

HISTON PARISH COUNCIL**Unconfirmed minutes**

Minutes of meeting held St Audreys Community Centre, St Audreys Close, Histon, Monday 14 November 2005 at 7.30 p.m.

Present:

Councillors: I M Parish (Chairman), R K Wynn (Vice Chairman), M P Barrett, A J Eade, P E Harris, C L Jones, I A Levitt, J A Muncey (also District), F J Munnelly, C A Rose, M J Ruel, V A Taylor Clerk: A J Young
1 member of public; WPC Sandi Carrington (both in part)

Power Action**1 APOLOGIES FOR ABSENCE**

117 Cllrs Davies (personal); Cleaver (Governers meeting); Mason (Council business); Cty Cllr Jenkins

2 MEMBERS' DECLARATIONS OF INTERESTS

118 None

3 OPEN SESSION FOR PUBLIC

119 Chairman suspended standing orders, with all in favour. No questions from member of public. WPC Carrington updated Parish Council on:

- Index nos reported for ignoring No Entry sign into Station Road being issued with Notice of Intended Prosecution where appropriate. Police aware of complaints also of "jumping" traffic lights at the Green
 - Police investigating possibilities with Traffic Management for crossing nearer to CoOp. PC advised County Council had recently agreed to look at a build-out of kerbing and cross hatching
- Parish Council members raised:
- Flytipping in Homefield Park by a known offender. Police would visit
 - Need for better annotation of crime statistics on the web now Cllrs/public were downloading themselves
 - Positive feedback following Police operations on both Halloween and Bonfire Nights
- Standing orders re-instated and PC Carrington left the meeting

4 MINUTES OF MEETING HELD ON 10 OCTOBER 2005

120 Item 102 Bullet point 4, add "in May 2005". Prop Cllr Munnelly, sec Cllr Barrett, all in favour, approved and signed.

5 MATTERS ARISING FROM PREVIOUS MINUTES

121.1 Item 103 Footway/Cycleway Mr Alexander confirmed width at 1.8m and provided cross section drawings

121.2 Item 104.3 Church Street Cllr Parish to contact Cty Cllr Bradney again

IMP/MB

121.3 Item 104.5 SCDC Electronic Transactions request made

121.4 Item 105.4 Mobile Library Cty Cllr Jenkins to report next meeting

JDJ

121.5 Item 109.6 Service 110 to Ely copy letter of support from resident

121.6 Item 115.5 Portacabin Office Suggestions made by IPC to advertise in CALC Bulletin, investigate commercial opportunities, investigate youth uses. Timings now yet known, agreed to ask cabin providers for advice

121.7 Item 115.7 SCDC Recycling Credits Copy mail from Dist Cllr Chatfield. Letter from Cllr Spink Portfolio Holder for Environmental Health SCDC explained recycling payments would discontinue April 2006. SCDC also to stop responsibility for 1800 footway lights in the district. Agreed to respond on footway lighting issues asking for details of lights affected in Histon, with a view to responding pointing out disbenefits to SCDC of compromising safety.

6 RESOLUTION That Histon Parish Council:

(i) expresses its concern at

- The decline of local services and facilities which affects local communities and in particular the elderly and people on the lowest incomes;
- The resulting decline of local jobs and local economies and the resulting extra traffic and pollution caused by the need to travel further

(ii) and notes that this combination of factors increases people's feelings of exclusion and lack of involvement; and so

(iii) supports measures to reverse this process and

(iv) supports the concept of local sustainability as envisaged in the Sustainable Communities Bill, namely;

- The promotion of local economies
 - The promotion of local services and facilities
 - The protection of the environment
 - The reduction of social exclusion and
 - Measures to increase involvement in the democratic process
- and accordingly resolves to support the Sustainable Communities Bill which

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- Requires the government to assist councils and communities in promoting local sustainability in ways decided by them; and
 - Sets up participative process whereby councils and communities can drive the way in which government uses its power and influence to assist with the promotion of local sustainability; and
 - Notes that this Bill is therefore fully in accord with current thinking in local government in that it impacts on central authorities and does not impose any new duties on councils but instead enables them to influence how government uses its resources and influence to help councils and communities, and
 - Specifically provides that where councils themselves decide to take action to promote local sustainability that they should be given the resources to do so; and so
- (v) and further resolves
- To inform the local media of this decision;
 - To write to local MPs, asking them to support the Bill; and sign EDM (Early Day Motion) No 641; and
 - To write to Local Works, the Campaign behind the Bill (at 94 White Lion Street London N1 9PF) expressing its support. Proposed Cllr C A Rose

122 Following lengthy discussions and questioning on background of Bill, Resolution amended to discount Part (v). Cllr Jones had concerns over “broader picture issues”. Clarified Parish Council were endorsing campaign, not signing up to it. Voting on the amendment, Sec Cllr Munnelly, 8 in favour, 1 against, 2 abstentions.

