



Venue	The Pavilion, Recreation Ground, Impington
Date	18/09/06 Time 7 pm – 9 pm
Attendees	Councillor David Jenkins (Chair), Councillor Matt Bradney, Councillor Louise Downham, Councillor John Durrant, Councillor Anthony Hymans, Councillor Tim Ward, Councillor Mike Mason, Councillor Richard Summerfield, Councillor Josephine Teague, Councillor Mike Barrett, Lester Perera, Ian Sanderson, Ed Cameron, Selwyn Anderson, David Rush, Jane Green, Toby Williams, Patrick Matthews, Bob Menzies, Adrian Hames, James Bowen, Tom Armour, Kulvinder Rayat, Simon Whalley, Kara Hill (notetaker).
Apologies	Councillor Hooda Abdullah, Councillor Alan Baker, Councillor Jonathan Chatfield, Councillor Mike Dixon, Councillor Phil Gooden, Councillor Lewis Herbert, Councillor Mark Lawton, Barry Louth, Councillor Pene Nudds, Councillor Denis Payne, Councillor Sian Reid, John Pym, Councillor Colin Rosenstiel, Councillor Trevor Silk, Councillor Sheila Stuart, Councillor Steve Unwin, Councillor Geoff Waters, Councillor Michael Williamson, Councillor Mick Withers
Project Name	Cambridgeshire Guided Busway
Purpose of Meeting	Local Liaison Forum – Park Lane, Histon to Milton Road, Cambridge

ACTION

1. Introductions and Terms of Reference

The Chair confirmed there would be a series of meetings at approximately a maximum of 3-week intervals.

Some specific issues will require in-depth discussions, such as the station building.

Terms of Reference (TOR):

There is not a specific date when planning submissions must be made. Submissions will be made during the next 12 months, giving the Forum enough time to feedback on the proposed design submissions.

The TOR were agreed.

Declaration of Interest:

The Forum agreed that all Members of the Forum had an interest in the Guided Busway.

2. **Update on construction programme**

Simon Whalley (SW) gave an update on the programme. The contract was awarded on 31st July 2006. Site clearance and start on site for the B1050 to Milton Road section will be in Jan/Feb 2007. Other sections will follow late 07/early 08.

The Forum expressed concerns about the alignment and levels for CGB at the Arbury Park development. The Forum sought reassurance that the two developments would work together.

Adrian Hames (AH) confirmed that the developers were aware of the CGB plans and levels and alignments.

AH

The Chair asked that the Arbury Park developers be invited to the next meeting.

SW confirmed it would be possible to arrange a site visit for the Forum but that this might still be a year away.

BM

SW confirmed that he would produce a condensed version of the construction programme for the Forum.

SW

3. **Planning conditions and processes**

AH confirmed that some of the planning conditions need to be discharged before construction can start, but others will be submitted for discharge at a later date.

AH agreed to produce a timetable for the forthcoming Forum meetings.

AH

Ian Sanderson (IS) stated that as there is a relationship between noise barriers and landscaping perhaps there should be a smaller group of people to discuss this issue.

It was agreed to have a specific Forum meeting for noise barriers and associated landscaping.

4. **Flood Risk Assessment, drainage principles and design proposals**

Kulvinder Rayat (KR) outlined principles of Sustainable Urban Drainage Systems and progress with the Flood Risk Assessment and that relevant bodies are being consulted.

Mike Mason (MM) raised the relevant award drains in the area.

David Rush (DR) confirmed that all of the drainage authorities

would be involved in the formal consultation when the drainage designs were submitted.

5. **Archaeology**

KR outlined the programme for watching brief and the key location on this section is near Histon Stables. Proposals to be agreed through the County Council Archaeologist.

6. **Contaminated land**

KR and SW outlined the programme. It was noted that ballast might be contaminated (however balance of this versus ecological benefit in using it for LEM areas).

7. **Comments on landscaping plans**

Tom Armour (TA) outlined the landscaping proposals and stated that the plans had been developed using an iterative process since their original production at TWA stage.

Lester Perera (LP) raised concerns about the conditions and not starting work until plans are approved. AH confirmed that for each element of work the designs will be discharged prior to works commencing. The wording of the conditions allows 'sectional' submissions and start of works to commence before details of stops and fencing are discharged.

The Forum discussed fencing in Histon and Impington and in particular alongside the recreation ground.

Bob Menzies (BM) agreed to provide clarification at the next meeting about the surface of the bridleway from Park Lane to Milton Road.

BM

It was agreed to have a specific Forum meeting for the Histon & Impington stop and junction.

TA agreed to produce a cross-section of the 164 drains.

TA

8. **Comments on Code of Construction Practice**

SW outlined no substantive change to that submitted with TWA.

SW confirmed that Nuttall are part of the considerate contractor scheme.

SW agreed to meet with representatives from RAGBUS to discuss their requirements for boardings.

SW

9. **A.O.B. and date of next meeting**

BM confirmed that the CGB Order included no compulsory purchase powers for Histon Road properties.

Noise in the Kings Hedges Road area is not considered a concern due to the dominant noise source of the A14 and Kings Hedges Road. Therefore noise barriers are not proposed through this area.

The Forum agreed that larger plans and tables would be useful.

BM confirmed that he believed it was Stagecoach's intention to continue to provide the Citi 7 service in addition to any services that use the guideway.

The Forum agreed that there should be specific meetings for the following issues:

- Noise barriers and associated landscaping
- Station building
- The stop junction layout

The next meeting will be held on Tuesday 3rd October at Impington Village College.