

MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 17th JULY 2006 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON

PRESENT: Chairman Cllr D W Payne, Cllrs H S Abdullah, P J Nudds, T W Silk, J P Teague, G B Waters, M J Withers
Cty Cllr D Jenkins (in part); Dist Cllr N S Davies 5 members of the public (in part)
Mrs A Young Clerk

Power Action

1 APOLOGIES FOR ABSENCE

75 Cllr Lawton (work), Unwin (course), Gooden (course) Dist Cllrs Chatfield and Mason; Cty Cllr Bradney

2 MEMBERS' DECLARATIONS OF INTERESTS

76 None

3 OPEN SESSION FOR THE PUBLIC

- 77.1 Standing orders suspended with agreement of all. Residents from Burgoynes Road requested up-date on LDF Objection site consultation affecting Impington sites, especially land at Clay Close Lane where applicant was seeking to take land out of Green Belt. Chairman explained process which would lead to decision next year by Inspector. Representations to be made by 28 July. Chairman outlined possible reasons for objection and importance for all affected to make individual representations. Clay Close Lane residents meeting due to discuss
- 77.2 Vanessa Kelly of Impington briefed PC on incident involving cyclist and motorist along cycleway Girton to Histon, due to unfinished County Council route work. Discussion on road markings and cyclist provision at Arbury Park and progress with speed limit proposals. Cty Cllr Jenkins confirmed meetings continued with officers and AJC due to consider speed limit issues in September, both Histon & Impington Cty Cllrs being members of that Committee. Cllr Payne raised the issue of TROs. Standing orders re-instated. All public left meeting

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 19 JUNE 2006

78 Prop Cllr Abdullah, sec Cllr Waters, all in favour, approved and signed as true record, including "In Committee"

5 MATTERS ARISING FROM PREVIOUS MINUTES

- 79.1 Item 57.2 Kings Meadow Residents Association Cllrs Payne and Silk reported on meeting with Kings Meadow Residents Association and discussion how Arbury Park development would affect them, also electoral arrangements. Copy of Sec 106 to be provided to Association. Further meeting to be arranged
- 79.2 Item 60.6 Kerb Spraying commenced. Cllr Davies to investigate arrangements for kerb cleaning **NSD**
- 79.3 Item 65.2 Boundary Marking at The Copse Cllr Nudds to draft letter to Histon FC Holdings regarding interpretation of boundary marking, requesting half payment for cost, plus removal of tree on boundary **PJN**
- 79.4 Item 66.5 SCDC Election Standard Committee Mr Kelleway had been elected
- 79.5 Item 70.2 Newsletter Summer edition distributed for delivery and available at Feast Market 8 July
With agreement of Council, Chairman brought forward items 12 and 13

13 COUNTY COUNCILLORS' REPORT

- 80.1 Written reports copied to all from Cty Cllrs Jenkins and Bradney.
- 80.2 Cllr Jenkins reported on Guided Bus meeting due 18 July and Lib Dems proposal to vote against, outlining subsidiary measures required. PC confirmed all members were against it, noting Histon & Impington the only villages through which the route went with no or little advantages to residents. Future of Citi 7 service and adequate covered cycle storage at Station an issue
- 80.3 Park & Ride Cllr Jenkins confirmed Cabinet had selected Option 4. Continued to press for answers on traffic control for Impington and future of cycle bridge over A10
- 80.4 Report on Police Neighbourhood Panel 18 July and agreement at Development Control for temporary accommodation at IVC

12 DISTRICT COUNCILLOR REPORT

- 81.1 Dist Cllr Davies had attended Planning meetings re Arbury Park with Dist Cllr Mason, discussing the school amongst others. Discussion on difficulties with getting any overview of the site with applicants being submitted in such small segments and design concerns
- 81.2 Discussion on £650,000 in Sec 106 for cycle bridge A14 junction. Now designated for bridge "and other things"
- 81.3 Meeting sought to discuss Arbury Park issues (PC, Dist Cllrs, Cty Cllrs). Site visit planned. Cllr Payne outlined concerns that community facilities may not be in place to allow developers to meet trigger points
- 81.4 Dist Cllr Davies reported on feedback from Community Arts Advisory Group on PC's support of Recreation Ground

development. Dist Council agreed a substantial investment to planned sports centre development at IVC
Chairman returned to agenda, Cty Cllr Jenkins left meeting

Power Action

6 FORWARD PLANNING

- 82.1 Cllr Payne reported a small group to meet to discuss Parish Plan possibilities in Histon and Impington. Discussion on uses of such a plan, particularly for planning applications received by Parish Council
- 82.2 Cllr Payne outlined early thoughts on Impington's profile and leadership ideas and agreed to bring paper showing bullet points to September meeting **September agenda**

