

**HISTON PARISH COUNCIL****Unconfirmed minutes**

Minutes of meeting held St Audreys Community Centre, St Audreys Close, Histon, Monday 8 January 2007 at 7.30 p.m.

**Present:**

Councillors: I M Parish (Chairman), R K Wynn (Vice Chairman), M C Cleaver, N S Davies (also District) in part, A J Eade, J P Emmines, C L Jones, M J Mason (also District), F J Munnelly, M J Ruel, C A Rose, V A Taylor

Clerk: Mrs A J Young

**Power Action**

**1 APOLOGIES FOR ABSENCE**

- 154.1 Cllrs Harris (illness); Levitt (work); Barrett (work); Cty Cllrs Jenkins and Bradney; Dist Cllr Chatfield  
 154.2 Chairman advised letter of resignation received from Mrs Pearl Harris after over 11 years of service. He to write to Mrs Harris accordingly but members wished to record appreciation for her hard work over that time, especially on the Recreation Ground Management Committee and Planning Committee. Discussion followed on how improvements could be made with acoustics at various meeting venues.

**2 MEMBERS' DECLARATIONS OF INTERESTS**

155 None

**3 OPEN SESSION FOR THE PUBLIC**

156 None present

**4 MINUTES OF MEETING HELD ON 11 DECEMBER 2006**

- 157 Following addition of words Item 139.4 "Agreed to write to SCDC expressing concerns over possible public perception of increased tolerance of flyposting and current lack of enforcement" and Item 139.5 "South Cambs Safety Advisory Partnership Group offering assistance on planning events for large groups in excess of 500 people", Prop Cllr Eade, sec Cllr Mason, all in favour, approved and signed. Also "In Committee" minutes

**5 MATTERS ARISING FROM PREVIOUS MINUTES**

- 158.1 Item 138.1 Risk Assessments Clerk to meet with Cllr Emmines 17 January to finalise **JPE**  
 158.2 Item 138.2 Sector Police Reports emailed as received  
 158.3 Item 138.6 Joint parishes meeting regularly (Histon/Impington/Cottenham) next due 10 January  
 158.4 Item 144.7 Christmas electricity Report on problems with supply resulting in lights not being lit after Christmas Day. Environment Committee to familiarise with timer for future eventualities **Environment Committee**  
 158.5 Item 147 Church Halls Cllr Davies hoped to have further information for Parish Council at February meeting

**6 RECENT CORRESPONDENCE**

- 159.1 Circulating file with Cllr Taylor for next meeting. Next file for Cllr Wynn **VAT**  
 159.2 County Councillors monthly reports copied for all as received  
 159.3 SCDC Conservation Department, Histon & Impington War Memorial Miss Smith advised SCDC could not support idea for slabs or plaques round base. Environment Committee next agenda. **Environment Committee**  
 159.4 NALC "Shaping Communities" event details 13 February. £129.25 per delegate  
 159.5 Histon & Impington Parish Councils Health & Safety Policy Impington PCllr Lawton had prepared a suggested joint policy. To be copied to all for information and referred to most appropriate Committee in due course **Finance Comm**  
 159.6 Victim Support request for donation. Agreed to put forward again in June for half yearly review **June agenda**

**7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT**

160 No report. Next meeting due 24 January

**8 RECREATION GROUND COMMITTEE REPORT**

- 161.1 Verbal report on reconvened meeting held 4 January 2007 when budgets agreed (£70,500 + payments for litter picking and assistant clerk). Precept meeting to note. Agreed written paper be prepared showing ways of reducing Recreation Ground payments for 2007-08 by funding partly from reserves. Cllr Rose felt reserves were inadequate at present and urged caution **NSD/IMP**  
 161.2 Cllr Davies left the meeting

**9 PLANNING COMMITTEE REPORT**

162.1 Minutes 21 December copied to all. Next meeting due 11 January

- 162.2 Gypsy & Travellers Development Plan Document: Issues and Option Report 1 Cllr Ruel prepared paper setting out his personal position and copied all. Cllr Mason re-iterated discussions on 21 December regarding availability for **Power Action** input from all Councillors and indicated disagreement with accuracy. Cllr Ruel responded with belief the response made in the name of Histon PC was biased and insufficient as a response. Cllr Jones outlined his part in preparing the response at request of Council and difficulties with timing and wording of document. Cllr Parish summarised his belief the response was the correct response for Histon PC, commenting the document consultation had a long time yet to run up to regional level, and individual responses were sensible. Cllr Ruel's paper and the fact he would respond personally direct to SCDC was therefore noted by the Parish Council **MJR**
- 162.3 Noted plans for 49 Station Road and 51-55 Station Road refused. For report Planning Committee 11 January

