

MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 18 JULY 2005 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON

PRESENT: Chairman Cllr D W Payne Cllrs H S Abdullah, P D Gooden, M R Lawton, P J Nudds, T W Silk, D A Starling, S A Unwin, G B Waters, M J Withers Dist Cllrs M J Mason, J A Muncey, J P Chatfield
Mrs A Young Clerk Histon PCllr N S Davies (in part)

Power Action

1 APOLOGIES FOR ABSENCE

75 Cllrs Teague (illness), Waters (personal). Cty Cllr J D Jenkins

2 MEMBERS' DECLARATIONS OF INTERESTS

76 Cllr Abdullah 15b) Expenses account, personal interest

3 OPEN SESSION FOR THE PUBLIC

77 No residents present

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 20 JUNE 2005

78 Dist Cllr Chatfield had given apologies. Prop Cllr Abdullah, sec Cllr Silk, approved and signed as true record

5 MATTERS ARISING FROM PREVIOUS MINUTES

79.1 Item 55.1 Register of Interests All Cllrs should have checked entry

79.2 Item 62.1 SCDC Capping Press Release. Recreation Ground funding is secure

79.3 Item 66.3 CCC donation, letter of thanks

79.4 Item 66.4 NSPCC donation, letter of thanks

79.5 Item 66.5 Kings Meadow Garden Project donation, letter of thanks

79.6 Item 67.5 Jtly Funded Minor Improvements Scheme Clarified Council would look to apply next year if appropriate

79.7 Item 68.1 The Copse letter confirming completion of purchase

6 TO SIGN AND APPROVE MINUTES AND MATTERS ARISING FROM SGM 29 JUNE 2005

80 All in favour to sign as a true record of the meeting, no matters arising

7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

81.1 Minutes dated 11 May 2005 copied for all. Further meeting had taken place 13 July.

81.2 Cllr Unwin reported on discussions at July meeting including: tree surveys; house repairs; vandalism; Homefield Park; Councillors nominated to look after areas of responsibility; Histon Hornets increase in teams; ROSPA report; discussion with Cricket Club on possible second square to enable all teams to hold home games; employment. Cllrs Unwin, Gooden and Lawton took questions. Agreed to request employment meeting (Impington PC reps Gooden and Teague) as a matter of urgency with Histon reps. The future of Homefield Park to be agenda item Rec Ground AGM. Chairman hoped Management Committee would continue to encourage the Cricket Club to use facilities to their fullest following the planned development

8 RECREATION GROUND COMMITTEE REPORT, including RESOLUTION

82.1 Minutes not yet available. No comments from Council.

82.2 Resolution " *That in line with Public Works Loan Board regulations, Impington Parish Council agree to Histon Parish Council applying for PWLB finance, for the funding of development at the Recreation Ground of up to £400,000, over 25 years, and agree to make repayments for any portion relating to their share over that time, on the current formula, for which a legally binding agreement will be drawn up*" Proposed Cllr S A Unwin. Cllr Payne explained the resolution was an empowering one as issues with VAT for parish office and Histon's treatment of the additional parish office costs were still uncertain. Impington PC had always stated an intention to borrow funding for the parish office element. Standing orders suspended to allow Neil Davies to speak to Council. Development Group had prepared an information up-date for residents. A first payment of some £120,000 required for contractor by 7 October, and part of loan would need to be drawdown by then. Pre-contract meeting due shortly when absolute rulings on VAT position should be obtained. As Histon PC would be borrowing the money, agreed a further motion on exact amount to be borrowed up to £400,000 not required by Impington PC, this resolution being adequate. Seconded Cllr Gooden., all in favour. Neil Davies left meeting and standing orders re-instated

9 PLANNING COMMITTEE REPORT

a) Committee Reports

83.1 Committee report 28 June copied for all. Noted S/1072/05/F SCDC St Andrews Way – residents parking area had now been withdrawn

