

**MINUTES OF ANNUAL PARISH MEETING OF IMPINGTON PARISH COUNCIL HELD MONDAY 16 MAY 2005 7.00 p.m. at ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON**

PRESENT: Chairman Cllr D W Payne, Cllrs J P Teague, H S Abdullah, P D Gooden, M R Lawton, P J Nudds, T W Silk, D A Starling, S A Unwin, G B Waters, M Withers (in part)  
Dist Cllrs M J Mason and J P Chatfield Assistant Clerk Mrs L M Marsh 13 members of the public  
Mrs A Young Clerk Mr Robert Roweth, HGV Route Manager, Cambs County Council

**1 WELCOME BY THE CHAIRMAN**

22 The Chairman welcomed all present to the 111<sup>th</sup> Annual Parish Meeting of Impington Parish. He encouraged those present to raise issues and discuss any points of concern.

**2 APOLOGIES**

23 Dist Cllr Muncey; Cty Cllr J D Jenkins

**3 MINUTES OF THE ANNUAL PARISH MEETING HELD 17 MAY 2004 and MATTERS ARISING**

24.1 The Minutes had been copied to all prior to the meeting and all were AGREED to sign as a true record.  
24.2 There were no matters arising.

**4 CHAIRMAN'S REPORT TO MARCH 2005**

25 The Chairman's report was given by Cllr D W Payne and is attached as Appendix 1 to these Minutes. It would also be available on the website [www.impington.net](http://www.impington.net) and at the Histon library or parish office

**5 PRESENTATION OF ACCOUNTS 2004 – 2005**

26 An unaudited summary of accounts for the previous year had been provided to all showing a balance brought forward of £73,353.58 and carried forward of £113,127.21. It was noted some £11,000 of this figure was Histon Parish Council's share of the new jointly managed youth budget. The meeting heard the Precept for 2004-2005 was £72,000, with purchase of The Copse at £15,000 to be funded from reserves. All in favour, that the Chairman's report and the accounts be accepted.

**6 GUEST SPEAKER – MR ROBERT ROWETH, CAMBS COUNTY COUNCIL “The Management of HGVs in Histon and Impington”**

27.1 Mr Roweth explained his post since January 2005; what his understanding of the local issues were; and his hopes in looking forward. Cambridgeshire was a “haulage County” because of its agricultural nature, with 40% of its profitability in haulage in terms of a local GNP. No plan currently existed in the County to control the industry but the post he held was created 2 years ago in response to points needing addressing. Mr Roweth himself was an ex-lorry driver of 32 years standing and County were hoping to develop a different attitude to control, using the post as a bridge between themselves and the haulers, balancing the needs of the hauler (access) and the needs of the community (control)

27.2 Mr Roweth was locally aware of 3 issues (aside from A14 and noting plans to improve it in place)

- B1049 / Cambridge Road A survey was to be undertaken and additional advisory signs to be considered
- Burgoynes Road / Milton Road leading to Landfill site. Discussions were actively being sought with the site managers. Leaflets at the weighbridge reminding drivers to turn right from the site were a possibility
- Traffic Calming The impact of traffic calming schemes on drivers was proven as good

Regarding Burgoynes Road, Mr Brace at County Council had already indicated a very low count in November 2004 following survey with current policy, acknowledged as unyielding, resulting in no action on limits available as minimum number had not been met. Current policy therefore did not meet needs. Mr Roweth outlined plans to introduce new “black box” technology featuring exemptions for drivers/haulers from licence and a diesel rebate, but introducing cost per mile charges on a sliding scale (motorways lowest charge, village routes highest). This would bring Continental users charges in line with other countries but also encourage haulers to use motorway routes for economic reasons and enable the County to move away from current policy and meet community concern more effectively and quickly. For information, lorries cost in the region of £2 per mile to run presently.

27.3 In terms of moving forward, Mr Roweth was sure the new system would prove an effective way of dealing with problems as seen in Impington. Questions followed:

- Mrs Saunders, Burgoynes Road asked about “black box” scheme. Mr Roweth confirmed these would be compulsory and retro-fitted and should be in operation within 2 years. The charge would be administered by Customs & Excise themselves. Problems with fitting into new lorries on the assembly line had now been

resolved. She went on to criticise surveys carried out on one day only and often at the wrong location for the problem, not showing if and where they stopped in the village. One survey she recalled had shown sufficient numbers but had been dismissed by AJC. Surveys needed to have a count in the area of the Church.

