



**Q. How much longer do the Club feel they can hold onto the Manager?** A. GB praised Mr Fallon's integrity, loyalty and honesty and the exceptional performance he had given in his role. He felt that a Manager that remained excited about his club's prospects was always a good and settled manager

25.5 Warm thanks to GB and GE followed and the 2 left for another engagement. Chairman returned to agenda items

## **5 PRESENTATION OF ACCOUNTS 2005 – 2006**

26.1 An unaudited summary of accounts for the previous year had been provided to all showing a balance brought forward of £113,127 and carried forward of £124,810. The meeting heard the Precept for 2005-2006 was £75,000 and 50% of that covered street lighting costs, the loss of SCDC Recycling credits and cuts in County Council grants for grass cutting. All in favour, that the Chairman's report and the accounts be accepted

## **7 OPEN FORUM**

27.1 Mrs Queenie Davies of Roselea raised several issues regarding litter picking carried out by local volunteers in the village. New members were required in some of the 4 remaining groups previously organised by the WI who still co-ordinated provision of bags etc. Problems in Homefield Park with dog litter (bagged) thrown into bushes and broken glass and bottles were reported. Discussion followed on possibility of improved signage; further dog bins; Police involvement; awareness-raising at Feast Markets/Histon & Impington Crier/Village Newsletter/Pene Nudds' Environment Group.

27.2 The Council thanked Queenie for her work in co-ordinating groups in the past

Meeting was closed at 8. p.m. and a short break followed prior to the Council's AGM

**MINUTES OF ANNUAL GENERAL MEETING OF IMPINGTON PARISH COUNCIL MONDAY 15 MAY 2006  
COMMENCING AT 8.15 P.M., IMMEDIATELY FOLLOWING THE ANNUAL PARISH MEETING AT ST  
ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON**

PRESENT: Chairman Cllr D W Payne, Cllrs J P Teague; H S Abdullah, P D Gooden, M R Lawton, P J Nudds, T W Silk, S A Unwin, G B Waters  
Dist Cllrs J P Chatfield and N S Davies, Cty Cllr D J Jenkins; Mrs L M Marsh Asst Clerk; 2 members of the public  
Clerk: Mrs A Young **Power Action**

**1 APOLOGIES**

28 Dist Cllr Mason; Cty Cllr Bradney, Cllr Withers, Derinda Starling

**2 DECLARATIONS OF INTEREST**

29 All Councillors to check Register of Interests before next meeting and make changes necessary. Cllr Payne prejudicial interest 13b) Expenses. Cllr Unwin prejudicial interest 13b) Chairman Friends of the Rec **All Cllrs**

**3 ELECTION OF CHAIRMAN**

30 Prop Cllr Teague, sec Cllr Nudds, all in favour, Cllr Payne be re-elected Chairman. No other nominations and AGREED. Declaration of Acceptance of Office of Chairman signed by Cllr Payne. Cllr Payne thanked members for vote of confidence and support

