

**MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 21st NOVEMBER 2005 7.30P.M.
AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON**

PRESENT: Chairman Cllr D W Payne Cllrs H S Abdullah, P D Gooden, M R Lawton, P J Nudds, T W Silk, D A Starling,
J P Teague, S A Unwin, G B Waters, M J Withers Cty Cllr M Bradney Mrs A Young Clerk
2 members of public

Power Action

1 APOLOGIES FOR ABSENCE

141 Dist Cllrs Mason, Chatfield, Muncey. Cty Cllr Jenkins

2 MEMBERS' DECLARATIONS OF INTERESTS

142 Agenda 9 Planning – Cllr Payne declared interest although item for report only. Agenda 7/8 Cllrs Gooden, Unwin and Lawton (personal interests)

3 OPEN SESSION FOR THE PUBLIC

143.1 With agreement of Council Chairman suspended standing orders to allow Vanessa Kelly of The Crescent and Diane Reeve of Cambridge Road to speak

143.2 Concerns raised by residents regarding lack of southbound cyclelane at new works Cambridge Road/Kings Hedges Rd junction. Cllr Payne reported on discussions with CCC and attempts to influence safety audit team and letter received 21 November setting out current unsatisfactory position and confirming safety audit team had themselves expressed concern. Residents and Cllrs shared fears for safety and discussed County Council promotion of cycling and possible return by cyclists to cars. Ms Kelly and Reeve to provide contact details for exchange of information.

143.3 Cllr Payne reported Cty Cllr Jenkins had brokered a meeting recently when it was confirmed toucan crossing to be provided at Kings Hedges junction. Cty Cllr Bradney to work with Cty Cllr Jenkins and bring forward to Scrutiny Committee. Residents encouraged to raise concerns with Cty Cllrs direct and Parish would highlight on website

143.4 Regarding proposed cycle bridge over A14 at Histon interchange, letter received 21 November suggests this was now unlikely to be achievable due to costs (estimated at £4/5million). Tunnel would cost in region of £10m. Cllr Payne agreed to challenge the Highways Agency on this matter. **DWP**

143.5 Standing orders re-instated

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 17 OCTOBER 2005

144 Prop Cllr Abdullah sec Cllr Gooden, approved and signed as true record.

5 MATTERS ARISING FROM PREVIOUS MINUTES

145.1 Item 121 Parking Tickets in Histon PCSO Page reported 4 parking tickets issued in area of Co-Op/Green. 30 cars "moved on" from there this year

145.2 Item 123.2 Library Services e mail response from Cty Cllr Jenkins received and to be copied to all, explaining concept of mobile library stops at business parks

145.3 Item 123.5 Article 4 to be extended

145.4 Item 124.3 Development Group draft pricing policy copied to all

145.5 Mobile Warden Scheme minutes of 5th meeting 8 November to be copied for all. Council reminded Cllr Waters that budgets were due to be set December/January 2006.

6 KINGS MEADOW ESTATE

146 Deferred for initial discussion, comments to be received back from next Committee meeting **Arbury Park Comm**

7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

147.1 Minutes dated 12 October 2005 copied for all. Further meeting took place 9 November. Cllr Unwin gave brief report, minutes to follow. Cllrs Gooden, Unwin and Lawton confirmed personal interests for Agenda items 7 & 8

147.2 Update on Development Project Cllr Lawton up-dated on progress on site. Development Sub Committee meeting due 24 November when report to be finalised. Architect had indicated prepared to enter discussion regarding remedial work necessary on MUGA.

147.3 Relmfield had provided timetable indicating parish office to be cleared by 11 March, contents to be transferred between 27 February and 5 March. Clerk now to make urgent enquiries regarding re-sale of portacabin.

147.4 Heads of Agreement Cllr Parish had not yet supplied final version for acceptance at Council. Histon PC had asked clerk to pay Band D % payment on first loan repayment due 15 December (freehold) immediately request received

8 RECREATION GROUND COMMITTEE REPORT

148 All agreed to confirm acceptance of Resolution "That Histon & Impington Recreation Ground Committee approve

the replacement of the surface currently laid on the Multi Use Games Area to an artificial grass surface in

Power Action

accordance with the original specifications agreed namely one that is suitable for football and tennis, and that has inlaid markings for football and tennis; acknowledge the cost of providing the surface as originally envisaged (£19,200) may result in the overall project exceeding budget” passed at Special General meeting of Committee on 7 November.