- Mr P Gooden, Impington Lane queried the figures on latest surveys, showing low numbers and asked if there were so few, why could they not be asked to take another route. Mr Roweth explained the difficulties of talking with haulers, and the control available to the driver himself. He agreed to ask Mr Brace to carry out a new survey, but commented on the limited resources and other requests received.
- Mr I Wallman, Impington Lane pointed out many of the lorries were Cleanaway, or SCDC refuse wagons. The posts outside the Landfill site had been moved following constant collision and the sign indicating right turn needed to be far bigger. He queried the definition of an HGV, which Mr Roweth stated was 7.5 tonnes gross weight or bigger. Other haulers were Tesco, Salvesson and Turners. 38 tonne tipper trucks had recently begun using the route and when Northstowe was under construction this was a growing fear. Mr Roweth stated traffic assessments would show the routes to be taken, with penalties for failing to comply. Mr Wallman felt the A14 improvements, with roadshows starting 17 May, was the key to the problem being discussed
- Mrs J Teague, Milton Road felt that the safety of the road users should count apart from the survey counts. No pavement existed as part of the route Burgoynes Road – Landfill site, and children used the route to walk to school. Mr Roweth explained this was not usable by the County Council under current policy, neither was road maintenance. Haulers on the other hand could make an economic case

27.4 Mr Roweth agreed to write to the parish with responses to points raised. Denis Payne advised that feedback would be placed on the mailing list via the parish website, and on the website itself if appropriate. Leaflets were shortly to be made available regarding policy and what was being proposed. Denis Payne asked residents to keep the parish council in touch with any contact made directly with Mr Roweth on this matter. Mr Roweth was thanked for attending and left the meeting.

## **7 OPEN FORUM**

28.1 Denis Payne asked residents to bring up any item they wished to raise regarding Impington issues of concern

28.2 Mr I Wallman, Impington Lane asked what the position was with Clay Close Lane allotment land, recently purchased by speculative developers. Mike Mason, District Councillor for Histon and Impington, updated the meeting on discussions with the Environment Agency and SCDC enforcement officers. Various site meetings had taken place and a verbal agreement reached between the EA and PropertySpy that the drainage ditch would be re-excavated, regarded back and the land drainage returned to normal. Mike Mason thanked residents for ariel photos and old maps which had helped with the process.

28.3 No other resident wished to raise any point. Denis Payne thanked all for attending

Meeting was closed at 8.17 p.m.

**MINUTES OF ANNUAL GENERAL MEETING OF IMPINGTON PARISH COUNCIL MONDAY 16 MAY 2005**  
**COMMENCING AT 8.20P.M., IMMEDIATELY FOLLOWING THE ANNUAL PARISH MEETING AT ST**  
**ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON**

PRESENT: Chairman Cllr D W Payne, Cllrs H S Abdullah, P D Gooden, M R Lawton, P J Nudds, D A Starling,  
T W Silk, J P Teague, S A Unwin, G B Waters, M Withers  
Dist Cllrs M J Mason and J P Chatfield, Histon PClr N S Davies (in part) Mrs L M Marsh Asst Clerk Mrs A Young Clerk  
**Power Action**

**1 APOLOGIES**

29 Dist Cllr Muncey; Cty Cllr J D Jenkins. Cty Cllr Bradney had not yet been in contact with the Council

**2 DECLARATIONS OF INTEREST**

30 All Councillors reminded to check Register of Interests before next meeting and make any changes necessary. No  
interests declared **All Councillors**

**3 ELECTION OF CHAIRMAN**

31 Prop Cllr Teague, sec Cllr Unwin, all in favour, that Cllr Payne be re-elected Chairman. There were no other  
nominations and AGREED. Declaration of Acceptance of Office of Chairman to be signed by Cllr Payne. **DWP**

**4 ELECTION OF PROPER OFFICERS, REPRESENTATIVES AND COMMITTEES**

32.1 Vice Chairman Prop Cllr Payne, sec Cllr Abdullah, that Cllr J P Teague be elected Vice-Chairman. There being no  
other nomination, AGREED

32.2 Responsible Financial Officer and Proper Officer / Internal Auditor All in favour that Mrs Young, Clerk, remained  
as RFO and Proper Officer, and Mr Nick Sloman continue to be employed as Internal Auditor

32.3 Burial Ground Committee Cllrs D W Payne, T W Silk, P D Gooden, D A Starling and G B Waters wished to  
continue to stand. All in favour for these 5 to be elected

32.4 Environment Committee Cllrs D W Payne, T W Silk, G B Waters, P J Nudds, D A Starling wished to continue to  
stand. All in favour for these 5 to be elected