7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 83.1 Minutes 16 May and 14 June copied for all and accepted. Report from Cllr Unwin on meeting held 12 July would be mailed to all for information
- 83.2 3 Impington representatives not present. Dist Cllr Davies reported on discussion on 12 July regarding tractor finance; Histon Hornet team numbers; role of Employment Committee; staff holiday cover; appointment of caretaker at Rec Ground Centre.
- 83.3 **RESOLUTION:** "Impington Parish Council agrees to provide a short term cashflow funding of £20,000 out of a total estimated requirement of £44,000 with Histon Parish Council to cover payments due in the next two months as part of the Recreation Ground Development Project, whilst £31,600 of agreed funding from SCDC and the Football Foundation is processed. The monies to be repaid on receipt of payment of agreed funding as outlined" Cllr Payne outlined discussions with Cllrs Parish and Davies on cashflow issues and reserves position. Cllr Andullah raised issue of lost interest on any short term cashflow funding. Proposed Cllr Payne, seconded Cllr Teague, all in favour and carried
- 83.4 **RESOLUTIONS ON TABLE TILL NEXT MEETING:** "Impington Parish Council agrees to provide up to £18,400 of additional funding for the Recreation Ground Project out of a joint total amount of up to £40,000 with Histon Parish Council to meet the current estimated shortfall of the Histon & Impington Recreation Ground project" Proposed Cllr Payne, seconded Cllr Teague AND "That in line with Public Works Loan Board regulations, Impington Parish Council agree that Histon Parish Council apply for PWLB finance, for the funding of the remaining cost of the Histon & Impington Recreation Ground project of up to £40,000 over 25 years, on the understanding that Impington Parish Council will make repayments for any portion relating to their share over that time, on the current formula, to be properly documented in line with all previous PWLB loans". Proposed Cllr Payne, seconded Cllr Teague **Next agenda**
- 83.5 VAT Dist Cllr Davies confirmed Peters Elsworth & Moore had met with Rec Clerk and written report awaited. Accurate report expected by September meeting
- 83.6 Footpath alongside tennis courts some £2,500 may be required to install safe lighting to parish office / bowls club end of centre before winter months. This amount included in figures quoted in Resolutions 2 and 3
- 83.7 PWLB Agreement Draft agreement covering existing loans to be circulated for all for next meeting, for acceptance **Next agenda**

8 ENVIRONMENT COMMITTEE REPORT and PLAYGROUND INSPECTORS REPORT

- 84.1 Quotes for (replacement) seat (metal) for The Crescent/Villa Road junction. 2 quotes received, one all inclusive bespoke including fixing original plaque from Site & Maintenance Services (345 + VAT), one with addition of delivery, fitting and plaque fitting from Broxap (283 + 60 delivery + 30 fitting + plaque unknown + VAT). Prop Cllr Silk, sec Cllr Teague, and agreed Clerk to visit similar seat (1) in nearby village to view and digitally photograph, mail to all for comment. If acceptable, accept quote from Site & Maintenance for immediate order
- 84.2 Church Verge Cllr Nudds had discussed with environmental volunteers and David Gilkes and decision made no action to be taken at this stage. Herald Contract Service advised now stone-free and cutting to recommence. Discussions with Church may continue
- 84.3 Clay Close Lane Tree Survey Quotes to be sought **Environment Committee**
- 84.4 Bollards in Burgoynes Rd/Milton Rd had been knocked out and replaced
- 84.5 Playground Inspectors Report ROSPA report received and copied to Cllrs Abdullah & Silk who would prepare a report and come back to PC with any recommendations. Doctors Close required more frequent grass cut. Cllr Nudds to contact HCS. South Road was in good order **HAS/TWS PJN**

9 BURIAL GROUND COMMITTEE REPORT

- 85 Minutes copied for all 26 June. Walkabout due 15 August

10 PLANNING COMMITTEE REPORT

- 86.1 a) Committee Reports 4 July copied for all, accepted. Meeting held 12 July, minutes not yet available. Next meeting due 25 July. Agreed to check on SCDC decision on Mereway Farm
- 86.2 b) Arbury Camps Up-date

Minutes for meeting held 12 July not yet available. Cllr Payne reported on Design Panel meeting issues; site visit in August; formal event due 15 August

86.3 c) Other Planning Matters LDF Pre-examination meeting notes copied to Cllrs Payne and Mason. Agenda item for **Power Action**

86.4 informal meeting with Histon Football Club received from Environment Committee and Recreation Ground Management Committee; changes from 10 August to Development Control system supplied

10 CLERK'S REPORT

87.1 Crime reports Histon Sector reports forwarded to all on email. South Cambs Crime & Disorder Partnership 20 September. Cllrs interested to contact clerk

