

Impington Parish Council Environment Committee

Minutes of Meeting, Wednesday 22nd November 2006 7.30 p.m.

held at The Parish Office, New Road, Impington

Present: Cllrs P J Nudds (Chairman), H S Abdullah

Clerk: Mrs A Young

Meeting was inquorate

Pages: 3

Action By Clerk/Cllrs:

1. Apologies for Absence

Cllrs Silk (personal); Payne (Council business). Cllr Waters was absent

2. Members Declarations of Interest

None

3. To Sign and Approve Minutes 14 September 2006

Had been accepted by Full Council. To be signed

4. Matters arising from minutes 14 September 2006

Clay Close Lane ditch Still no date

ABA Burial Ground guide Not yet received. Clerk to chase again

Clerk

Byelaws No up date

Skatepark South Road unlikely to be considered as site

Copse Cheque from HFC outstanding

Hi Viz equipment and First Aid Cllr Nudds identifying best value and would order via Clerk. Expenses claim outstanding

PJN

Bulbs had been planted with thanks to all helpers

Health & Safety & Risk Assessments Practical difficulties with system discussed. Training budget to be included in Precept request. Lone Worker policy for National Trust workers copied for file

SCDC Trees & Landscape Officer Cllrs Waters and Nudds had not met. Cllr Nudds to re-arrange

PJN

Clay Close Lane Tree works due 8 January 2007

Seat, Cambridge Road/Villa Rd on order, Clerk to chase

Clerk

Notice Board outside Recreation Ground had been painted

5. Terms of Reference

Deferred to next meeting

Deferred

6. Chairman's Report

Cllr Nudds reported verbally

Home Zones Cllr Jenkins had raised in a recent report

Public Art Cllr Nudds had discussed possibilities with SCDC Arts Officer. Cllr Abdullah to include reference to this in response to SCDC request for information on capital grants to be sought 2006-08. Discussion on logos, maze, Histon Station site

HSA

Guided Bus Cllr Nudds agreed to contact Village Society re gatekeepers hut (Full Council November refers). Agreed to follow up comment from Bob Menzies at recent Forum regarding possible donation of wooden railway sleepers to IPC

PJN/Clerk

Assets and Equipment belonging to IPC Clerk to request up to date register from Recreation Ground and review IPC's own lists

Clerk

Environment Volunteer Group; Environment Committee Cllr Nudds was keen to make use of website for news items. Cllr Unwin had offered to help maintain that part of the site

Village Sign Cllr Nudds provided info on Rowan Humberstone Ltd, charity working with adults with learning disabilities. Information on costs and lifespan sought for further report

Homefield Park Discussion on current administration of Park via Recreation Ground Committee and possible future management. Agreed to request a management plan **Clerk**
Professional Services Cllr Nudds outlined thoughts on tree surveys for the whole village and professional guidance on e.g. maze idea, ditch clearance, landscaping elsewhere, for instance eastern boundary of Coppice. Discussion on prison service working parties. Budgets would be put forward in request to Precept Committee

Grass Cutting Last cut had been made 22 November. Cllr Nudds outlined the erratic service this season and payment not made for one cut. Agreed a pre-season meeting essential in 2007. Cllr Nudds was preparing a cutting plan for Clay Close Lane meadow to improve recently formed pathway layout **PJN**

7. Walkabout

Cllr Nudds went through list provided to Dave Gilkes in October (Appx 1). Reported:

- Until holes became pot-holes, will not be filled
- Wording for letter re overhanging trees/hedges awaited
- Tree ownership at end of Pepys Terrace questioned
- DG writing to Caroline Chivers re ditch clearance
- DG will clear graffiti (although not under 1049 bridge)
- All bollards where replaced to be timber
- Gullies Station Road to be cleared

DG now replaced by Matthew Pickering at CCC. Cllr Nudds agreed to write to MP and organise meeting in February to review the list. Cllr Nudds agreed to contact Paul Quigley SCDC re road sweeping issues and to request schedule for co-ordination with CCC **PJN**

8. Confirmation of Requested Budgets

Draft 3 year plan had been sent to all Committee members. Cllrs Nudds and Abdullah made the following changes:

ADD public art / heritage £500 Yr 2 (07-08)

NO Play equipment replacement fund at this time

ADD Professional advice £500 Yr 2 (07-08) and Yr 3 (08-09)

ADD fencing / gates / hedging £1,200 Yr 2 (07-08_ £2,000 Yr 3 (08-09)

ADD Training £100 Yr 3 (08-09)

Note made that all grants opportunities would be followed up and local volunteers/school and college liaison encouraged

9. Impington Hall Site

Suggestion from Mr Harper-Scott for site to be marked with Blue Plaque (English Heritage).

Agreed to respond confirming PC would support any endeavours he wished to make

10. Tree Quotes Coppice / Copse

Quotes received Eastern Landscape Services (£2790) and Acacia Tree Surgery (1751). Agreed to mail round Committee with recommendation to accept quote from ATS. Full Council had confirmed Chairman and Vice Chairman to make decisions on budgeted for spending on behalf of Council as no December meeting planned **All**

11. Burial Ground

Quote for Tree Works Only one quote received (Acacia Tree Surgery) despite attempts made.

Options for felling or shaping ash, shaping preferred. Agreed to recommend acceptance of quote in

reasonable sum of £244 (budget in place) and to email all Environment Committee and Burial Ground Committee members for confirmation that order could be made **All**

Quote for hedgerow for allotment site awaited

Memorial Tree Family offer of ornamental tree already accepted by Burial Ground Committee. Cheque received £50. Agreed on this occasion tree to be ordered from Acacia Tree Surgery at cost of up to £50 for Mr Farr to plant. Family to provide own small plaque. Recommended Burial Ground Committee adopt policy for future requests. **BG Committee**

12. Bus Shelter Clean

Deferred to next meeting

Deferred

13. Correspondence

6 The Coppice Letter/plan showing issues arising from “short cut” adjacent to property. Agreed to advise resident no suitable Committee meeting due until February. Letter to be taken to that Committee and in the meantime enquiries made **Next agenda/PJN**

Parish Path Partnerships (P3) applications sought to protect, improve, maintain and promote Rights of Way network. Noted

Street Light Maintenance Details on inventory and payment due December 2006 £423.93 received.

Clerk to advise of any amendments to schedule, including details of St Andrews Way lights **Clerk**
“Countryside Access Vision for Northstowe Cllrs Nudds and Silk had attended Histon PC meeting when Mr Duthie of CCC had presented ideas. Cllr Nudds reported on plans to provide circular routes and search for ideas. Concern over maintenance provision

Environmental Plan and Mission Statement Drafts provided by Cllr Nudds to all by email. A dedicated meeting (brainstorming) arranged for 7 February for report to next Committee

Village Trails Cllrs D Payne and Clerk working on an idea to include links on website, using information from Village Society leaflets. **DWP/Clerk**

SCDC Biodiversity Strategy – details received. Copies available on SCDC website or at £13

Date of next meeting

28th February 2007

Meeting closed at 9.42 p.m.