32.5 Tree Warden Cllrs D A Starling and G B Waters (in consultation), all in favour

32.6 Playground Inspectors Cllr T W Silk and H S Abdullah (when Cllr Silk unavailable), all in favour

32.7 Youth Committee (advisory body) Cllrs H S Abdullah, M R Lawton, all in favour

32.8 Planning Committee All Councillors were on the Planning Committee

**5 CONFIRMATION OF VARIOUS COMMITTEES AND OFFICERS**

33.1 All other appointments were confirmed, proposed Cllr Teague, seconded Cllr Unwin, all in favour.

33.2 Waste Liaison Officer had been omitted from the agenda list. Cllrs Teague and Payne were currently carrying out  
this role. Proposed Cllr Unwin, seconded Cllr Silk, all in favour, they continue in this role for life of the Council.

**6 MINUTES OF MEETING HELD ON 18 APRIL 2005**

34 Following amendment 8.3 "Smith" to read "Silk", approved and signed as a true record of the meeting

**7 MATTERS ARISING FROM PREVIOUS MINUTES**

35.1 Item 1.2 County Council election Letter of thanks sent to Phil Gooden, new County Councillors for Cottenham  
Histon and Impington were David Jenkins and Matthew Bradney

35.2 Item 5.4 Ways of Working Together – Employment issues. Histon Parish Council had discussed and would like to  
see a Committee comprising 2 from each Council, being Councillors experienced in employment matters. Agreed  
that if Histon PC Chairman contacted Cllr Payne he would indicate Cllrs Gooden and Teague were willing to  
represent Impington PC on any joint Committee formed to deal with joint employment issues **DWP/PDG/JPT**

35.3 Item 5.6 Herald Contract Services Meeting due with contractor 13 May to discuss contract

35.4 Item 9.5 Dog Bin Kings Meadow, had been removed and stored at Recreation Ground

35.5 Item 12.4 Scottish Widows Treasury Tracker response awaited from Inland Revenue

35.6 Item 13.5 Council Tax Capping Acknowledgement received from Nick Raynsford MP

35.7 Item 17.2 Home Office Consultation on Burial Grounds submitted and in circulation file

35.8 Item 17.3 Rate Relief application on Burial Ground shed now submitted

**8 TO CONSIDER PLANNING REPORTS**

a) Committee Reports

36.1 Committee Report 10 May 2005 copied for all and accepted. Noted the Committee had not met for 2 months

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b) Other matters

36.2 Dist Cllr Mason confirmed he had not been able to get an answer on the HRCC issue or Section 278 (equivalent of 106 with Highways Agency). Decision on Unex planning application had been deferred for further consideration at SCDC, with more detail requested.

36.3 Villa Road Allotments had not yet been registered with Land Registry, SCDC were advising residents on situation

## 9 PLAYGROUND INSPECTORS REPORT

37.1 Cllr Silk had inspected both play areas. A litter pick requested at Doctors Close. South Road had been cut but was too long. Herald Contract Services to be asked to make sure kept short. Cllr Nudds confirmed HCS had met with Clerk and herself at Parish Office and discussed additional cuts at South Road. It may be necessary to introduce infill cuts by a local contractor

37.2 RoSPA report copied to Cllrs Silk and Abdullah. Following discussion on content, agreed report to be noted only with no high priority items requiring action. It may be necessary to write to NIAB regarding fencing. Environment Committee to discuss. A gate at Doctors Close play area also on next Committee agenda. **Env Committee**

## 10 CLERK'S REPORT

38.1 Crime figures had been provided to all by e mail. Details of Neighbourhood Watch meetings and Histon Sector officers available from clerk. Dist Cllr Chatfield reported PC Carrington was regularly cycling round the village. Cllr Payne encouraged Councillors to advise their local Neighbourhood Watch co-ordinators that following traffic calming measures the County Council had moved their own signs from old street lamp posts to new but not Neighbourhood Watch or SCDC notices.

38.2 Resident of The Coppice had contacted parish office regarding grass cutting, tree issues, access onto the B1049 and parking opposite Europcar, especially following traffic calming measures, Cllr Waters had visited resident and would report back to Environment Committee and PCSO Lee Page to be asked to also attend to latter item

## 11 DISTRICT COUNCILLORS' REPORT

39.1 District Cllr Mason reported on the continued threat of capping and various meetings taking place

39.2 Dist Cllr Chatfield advised the annual meeting of Council was due soon. 9 all day meetings on the LDF had been scheduled and almost completed before for technical reasons the consultation had been cancelled and would need to re-start with a preferred option to be given