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- b) Arbury Camps
- 83.2 Agreed to accept recommendation from Planning Committee to form sub-Committee for Arbury Camp issues, with co-option as appropriate. Cllrs Payne, Teague, Starling, Nudds, Abdullah confirmed as members. Dist Cllr Mason asked to inspect paperwork and attend where possible, with particular regard to A14 junction modification issues, especially cyclist provision. First meeting due w/c 25 July to look at applications on S/2379/01/O Conditions 18 and 26 and request from SCDC on street naming. Mrs Whitehead, Village Society, invited for this item.
- c) Other Matters
- 83.3 LDF Consultation A JSC meeting had been called for 21 July but as no members had requested new consultation package to write up a report, Cllr Payne sought Impington PC's confirmation that he and Dist Cllr Mason be delegated to prepare the Councils' response, in line with previous submission, but taking recent changes into account. Proposed Cllr Lawton, sec Cllr Unwin all in favour for this course of action to be followed. Submission due in by 29 July. Cllr Payne was due to meet Keith Miles at SCDC together with Cllr Mason to discuss Histon and Impington as a Rural Centre and issues surrounding affordable housing. **DWP/MJM**
- 83.4 IVC Planning applications S/1254/05/LB Alterations (installation of secondary (emergency) lighting system and S/1255/05/LB Alterations (replacement of 2 sets of external doors) Cllrs Withers, Abdullah and Nudds agreed to make a recommendation for the Parish Council. All agreed **NO RECOMMENDATION** for each application.
- 83.5 Article 4 Directions Villa Road and Clay Close Lane Secretary of State had now approved directions. Parish Council agreed to support a request from Dist Cllr Mason to SCDC to extend the areas to take in the whole plot
- 83.6 Affordable Housing Issues Gareth Jones, SCDC had contacted Chairman regarding proposal for affordable housing in Green Belt off Milton Road. Chairman had confirmed the Parish Council's view that the site in question was unacceptable but Parish Council supported the principle of affordable housing. However, response to LDF consultation continued to say "Histon and Impington are full"
- 83.7 Unwins Properties Ltd Histon PC wrote in support of Impington Parish Council regarding refusal notice reasons
- 83.8 Waste Recycling Group Limited Minutes 14 June received and held on file

10 ENVIRONMENT COMMITTEE REPORT

- 84.1 Minutes 13 July copied for all.
- 84.2 Chairman reminded Councillors to advise Clerk of any area in Impington to be added to the highways walkabout list, be it potholes, overhanging trees/hedges, uneven kerb, blocked drains, weeds etc. **All Councillors**
- 84.3 Cllr Nudds had negotiated with CCC to provide a new street light at the Homefield Park entrance in the Dole. Parish Council confirmed this was a priority request at this moment in time. A street light head also to be changed to give better lighting in the area of the Dole. Cllr Nudds to liaise with Tony Hull CCC regarding these works. **PJN**
- 84.4 Dist Cllr Mason confirmed Jenny Clark of SCDC Land Section would provide a marked up map of ownership at Homefield for grass cutting and maintenance
- 84.5 NIAB fence Cllr Silk confirmed the boundary was safe and appropriate for the site. No action required

11 PLAYGROUND INSPECTORS REPORT

- 85.1 Cllr Silk reported the overhang would require cutting back in the Autumn on both areas. Quotes to be sought. Both areas clean condition at present. Mr Smith to be asked to cut back brambles on both sites. **Mr Smith**
- 85.2 Cllr Abdullah reported on problems with broken glass and late night noise reported by neighbour. PSCO Lee Page to be asked to attend when on late shift.

12 CLERK'S REPORT

- 86.1 Recent crime figures copied / emailed to all and Histon Sector Newsletter
- 86.2 Invitation received to dedication of boundary wall at Impington Church Saturday 17 September 2005
- 86.3 Histon Parish Council Legal & Property Committee had recommended broadband be installed at parish office once new computer purchase and networking complete. Impington PC generally supportive of this and asked Cllr Payne to represent them in any discussion on taking this forward and resolving issues. He had, as first step, organised a new e-mail re-direct for clerk and assistant clerk. Clerk had approached Evesham for quote for new computer.
- 86.4 IVC Nursery was to close at Christmas. Letter received from Jackie Kearns explained it was not financially viable.

