

HISTON PARISH COUNCIL**Unconfirmed minutes**

Minutes of meeting held St Audreys Community Centre, St Audreys Close, Histon, Monday 12 February 2007 at 7.30 p.m.

Present:

Councillors: I M Parish (Chairman), R K Wynn (Vice Chairman), M P Barrett, M C Cleaver, N S Davies (also District), A J Eade, J P Emmines, C L Jones, I A Levitt, M J Mason (also District), F J Munnelly, M J Ruel, C A Rose, V A Taylor

Clerk: Mrs A J Young 5 members of public

Mr S F Wilkinson

Power Action

- 171 Chairman invited Mr Steve Wilkinson, ex-Chairman of Histon Parish Council to give an eulogy to mark the passing of Mrs Marjorie E Bebbington. Clerk to Histon Parish Council from November 1984 to November 1988. Copy available from Parish Office and lodged in Parish minutes at Histon Library (Appendix 1)

1 APOLOGIES FOR ABSENCE

- 172 Cty Cllrs Jenkins and Bradney; Dist Cllr Chatfield

2 MEMBERS' DECLARATIONS OF INTERESTS

- 173 9b) Cllr Eade, personal interest – Village Society Chairman

3 OPEN SESSION FOR THE PUBLIC

- 174.1 Chairman suspended standing orders with agreement of Council and invited residents to address the Council

- 174.2 Mrs Jean Newman Warden St Audreys Close outlined recent problems with burglaries of elderly and lack of support. Warden Schemes in Fulbourn and Great Shelford had benefited from lockable gates to properties and Warden had written to SCDC requesting same. Chairman agreed to approach Insp Ormerod for recommendation on safety measures and Council to write to Pauline Gardener at District Council in support of request for assistance **IMP**

- 174.3 Mr Phil Jones of Impington raised safety issues at school crossing points along B1049, particularly Homefield Park area and speed limit on B1049. Suggestions for permanent speed restrictions; temporary reduction to 20mph between 8 and 9am and 3 and 4pm; railing provision; extra warning lights. Chairman outlined Council's longstanding discussions with County Council and Police regarding speed reduction and problems with Conservation areas, and Council's continual representations on traffic on B1049 as a major issue. County Council had previously advised a lower limit would be unenforceable. Agreed to place on next County Council walkabout list and HT&T meeting **Walkabout / HT&T**

- 174.4 Mrs Anna Edge, on behalf of Mrs Buchanan detailed problems with lorries and buses hitting thatch in narrow parts of Church Street and various meetings and discussions held with no outcome. Chairman confirmed County Council had suggested marking lines and signage but advised no funding was available for signage, lines to be marked when workers next in Histon. Following discussion on type of buses and size of lorries; previously discussed and dismissed possibility of one-way system; positioning of post below thatch; Conservation Area, Chairman agreed to contact County Council to push for getting lines/signs installed. Agenda item also HT&T 15 February **IMP / HT&T**

4 MINUTES OF MEETING HELD ON 8 JANUARY 2007

- 175 Prop Cllr Munnelly, sec Cllr Jones, all in favour, approved and signed. Also "In Committee" minutes

5 MATTERS ARISING FROM PREVIOUS MINUTES

- 176.1 Item 154.2 Vacancy Co-option planned at March meeting, although nothing yet heard from SCDC

- 176.2 Item 157 Temporary Signs for Community or Charity Events Response from Richard Preston County Council

- 176.3 Item 158.1 Risk Assessments Work by Cllr Emmines presented to Finance Committee 7 February for acceptance

- 176.4 Item 158.2 Police Reports for all. Cllr Taylor (Distraction Burglary Taskforce liaison member) had been unable to attend group meeting 23 January at Alconbury. Cllr Taylor wished to resign as Police representative. Response from Sgt Burns re alcohol sales and Halloween cover

- 176.5 Item 158.3 Cross Council meeting 10 January Agreed to ask Cty Cllr Jenkins for up-date

- 176.6 Item 158.5 Church halls Cllrs Davies and Munnelly spoke on independent informal meetings held with Church, and failure to reach agreement in time for short timescale for funding possibilities. Church appeared no longer willing at present to be party to Lottery application, nor to enter into a lease for the property. Members thanked Cllrs Davies and Munnelly for attempts made

- 176.7 Item 161.1 Paper resulting from Recreation Ground AGM Cllr Parish to provide **IMP**

- 176.8 Item 165 Land at St Audreys Close response from SCDC. Dist Cllr Mason confirmed District Council had decided to recommend offering the land on a licence for garden use only

6 RECENT CORRESPONDENCE

- 177.1 Circulating file – No comments Cllr Taylor. Next file for Cllr Wynn. Agreed to email IPC minutes to all in future

- 177.2 County Councillors monthly reports Copied to all as received

Histon Parish Council

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- 177.3 CALC District Association minutes 22 November and agenda 1 March; various consultation details; Training: Meeting Procedures and Legislation Requirements 7 March or 17 March £35; Accounts 18 April or 28 April £45; Planning Process 9 May or 19 May £35; Safety Management 23 June £40; Archiving documents and FOI 5 September or 22 September £35; Model Code of Conduct 10 October or 27 October £35. Bulletin for all
- 177.4 SCDC Lettings Policy Consultation Details on file. Council agreed no response

7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 178 Minutes 8 November copied to all. Further meeting held 24 January. Next meeting due 14 March. Cllr Cleaver confirmed tractor now on order

