers has resigned from Council and vacancy advertised to time 2 co-options together for March meeting; Extensive problems with photocopier; New phone/fax machine purchased; Additional post box now in place on office entrance; Problems reported to Januarys re. Unwins site (lights, alarms). Januarys advise site has new owners; manual back up systems in use following problem with automatic backup

## 10 CHAIRMAN'S REPORT

- 189.1 Copied to all (Appendix 2) and noted.
- 189.2 Some discussion on: concern over possible increase in housing at Arbury Park and resulting changes in sustainability and viability; possible extra lanes for A14; general planning process for edge of Cambridge developments and Northstowe; Section 106 issues; trigger points

## 11 DISTRICT COUNCILLORS' REPORT

- 190.1 Dist Cllr Mason reported on behalf of the District Cllrs on: CGI and its implications at District Council in the previous month, with changes to constitution, implementation of new training and operational improvements
- 190.2 Milton Country Park Dist Cllr Mason confirmed receipt of supporting letters for keeping the park open and his support for the revised amendment to not close the Park at Council. Discussion on Portfolio Holder's position
- 190.3 Contact Centre Some problems experienced highlighted with District Cllrs

## 12 COUNTY COUNCILLORS' REPORT

- 191.1 Reports copied to all and accepted. No Cty Cllrs present
- 191.2 Complaints regarding closure of Gatehouse Road in Histon for construction of Phase II of cycleway had been forwarded to Cty Cllr Jenkins. General discussion on standard of CCC highways work there and other areas

## 13 FINANCE

- 192.1 Confirmed payment of accounts, prop Cllr Waters, sec Cllr G Payne, all in favour:
- |  |                           |
|--|---------------------------|
| <b>Administration M10</b> <b><u>£1,139.15</u></b>  | £1,139.15                 |
| <b>Burial Ground phone card</b> <b><u>£10</u></b>  | £10.00                    |
| <b>Victim Support Donation (Crime &amp; Disorder budget)</b> <b><u>£50</u></b>                                     | £50.00                    |
|  | <b>LG Rating Act 1997</b> |
| <b>Cambs Police Shirevality Trust "The Bobby Scheme" Donation (Crime &amp; Disorder budget)</b> <b><u>£100</u></b> | £100.00                   |
|  | <b>LG Rating Act 1997</b> |
| <b>SCDC 2 Hedge packs (The hedge planting scheme)</b> <b><u>£75</u></b>  | £75.00                    |
- 192.2 Approved payment of outstanding accounts, prop Cllr Waters, sec Cllr G Payne, all in favour
- |  |         |
|--|---------|
| <b>Site &amp; Maintenance Services</b> Seat and Bin fix <b><u>£100</u></b> + VAT £17.50 =              | £117.50 |
| <b>George Gregory Steels Ltd</b> Seat and Bin <b><u>£678.75</u></b> including carriage + VAT £118.78 = | £797.53 |
| <b>SCDC Trade Waste</b> quarterly <b><u>£107</u></b> + VAT £18.73 =                                    | £125.73 |
| <b>Norman Unwin</b> 9 cuts of new grass at Burial ground <b><u>£135</u></b>                            | £135.00 |
| <b>Petty Cash Imprest account</b> <b><u>£22.28</u></b>   | £22.28  |
- 192.3 Paid in: Burial Ground: Memorial Jones £60; Memorial Holmes £60; Additional inscription McCaighey £30
- 192.4 Kings Meadow Garden Project request for grant. Noting Council normally considered such requests December and June only prop Cllr D Payne, sec Cllr Gooden, all in favour, that a suitable budget for virement be identified and £200 donated to the Project under Sec 137. All in favour.

- 192.5 Audit dated has been brought forward a month for 2007. Audit Commission seeking to extend appointment of Moore Stephens for 2006/07. No objection
- 192.6 Burial Gd Rates Small Business Rate Relief awarded till 31 March 2010 (one application required 1.4.07 – 31.3.10) **Power Action**

#### **14 RECENT CORRESPONDENCE**

- 193.1 Circulating file to be re-instated for Cllrs Payne and Abdullah. Other Cllrs wishing to see file on regular basis to contact the clerk. Histon PC minutes to be emailed to all in future
- 193.2 CALC – Agenda District Association 1 March and Minutes 22 November; Consultation details; Training opportunities; Review of Quality Town and Parish Council scheme. Once co-options made, list of training opportunities to be circulated
- 193.3 SCDC – Lettings Policy Consultation (Protocol). Cllr G Payne to consider **GSP**
- 193.4 Revised Model Code of Conduct for Local Authority Members – comments by 9 March. Agreed no response, Chairman’s report Appx 2 had links
- 193.5 Homefield and Hereward Close Residents Group – invitation to meeting 21 March. Agreed to enquire if Dist Cllr Chatfield was attending as Cllrs Payne and Nudds at Guided Bus meeting
- 193.6 Royal British Legion – copy letter to Histon Environment Committee, for information. Cllr Mason outlined discussion at Histon PC to date and technical difficulties for listed memorials and value for money considerations
- 193.7 Flower Festival, Histon. Invitation to take part – no volunteer as yet

#### **15 OTHER MATTERS**

- 194.1(a) Highways & Traffic - Histon Highways Traffic & Transport Committee Minutes to follow, Cllr D Payne had attended. Next meeting 5 April
- 194.2 Other Highways Matters Guided Bus Covered in Chairman’s report. Changes to Condition 4 (Landcaping) for comment. Dist Cllr Mason to report back **MJM**
- 194.3 Traffic Calming and Meetings with Cambs County Council Highways Cllr Nudds reported on correspondence with residents regarding damaged bollards on Cambridge Road and discussion on drainage and other bollards; signage; road markings. Further contact from County Council (Matt Pickering) awaited.
- 194.4 Villa Place parking. Residents raised concerns over parking problems in turning point. PCSO Page alerted
- 195 (b) Duplication of Costs Report Histon PC thanked Impington PC for response and advised they would look at issues raised initially through their Finance Committee.
- 196 (c) Youth Minutes attached 9 January. No meeting February. Cllr Abdullah reported Sports Youth Club started half term; Monday/Tuesday Youth Club set up to start w/c 19 February; youth worker to be on maternity leave from May; response from Caroline Chivers on skatepark idea received, Youth Committee to look at lease, and suggest any way forward

#### **16 DATE & PLACE OF NEXT MEETING / 17 FORTHCOMING MEETINGS**

- 197.1 Next meeting due Monday 19 March 2007, due to commence at 7.30 p.m. at **St Andrew’s Church Hall, Burgoynes Rd, Impington.**
- 197.2 Dates of forthcoming Committees confirmed. This part of meeting closed 9.40 p.m. As per standing order 36, under standing order 65, in view of the confidential nature of business about to be transacted, any public, County and District Councillors were temporarily excluded and instructed to withdraw.