13 DISTRICT COUNCILLORS' REPORT

- 87.1 Dist Cllr Mason reported on District Council's response to A14 Consultation; the Government's proposed capping order and resultant costs; Northstowe planning application expected shortly; housing options, NWRAP affecting NIAB land

Power Action

- 87.2 Cllr Muncey confirmed she continued to support the Parish Council on planning application matters
- 87.3 Cllr Chatfield amplified issues surrounding the proposed capping of SCDC; reported on Best Value Review attended regarding recycling levels, street cleaning and efficiency savings; SCDC website had been re-launched, weekly bulletins were available by email on request

14 COUNTY COUNCILLOR REPORT

- 88.1 No County Councillor present
- 88.2 Guided Bus Speculation had arisen regarding reasons reported in the press for a delay in decision. It was understood a decision may be received in October.
- 88.3 Mobile Library Cllr Abdullah agreed to email the County Councillors regarding the proposal to provide a mobile library at Vision Park, away from housing but when the village has a permanent well-used library **HSA**
- 88.4 Chairman confirmed he had been in touch with both County Councillors and Cllr Jenkins would attend the September meeting. Cllr Bradney had requested a meeting with the Chairman, but this had not yet proved possible.
- 88.5 Concerns expressed over possible impact on the Parish Council of non-attendance at Impington PC meetings by County Councillors following the Boundary Commission change of boundary

15 FINANCE

- 89.1 Confirmed payment of accounts, prop Cllr Lawton, sec Cllr Silk, all in favour:

Administration and salaries M3 £1,138.34	£1,138.34
Burial Ground expenses £7.59 + VAT £1.33 =	£8.92
Histon & Impington Recreation Ground advance payment for architects fees (Item 64.1) £9,268	£9,268.00
Vitalise Section 137 payment donation £25	£25.00
Cambs County Council Section 137 donation £60	£60.00
NSPCC Section 137 donation £25	£25.00
Kings Meadow Garden Project Section 137 donation £100	£100.00

- 89.2 Approved payment of outstanding accounts, proposed Cllr Lawton, sec Cllr Silk, all in favour. Cllr Abdullah did not vote:

Youth No 2 account:

Power Control Panels St Andrews Church, computer room (LNF grant) £595.53 + VAT £104.22 =	£699.75
Paul Clark Building Services Computer room (LNF grant) £1638 + VAT £286.65 =	£1924.65
Hooda Abdullah (declared a personal interest) Expenses LNF Internet café project £64.85 + VAT £11.34 =	£76.19

No 1 account:

Acacia Tree Surgery Clay Close Lane removal of dead tree £110 + VAT £19.25 =	£129.25
Money Matters Internal audit fee £30.38	£30.38
Acacia Tree Surgery, tree work in The Copse £2,134 + VAT £373.45	£2,507.45
Petty Cash £38.08	£38.08

- 89.3 Paid in: SCDC Recycling credits **£757.78**; Burial Ground Interment Grainger **£50**

89.4 Correspondence Received. PWLB loan confirmation detailing loan taken on behalf of both Parish Councils for purchase of freehold of the Recreation ground copied to all for records. Invoice Herald Contract Services Grass cutting 3 x inner areas, 1 x roadside verge, 1 x strim **£1,140** + VAT £199.50 = £1,339.50. Agreed Clerk and Cllr Nudds to review and negotiate payment with contractor, to then be paid up to maximum amount **PJN/Clerk**

89.5 Internal auditors written report copied for all. Suggested a member of Finance Committee periodically check bank reconciliations and check asset register annually, for Risk Assessment purposes. No Finance Committee existed at present, apart from Precept Committee. Agreed agenda item September. **September agenda**

16 RECENT CORRESPONDENCE

- 90.1 Circulating file available: Histon Parish Council minutes and various magazines/leaflets
- 90.2 SCDC Funding Fair details 21 September available from parish office
- 90.3 SCDC. Clerk had confirmed nomination of Denis Payne to Standards Committee

17 OTHER MATTERS

(a) Highways & Traffic

- 91.1 i) Histon Parish Council Highways Traffic & Transport Committee meeting had been called 4 August when correspondence received regarding traffic calming would be reviewed and plans made for follow up meeting with David Brace **DWP/PDG**
- 91.2 ii) A14 Consultation Informal meeting held with Highways Agency 28 June, notes available on request. Response had now been submitted, with thanks to Cllr Mason for work on this **Power Action**
- 91.3 iii) Progress report Mr Roweth, CCC papers provided giving up-date from Mr Roweth. He stated there was no budget for traffic counts or signs at present; a solution was not yet available for vehicles coming through Milton Road; policy remained a problem for any action to be taken. Chairman urged other Councillors to consider taking up this item with County Council. Copy letter to Mr Roweth from resident of Clay Close Lane regarding HCV use of lane was provided for information. Letter from Mr Roweth and leaflet regarding how County deals with requests for new restrictions copied for all
- 91.4 iv) Traffic Calming Responses from Feast Market tent and other letters and e mails had been collated and were still being received, both in opposition and supportive. Highways Traffic & Transport Committee to consider action now to be taken. All would be copied to David Brace, Project Leader, in due course. It was suggested Council send

the speed reduction table provided by David Brace to the Crier for next edition. Cty Cllr Jenkins was understood to be a member of the Area Joint Committee.