9 PLANNING COMMITTEE REPORT

a) Committee Reports

149.1 Committee reports 18 October and 8 November copied for all and accepted. Next meeting due 29 November

b) Arbury Camp up-date

149.2 Cllr Teague had supplied note from Maureen Baker (Bpha) outlining Community Development progress and plans for recruitment. Offer to attend Parish Council in future

149.3 S/1966/05/RM 25 dwellings (affordable Housing) Willmott Dixon Housing had been withdrawn

149.4 Understood some of larger developers at Arbury Park may request meeting with Parish Council to discuss design. John Pym interested in attending as an observer

c) Other Matters

149.5 S/0321/05/O Unwins Properties Limited SCDC confirmed an appeal had been lodged against refusal. Cllr Payne declared interest. No details received as yet

149.6 Northstowe joint response with Histon PC had been submitted by Histon. Copy available on request

149.7 Hilton PC requested support in presenting consolidated case to Highways Agency on A14 up-grade plans. No action

149.8 Cambs County Council and Peterborough Draft Supplementary Planning document – Design & Location of Major Waste Management Facilities; CCC Draft Statement of Community Involvement. Defer to Planning Committee 29 November for consideration. Details of Local Liaison meeting received 6 December

149.9 CEMEC – Barrington Cement Works Appeared the resulting tower may be 500 ft high. Some concern over chest problems voiced and prevailing wind issues. Agreed to pass on any information received

10 PLAYGROUND INSPECTORS REPORT

150 Cllr Silk reported ground was in winter condition following some bramble cut backs in entrances, boundary work required early Spring

11 CLERK’S REPORT

151.1 New Priest In Charge of Impington and Vicar of Histon confirmed as Rev Neil Blandford-Baker

151.2 Quality Council Clerk attended CALC session and confirmed Council in a position to apply once next newsletter produced and circulated. All Cllrs requested to input. Residents feedback from Autumn newsletter copied to all. Agreed to deliver winter editions in January 2006 and put application together after that date **All Cllrs**

151.3 Police Newsletter continued to be received and copied to all

12 DISTRICT COUNCILLORS’ REPORT

152 No District Councillors present

13 COUNTY COUNCILLOR REPORT

153.1 Cty Cllr Bradney introduced himself and reported on budgeting discussions and forthcoming consultation on tax increases. County Council wished to keep within 5% rise. He reported on: recycling levels, well above national average (23%) at 43%; new fleet of gritters; real-time bus programme and text service; County Council plea for volunteer drivers; Corporate Services meetings

153.2 Cllr Abdullah reminded Cty Cllr Bradney of concerns regarding proposals to take Impington Youth Services patch into North City

14 FINANCE

154.1 Confirmed payment of accounts, prop Cllr Teague, sec Cllr Starling, all in favour:

St Andrews Impington Church, Special Project for gate **£500**

£500.00

LGA 1972 s214 (6)

Administration and salaries M7 **£1,144.63**

£1,144.63

Burial Ground expenses **£18.68** + VAT £1.52 =

£20.20

154.2 Approved payment of outstanding accounts, proposed Cllr Teague, sec Cllr Starling, all in favour:

Burial Ground: Bishops of Histon Limited equipment **£8.51** + VAT £1.49

£10.00

Cambridge Water Company Rates **£14.10**

£14.10

Other: Acacia Tree Surgery Emergency Tree removal The Copse £180 + VAT £31.50	£211.50
SCDC Trade Waste Bin £102 + VAT £17.85	£119.85
	<u>Power Action</u>
Herald Contact Services Inner area 12.10.05 £240, verge 25.10.05 £340 = £580 + £101.50 =	£681.50
Royal British Legion Wreath £16.50 + £23.50 donation	£40.00
	Sec 137 payment
St Andrews Impington PCC Room hire £144	£144.00
Petty Cash Imprest account £19.87	£19.87

