

**MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 18 SEPTEMBER 2006 7.30P.M.
AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON**

PRESENT: Chairman Cllr D W Payne, Cllrs H S Abdullah, P D Gooden, M R Lawton, P J Nudds, T W Silk, S A Unwin,
M J Withers Mr Geoffrey Payne (co-opted during the meeting) Dist Cllr N S Davies Mrs A Young Clerk

Power Action

1 APOLOGIES FOR ABSENCE

94.1 Cllr Teague (Guided Bus meeting), Waters (holiday). Dist Cllrs Chatfield and Mason; Cty Cllrs Bradney. Jenkins

2 MEMBERS' DECLARATIONS OF INTERESTS

95 None

3 OPEN SESSION FOR THE PUBLIC

96 None present

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 17 JULY 2006

97 Prop Cllr Abdullah, sec Cllr Nudds, all in favour, approved and signed as true record

5 MATTERS ARISING FROM PREVIOUS MINUTES

98.1 Item 79.1 Kings Meadow Residents Association no contact yet for further meeting, see Arbury Park report

98.2 Item 79.3 Boundary Marking at The Copse no payment yet received, to be chased

98.3 Item 79.5 Newsletter Input required by end of September

98.4 Item 84.1 Seat Design suggested unacceptable. Choice delegated to Cllr Nudds and Clerk

PJN / Clerk

98.5 Item 86.1 Mereway Farm Minutes altered to reflect decision

6 CO OPTION ONTO COUNCIL

99 Mr Geoffrey Stephen Payne of Ambrose Way had applied for co-option. All in favour to co-opt and Cllr G Payne signed Declaration of Acceptance of Office and was welcomed to Council. Register of Interests to be completed

7 FORWARD PLANNING

100 Chairman had supplied suggested Forward Planning for comment and approval by Council (Appendix 1). Following discussion agreed to accept and ask Councillors to request further Agenda item if expansion desired. Annual review thereafter. Cllr Payne to include in forthcoming newsletter as item of interest

DWP

8 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

101.1 Draft minutes 12 July copied for all and accepted. Next meeting 11 October as September meeting cancelled

101.2 Homefield Park Fallen and logged tree blocked rear entrance. Acacia Tree Surgery to remove

101.3 Recreation Ground Co-Ordinator had resigned, temporary cover in place for coaching and running Development Group-organised activities. Dist Cllr Davies explained need for evaluation and noted various suggestions. Long term view confirmed as replacement, no advert yet placed

101.4 Groundsman's House Garage No progress as yet, would be additional cost to Parish Councils

101.5 MUGA Reply from Design Partnership awaited following further contact by Development Group

101.6 Storage of Equipment Concerns raised on current site for storage between Bowls Area and MUGA. Health & Safety audit had highlighted, solutions being sought

101.7 Caretaker had been appointed for pavilion facilities

101.8 Gate to Fieldstead Road now to be locked by request of Chivers Farms. Notice in place

101.9 Employment Cllr Gooden expressed concern no progress made with Employment Group meetings

102.1 **RESOLUTIONS:** "Impington Parish Council agrees to provide up to £18,400 of additional funding for the Recreation Ground Project out of a joint total amount of up to £40,000 with Histon Parish Council to meet the current estimated shortfall of the Histon & Impington Recreation Ground project" Proposed Cllr Payne, seconded Cllr Teague AND "That in line with Public Works Loan Board regulations, Impington Parish Council agree that Histon Parish Council apply for PWLB finance, for the funding of the remaining cost of the Histon & Impington Recreation Ground project of up to £40,000 over 25 years, on the understanding that Impington Parish Council will make repayments for any portion relating to their share over that time, on the current formula, to be properly documented in line with all previous PWLB loans". Proposed Cllr Payne, seconded Cllr Teague

102.2 Cllr Davies requested Resolutions be deferred to October agenda when report available. VAT response from specialist copied to Cllr Parish, input awaited. Final budget information awaited from Design Partnership

Defer

9 ENVIRONMENT COMMITTEE REPORT and PLAYGROUND INSPECTORS REPORT

103.1 Minutes 14 September copied to all and reports accepted

Power Action

103.2 Environmental Plan Any input to Cllr Nudds

All Councillors

103.3 Terms of Reference Cllr Payne to draw up for next Committee

DWP

103.4 Tree Works Quote Clay Close Lane. Cllr Nudds declared personal interest (resident). Committee recommended acceptance of Acacia Tree Surgery quote in sum of £945, felt Best Value. Quotes Town & Country and Eastern Landscapes considered. Prop Cllr Nudds, sec Cllr Silk, all in favour to accept recommendation and order work

