

IMPINGTON PARISH COUNCIL

NOTES OF BURIAL GROUND SUB COMMITTEE MEETING held Monday 26th June 2006 at 7.30 p.m. at Burial Ground, Mill Lane, Histon

Present: Cllrs D W Payne (elected Chairman for the meeting), Gooden, Waters

Clerk: Mrs A Young

Apologies: Cllr J Teague, T W Silk

1. Matters arising from notes 17 August 2005

Collection of Refuse Groundsman continued to dispose of litter by local arrangement. For review

Mower New lighter mower now in use

ABA Information Newsletter available for Committee members

2. Management Policies and CALC Circular

ABA Informatives and CALC circular copied for all. Agreed to contact Milton and Sawston Parish Councils to ask about Management Policies to include style of memorials, materials used for interring ashes etc.

CALC Circular referred to blanket faculties. All agreed to ask CALC to apply on Impington PCs behalf

3. Allotments

New Rules / Take Up New rules drawn up and supplied to tenants. All 8 plots taken.

Fee Review Plotholders had been advised an increase would apply for March 2007. All agreed to increase fee per plot or part plot to £5 in 2007, and £6 in 2008 (currently £3.50)

Front Boundary Plot 8 had requested hedge to provide privacy. Agreed to investigate costs of putting in hawthorn hedge. £50 or less to proceed, otherwise refer back to Committee

Water Butt Plot 7 had been agreed

Shed and greenhouse Plots 4 & 5 had been agreed

4. Burial Ground Fees Review

Agreed to increase fees from 1 October 2006. Other local comparisons to be obtained. Committee to consider current policy of allowing non-resident interments (currently at double fee). 3 times fee discussed. Next agenda (walkabout)

5. War Graves Commission

A J Leete. Agreed a letter from Next of Kin would be sufficient for transfer of Burial Rights to the Commission

6. Grass Cutting at front entrance

Herald Contract Services had agreed to take area into Impington PC's contract, free of charge

7. Maintenance Work outstanding and Correspondence Received

Mr Farr to treat all wood in Autumn/Winter

Rust on Main Gate required attention and gate re-painting. Quote sought

Memorial Seat request for Mrs Nawab. Agreed to inspect during walkabout to consider. Offer of (fruit) tree not appropriate but an ornamental tree would be acceptable. Again inspection required for siting

8. Health & Safety / Risk Assessment

Agreed to contact Cllr Lawton to carry out Risk Assessment by 1 August

9. Tree Works 2006 – 2007

Agreed to consider at walkabout

10. Budgets

Burial Ground Committee were reminded that Finance Committee were looking for a 5 year plan of spending

11. Employment Up-date

Burial Groundsman's contract and terms and conditions still to be up-dated. Cllr Gooden agreed to investigate and Clerk to contact ABA for advice. All progress to be reported to Cllr Payne immediately

12. Date and agenda of next meeting

Walkabout 15 August 6.30 p.m. to include meeting to follow on site, agenda items: fees review and tree works

Next Committee meeting 7 November 2006

Meeting closed at 9 p.m.