

MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 15 JANUARY 2007 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON

PRESENT: Chairman Cllr D W Payne, Vice-Chairman J P Teague, Cllrs H S Abdullah, P D Gooden, M R Lawton, P J Nudds, G S Payne, S A Unwin, G B Waters Dist Cllrs N S Davies, J P Chatfield, M J Mason Cty Cllr Jenkins (in part) Mrs A Young Clerk **Power Action**

1 APOLOGIES FOR ABSENCE

156 Cllr Withers (holiday) Cty Cllr Bradney

2 MEMBERS' DECLARATIONS OF INTERESTS

157 None

3 OPEN SESSION FOR THE PUBLIC

158 None present

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 20 NOVEMBER 2006

159 Prop Cllr Unwin, sec Cllr G Payne, all in favour, approved and signed as true record, including "in Committee"

5 MATTERS ARISING FROM PREVIOUS MINUTES

160.1 Item 138.3 Seat and bin order For delivery 16 January and fitting by Site & Maintenance Services

160.2 Item 138.7 Police reports emailed as received

160.3 Item 140.1 Burial Ground Committee no date yet set for meeting. March dates available **Burial Ground Comm**

6 VACANCY ON PARISH COUNCIL CAUSED BY RESIGNATION

161.1 Chairman reported letter of resignation received from Trevor Silk after 27 years of service, which was reluctantly accepted. Mr Silk confirmed his interest in continuing to help with environmental village projects.

161.2 Vacancy would be advertised and co-option sought if election not called

161.3 Following the Council's expressed wish to mark Mr Silk's sterling service over 27 years, agreed Vice Chairman J Teague/Clerk to investigate and organise tree planting and event to express members' thanks **JPT**

7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

162 Meeting due 24 January 2007. Cllr Nudds reminded representative Cllrs that chipper due in Impington 1 February if trees reported previously at Homefield Park ready for removal

8 RECREATION GROUND COMMITTEE REPORT

163 Budgets had been agreed at reconvened meeting 4 January. Cllr D Payne passed on appreciative comments regarding facilities and good use of Ground during meeting held Saturday 13 January from CALC Executive Board

9 PLANNING COMMITTEE REPORT

164.1 a) Committee Reports 19 December and 9 January copied for all and accepted. Next meeting due 23 January

164.2 b) Arbury Park reports 13 and 19 December and 9 January copied for all and accepted. Meeting due 23 January. Cllr D Payne up-dated Council on refusal for area A1 application and hotel. Meeting due 31 January with Brian Heffernan EHO SCDC, Neil Davies and Denis Payne with 2 residents to look at noise issues **DWP/NSD**

10 ENVIRONMENT COMMITTEE REPORT

165.1 Minutes 22 November copied for all and accepted

165.2 Playground Inspectors Report Cllr Abdullah reported Doctors Close hedge tree fallen, requires removal; chair to be removed South Road Play equipment all OK. Fence needs repair; ground currently boggy. Mr Smith to report to Clerk on play areas fortnightly in future

165.3 Cllr Nudds had met with Matt Pickering (CCC) and made agreements to cut back overhang in Cambridge Road; put in gullies in Cambridge Road (outside No 41) and outside Anglia Fireplaces and Europcar site; clean out gully in Pepys Terrace. Cty Cllr Jenkins reported on his understanding of current policy for drain and gully clearance and would get this defined. All Cllrs to advise Clerk of gullies in Impington of importance including flow direction, if known. For mapping and prioritisation and for request for clearance and report to County Council.. Discussion on previous policy for leaf hotspot clearance by SCDC **All Councillors**

11 CLERK'S REPORT

166 Written report provided: Residents reported demolished posts (traffic calming). County asked to deal with

replacement and making safe. Mr Smith had attended and cleared debris, glass etc; County Council had contacted **Power Action** office regarding street light maintenance for ex-SCDC footway lights in Impington. Invoice expected. Comments from County Council on columns in St Andrews Way forwarded to District Councillors for reference to District Council; Resident of Spring Close contacted office regarding new fence to be erected on boundary with Burial Ground. Cllr Teague met resident and agreed fence could be removed and replaced with new; Tree works at Clay Close Lane due 8 January. Tree works in Copse and Coppice due 1/2 February; and Burial Ground tree works 5 February; Eleanor Whitehead attending office on a regular basis to assist in archiving

12 CHAIRMAN'S REPORT

- 167.1 Copied to all (Appendix 1) and noted. Photos of problems with drain seen in November at ditch in Villa Road provided by resident of South Road. Cllrs D Payne and Dist Cllr Mason confirmed a difference of opinion between SCA Packaging and the SCDC Land Drainage Manager regarding the nature of the grill required for the site. However, situation was currently under control and being monitored
- 167.2 Council agreed form of report acceptable for future
- 167.3 Station Gatekeepers Hut Item in Jan/Feb newsletter. Chairman had received one comment
- 167.4 Newsletter offers for articles required