7 RECENT CORRESPONDENCE

- 123.1 Circulation file October with Cllr Muncey, including Open Spaces Magazine; St Audreys Close Residents minutes; ACRE reports; IPC Agenda and minutes. File for November/December to Cllr Parish **IMP**
- 123.2 CALC Workshop for Councillors (New or Refresher) Sat 28 January 2006 9.45 – 3 pm £35; Consultation on Clean Neighbourhoods and Environment Act 2005 (draft guidance); CALC SCDA Agenda 21 November 7.30 at Cambourne, including item on flooding and cuts in SCDC budgets, Bulletin and other flyers
- 123.3 SCDC District and Parish Elections Details of agreement to co-ordinate elections to commence 2007
- 123.4 CCC Library Development Open Days details for 22 November
- 123.5 Crime Figures No longer available via Eric Spoelstra. Instructions on how to download data can be found on parish website www.hisimp.net. All Newsletters from Police sent to Councillors on e mail
- 123.6 Kay Hitch Way Residents Group Letter requesting litter bin at junction of Kay Hitch Way and Station Road. Cllr Ruel agreed to visit Group to discuss criteria **MJR**
- 123.7 Land Registry Details of voluntary first registration of landholdings. Costs to be investigated and refer to L&P Committee **Legal & Property Committee**
- 123.8 SCDC Code of Conduct questionnaire to be completed

8 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 124.1 Minutes of meeting 12 October copied for all. Further meeting held 9 November. Cllr Wynn reported the position with the new MUGA was discussed at length. He confirmed Min 68.2 (12.10.05) correct.
- 124.2 Cllr Munnelly confirmed need for fencing had always been acknowledged within the project.
- 124.3 Cllr Munnelly confirmed the SDC were working on discussions with architects following MUGA issues. Parish Council remained ready to take over discussions if necessary
- 124.4 Cllr Wynn raised concern over code of conduct issues affecting quorum on Management Committee. Agreed to request addition of discussion item to AGM agenda 7 December.
- 124.5 Heads of Agreement not yet available. Histon PC agreed to abide by the spirit of the agreement and pay to Impington PC the Band D equivalent sum on the repayment for the freehold due 15 December as soon as requested.

9 RECREATION GROUND COMMITTEE REPORT

- 125 Resolution passed at Extra Ordinary meeting 7 November “That Histon and Impington Recreation Ground Committee: approve the replacement of the surface currently laid on the Multi Use Games Area to an artificial grass surface in accordance with the original specifications agreed namely one that is suitable for football and tennis, and that has inlaid markings for football and tennis; acknowledge the cost of providing the surface as originally envisaged (£19,200) may result in the overall project exceeding budget” Agreed to confirm acceptance of this, proposed Cllr Ruel, seconded Cllr Jones, all in favour.

10 ENVIRONMENT COMMITTEE REPORT

- 126.1 Next meeting due 2 February 2006. Correspondence received and reports to be deal with include War Memorial clean; notice board issues. Paul Quigley SCDC to attend to give presentation on “Envrocrime”
- 126.2 Cllrs Eade and Mason preparing grass cut specifications and tenders to be sought as soon as possible **MJM/AJE**

126.3 Allotment holder had requested use of area described as “headland” for growing soft fruit. Allotments officer has agreed to allow at half price after first year

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126.4 Royal British Legion had donated seat which had been sited in the Childrens Play Area on the Green, to commemorate the 60th anniversary of the end of WW11. Plaque to be fixed.

126.5 South Cambs Strategic Partnership 2004 – 2007 questionnaire road verge management. Cllr Eade to complete **AJE**

126.6 Damaged Trees in New School Road Resident confirmed damage to tree recently removed was caused by 2 young boys, not equipment. This had been witnessed. Agreed to ask CCC if tree could be replaced.