39.3 Following brief discussion on articles recently in the Cambridge Evening News, and the Dist Cllrs requesting comments on the content of the coverage centring on exclusion of the press at meetings, the Chairman read from a copy letter from Leader of Council to Cambridge Evening News Editor, requesting a correction to inaccuracies and an apology to the District Council and Cottenham Parish Council. It was understood much of the exclusion had been for discussion of legal matters

39.4 Dist Cllr Mason had attended an 8hr session (partly attended by Cllr Payne) on Standards Board matters resulting in a 3 month suspension for a District Council member from Development Control Committee

## 12 COUNTY COUNCILLOR REPORT

40.1 No County Cllrs present. It was understood Oakington Parish Council met the same regular night as Impington.

40.2 Phil Gooden thanked the Council warmly for their letter following his decision not to stand for election

## 13 FINANCE

41.1 Confirmed payment of accounts, proposed Cllr Teague, seconded Cllr Unwin, all in favour:

Administration and salaries M1 <b>£1,147.63</b>	£1,147.63
Burial Ground expenses <b>£7.16</b> + VAT £1.25	£8.41
King & Co Deposit for freehold of Recreation ground <b>£8,000</b>	£8,000.00
No 2 A/C Baseline, Ice Rink costs 2.5.05 <b>£875</b> + VAT £153.13 =	£1,028.13
Zurich Insurance Co Skate Ramp insurance <b>£879.44</b>	£879.44
Hutchinsons Limited Burial Ground weedkill <b>£20.20</b> + VAT £3.54 =	£23.74

41.2 To approve payment of outstanding accounts, proposed Cllr Teague, seconded Cllr Unwin:

Playground Management Limited – Rospa report <b>£59</b> + VAT £10.33	£69.33
Herald Contract Services Grass cuts inner x 2 verges x 1 <b>£820</b> + £143.50	£963.50
Print Out Stationery <b>£14</b> + VAT £2.45	£16.45
Site & Maintenance Services Removal of dog bin <b>£30</b> + VAT £5.25	£35.25
Cambridge Water plc Water Rates Burial ground <b>£12.48</b>	£12.48

Petty Cash **£34.40** £34.40  
King & Co Deposit for Copse **£1,500** £1,500.00

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- 41.3 Following request from Recreation Ground Committee, proposed Cllr Payne, seconded Cllr Nudds, all in favour to make early payment of second half of development budget to enable initial architects fees to be met  
Recreation Ground Committee, second payment of development budget **£4,634** £4,634.00
- 41.4 Paid in: H M Customs & Excise VAT £2,690.36; Friends of Rec Youth Committee ice skating 2.5.05 £190

**14 ANNUAL REPORTS**

- 42 Annual reports from Committees and representatives provided for all. Reports to be made available on website, at library and copies available on request from parish office. Chairman thanked all who had contributed and all in favour to accept.

**15 RECREATION GROUND MANAGEMENT COMMITTEE REPORT/DEVELOPMENT GROUP UPDATE**

- 43.1 Minutes 13 April had been supplied to all
- 43.2 All Councillors had been invited to attend Management Sub Committee meeting held 11 May to hear briefing on development progress. Some discussion followed on the total sums now involved following increased costs and the sum the Parish Council would need to look to funding if the current tender was to be accepted. Opinion differed on whether project cost included the freehold purchase, parish office and groundsmans compound. However, it was acknowledged Parish Council would need to know the total figure to be funded when making decisions on any spending resolution. Chairman confirmed he was to meet Histon PC Chairman and Development Group Chairman to discuss and agree on appropriate process to bring decisions forward for resolution. Standing orders were suspended to allow Cllr Davies to speak. He confirmed 14 July would be 90 days from the original date of receipt of tender. Following that date, without acceptance of tender, process would need to re-start.
- 43.3 All Councillors were urged to attend the half yearly meeting in June
- 43.4 Following suggestion by Cllr Abdullah, Council discussed possibilities of the groundsmans compound being dealt with from Recreation Ground Management Committee budget, spread over several years. Cllr Lawton outlined possible Health & Safety issues and cost saving considerations. However, it may be the project was not dependent on this work.
- 43.5 Cllrs Unwin and Lawton outlined Management Committee discussions at the meeting held 11 May including ROSPA report on the playground and an incident on the Bowls Green involving a cricket ball recorded in the Accident Book