13 DISTRICT COUNCILLORS' REPORT

- 168.1 Dist Cllr Chatfield reported on CGI report awaited, due early February; resignation of Leader SCDC and Chairman of Standards Committee; campaign to save Milton Country Park; correspondence with Stagecoach regarding bus times and stops; arrangements for follow-up meeting with John Pym and Steve Hampson at SCDC
- 168.2 Dist Cllr Davies reported on arrangements to meet SCDC EHO re noise from A14 and attendance at recent Planning Committee meetings involving Arbury Park applications
- 168.3 Dist Cllr Mason outlined work on issues at Moor Drove, Histon; Corporate Government; Code of Conduct; Arbury park planning; Guided Bus consultation response and meetings and reports on drainage
- 168.4 All Dist Cllrs confirmed support for the Milton Country Park campaign

14 COUNTY COUNCILLORS' REPORT

- 169.1 Reports copied to all and accepted. Cty Cllr Jenkins thanked IPC members for good attendance at recent and various open meetings
- 169.2 Cty Cllr Jenkins confirmed his efforts to raise profile of drainage at County Council and in the media
- 169.3 He had attended Arbury Park cyclist meeting 11 January, Cllrs Abdullah, Payne and Mason also present.
- 169.4 2 Guided Bus Forum meetings due in current week
- 169.5 Park & Ride Cty Cllr Jenkins to attend Development Control at County Council in February
- 169.6 Footpath & Traffic Issues Solutions discussed with officers at County for Clay Close Lane (and Church Street, Histon); school signs lighting at weekends raised with officers. Cty Cllr Jenkins left the meeting

15 FINANCE

- 170.1 Confirmed payment of accounts, prop Cllr Teague, sec Cllr Lawton, all in favour:
- | | |
|---|-----------|
| Recreation Ground salary reimbursement to June 2006 (previously unminuted) <u>£502.03</u> | £502.03 |
| Administration M8 <u>£1,132.69</u> | £1,132.69 |
| Burial Ground expenses <u>£8.70</u> + VAT £1.52 = | £10.22 |
| PWLB Freehold loan repayment Impington share only 3 of 50 <u>£1,251.06</u> | £1,251.06 |
| PWLB Parish office loan repayment Impington share only 2 of 50 <u>£1,502.89</u> | £1,502.89 |
| Histon & Impington Day Centre Donation <u>£100</u> | £100.00 |
| MAGPAS Donation <u>£100</u> | £100.00 |
| Both LGA 1972 Sec 137 | |
| Administration M9 including Recreation Gd Comm salary reimbursement to Dec 2006 <u>£1,939.19</u> | £1,939.19 |
| Recreation Ground reimbursement Arbury Park hours <u>£222.21</u> | £222.21 |
| No 2 account (Youth) O Marsh Sports coaching and sports clubs to 30.11.06 <u>£116.25</u> | £116.25 |
| Sec 19 LGA (Misc Prov) Act 1976 | |
| 170.2 Approved payment of outstanding accounts, prop Cllr Teague, sec Cllr Lawton, all in favour: | |
| St Andrews Impington PCC 10 meetings Room hire 2006 <u>£120</u> | £120.00 |
| Helping Hand Company Litterpickers (10) <u>£82.38</u> + VAT £14.42 = | £96.80 |
| Print Out Stationery <u>£14</u> + VAT £2.45 = | £16.45 |
| Print Out Newsletter costs <u>£130.50</u> No VAT | £130.50 |
| Herald Contract Services Inner areas 8 and 14 Nov <u>£240</u> and verge 21 Nov <u>£340</u> + VAT £101.50 = | £681.50 |

H C Roper 2 bus shelter cleans £31	£31.00
Histon Parish Council quarterly expenses to 31.12.06 £641.94	£641.94
Acacia Tree Surgery Clay Close Lane tree work £675 + VAT £118.12 =	£793.12
	<u>Power Action</u>
Burial Ground: Association of Burial Authorities Informatives pack £25.75	£25.75
Youth: Histon & Impington Recreation Ground MUGA hire November £91.49 + VAT £16.01 =	£107.50
	All Sec 19 LGA (Misc Prov) Act 1976
Cambs County Council Youth work time at club £472.90	£472.90
Cambs County Council Contribution towards youth provision £3,000.00	£3,000.00