## 10 OTHER MATTERS

- 163 a) Youth Advisory Body Minutes 6 December copied for all. Meeting due 9 January. Noted Youth Committee to approach Caroline Chivers regarding siting of possible skate park on land owned by Chivers Farms
- 164.1 b) Guided Bus All minutes of Liaison Forums forwarded by email and held on file for inspection. Chairman urged those attending individual subject meetings to read all other minutes
- 164.2 Cllr Mason reported on response jointly with Impington PC on landscaping conditions. Work underway to overcome technical difficulties with grading for cycleway
- 164.3 Gatekeepers Hut/Sleepers Cllr Eade to write report for the PCs following Village Society meeting due **AJE**
- 164.4 Histon Station Building CCC advised demolition of building would progress as planned, August 2007, with decision on provision of car park deferred
- 165 c) Sale of land 9 St Audreys Close Lands officer at SCDC sought comments on proposed sale to property in Park Lane. Following discussion on history of use of Public Footpath No 19, running alongside site, and possibilities for inclusion of covenants, Council agreed to object to the sale to avoid problems of access, and retain size of garden originally designed for the Council housing, for benefit of future tenants
- 166.1 d) Highways Traffic & Transport Agenda items for meeting 8 February Agreed to include re-instatement of verge Clay Street; traffic calming; NCATP guidance. Narrow Lane issues (Cllr Wynn to provide paperwork on non-adoption of highway – Cllr Munnelly declared personal interest as resident) for future agenda as necessary
- 166.2 Park & Ride meeting 9 January 2007 Cllr Parish to attend drop in on pedestrian and cycling provision issues. Cllr Mason to attend further meeting on cycling in and around Arbury 11 January. **IMP / MJM**
- 166.3 Discussion on cycleway Park Lane and double yellow lines Station Road, Histon and funding issues
- 166.4 Cllr Levitt had resigned from Highways Traffic & Transport. Interested Cllrs to contact Clerk

## 11 FINANCE and ADMINISTRATION

- 167.1 To confirm payment of accounts Proposed Cllr Jones, sec Cllr Rose, all in favour:
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|---|-----------|
| <b>Histon &amp; Impington Day Centre</b> Donation Sec 137 <b>£150</b>                         | £150.00   |
| <b>St Audreys Close</b> Room hire 2006 <b>£240</b>  | £240.00   |
| <b>Administration M9</b> <b>£1,033.95</b>   | £1,033.95 |
| <b>British Telecom</b> (For formula) <b>£110.21</b> + VAT £19.28 =                            | £129.49   |
| <b>Histon &amp; Impington Recreation Ground</b> Salary reimbursement Oct – Dec <b>£802.42</b> | £802.42   |
- 167.2 To approve payment of outstanding accounts Prop Cllr Jones, sec Cllr Rose, all in favour:
- |  |         |
|--|---------|
| <b>Print Out</b> Paper <b>£14</b> + Joint standing committee copying (for formula) <b>£123.05</b> + VAT £23.98 =   | £161.03 |
| <b>Buchans Landscaping &amp; Grounds</b> Cut and leaf clearance November 2006 <b>£355</b> + VAT £62.13 =           | £417.13 |
| <b>Cambs ACRE</b> Subscription (prop Cllr Eade to renew, sec Cllr Munnelly, 8 in favour, 2 abstentions) <b>£25</b> | £25.00  |
| <b>Danwood Group Limited</b> Meter reading photocopier (for formula) <b>£27.45</b> + VAT £4.80 =                   | £32.25  |
- 167.3 Paid in: Histon & Impington Recreation Ground (Barclaycard) £8.48; Allotment rents x 2 £20
- 167.4 Correspondence Received Thank you letter from Day Centre for donation; First part of half yearly Internal Audit received, next visit February 2007; application made for Rate Relief on parish office (formula item)
- 167.5 Clerks Report Jaggards can quote for all trenching work required for additional supply; Ms Stowe Park Lane advised tree had fallen and County Council to ascertain action required; Chris Sprowston CCC acknowledged footway lights in College Road were in Impington and lights shown in Cottenham Road were in High Street car park. Invoice expected for 36 columns; Reported Shane Whyatt had died following a car accident – agreed to write letter of condolence; Eleanor Whitehead attending office on regular basis to assist in archiving free of charge to the Council
- 167.6 Precept Up-date Finance meeting due 20 January. Tax Base 1773.4. South Cambs request by 5 February. Parish Council had obtained extension to 13 February. Next agenda **February agenda**

## 12 DATE & PLACE OF NEXT MEETING

- 168 Monday 12<sup>th</sup> February 2007 at 7.30 p.m. at St Audrey's Community Centre, St Audrey's Close, Histon
- 169 Dates for forthcoming Committee meetings noted

This part of the meeting closed at 9 p.m. Under standing order 67, in view of the confidential nature of business about to be transacted, any public, County and District Councillors were asked to leave. Clerk was invited to remain