

**MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 20<sup>th</sup> FEBRUARY 2006 7.30P.M.  
AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON**

PRESENT: Chairman Cllr D W Payne, Cllrs H S Abdullah, P D Gooden, P J Nudds, T W Silk, D A Starling, S A Unwin,  
G B Waters, M J Withers                      Cty Cllr M Bradney; Dist Cllr M J Mason                      Mrs A Young Clerk  
Bob Menzies, CCC (in part)

**Power Action**

**1 APOLOGIES FOR ABSENCE**

181 Cllrs Teague (work); Lawton (personal); Dist Cllr Chatfield; Cty Cllr Jenkins

**2 MEMBERS' DECLARATIONS OF INTERESTS**

182 Item 7 (Clay Close Lane residents issues) and 14a iii) Clay Close Lane – Cllr Nudds declared personal interest. Chairman brought forward part of 14 (iv) and suspended standing orders with agreement of Council to allow Mr Bob Menzies, CCC to address the meeting.

**14 OTHER MATTERS**

a) Highways & Traffic (iv) Presentation by Bob Menzies, Cambs County Council Guided Busway "The next step"

183 Mr Menzies provided a County Council pack on Guided Bus for all (Appendix 1). Questions and discussion on:

- 7am – 7pm 10 minute frequency. Service to run 6am – midnight
  - 3 tenderers in discussions
  - 80-90% Government grant funded; rest from developers along route. No subsidy from Council Tax payments
  - Preparation costs mainly developer and grant funded. Some officer time from Council tax payers
  - Measures for removal of on-street parking mainly in Station Road, Cambridge. Other areas were being looked at
  - Analysis showed no junctions to be run on traffic lights will have capacity problems. Lengthy discussion on traffic flow forecasts
  - Mr Menzies outlined bus priority measures being considered, including Cambridge Road, Impington (south side of A14) but may not be required, conclusions to be made after completion of Arbury Park
  - City7 services to remain as current; improve bus priority measures for this remained an option
  - Mix of double and single deckers, changes may be required along route. All new buses, Euro4 emission standards
  - Expected ultimately to be 24 p.h. from Northstowe
  - CCTV coverage at all junctions
  - Intention for whole route to be built, possibility southern section may not be built, terminating at Railway Station
  - Possibility of a spur to Chesterton Station
  - Parking in Impington for 40 cars and up to 100 cycles at current Histon Station site. Discussion on reasons for no other stop in Histon/Impington. Cllrs expressed concern that local roads may also be used for parking by bus users. Mr Menzies would look to address any problems that arose with waiting restrictions with no method of contingency provision available
  - During construction roads would be shut at off-peak only, if required. Route to School at Station crossing highlighted. Pedestrian crossing to be introduced at that junction
  - Local Liaison Forums to meet from May 2006 including elected representatives and interest groups to discuss and reach consensus on planning conditions e.g. noise barriers, planting
  - Compulsory purchase issues
  - Park & Rides to have County Council managers, day to day running by contractor. County Council also to monitor bus operators
  - Bus speeds on guideway up to 60 mph. Bridleway 1/2m from edge of guideway, no fencing
  - Design work to commence April 2006
- Mr Menzies left meeting. Chairman returned to agenda and re-instated standing orders

**3 OPEN SESSION FOR THE PUBLIC**

184 No public present

**4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 16 JANUARY 2006**

185 Prop Cllr Nudds, sec Cllr Unwin, approved and signed as true record.

**5 MATTERS ARISING FROM PREVIOUS MINUTES**

186.1 Item 164.3 Neighbourhood Panel meeting 23 February Cllr Payne to attend

**DWP**

186.2 Item 166.1 Cycle path Kings Hedges Road/Cambridge Road junction No design yet seen, copy letter from Craig Drury to Ms Kelly held on file

186.3 Item 166.4 Winter 2005 Newsletter Application made to Village & Community Magazine Awards; feedback received from residents

186.4 Item 171.2 Allotment rules amended to take account of structures on site

**Power Action**

186.5 Item 171.3 Quality Council case being prepared. Cllrs to provide article ideas to Chairman for April version **All**

186.6 Item 174.7 - 9 H&I Day Centre, Kings Meadow Garden Project and MacMillan Cancer letters of thanks

## **6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT**

187.1 Mins 9 November copied for all. Further meeting 8 February. Cllr Unwin reported MUGA now in use; problems encountered with floodlighting; repair work required on sight screen; mole hills; litter bin requirement

187.2 Development up-date Development due for completion 22 April, 3 weeks behind original schedule. Recreation Ground Activity Co-Ordinator funded by Sport England currently being advertised. Grants sought for clock to front of pavilion, at no cost to Parish Councils. An up-dated financial report available for March meeting