8 PLANNING COMMITTEE REPORT

- 179.1 Minutes 11 January and 25 January copied to all, 8 February to be copied to all. Next meeting due 22 February
- 179.2 Chairman outlined discussion with Mr Slaymaker, Nene Housing, on affordable housing proposal for land north of Cottenham Road. Issues of Green Belt, drainage and infrastructure raised. Cllrs present at meeting had agreed to inspect the most recent SCDC Housing Needs Survey
- 179.3 Meeting due with Impington and Cottenham PCs on David Wilson Homes application Tues 13 February
- 179.4 Park & Ride No longer to be reported to County Council Development Control 19 February. New date to be advised
- 179.5 Northstowe Dist Cllr Mason outlined confusion over recent Immigration Centre applications and affects on Northstowe. A statutory instrument was to be used to form a new joint planning committee to deal with Northstowe matters, to include Cambs Horizons
- 179.6 Bishops site, Station Road New applications to be on agenda 22 February
- 179.7 NWCAAP Cllr Mason declared an interest as member of Joint Members Reference Group to be formed to consider. Delays expected

9 OTHER MATTERS

- 180 a) Youth Advisory Body Minutes 9 January copied for all
- 181.1 b) Village Society Response re Reclamation Items and other Guided Bus Issues Cllr Eade declared personal interest as Chairman of Village Society
- 181.2 Village Society wrote outlining Society's concerns over costs of dismantling items and inability to provide labour or all costs involved. Mr Eade willing to meet other interested parties to discuss. Report from CCC showed Impington PC's stated interest in parts of wooden gate, sleepers, bricks and gatekeepers hut. With agreement of Council, Chairman suspended standing orders to allow Mr Wilkinson to urge members to act quickly if items to be preserved. Discussion followed on lack of ideas for siting of hut and problems raised at recent Guided Bus meetings regarding levels and clearance
- 182.1 c) Highways Traffic & Transport Agenda items for meeting 15 February Items on published agenda confirmed
- 182.2 Gatehouse Road – closure for cycleway installation All agreed diversion signs poor
- 183 d) Environment Committee Agenda items for meeting 26 February Items on published agenda confirmed

10 FINANCE and ADMINISTRATION

- 184.1 To confirm payment of accounts Proposed Cllr Davies, sec Cllr Wynn, all in favour:
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|---------------------------|------------------------|-----------|
| Administration M10 | £1,033.95 | £1,033.95 |
| CPRE Training | Cllr Levitt £13 | £13.00 |
- 184.2 To approve payment of outstanding accounts Proposed Cllr Davies, sec Cllr Wynn, all in favour:
- | | | |
|-----------------------------------------------------|--------------------------------------------------------------|------------------------------------|
| Note Powergen advice Council is in credit | £242.90 | following estimated reading |
| Danwood Group Limited | Meter reading photocopier | £40.58 + VAT £7.10 = £47.68 |
| Site & Maintenance Services | Allotments clearance | £360 + VAT £63.00 = £423.00 |
| Buchans Landcaping & Grounds Maintenance | Hedge cutting at The Green | £70 + VAT £12.25 = £82.25 |
| SCDC | Trade refuse quarterly | £110 + VAT £19.25 = £129.25 |
| Open Spaces Society | (proposed to renew Cllr Mason, sec Cllr Rose, all in favour) | £30 £30.00 |
| Jaggard Electrical Limited | Erect and remove Christmas lights, supply new lamps | £356 £356.00 |
| | | LGA 1972 s144 |
| Site & Maintenance Services | Emergency work to railings at Manorial Waste | £90 + VAT £15.75 = £105.75 |
| Petty Cash , | imprest account | £12.04 £12.04 |
- 184.3 Paid in: SCDC Rate Rebate for office £1,067; Impington PC quarterly expenses £641.94; Histon Brook account (Red Lion) £815.24, being residue payment from Beer Festival fund. Agreed to write to M Donachy with thanks for generosity. To be ringfenced together with previous Feast donation £1,000 for the Brook renovation
- 184.4 Clerks Report to be mailed to all and reported next month **March agenda**
- 184.5 To approve recommendation to request precept for 2007-08 of £120,000 from South Cambridgeshire District Council. Reports from Chairman and Clerk (Appendix 2) showing Finance Committee recommendation of precept request.

Clarified £40,000 loan (between Histon and Impington Parish Councils) still to be drawn down. Sub total (day to day) p.2 to be deleted. Council noted loss of income from District Council on newsletter funds and gain in spending

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on street light payments. Agreed Cllr Davies, sec Cllr Rose, all in favour to accept recommendation and request £120,000 precept. Noted budget and reserve details would be required by SCDC for publication.

184.6 Finance Committee 7 February Minutes copied for all. Agreed Chairman to sign joint Health & Safety policy for formal adoption. Cllr Emmines agreed to nomination as Health & Safety officer for Parish Council

184.7 Finance Committee report Impington PC response to Cost Duplication paper – met 7 February 2007. Response from Impington PC copied for all, outlining wishes to continue to gather information and seek other opportunities to provide cost effective services by working together. All agreed to accept the response in the spirit offered, and continue to look at the points raised. Agreed Finance Committee should look at trying to move this matter forward

Finance Committee

11/12 DATE & PLACE OF NEXT MEETING and FORTHCOMING MEETINGS

185.1 Monday 12th March 2007 at 7.30 p.m. at St Audrey's Community Centre, St Audrey's Close, Histon. Noted April meeting fell Easter Monday. Agreed to hold Tuesday 10 April at Recreation Ground Centre

185.2 Dates for forthcoming Committee meetings noted

This part of the meeting closed at 9.35 p.m. Under standing order 67, in view of the confidential nature of business about to be transacted, any public were asked to leave. Clerk was invited to remain