DWP/PDG

- 91.5 Other Highways Matters Lone Tree Avenue, South Road, A14 Now copied to Cty Cllrs for input. Agreed to copy A14 meeting notes and response to Mr Parr for information. Dist Cllr Mason confirmed a meeting on Air Quality was being set up with an officer at SCDC

(b) Burial Ground

- 92.1 Agreed to set a date in July/August for walkabout and meeting
92.2 War Graves Commission Request to erect a war grave memorial. Agreed to waive fees. Details of next of kin to be investigated

(c) Histon Feast Market

- 93.1 Chairman thanked all who helped and attended. Apart from traffic calming, other residents had been interested in the LDF issues; Arbury Camp and Environment Committee's work. All Cllrs urged to comment to the parish office on feedback and ideas for other years. First quarterly report had been popularly received. Cllrs had supplies for their own neighbours.
All Councillors
93.2 The Council congratulated Cllr Starling on the excellent flower display at the Flower Festival.
93.3 Cllr Payne confirmed the Parish Council had chosen "Lord for the Years" for a hymn at the Songs of Praise service.

(d) BT Consultation on Proposals to Change Payphone Provision in Impington

- 94 Consultation regarding proposal to remove phone box outside 73 Station Road and possibly convert box in Milton Road to cashless. Responses due by 23 August latest. Following lengthy discussion on the need to retain public phone boxes against local moves to remove the box on previous occasions due to anti-social behaviour, finally proposed Cllr Gooden, sec Cllr Abdullah, 9 in favour, 1 abstention, to comment that the Parish Council believed usage was not necessarily the measure of whether a box was needed or not, and to publish the BT address for responses in the local press for residents to make their views known.

(e) Youth Advisory Body and Youth Matters

- 95.1 Notes 6 June 2005 copied for all
95.2 Cllr Abdullah reported on progress with appointment of youth worker and other team member; broadband installation at Church Halls at additional £75 cost as BT line required; SCDC involvement in skate park possibilities at Recreation ground and plan to be prepared in September for implementation of a funding package, ramps for sale and possible separate approach planned to CCC owned land.

18 DATE & PLACE OF NEXT MEETING

- 96.1 **Monday 19th SEPTEMBER 2005, 7.30 p.m. at St Andrew's Church Hall, Burgoynes Rd, Impington** No meeting to be held in August.
96.2 Agreed that should any urgent matter arise before September meeting, the Planning Committee would be asked to deal with it, all Councillors being Planning Committee members.

Meeting was formally closed at 10.12 p.m.

**MINUTES OF SPECIAL GENERAL MEETING OF IMPINGTON PARISH COUNCIL MEETING HELD
MONDAY 25TH JULY 2005 AT THE PARISH OFFICE, RECREATION GROUND, NEW ROAD, IMPINGTON**

Councillors: D W Payne (Chairman), J P Teague, P J Nudds, S A Unwin
District Cllr Mason, Histon P Cllr N S Davies Clerk: Mrs A J Young Recreation Ground Clerk: Mrs L M Marsh
Meeting commenced at 7.15 p.m.

Power Action

1 APOLOGIES FOR ABSENCE

97 Cllrs Lawton, P D Gooden, T W Silk, G B Waters, M J Withers, H S Abdullah, D A Starling (personal)
Dist Cllrs J P Chatfield, J A Muncey, Cty Cllrs J D Jenkins, M Bradney

2 RESOLUTION: "That Councillor Denis Payne be authorised to sign, as a deed and on behalf of Impington Parish Council, the formal contract received by the Recreation Ground Development Sub Committee between Histon and Impington Parish Councils and Relmfield Builders Limited" Proposed Cllr S A Unwin

98 Proposed Cllr Unwin, seconded Cllr Teague, all in favour for Councillor Payne to sign.

Meeting was formally closed at 7.16 p.m.