126.7 Rats in Brook SCDC to visit 15 October to look at problem. Cost £26 call out, £41 treatment

126.8 Christmas Lights Power was now installed. No specification yet to hand. Following up-date on difficulties all agreed Cllr Munnelly would work with Cllr Mason to draw up suitable spec by 18 November for lights at the east end of the Green. Quotes to be sought on spec, including purchase of lights. Cllrs Munnelly, Mason and Parish authorised to accept quote at best value and aim for lights to be erected by 14 December 2005. **FJM/MJM/IMP**

11 PLANNING COMMITTEE REPORT and OTHER PLANNING MATTERS

127.1 Minutes 13 October and 27 October copied for all and accepted. Next meeting 17 November

127.2 Northstowe holding response copied for all. Any Cllr wishing further input to contact Planning Committee.

127.3 Kay High Way Applications Response sent following Planning meetings, available on request

127.4 Letter from resident of Station Road largely covering traffic issues copied to all for information, together with letter sent to resident from Cllr Parish. Further responses would continue to be made by Chairman on behalf of Council

127.5 Cambridge Horizons meeting due 29 November on housing and infrastructure needs. Cllr Mason to attend **MJM**

12 HIGHWAYS TRAFFIC & TRANSPORT COMMITTEE REPORT

128.1 Next meeting due 8 December. Deferred: Letter re Cottenham Road safety; SRTS; Hilton PC request for support on A14 upgrade issues; Highways Agency stakeholder survey; Cambridge Core Scheme Stage 4

128.2 CCC Footway/Cycleway works Gatehouse Road. Mr Alexander confirmed County working towards securing funding for next financial year to complete route. Chairman asked to raise the fact signs for HGVs were in the wrong location, and repairs would likely be necessary all down the opposite side of the road **IMP**

128.3 CCC Prohibition and Restriction of Waiting – Variation of order Station Road Details on removal of parking bay and replacement by double yellow lines at cycle bypass at junction with Kay Hitch Way. Closing date objections 1 Dec

128.4 Correspondence: CCC Winter Gritting and snow clearing leaflets; resident concerned over heavy traffic from SCA using Station Road 24 hrs a day (Dist Cllr Muncey to investigate with SCDC); details of meeting arranged by Cty Cllr Jenkins with Highways to discuss Arbury Camp highways proposals

128.5 South Cambs Traffic Management AJC draft agenda 6 December showing item on A14 Village Traffic Calming Project Progress report

128.6 Resolution: A draft wording put before Council: “In light of the conclusions of the joint informal meeting with Impington Parish Council on Thursday 10th November 2005, to ask the AJC to ask the County Council to look afresh at the scheme and come up with a new solution, which preserves the positive aspects of the experimental scheme whilst dealing with the issues raised. The current trial to be discontinued once a new, possibly novel, solution had been agreed. To ask the AJC to put a time limit on this so that by the end of March 2006 latest, the existing no entry system would be removed. As a result to ask the AJC to refrain from determining at the December AJC meeting the petitions in favour of the petitioners, as it was not clear that the total loss of trade claimed and used to influence the signing of petitions, was substantiated in all cases as being directly resulting from the trial”

This as a result of informal meeting and resultant consensus with Impington PC members on 10 November, following public meeting held 3 November, attended by over 200 residents. Those present at meetings outlined the discussions and the conclusions in the informal notes provided noted: “that Parish Councils did not believe the trial scheme was working; Positive aspects needed to be highlighted:

- making Station Road safer and quieter as a residential area
- increasing walking and cycling to school
- encouraging alternative ways of travelling

These benefits must be preserved where possible; It needed to be acknowledged that the Parish Councils were mindful about traders concerns and that was the reason for requesting a trial period and a no entry rather than a one way system; Acknowledgement of the general feeling/perception that permanence of the scheme would be detrimental to quality of life; Ask for the trial to be discontinued once a new (possibly novel) solution agreed, by the end of March 2006 latest, to maintain the positive affects of the removed scheme; Ask that the petition not be determined in favour of the petitioners prior to this”