187.3 Cllr Payne gave a vote of thanks, supported by all, to the Development Group for all the hard work involved in bringing the site to be operational

187.4 Cllr Gooden questioned the Development Group on whether funding through the LTA had been explored

## **7 ENVIRONMENT COMMITTEE REPORT and PLAYGROUND INSPECTORS REPORT**

188.1 No meeting held. Next meeting due 27 March 2006

188.2 Footway Lights Note from Chairman copied to all, on current position regarding SCDC's decision, following Governments cap, to cease funding maintenance and power costs of footway lights from April 2006, together with a letter from CALC. Report on discussion held at Histon PC, representations made by Dist Cllr Mason on behalf of the 2 Parish Councils, and queries raised with Paul Quigley at SCDC. Cllr Payne had prepared maps and raised several queries on:

- Lighting to public property in St Andrews Way – precedent
- PFI bid by CCC
- Insurance issues
- Inconsistencies
- Criteria for adoption by CCC
- Reconnection charge rates

Council discussed whether:

- Impington PC to accept any or all of the lights (up to 12 appeared to be relevant)
- Impington PC to accept ownership, together with resultant replacement programme responsibilities
- If Impington PC do not take ownership, should money be offered until PFI funding in place
- Impington and Histon PC should be consistent in approach

Information awaited on insurance; a new idea from SCDC to use “mothballing” budgets to fund replacements; PFI opportunities, Dist Cllr Mason agreed to suggest at District Council that funding could be confirmed by SCDC until PFI bid decision made. All agreed to take to March agenda but expressed concern over the implications of turning lights off. Council did not believe it was the responsibility of Parish Councils to maintain footway lighting.

Information awaited from Mr Quigley, feedback from Dist Cllr Mason/Histon PC before decision **March agenda**

188.3 Copse Boundary Markers Quote A further quote to be sought

188.4 Clay Close Lane Residents Issues Cllr Nudds declared personal interest. 2 letters from resident of Clay Close Lane, covering tree and ditch clearance matters and remedial works to verge and loan damage caused by contractors. Susannah O'Hanlon had agreed to assist with guidance on trees; David Gilkes contacted re ditch clearance; issues and suggestions on remedial works to be forwarded to David Brace (cc Cty Cllr Jenkins)

188.5 Correspondence Resident had expressed concern at damage to verge outside Windmill. Agreed to advise David Gilkes of damage. All other correspondence to Environment Committee meeting 27 March. **Environment Comm**

188.6 Playground Inspectors Report Cllr Silk confirmed all satisfactory. Inspection by ROSPA due April 2006

## **8 PLANNING COMMITTEE REPORT**

a) Committee Reports

189.1 Committee reports 18 January and 31 January (Arbury Park) 2006 all accepted and to be signed as true record

b) Arbury Camp up-date

189.2 Cllr Payne up-dated Council. £10,270 received as first payment on Section 106. New account to be opened. Rearranged meetings with Peter Studdert and Louise Downham outstanding. Cllrs Payne and Teague had attended Design Panel meetings and raised a number of concerns on process

189.3 Kings Meadow Briefing Paper deferred

**March agenda**

c) Other Matters

189.4 Cambs & Peterborough Minerals – Waste Consultation Response Cllr Payne had identified several areas affecting Impington. e.g. Milton Household Waste Recycling Centre, and Cottenham. Agreed to look at individually as and when planning applications come in

- 189.5 LDF Response Joint submission had been made, thanks due to Dist Cllr Mason in particular. Supporting evidence covering traffic calming, A14 and flooding provided. A case had been made on lack of capacity

**Power Action**

## 9 CLERK'S REPORT

- 190.1 Crime reports from Histon Police Sector forwarded to all
- 190.2 Induction of Rev James Blandford-Baker Invitation to all Councillors for 27 February **All**
- 190.3 Rate Relief application for Burial Ground shed to be submitted
- 190.4 CALC had confirmed 4% increase in subscription rate
- 190.5 CALC ABA Subscription due. All agreed to renew and request invoice
- 190.6 Quotes for Removal firm for office move Quote for £240 from Bob Price had been accepted. Quote also received for £350 from Proctors

## 10 DISTRICT COUNCILLORS' REPORT

- 191 Dist Cllr Mason reported on various issues currently under debate at SCDC, including street lighting, sale of SCDC car park, reorganisation, Rate setting meeting due 23 February.