- 154.3 Paid In: Burial Ground: Thomas interment £50; Nawab interment £100
- 154.4 To consider acceptance of Terms of Reference for proposed Finance Committee (Appx 1 *attached*) and Election of members to Committee. Arrangements for Finance Committee meeting incorporating Precept discussions. Terms of Reference accepted proposed Cllr Payne, sec Cllr Teague, all in favour. Elected, all in favour, Cllrs Payne, Abdullah, Silk, Starling, Gooden. First meeting (including Precept recommendation setting) Wednesday 11 January 2006
- 154.5 To consider **resolution** to alter Financial Regulations: “The Chairman or the Clerk, in emergencies and after consulting the RFO, may authorise expenditure on behalf of the Finance Committee up to and including £500 (five hundred pounds). Any such expenditure is to be reported to the next council for the action to be endorsed” Agreed to alter Financial Regulations accordingly, prop Cllr Payne, sec Cllr Abdullah, all in favour. Current regulations allowing Clerk to spend £300
- 154.6 Request for agreed Parish Office funding by Development Sub Committee to cover cashflow, required before Christmas. Prop Cllr Payne, sec Cllr Lawton, all agreed to apply for second tranche of Development loan now, to include £35,927 IPC funding and HPC funding of £8,052 (some funded from reserves) and pay to DSC on receipt.
- 154.7 SCDC had written regarding capping issues including discontinuation of recycling credits from 2006 and decision to withdraw funding on footway lights. Environment Committee to discuss. **Environment Committee**
- 154.8 Internal Audit half yearly check had taken place. Work required on Risk Assessments before end of audit year

15 RECENT CORRESPONDENCE

- 155.1 Circulating file available: Histon Parish Council minutes and various magazines/leaflets
- 155.2 Environment Committee (due 28 November) report on incoming mail – all referred to Committee **Env Committee**
- 155.3 CALC – agenda and circulars, Bulletin; Refresher training opportunity 28 January
- 155.4 SCDC Questionnaire on Code of Conduct issues
- 155.5 Charity Trustee details received
- 155.6 District & Parish Elections – application for Order
- 155.7 CCC Library Development Open Days details
- 155.8 Land Registry – Voluntary First Registration of Title details, costs to be investigated

16 OTHER MATTERS

(a) Highways & Traffic

- 156.1 i) Traffic Calming Up-date Public meeting held 3 November with over 200 attendees. Notes for informal meeting held 10 November provided, attended by both Parish Councils. Area Joint Committee to meet 6 December and input required from Parish Councils at early stage
- 156.2 ii) **Resolution**: “*In light of the conclusions of the joint informal meeting with Histon Parish Council on Thursday 10th November 2005, to ask the AJC to ask the County Council to look afresh at the scheme and come up with a new solution, which preserves the very real positive aspects of the experimental scheme whilst dealing with the issues raised. The current trial to be discontinued once a new, possibly innovative solution has been agreed. To ask the AJC to put a time limit on this so that by the end of March 2006 latest, the existing no entry system would be removed. As a result to ask the AJC to take care in assessing the weight given to the petitions since it was not clear that the loss of trade claimed and which may have been used to influence the signing of petitions, was substantiated in all cases as being directly resulting from the trial.*” Proposed Cllr Payne. This the resolution passed at Histon PC on 14 November. Following discussion, Chairman withdrew the motion and replaced with 2 motions, similar in spirit and intent and representing a joined up approach by the 2 Councils. “**Motion 1: Impington Council recognises that the trial scheme is bringing very real benefits, but is also raising problems and concerns that require attention. The Council does not support a simple return to the status quo, since this will not resolve the problems that the scheme was intended to handle.**
The Council asks that the trial scheme be modified, in discussion with the Parish Councils and the Safer Routes to School team, to maintain the positive effects currently seen, but to minimise/reduce the negatives. The Council recognises that this will require the replacement of the entry limitation currently implemented by a range of measures, which are likely to require a novel and innovative approach.
The Council asks that these be in place as soon as possible, and to be fully operational no later than the end of

March, and that determination of the September petitions be deferred until the benefits of the revised scheme are visible.

