



Venue **The Brackenbury Room, Impington Village College, Impington**

Date **24/10/06** Time **7 pm – 9 pm**

Attendees **Councillor David Jenkins (chair), Councillor Mike Barrett, Councillor Wendy Barrett, Wayne Campbell, Councillor Jonathan Chatfield, Councillor Mike Mason, Councillor Denis Payne (items 3-6), Ian Sanderson, Councillor Richard Summerfield, Adrian Hames, Janet Martin, Bob Menzies, Peter Paskell, Vicky Wolton, Michaela Stoettner (notetaker)**

Apologies **Selwyn Anderson, Councillor Matt Bradney, John Pym, Councillor Josephine Teague, Susan Walford, Tom Armour, Kulvinder Rayat, Andrew Welsh, Simon Whalley**

Project Name **Cambridgeshire Guided Busway**

Purpose of Meeting **Local Liaison Forum – Park Lane, Histon to Milton Road, Cambridge**

	ACTION	Time-scale
<p>1. Notes of last meeting</p> <p>The Forum agreed the notes of the previous meetings of 18th September 2006 and 3rd October 2006.</p>		
<p>2. Update on Actions</p> <p>Adrian Hames had spoken to the Arbury Park developers and invited them to come to this Forum. One developer had responded he didn't consider it necessary for his company to attend. The other developers hadn't indicated their intentions.</p> <p>The CGB team will continue to send notes of the Forum meetings to the developers.</p> <p>The Forum received a paper on the timescale for the discharge of planning conditions.</p> <p>The drainage design, which also includes the design for the drain 164, will be submitted by the end of January. Mike Mason will send an e-mail to Kulvinder Rayat, highlighting his points regarding drain 164.</p> <p>Letter drops by Edmund Nuttall to those living near the route between Longstanton and Cambridge are ongoing.</p> <p>Papers of this forum can be found at the Guided Busway website at www.cambridgeshire.gov.uk/guidedbusway</p>	Mike Mason	15/11/06

3.	Contractors update		
	Peter Paskell presented and circulated a paper on Nuttall's programme update.		
	He also informed the Forum about the ongoing letter dropping.		
	Histon and Impington Parish Councils haven't received copies of these letters.		
	CGB Team will provide Peter Paskell with Parish Council contact details.	CGB Team	15/11/06
	CGB Team will send letters to Histon and Impington Parish Councils. (Post meeting note: sent on 25 th Oct 2006)	CGB Team	15/11/06
	Bob Menzies clarified that just bus stops and road junctions would be fitted with lighting.		
	In future reports Peter Paskell will highlight significant updates.	Peter Paskell	
4.	Final details on Landscaping proposals		
	Vicky Wolton presented an update on landscaping proposals including aerial photographs and cross sections to the Forum. Detailed plans were circulated during the presentation.		
	In future a geographical orientation will be included on such plans.	Tom Armour	15/11/06
	The Forum raised the issue of fencing alongside Histon and Impington Recreation Ground. There is a planning condition to be discharged in respect of the design and appearance. Details therefore will be developed in 2007		
	The submission of landscaping planning conditions is planned for 1 st November 06. Generally, there will be a 14-day period for consulted parties to make comments on the submission.		
	The CGB team will send hardcopies of the landscaping plans directly to the Parish Councils of Girton, Histon, Impington and Milton.	CGB team	01/11/06
5.	Programme of future meetings		
	Bob Menzies explained the future meeting programme.		
6.	Date of next meeting and A.O.B		
	The next meeting will be held on Wednesday, 15 th November 2006.		