**16 RECENT CORRESPONDENCE**

- 44.1 Circulating file available: Histon Parish Council minutes and various magazines/leaflets
- 44.2 Hastoe Housing Association Ltd, details of seminar on Rural Housing at Impington 6 June
- 44.3 CALC. District Association meetings details (copied); "How & When to Archive Parish Council Papers" seminar 3 September 2005 £40; Charity Trustees & The Law 16 July £40
- 44.4 Cambs County Council: "Climate Change Strategy" and Corporate Plan "Cambridgeshire – the next 4 years"
- 44.5 The Romany Theatre Co – 17 June events
- 44.6 Cambs Drug & Alcohol Action Team details
- 44.7 South Cambs District Council, Impington Housing Needs Survey results, copied to all
- 44.8 Choir 2000 – plea for help with storage. Parish Council had no available space but would write with suggestions
- 44.9 Local Council Advisory Service Seminar – Health & Safety
- 44.10 Carillion-URS. Details of plans to introduce a 60 mph limit between Spittals interchange and Histon. Comments required by 8 June. Following full discussion, agreed to confirm the Parish Council's agreement with the proposal for an enforced 60 mph limit

**17 OTHER MATTERS**

- 45.1 (a) Highways & Traffic
- i) Histon Parish Council Committee minutes 5 May 2005 copied to all and noted. Cllrs Payne and Gooden had been unable to attend. A14 consultation meeting 9 June noted
- 45.2 ii) A14 Traffic Calming scheme Chairman reported on 3 e mails/letters for residents on the scheme implementation. He noted no questions/comments at the APM earlier in the evening
- 45.3 Cllrs had been approached individually and had noted themselves the calming was not uniform and compared with Hemingford Grey was quite severe in places. Noting the intention for a review, perhaps 3 months after completion, Council stressed that residents would need to express themselves if all aspects were to be reviewed and photographs would be useful. Issues raised by/with individual Councillors had included the new layout at Chequers Road; lack of

markings, street lights not working, covered signs; safety issues with kerbing almost same height as raised table leading to parking across path; point of single cushions at Railway Vue; between Cambridge Road and The Coppice; outside Doctors surgery; poor yellow line replacement; much of promised consultation had not

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materialised; “finishing off” of new street lights; as yet non-introduced Station Road treatments with No Right Turn from High Street and no turn from War Memorial.

- 45.4 iii) Other Highways Matters Lone Tree Avenue/South Road A14 Concerns re noise and air quality All recent correspondence to be re-copied to Dist Cllr Mason and County Councillors.
- 45.5 Flooding Burgoynes Road A blocked gully had been reported to Cambs County Council
- 45.6 Safer Routes to School meetings continued. Dist Cllr Mason had attended recent meeting with discussion on possible path at Village Green and traffic light timings on the B1049
- 45.7 CCC Core Traffic Scheme Stage 4 Consultation Exhibition dates and consultation form provided. Responses due by 18 July
- 45.8 CCC Bus Service Changes provided. None in Histon/Impington  
(b) Purchase of Freehold of the Copse, New Road Impington
- 46.1 Response from Histon Football Club Holdings Ltd with details of public liability policy awaited, and future maintenance of trees. Holding Company were consulting with Solicitors regarding proposed length of any lease
- 46.2 Contract for signature and return together with deposit of £1,500 and copies of enquiries raised received from King & Co. All in favour that Cllrs Unwin and Nudds be delegated to inspect the enquiries and contract prior to signature by Chairman **PJN/SAU**
- 47 (c) Homefield Residents meeting Invitation received to attend 8 June. Cllrs Payne and Nudds to attend as Environment Committee representatives **PJN/DWP**  
(d) Youth Advisory Body and Youth Matters
- 48.1 Notes for meetings held 25 April copied for all and accepted
- 48.2 Cllr Abdullah reported on a meeting of herself, Cllr Davies, Jackie Kearns at IVC and Julian Ayres, Youth Worker. Mrs Kearns had been welcoming and supportive of plans for youth work within the college
- 48.3 Quotes were being sought for work on the computer room at the Church Halls.
- 48.4 Histon Parish Council had advised they did not wish to see a path at the youth shelter, for a variety of stated reasons
- 48.5 Noted the Connections Bus Project was to cease visiting Histon
- 49 (e) Feast Market Histon had agreed to a joint tent at Feast Market Saturday 9 July and had several suggestions for displays. Cllr Silk agreed to supply cardboard. All Cllrs asked to advise Clerk if unable to take a slot on the rota. Agreed to look into a display on the progress of the replacement boundary wall at the Church. A feedback form on traffic calming issues to take to the planned review with County Council was felt to be useful.

**18 DATE & PLACE OF NEXT MEETING**

- 50 Next meeting to be held Monday 20 June 2005 at St Andrew’s Church, Burgoynes Rd, Impington, commencing at 7.30 p.m.

The meeting was formally closed at 10.10 p.m.