87.2 Office Equipment and Storage Racking No progress with storage quotes. Remained urgent

87.3 Signage for Parish Office Quotes sought

87.4 Prints in Office Mr David Oates had donated 2 prints to parish office in memory of parents Ken and Dellas Oates

87.5 Flower Festival agreed to write to Derinda Starling to thank for excellent display

87.6 Disposal of Old Computer Agreed to wipe records and sell to one bid received

87.7 Tiscali Broadband bills being paid by HPC. Expenses claim to follow

87.8 Risk Assessment Mark Lawton and Hooda Abdullah to review. New assessment for office prepared **MRL/HSA**

87.9 Vacancy Parish Council Co-option due September 2006. Discussion on possible Councillor "Job Description" to be put together for future use. Cllr Abdullah happy to speak with any prospective candidate. **September agenda**

14 FINANCE

88.1 Confirmed payment of accounts, prop Cllr Teague, sec Cllr Silk, all in favour:

J P Webster Construction Ltd Boundary marking Copse **£600** + VAT £105 = £705

Administration M3 **£1212.45** £1,212.45

Burial Ground expenses **£17.62** + VAT £3.08 = £20.70

CCC Reading Voyage Sec 137 donation **£70** £70.00

Age Concern Sec 137 donation (Special Project) for Village Warden **£1,500** £1,500.00

88.2 Approved payment of outstanding accounts, prop Cllr Teague, sec Cllr Silk, all in favour:

Histon Parish Council Quarterly expenses **£1,668.96** £1,668.96

Money Matters (St Ives) Limited Internal audit **£37.13** and Quick Books training **£57.37** = £94.50

Print Out Stationery and copying **£17.04** + VAT £2.98 = £20.02

Herald Contract Services Inner areas 12 and 26 June **£480** + VAT £84 = £564.00

Derinda Starling Flower Festival expenses **£23.88** £23.88

Histon & Impington Recreation Ground Salary re-imburement March – June **£502.03** £502.03

Petty Cash Imprest account **£12.00** £12.00

Youth: **Cottenham Village College** Youth work costs **£6,155.61** £6,155.61

88.3 Paid in: Burial Ground Interment Barton £150; ashes interment £40

88.4 Correspondence: Internal Auditors written report copied for all. All items "satisfactory"

15 RECENT CORRESPONDENCE

89.1 Circulating file available: Histon Parish Council minutes and various magazines/leaflets

89.2 SCDC Village Facilities Information Leaflet; "The Transformation Project; Gambling Act 2005 – Draft Policy

89.3 Royal Mail – confirmation of change of post code

89.4 Charities "Governance Hub"

89.5 "Open Out" scheme details

89.6 CCC Street Lighting Maintenance – payment details. Cllr Nudds to provide Dist Cllr Davies with information on trees requiring cutting back from street lights near Homefield Park **PJN / NSD**

89.7 Royal British Legion "Poppy Support Has Arrived"

89.8 CALC South Cambs Association agenda 24 August; Training details

16 OTHER MATTERS

(a) Highways & Traffic

90.1 Histon Highways Traffic & Transport Committee meeting took place 13 July. No notes yet available, Cllrs Payne and Gooden unable to attend

90.2 Flooding Cllr Payne to prepare report **DWP**

90.3 Guided Bus CCC advised Chartered Surveyors appointed to acquire land required. Contact expected. Copy correspondence with resident of College Road regarding parking held on file, and HHT&T copy letter to John

Reynolds re the Station and parking

90.4 South Cambs Taxicard Scheme details

90.5 Stagecoach Citi 7 service Chairman to attend official launch 24 July

90.6 Park & Ride Option 4 chosen. GADG funding information obtained by HPC

Power Action

90.7 St Andrews Street/Hobson Street Consultation documents, responses by 19 August

(b) Youth

91.1 Notes 27 June copied to all and accepted.

91.2 Cllr Abdullah up-dated Council on move into City North patch; youth workers skatepark investigations; low membership on Advisory Body

(c) Feast Market

92 Report on Feast Market displays and comments received. Displays to go in library as soon as possible

(d) Quality Council

93 James Paice MP and Steve Wilkinson (Chairman Accreditation Panel) had presented certificate to IPC at Parish Office. Press articles in Cambridge Evening News and Histon & Impington Crier.

17 DATE & PLACE OF NEXT MEETING

94 Next meeting due Monday 18 September, due to commence at 7.30 p.m. at **St Andrew's Church Hall, Burgoynes Rd, Impington**

Any issues arising to be dealt with by Chairman/Vice Chairman where possible, or Special meeting to be called
Meeting formally closed 9.58 p.m.