Furthermore, the Council asks the AJC to :

Power Action

- *ensure that the minor alterations agreed with David Brace at the meeting in early October are implemented immediately, since they bring benefits whatever the decision about the experimental scheme*
- *continue to actively work on the traffic management issues in and around Histon & Impington, both around the Station Road/Green and also at the B1049/A14 roundabout.*

Motion 2: That Council approve the following to be submitted to AJC, together with Motion 1:

The Council believes that there are very real benefits arising from the experimental scheme:

- *Reduced volume of traffic on Station Road and lower traffic speed resulting in: increased safety for pedestrians using Station Road*
- *increasing walking and cycling to school*
- *making Station Road safer and quieter as a residential area*
- *and encouraging alternative ways of travelling*

Reduced volume of traffic on Cambridge Road resulting:

- *safer and quieter residential area*
- *allowing residents to access the road - rather than being prevented from doing so by queuing traffic*
- *increased safety for pedestrians*
- *more consistent journey times for buses*

These benefits need to be preserved. The Council are mindful about traders concerns and that was the reason for requesting a trial period and a no entry rather than a one way system. We recognise the contribution that traders make to the vitality of the community, and do not wish to see that lost. The Council also acknowledges the general feeling/perception, particularly from Histon residents, that permanence of the scheme would be detrimental. However, the Council also recognises that there were, and are, good reasons for looking at the problems in Station Road, particularly the safety issues, arising from rat-running and therefore we seek an alternative solution. In addition, we recognise that there have been, and are, long term issues about the B1049, the volume and speed of traffic thereon, and the capacity of the B1049/A14 roundabout, and that these have an impact on the functioning and effectiveness of the measures implemented to date. Discussions have been held with County officers over these matters, and we would wish to see a commitment to take these forward at an appropriate time, and to continue to monitor and manage the area as Arbury Camp, Northstowe and the Guided Bus schemes come to fruition.” Replacement motion prop Cllr Payne, sec Cllr Gooden, all in favour

Discussion on need for local representatives to press for solutions, challenge on where and how much money spent.

Agreed Cllrs Payne and Parish work on joint document to be presented to AJC members and submit.

DWP

- 156.3 iii) Other: CCC Lorry Movements in Impington Response from Mr Roweth detailing work on new policies on HCV routing. HCV sign for Bridge Road expected in next 6-12 months as budget issues apply. Cty Cllr Bradney to look into price of such signs. Discussion with Milton Landfill Tip continued
- 156.4 Walkabout Cllr Nudds advised on possible reinstatement of bollards at Clay Close Lane/Burgoynes Road junction and plans for change of layout at the bend. Plans awaited
- 156.5 CCC Proposed Order Copy received of proposal to remove parking bay Station Road/Kay Hitch Way junction
- 156.6 Cambridge Core Scheme details available on file
- 156.7 Other suggestions received as part of trial traffic calming scheme consultation to be referred to HT&T Committee
(b) Youth Advisory Body and Youth Matters
- 157.1 Notes for meeting 8 November copied for all. Cllr Abdullah reported on progress with new Internet club.
- 157.2 Cllr Abdullah had attended a review of youth service provision with Julian Ayres
- 157.3 Youth budget to remain in No 2 account at Lloyds
- 157.4 Youth Committee could see no use for portacabin by youth groups locally
- 157.5 New member required for Body following resignation of Brenda Soar. Youth Club members being sought. Cllr Abdullah to approach PTAs and “Hug the net” group **HSA**
- 157.6 Andrea Cramp was investigating sports youth groups provision at Recreation ground, both after school and evening
(c) The Copse
- 158 Meeting due with Histon Football Club Holdings in January to mark boundary and discussed felled tree. Council agreed up to £250 could be spent on materials to mark the boundary **OSA 1906 ss 9 & 10**
(d) Burial Ground
- 159.1 Agreed to put a figure of £600 into initial precept figures for replacement mower in Spring 2006. Final decision on Precept/budgets at January 2006 full council **Finance/Precept Committee**
- 159.2 Application for memorial with 5’ base received. Agreed to allow

17 DATE & PLACE OF NEXT MEETING

- 160 **Monday 16th JANUARY 2006, 7.30 p.m. at St Andrew’s Church Hall, Burgoynes Rd, Impington** to include

Half Yearly Review of Donations. Chairman/Vice Chairman empowered to take decisions required to allow proper running and function of Council.

This part of meeting closed 9.50 p.m. As per standing order 36, under standing order 65, in view of confidential nature of business about to be transacted, any public, Cty and Dist Councillors temporarily excluded and instructed to withdraw.