PHA 1987 s 164; OS Act 1906 ss 9 & 10

10 BURIAL GROUND COMMITTEE REPORT

104.1 Minutes 15 August copied for all and accepted

104.2 Fees Review Committee recommended increases from October 2006 and new rule on acceptance of non-residents (Appx 2). Chairman covered increases in Health & Safety expectations since last review in 2004. Agreed to accept recommendation and review annually (next review October 2007)

104.3 Spring Close Trees on boundary. Acacia Tree Surgery to advise on works required

104.4 Seat/Tree donation Family had agreed to donate 2 trees, plaques required and to be funded by family

11 PLANNING COMMITTEE REPORT

105.1 a) Committee Reports 12 July (x), 25 July, 29 August copied for all, accepted. Next meeting due 19 September

105.2 b) Arbury Park Up-date

Chairman provided report (Appx 3) with recommendations a) to d) accepted by Council. Discussion on "Drop In" session at Meadows 21 September. Cllr D Payne to attend, all welcome; parking plan for proposed hotel; site walkabout August; barrier and noise level concerns; organised cyclist meeting 6 October, Cllr Abdullah to attend

105.3 c) Other Planning Matters None

10 CLERK'S REPORT

106.1 Written report provided (Appendix 4). To be monthly report in future. All accepted

106.2 Signage Following recommendation agreed quote from IRS be accepted and Site & Maintenance to fix

LGA 1972 s 133

106.3 Racking Following recommendation agreed to order racking from Metalrax in sum of £421 with volunteers sought to offload and erect. Agreed to fit process round 2 week period and acknowledged office would be closed and meetings a minimum to facilitate proper archiving

LGA 1972 s 133

106.4 Parish Plan Cllr Payne outlined discussion to date and plans for a brainstorming event Sat 7 October, all welcome

106.5 Histon Pooresland Charity – New scheme requested to include Impington in Charity, both for recipients of Charity's funds and nomination of a Trustee from Impington Parish Council. Council thanked Cllr Ruel for his efforts

106.6 CALC Refresher Training Session booked Saturday 2 December. Histon Parish Council to be invited to take part (£15 per Councillor)

LGA 1972 s 111

106.7 Chairman had provided a Chairman's report detailing recent activities. Regular report suggested

13 DISTRICT COUNCILLORS' REPORT

107 Dist Cllr Davies reported on Government Inspection at SCDC due beginning October; site visit Arbury Park August; Audit of Community facilities in District; capital funding issues at SCDC

14 COUNTY COUNCILLORS' REPORT

108 Written reports for August and September copied to all from Cty Cllrs Jenkins and Bradney

15 FINANCE

109.1 Confirmed payment of accounts, prop Cllr Abdullah, sec Cllr Unwin, all in favour:

Administration M4 £1,410.47 M5 £1,267.05 £2,677.52

Burial Ground expenses £18.07 + VAT £3.15 = £21.22

Open Gardens in Histon and Impington Sec 137 donation £50 £50.00

LGA 1972 s 137

Histon & Impington Recreation Ground Committee Short term cashflow funding £20,000 £20,000.00

Petty Cash Imprest account £21.42 £21.42

109.2 Cllr Lawton declared prejudicial interest (expenses claim) and left the room. Approved payment of outstanding accounts, prop Cllr Abdullah, sec Cllr Unwin, all in favour

Herald Contract Services Inner area cut 11.7.06 £240 + VAT £42 = £282.00

Print Out Stationery £28 + VAT £4.90 = £32.90

Print Out Newsletter costs £148.50 £148.50

H Roper Bus shelter cleans x 2 **£31**

£31.00

Power Action

SCDC Trade Waste bin quarterly **£107** + vat £18.73 = £125.73

Histon & Impington Recreation Ground Electricity for Parish Office to 7.8.06 **£49.79** + VAT £8.71 = £58.50

Histon & Impington Recreation Ground Parish office annual insurance payment **£140.34** £140.34

Public Works Loan Board Payment 2 of 50 (Pavilion) **£6,365.23** £6,365.23

Site & Maintenance Services work on Metal Barriers at The Copse **£89** + VAT £15.57 £104.57