- 170.3 Paid in: Histon FC Copse boundary and tree payments **£390**; Burial Ground: Ostovani for memorial tree **£50**; Memorial Northrop **£60**; Ashes inter Knightley **£48**; Ashes inter Banks **£48**; Lunnis inter **£60** Youth: Friends of Histon & Impington Rec Ground (ex LNF grant) **£6,919.56**
- 170.4 Correspondence Joint policy for Health & Safety suggested by Cllr Lawton. To be referred to Finance Committee; letter of thanks from Day Centre following donation; Internal Auditor report (1 of 2) received **Finance Comm**
- 170.5 Donations £290 left in budget for donations, plus £100 Crime & Disorder budget. Applications received from Victim Support and Bobby Scheme (deferred Nov 2006). Following full discussion, prop Cllr Unwin, sec Cllr Abdullah to grant £50 to Victim Support from Crime & Disorder budget **LGA Rating 1997**
Cllr Gooden held a view on work of Bobby Scheme and Police responsibility. Prop Cllr Teague, sec Cllr Lawton 7 in favour 1 against to grant £100 from Crime & Disorder budget, remainder vired from Dons **LGA Rating 1997**
- 170.6 To approve recommendation to request precept for 2007-08 of £99,950 from South Cambridgeshire District Council
Chairman outlined Committee discussions and noting reserves levels were not high, Committee felt Precept level should not be increased further than as recommended. Report provided for all showing decisions made. Noted that of published precept levels to date, 12 parishes were over £60 per Band D, with one at £111, and 5 more than £80. Prop Cllr Gooden, sec Cllr G Payne all in favour to accept the recommendation
- 171 Nomination of Trustee to Histon Poores Land Charity Josephine Teague had agreed to attend a meeting of the Pooresland Charity to cover acceptance of a new scheme. Charity were inviting Impington PC to nominate a Trustee under a new scheme, Clerk outlined the work of the Charity and the wish to widen its aims. Prop Cllr D Payne, sec Cllr Abdullah, all in favour, to nominate Cllr Teague as representative Trustee for IPC. Meeting due 29 January

16 RECENT CORRESPONDENCE

- 172.1 Circulating file available: Histon Parish Council minutes and various magazines/leaflets
- 172.2 National Council "Report of the Chief Executive" Development of the Sector
- 172.3 SCDC Airey Properties, Impington – pilot project Sawston, Teversham and Elsworth
- 172.4 South Cambs Safety Advisory Partnership Group (Licensing of Large Events) overview

17 OTHER MATTERS

- 173.1(a) Highways & Traffic - Histon Highways Traffic & Transport Committee Next meeting due 8 February
- 173.2 Other Highways Matters Guided Bus Forum meetings due 16 and 17 January. Notes of previous meetings held on file. Discussions continued at Village Society regarding preservation ideas. Cllr Mason continued to work on discharge of Condition 4. Various reports and letters regarding station site and proposed car park reported and held on file. Park & Ride meeting 9 January Report from Cllr Parish received. Meeting for IPC representatives with Alistair Frost arranged 29 January **PEN/HSA**
- 174 (b) Response to Paper from Histon Parish Council concerning duplication of costs Paper covering informal meeting held 8 January from Denis Payne copied for all (Appx 2). Noted an additional item in favour was a decrease in meetings for attendance by District and County Cllrs. Prop Cllr Lawton, sec Cllr Unwin, all in favour, to accept recommendations in report and respond to Histon PC accordingly
- 175 (c) Youth Cllr Abdullah reported a meeting held January 2007. Monday night youth club had recommenced and would split on Monday and Tuesday at half term. Andrea Cramp working with young people at IVC. Cllr Gooden sought clarification on timing for preferred options for siting of any skatepark. Cllr Mason highlighted possible problems with drainage at Recreation ground. Sports Youth Club starting February half term, after school club Wednesdays
- 176 (d) Information Up-date Church halls site Dist Cllr Davies reported in a personal capacity on meetings and reports prepared covering new community hall proposals for the site since May. Discussions with Church continued. Cllrs D Payne and Abdullah had been kept informed. Request for feasibility study fee provided to Precept Committee. Cllr Davies explained funding opportunity dates were crucial and confirmed previous architectural problems now not an issue with SCDC

18 DATE & PLACE OF NEXT MEETING / 19 FORTHCOMING MEETINGS

- 177.1 Next meeting due Monday 19 February 2007, due to commence at 7.30 p.m. at **St Andrew's Church Hall,**

Burgoynes Rd, Impington.

177.2 Dates of forthcoming Committees confirmed. This part of meeting closed 9.13 p.m. As per standing order 36, under standing order 65, in view of the confidential nature of business about to be transacted, any public, County and District Councillors were temporarily excluded and instructed to withdraw.