## 11 COUNTY COUNCILLOR REPORT

- 192.1 Report for February 2006 from Cty Cllr Jenkins copied for all. Up-date provided covering B1049, A14, Cowley Road Park & Ride, Histon/Girton footpath; OAP bus fares; street lights and unitary proposals
- 192.2 Cty Cllr Bradney outlined debate at County on PCT mergers. Budget day at Full Council due 21 February

## 12 FINANCE

- 193.1 Confirmed payment of accounts, prop Cllr Unwin, sec Cllr Gooden, all in favour:
- |  |           |
|--|-----------|
| Histon & Impington Day Centre <b>Sec 137 donation £250</b> | £250.00   |
| Kings Meadow Garden Project <b>Sec 137 donation £100</b>   | £100.00   |
| MacMillan Cancer Relief <b>Sec 137 donation £50</b>        | £50.00    |
| Administration and salaries M10 <b>£1,072.86</b>           | £1,072.86 |
| Burial Ground expenses <b>£4.20</b> + VAT £0.73 =          | £4.93     |
- 193.2 Approved payment of outstanding accounts, prop Cllr Unwin, sec Cllr Gooden, all in favour:
- |   |           |
|---|-----------|
| SCDC Trade Waste quarterly charge <b>£102</b> + VAT £17.85 =                              | £119.85   |
| Site & Maintenance Services Dog Bin straighten <b>£18.20</b> + VAT £3.18 =                | £21.38    |
| Print Out Copying and binding Flooding dossier <b>£35.08</b> + VAT £6.14 =                | £41.22    |
| Herald Contract Services South Road Play area maintenance work <b>£335</b> + VAT £58.63 = | £393.63   |
| Bishops of Histon Storage boxes for office <b>£51.06</b> + VAT £8.94 =                    | £60.00    |
| Print Out Newsletter costs <b>£151.39</b>   | £151.39   |
| Burial Ground: Norman Unwin new Burial Ground cut, allotment clearance <b>£70</b>         | £70.00    |
| Burial Ground: The Mower People Spares and repairs <b>£186.97</b> + VAT £32.72 =          | £219.69   |
| Youth: CVC Youth work costs <b>£2,471.73</b>  | £2,471.73 |
| SLCC subscription (share to be paid to Histon PC if agreed) <b>£54.28</b>                 | £54.28    |
| Petty Cash Imprest account <b>£42.86</b>  | £42.86    |
- 193.4 Paid in: Burial Ground: McCaighey interment £100; Doggett Interment £50; Charman ashes plot + interment £80; Burton Memorial £50; Charman memorial £50 Other: Inland Revenue tax refund Scottish Widows account £140.30; SCDC Recycling credit to Sept 05 £740.29
- 193.5 Correspondence Request for insurance comparative quote from GMG Financial Services **March agenda**

## 13 RECENT CORRESPONDENCE

- 194.1 Circulating file available: Histon Parish Council minutes and various magazines/leaflets
- 194.2 Race Equality Scheme consultation – Cllr Gooden to report back **PDG**
- 194.3 CALC – Area meeting 2 March including nominations; workshop on Elections; opportunities for Councillors to get involved; Bulletin in new A5 size
- 194.4 Royal Mail – Proposed Changes to CB1 – 5 Postcode Addresses. Each household had been invited to respond
- 194.5 CCC "Summer Reading Challenge 2006" request for funding. Agreed to consider under Donations on June agenda **June agenda**

## 14 OTHER MATTERS

### (a) Highways & Traffic

- 195.1 Histon Highways Traffic & Transport Committee meeting held 16 February, notes to follow. Meeting inquorate. Cllrs Payne and Gooden attended

- 195.2 (ii) Up-date on meetings with County Council representatives Area Joint Committee due to look at alternative measures for Station Road 6 March. County officers had been challenged to look at solutions. Further meeting due with Richard Preston CCC 28 February. Cllr Payne to attend **DWP**
- 195.3 (iii) Other: HGVs Report on letters and copy letters received from Mr Roweth, HCV Route Manager, CCC re lorry movements in Impington, in particular Butt Lane and Station Road
- 195.4 Flooding No further report as yet
- 195.5 School Bus Parking IVC Governor IVC asked Cty Cllrs Bradney/Jenkins to press for funding for new bus parking
- 195.6 Wooden Bollards Cambridge Road Residents wrote with concerns on visibility. Forwarded to David Brace
- 195.7 Clay Close Lane Re-alignment work had been completed, noted
- 195.8 (iv) Guided Busway Order DP418 & DP419. Letter from CCC outlining procurement process and acknowledging land interest in The Copse
- (b) Youth Advisory Body and Youth Matters
- 196.1 Notes 9 January and 6 February accepted
- 196.2 Cllr Abdullah advised youth club re-opened after new set of rules introduced. Attendance numbers excellent, but no additional help as yet

## **15 DATE & PLACE OF NEXT MEETING**

197 **Monday 20<sup>th</sup> MARCH 2006, 7.30 p.m. at St Andrew's Church Hall, Burgoynes Rd, Impington**

Agreed to defer "In Committee" item 16, Employment Group Working Party until meeting held **Future agenda**

Meeting formally closed 10.30 p.m.