Lengthy discussion following and Cllr Rose wished it noted he had not been in agreement with consensus on 10 November. Clarified Parish Council were anxious to keep pressure on AJC/CCC to find a solution to preserve benefits where possible and felt it a duty to try and protect safety of children. Following input from several Cllrs, Resolution proposed Cllr Parish “**In light of the conclusions of the joint informal meeting with Impington Parish Council on Thursday 10th November 2005, to ask the AJC to ask the County Council to look afresh at the scheme and come**

up with a new solution, which preserves the very real positive aspects of the experimental scheme whilst dealing with the issues raised. The current trial to be discontinued once a new, possibly innovative, solution has been agreed. To ask the AJC to put a time limit on this so that by the end of March 2006 latest, the existing no entry system would be removed. As a result to ask the AJC to take care in assessing

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the weight given to the petitions at the December AJC meeting since it was not clear that the loss of trade claimed and which may have been used to influence the signing of petitions, was substantiated in all cases as being directly resulting from the trial” sec Cllr Wynn, 9 in favour, 3 against and therefore passed. Parish Council would write accordingly to AJC and its members for agenda item 6 December. Impington PC had yet to make their recommendation, at meeting due 21 November.

- 128.7 AGREED to make a donation of £40 to Coton Village Hall Fund for loan of very useful roving mikes for the public meeting. LGA 1972 Sec 111

13 OTHER MATTERS

Youth

- 129.1 Youth Advisory Body report. Notes 8 November copied for all. Noted youth worker was seeking design input on a skate park for Histon and Impington. The body were seeking a new member, no volunteers.
- 129.2 Invite to Connections Bus Project AGM 2 December to be forwarded to Youth Committee

14 FINANCE

- 130.1 a) To confirm payment of accounts Proposed Cllr Munnely, seconded Cllr Wynn, all in favour
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|---|-----------|
| Histon Methodist Church Hall Room hire Traders meeting TC 1.9.05 £18.75 | £18.75 |
| Administration costs M7 £1,047.61 | £1,047.61 |
| Site & Maintenance Services Allotment shed remove £90 + F/Pillar Green £270 + VAT £15.75, £47.25 = | £423.00 |
| Site & Maintenance Services Seat Base (RBL) £340 + VAT £59.50 = | £399.50 |
- 130.2 b) To approve payment of outstanding accounts Prop Cllr Munnely, sec Cllr Wynn, all in favour
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| Site & Maintenance Services Roundabout repairs £76 + VAT £13.30 = | £89.30 |
| Site & Maintenance Services Play are equipment paint £680 + VAT £119 = | £799.00 |
| St Andrews, Impington PCC Room hire (Joint meeting on Traffic calming 10.11.05) £12 | £12.00 |
| C Jones Installation of electric ducting and trench re-instatement The Green £350 | £350.00 |
| Noted this was Mr Jones, not Councillor Jones | |
| George Gregory (Steels) Ltd Bench for Play Area (RBL) £412 + VAT £72.10 = | £484.10 |
| Royal British Legion Wreath for Poppy Day £16.50 (Section 137 payment, further donation to be considered December) | £16.50 |
| Danwood Group Limited Photocopying meter reading £32.10 + VAT £5.62 = | £37.72 |
| SCDC Trade Waste Bin quarterly charge £105 + VAT £18.38 = | £123.38 |
| Coton Village Hall Fund Donation for hire of “roving mikes” £40 | £40.00 |
- 130.3 Paid In: Allotment Rents (NOTED £16 STATED IN LAST MINUTES FORMED PART OF ENTRY FOR £26 AND SHOULD THEREFORE BE DISCOUNTED) Now paid in: £40 allotment rents; Feast Donation (ringfenced for duck feeding platform at the Green) £1,000
- 130.4 Correspondence SCDC details of revised Council tax bills. Band D property to receive reduction of £47.07. Resident suggested Parish Council should set up a voluntary Community Fund for people to donate refunds for community-based activities, unfortunately impractical
- 130.5 Recreation Ground Development Sub Committee provided full up to date details of VAT position and office progress. No timetable for office/portacabin yet available but Group requested payment of parish office component (£41,629) by Christmas to cover cash flow indications. All agreed to pay this sum in December. LGA1972 s 133
- 130.6 Next Finance Committee due 16 November January meeting set at Saturday 21 January 9.30 a.m.. All other Councillors welcome, papers on request.

15 DATE & PLACE OF NEXT MEETING

- 131.1 Monday 12th December 2005, St Audreys Community Centre, St Audreys Close, Histon, 7.30 p.m.
- 131.2 Cllrs to consider whether January meeting to be called, scheduled for 8 January 2006, and advise next meeting

This part of the meeting formally closed at 10.45 p.m.