**4 ELECTION OF PROPER OFFICERS, REPRESENTATIVES AND COMMITTEES**

- 31.1 Vice Chairman Prop Cllr Abdullah, sec Cllr Lawton, that Cllr J P Teague be elected Vice-Chairman. There being no other nomination, AGREED
- 31.2 Responsible Financial Officer and Proper Officer / Internal Auditor All in favour that Mrs Young, Clerk, remained as RFO and Proper Officer, and Mr Nick Sloman continue to be employed as Internal Auditor
- 31.3 Burial Ground Committee Cllrs D W Payne, T W Silk, P D Gooden, and G B Waters wished to continue to stand. All in favour for these 4 to be elected, together with Cllr J P Teague to replace Mrs Starling (resigned from Council)
- 31.4 Environment Committee Cllrs D W Payne, T W Silk, G B Waters, and P J Nudds wished to continue to stand. All in favour for these 4 to be elected, together with Cllr H S Abdullah to replace Mrs Starling (resigned from Council)
- 31.5 Tree Warden All in favour that Cllr G B Waters be elected
- 31.6 Playground Inspectors Cllr T W Silk and H S Abdullah (when Cllr Silk unavailable), all in favour
- 31.7 Youth Committee (advisory body) Cllrs H S Abdullah, M R Lawton, all in favour. Other vacancies were available
- 31.8 Planning Committee All Councillors were on the Planning Committee
- 31.9 Arbury Park Planning Sub Committee Cllrs D W Payne, H S Abdullah, P J Nudds, J P Teague, T W Silk, all in favour for these 5 to be elected
- 31.10 Finance Committee Cllrs D W Payne, T W Silk, P D Gooden, H S Abdullah, J P Teague, all in favour for these 5 to be elected
- 31.11 Employment Working Group Cllrs P D Gooden and J P Teague, all in favour

**5 CONFIRMATION OF VARIOUS COMMITTEES AND OFFICERS**

- 32.1 All other appointments were confirmed, proposed Cllr Teague, seconded Cllr Unwin, all in favour.
- 32.2 Waste Liaison Officer had been omitted from the agenda list. Cllrs Teague and Payne confirmed
- 32.3 Infant School Governor Cllr Starling had resigned. Noted Infant School would prefer a Councillor

**6 MINUTES OF MEETING HELD ON 24 APRIL 2006**

33 Prop Cllr Teague, sec Cllr Abdullah, all in favour, approved and signed as true record. Including "In Committee"

**7 MATTERS ARISING FROM PREVIOUS MINUTES**

- 34.1 Item 5.1 Newsletter Report on timing for next newsletter to co-incide with Feast Market week. All ideas and offers to clerk/Chairman as soon as possible **All Cllrs**
- 34.2 Item 5.2 Kings Meadow Estate Clerk continues to attempt to contact Residents Association to set meeting
- 34.3 Item 7.2 Homefield/Hereward Close meeting minutes received
- 34.4 Item 7.5 Rospa Report now received and for report to Environment Committee 5 June
- 34.5 Item 9.3 Quality Council Impington had been awarded Quality Council status. All agreed a formal presentation to be arranged, inviting guest to attend and make presentation at Parish Office with press coverage
- 34.6 Item 13.6 SCDC Elections held 4 May
- 34.7 Item 18 Newsletter report and review June agenda **June agenda**

## 8 PLANNING COMMITTEE REPORT

- 35.1 a) Committee Reports 25 April and 9 May copied for all, accepted. Next meeting 30 May
- 35.2 Noted appeal by Unwins Properties Limited had been dismissed. After comment by Cllr Gooden, Council joined in recording thanks to Dist Cllr Mason for all his efforts in the Appeal process.
- 35.3 Following query, confirmed application for 15 South Road S/0735/06 was recommended for approval
- 35.4 b) Other Arbury Park Next Sub Committee meeting due 17 May. Eleanor Whitehead (Village Society) and Paul Grainger (SCDC Officer) to attend to discuss street naming. Dist Council were seeking meeting re community building. Cllr Teague reported on Design Panel meeting held 12 May when details of school and hotel had been discussed. Much discussion on colours and finishes had taken place
- 35.5 LDF All paperwork received to be copied to Cllrs Payne and Dist Cllr Mason for information

## 9 PLAYGROUND INSPECTORS' REPORT

- 36 Play Areas had been cut 15 May. ROSPA report received and Playground Inspectors to consider **TWS/HSA**

## 10 CLERK'S REPORT

- 37.1 Crime reports from Histon Police Sector forwarded to all. Neighbourhood Panel meeting due 16 May. Agenda items to include HGV speeds over traffic calming features on Milton Road area. It was understood the 3 District Cllrs for Histon & Impington were panel members, on a rotation basis
- 37.2 IVC Agreed to write and congratulate IVC schoolboys Football team for success in Cup Final. Reported that parents had been advised that Jacqui Kearns was to leave IVC in July as Warden
- 37.3 Recreation Ground Signage Following request from Development Group, Histon PC had approached IPC to consider a joint approach to County Council for up-dated signage for "The Recreation Centre". Agreed to approach Joseph Whelan for advice on procedure