Site & Maintenance Services Burial ground gate re-paint **£108** + VAT £18.90 £126.90

M Lawton Youth Committee expenses Sports equipment **£63.51** + VAT £11.10 £74.61

LG A(Misc Prov) 1976 s 19

Due to query on invoice approved payment of £480 + VAT £84 (£564) of invoice for £820 + VAT. Cllr Nudds to write to Herald explaining why payment of £340 + VAT not to be made

Herald Contract Services Inner cuts 8 and 16 August **£480** + VAT £84 = £564.00

109.3 Paid in: Burial Gd : Thompson inter £50; Qasi ashes £160, memorial £50; Hannant inscription £25; Scott inter £100

109.4 **PWLB agreement** Paper copied to all documenting what agreed for loans taken out. Chairman to sign **DWP**

109.5 **Finance Committee Minutes 7 September** copied for all and accepted. Work on Risk Assessments noted, review March 2007. Noted John Burgoyne/Childrens Playgrounds Charities request to Charity Commission for closure

16 RECENT CORRESPONDENCE

110.1 Circulating file available: Histon Parish Council minutes and various magazines/leaflets

110.2 **Library Reading Voyage** – Cllr Payne attended presentation 8 September

110.3 **Advice from Standards Board Chairman** on Code of Conduct – copied to all

110.4 **CCC “A-Z of Council Services”**; County Scrutiny Committee leaflet

110.5 **Mobile Warden** – new post holder

110.6 Race Equality scheme details SCDC

110.7 CALC Bulletin July 06 supplied for all. Training: Freedom of Information Act 13 September – up to 2 people £25; Charity Trustees and the Law 9 September £40; CALC President – Strategy Group report copied for all. CALC AGM/EGM due 14 October. Chairman outlined plans for new “Assembly”. Cllr D Payne as Chairman of District Association happy to continue. Cllr Payne to attend CALC AGM all others welcome **DWP / All Councillors**

110.8 **SCDC “Airey Properties”** 6 properties in Impington. South Cambs request views on options. All agreed to confirm Impington PC preferred option 1 to retain as rented accommodation, but were re-development to be for retained 100% rented accommodation the PC may wish to review this

17 OTHER MATTERS

(a) **Highways & Traffic**

111.1 **Histon Highways Traffic & Transport Committee** due to meet 5 October

111.2 **Flooding** report from Cllr Payne noted (Appx 5)

111.3 **Guided Bus** Local Liaison meetings had commenced. Reports due from Councillors attending. Parish Councils continued to press County, via Cty Cllr Jenkins, for retention of station building

111.4 **Park & Ride Relocation** Report from Cllr Payne (Appx 6). Recommendations a – d accepted by all. Exhibition dates noted, meeting due Impington 9 October

111.5 **Area Joint Committee – Speed Limit B1049** meeting 11 September. Speed limits for Histon Road to A14 roundabout dropping to 40 mph; Kings Hedges Road dropping to 30 mph. Cty Cllr Jenkins working on issues

111.6 **IVC Bus Parking** Letter from resident Woodcock Close outlining traffic difficulties, copied to Cty Cllrs and Dist Cllr Davies. Cllr Davies to investigate at IVC and report back to Parish Council for response to resident **NSD**

(b) **Youth**

112.1 Notes 21 July and 8 September copied to all and accepted

112.2 All agreed SLA (agreement for youth post funding £9,000) to be signed **LGA (Misc Provs) 1976 s 19**

112.3 **Skatepark** Youth Worker Andrea Cramp seeking assistance with project following departure of Julian Ayres. New site to be considered

112.4 Cllr Davies reported on positive feedback from IVC on youth work

(c) **Histon Sector Police Up-dates and Distraction Burglary and Rogue Traders Task Force**

113.1 Histon Sector newsletters e-mailed to all as received

113.2 **Distraction Burglary and Rogue Traders Task Force** Council asked to consider ways of helping Task Force. Agreed to ensure Village Warden had copy of correspondence. Agreed Cllr Abdullah to ask Neighbourhood Watch co-ordinator in South Rd to write item for newsletter on work, to attempt to encourage distribution channels **HSA**

18 DATE & PLACE OF NEXT MEETING

114 Next meeting due Monday 16 October, due to commence at 7.30 p.m. at **St Andrew's Church Hall, Burgoynes Rd, Impington**

Meeting formally closed 9.55 p.m.