## 11 DISTRICT COUNCILLORS' REPORT

- 38.1 Dist Cllr Chatfield reported on District elections in May when Lib Dems lost 1 seat, Independents 1 and Labour 1, Conservative gain of 3, leaving no overall control. District Council in intermediate phase, with new leader, cabinet posts and portfolio holders yet to be agreed
- 38.2 Dist Cllr Davies reported on Development Committee meeting 10 May when permission for Histon Hornets Refreshment shed had been granted for 5 year temporary. Dist Council had rejected application for Moor Drove and would not consider it. A change in delegation procedures would mean applications would not automatically go to Committee if officers did not agree with Parish Council recommendation

## 12 COUNTY COUNCILLOR REPORT

- 39.1 Cllrs Bradney and Jenkins had provided written reports as usual. Cty Cllr Jenkins added a £40,000 sum appeared in the Network budget to complete the Oakington – Histon footpath / cycle path
- 39.2 Cty Cllr Jenkins had no report as yet on plans to meet with parties re cyclist provision on Kings Hedges Road. He continued to press Richard Preston on rat-running issues at Kings Meadow and would request an up-date on Kings Hedges Road/Cambridge Road junction
- 39.3 RP was to attend June meeting of HPC to follow up AJC report on traffic in Histon and Impington

## 13 FINANCE

- 40.1 Cllrs Payne (expenses payment) and Unwin (Chairman Friends of the Rec) declared prejudicial interests and left the meeting. Cllr Teague, Vice-Chairman was asked to Chair the item. Confirmed payment of accounts, prop Cllr Abdullah, sec Cllr Lawton, all in favour:

Administration and salaries M1	<b>£1,145.27</b>	£1,145.27
Burial Ground expenses	<b>£18.70</b> + VAT £1.52 =	£20.22
40.2 Approve payment of outstanding accounts, prop Cllr Abdullah, sec Cllr Lawton:		
Friends of the Rec, Opening Ceremony expenses	<b>£150</b>	£150.00
SCDC Trade Waste (annual price increase)	<b>£107</b> + VAT £18.73 =	£125.73
Herald Contract Services Grass Cut verges 15.4.06 and inners 11/12, 28/4	<b>£820</b> + VAT £143.50	£963.50
Playsafety Limited (ROSPA) Inspection 2006	<b>£60</b> + VAT £10.50	£70.50
Denis Payne Domain expenses (website renewals) hisimp.net 10 years, Histon.net and Impington.net 2 years (formula claim to Histon to be made)	<b>£87.89</b> + VAT £15.38 =	£103.27
Petty Cash	<b>£24.86</b>	£24.86

Cllrs Payne and Unwin returned to the meeting, Cllr Payne returned to the Chair

40.3 Paid in: Allotment rents: Thomas £3.50, Hart £7, Goodman £7, Howes £3.50, Garmey £3.50

**Power Action**

Burial Ground: King Plot, + Reserved plot and interment £250; Spoore Plot and ashes interment £80; Spoore Memorial £50. Histon Parish Council half portable office sale £1,125

40.4 Finance Committee Report Minutes 3 May copied to all and accepted. Final budgets for 2006-07 copied for all, prop Cllr Lawton, sec Cllr Teague, all in favour to accept. Noted Sec 137 limit of £5.44 per elector also available if required. Noted Finance Committee to approach King & Co/Peter Layer for advice on land take at The Copse, re Guided Bus

40.5 Audit Impington PC would require an Intermediate audit, not basic. New date given for audit of 1 August to facilitate extra work involved. Office to remain closed w/c 22 May for audit work

**14 ANNUAL REPORTS**

41 Annual reports from Committees and representatives provided for all. Reports to be made available on website, at library and copies available on request from parish office. Chairman thanked all who had contributed and all in favour to accept.

**15 ANNUAL REPORTS (CAMBRIDGESHIRE COUNTY COUNCILLORS)**

42 Annual reports from Cllrs Bradney and Jenkins provided for all. Reports to be made available on website, at library and copies available on request from parish office. Council found these very useful formally received

**16 RECREATION GROUND MANAGEMENT COMMITTEE REPORT**

43.1 Minutes 19 April copied for all and accepted. Next meeting 16 May

43.2 Cllr Abdullah queried Min 4 (108-103.8) charging/hiring policy. Committee members explained conditions of hire currently being worked on and some caution being used on bookings. Keyholders was an issue. Committee were asked to keep all Cllrs in touch with how the terms of use and hire developed. **Rec Ground Man Comm**

43.3 Half yearly meeting set for Wednesday 14 June

43.4 Opening Weekend Cllr Lawton reported on a successful weekend, marking the culmination of the 5 year project, and thanked the Council for all their support  
Cty Cllr Jenkins left the meeting

**17 RECENT CORRESPONDENCE**

44.1 Circulating file available: Histon Parish Council minutes and various magazines/leaflets

44.2 Cambs County Council "Corporate Plan 2006 – 2009"

44.3 Cambridgeshire ACRE – Parish Plans. Discussion on the need for Council to become more proactive, less reactive. Feedback sought

44.4 St Andrews Church, Impington – future for verge bordering churchyard wall. Environment Committee to consider response **Environment Committee**

44.5 CALC. Bulletin for all. Working Lunch on Land Registry 12 July at St Ives. £10 per delegate; £5 subsequent. Agreed Clerk to attend

**18 OTHER MATTERS**

(a) Highways & Traffic

45.1 Histon Highways Traffic & Transport Committee No meeting held Park & Ride Consultation Exhibition to be held Impington 2 June. Copy of response for Milton PC held on file. Report from Cllr Nudds copied for all

45.2 Arbury Park Highways and Traffic Issues covered under Cty Cllrs report

45.3 Flooding in Histon & Impington Cllr Jenkins had circulated information. Clerk to contact Mr Stigwood for up-date  
(b) Vacancy on Council

46 Cllr Starling resigned w/e from 12 May. Agreed to advertise vacancy and if no 10 electors came forward to ask for by-election to proceed to co-option. Agreed to write to Mrs Starling in appreciation of her services

(c) Review of Standing Orders as previously discussed.

47.1 Chairman and Clerk had produced a new set of standing orders reflecting latest Code of Conduct details and based on the NALC model but adjusted to Impington PC's requirements. Circulated in advance to all. Code of Conduct details attached to standing orders. Prop Cllr Abdullah, sec Cllr Teague, all in favour, to adopt the standing orders (Appendix 1) with immediate effect

47.2 Cllrs were reminded to check entries in the Register of Interests within next 28 days

(d) Youth

48 Next meeting due 22 May

(e) Histon & Impington Mobile Warden Scheme

- 49 Minutes copied for all dated 21 March. Cllr Waters confirmed the Link Committee met twice a year  
(f) Local Authority Byelaws in England – A Discussion Paper.
- 50 Chairman outlined issues surrounding byelaws and the current joint byelaws for Histon and Impington. Agreed  
**Power Action**  
no response at this stage  
(g) Feast Market
- 51 All ideas for displays and offers of help to Clerk by end of May. Rota to be drawn up **All Cllrs**

**19 DATE & PLACE OF NEXT MEETING**

- 52 Next meeting due Monday 19 June, at 7.30 p.m.. To be held at **St Andrew's Church Hall, Burgoynes Rd, Impington**

Meeting formally closed 9.40 p.m.