

**MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 20 JUNE 2005 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON**

PRESENT: Chairman Cllr D W Payne Cllrs H S Abdullah, P J Nudds, T W Silk, D A Starling, S A Unwin, G B Waters  
Dist Cllr M J Mason Mrs A Young Clerk WPC Sandie Carrington and Histon PCllr N S Davies (in part)

**Power Action**

**1 APOLOGIES FOR ABSENCE**

51 Cllrs Lawton (personal); Withers (holiday); Teague (personal); Gooden (personal). Cty Cllr J D Jenkins and Dist Cllr J P Chatfield

**2 MEMBERS' DECLARATIONS OF INTERESTS**

52 Cllr Payne: Prejudicial Interest 8c) Unwins Properties; Cllr Nudds Personal interest (neighbour) 9 Clay Close Lane; Cllr Starling: Prejudicial Interest 8a) 2 Mill Lane; Cllr Unwin: Personal Interest 7 Recreation Ground (Histon Hornets Manager)  
With agreement of Council Chairman brought forward item 17 on the agenda. Agreed to suspend standing orders

**17 WPC CARRINGTON – HISTON BEAT MANAGER REPORT**

53 WPC Carrington outlined her career to date, with 8 years as a police officer in Cambridge and Histon. She explained the system now in place where a team of officers cover Histon, Impington, Cottenham and Milton with dedicated CID for the area. Following a summary of crimes in Impington since April, discussion took place on problems with anti-social behaviour and a worrying spate of sexual offences in May. Problems in Homefield Park area and Copse, with noise and damage were noted, together with evidence of alcohol and drug abuse in areas. Problems with field bikes were seen elsewhere in the villages. PC Carrington confirmed Section 59 of Police Reform Act enabled vehicles, including mopeds, to be seized following warning of nuisance. Discussion took place on noise from car exhausts. It was confirmed the police mobile unit would be attending Feast Market. Details of members of Youth Committee, working to make better provision for youth, were provided to PC Carrington. Council members were provided with phone and email for PC Carrington and asked to report any problems with index numbers of mopeds or cars required. Chairman returned to agenda order and PC Carrington was thanked and left the meeting. Standing orders re-instated. Histon PCllr Davies arrived

**3 OPEN SESSION FOR THE PUBLIC**

No residents present

**4 TO SIGN AND APPROVE MINUTES OF ANNUAL GENERAL MEETING HELD 16 MAY 2005**

54 Proposed Cllr Waters, seconded Cllr Unwin, approved and signed as a true record of the meeting

**5 MATTERS ARISING FROM PREVIOUS MINUTES**

- 55.1 Item 30 Register of Interests. Councillors had been asked to check entry
- 55.2 Item 36.3 Villa Road Allotments. Article 4 Direction now served – 6months, although further approval applied for
- 55.3 Item 38.1 Signs County Council and District Council were liaising
- 55.4 Item 39.3 Cambridge Evening News/SCDC. Further correspondence held on file
- 55.5 Item 44.2 Hastoe Housing Association Limited seminar cancelled due to lack of interest

**6 MATTERS ARISING FROM ANNUAL PARISH MEETING 16 MAY 2005**

56 Agreed a progress report would be obtained from Mr Roweth for the July meeting **July agenda**

**7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT including DISCUSSION ON RESOLUTION GOING BEFORE COUNCILS 29 JUNE REGARDING INCREASED DEVELOPMENT PROJECT COSTS**

- 57.1 Cllr Unwin reported on meeting held 11 May, minutes to be copied to all in due course
- 57.2 Standing orders suspended to allow Neil Davies to answer questions on one page summary provided to assist Council (Appendix 1). Detailed report to follow in next few days, prior to series of meetings on 29 June. ND confirmed a zero rating was being sought for all VAT payments. Development Group were looking to promote and increase activity for all ages.
- 57.3 Cllrs Abdullah and Payne had questions on how figures were arrived at and would wish to see a total cost identified, including purchase of freehold of the recreation ground, and figures showing cost per Band D household
- 57.4 Cllr Payne confirmed Impington Parish Council would be seeking to include their percentage of cost of parish office

in any loan taken

**Power Action**

- 57.5 Cllr Payne sought clarification on amount being put into the project by Sports Clubs and had hoped to have seen greater visibility. ND confirmed this was currently £6,250 and reminded Council Histon Hornets had been instrumental in obtaining Football Foundation grant and all sports groups were represented on the Friends of the Rec charity group who were on target to raise £46,000. As a policy decision, the groups had not also been set individual fund raising targets.
- 57.6 Cllr Payne queried progress on approaches to Chivers Farms on lengthening of the current lease. ND confirmed a meeting had taken place but no response received as yet. A response would be sought for 29 June.
- 57.7 Dist Cllr Mason saw an opportunity to press SCDC for definitive categorisation of land as recreational
- 57.8 Cllr Payne reminded ND that phasing information on funding had been requested
- 57.9 Cllr Abdullah re-iterated her concern that figures given in the summary were confused and stressed the need for an exact figure to be stated of the amount of loan sanction Histon PC would be asked to apply for. All Councillors were urged to attend the 29 June Half Yearly and SGMs to follow. Standing orders re-instated

**8 PLANNING COMMITTEE REPORT**

a) Committee Reports

58.1 Committee reports 24 May and 7 June copied for all and accepted. Item on land next to CRC noted

b) Arbury Camps

58.2 Cllr Payne confirmed the signed Section 106 had now been finalised. A protocol side agreement was outstanding and all agreed Chairman to sign when ready.

**DWP**

58.3 Mills & Reeve had advised an increase in their charges. Gallaghers were to cover all costs.

58.4 Clerk to contact Gallaghers to ask for a likely timetable for works on the site

c) Other Matters

58.5 Unwins Properties Cllr Payne declared a prejudicial interest and left the room. Cllr Silk took the Chair. Cllr Nudds went through a letter to SCDC prepared following refusal on the site, re-iterating concerns previously expressed by the Parish Council but not given by SCDC as reasons for refusal. Cllr Mason declared he would consider each application afresh at District Council as covered in Standards Board for England September 2004 publication "Lobby groups, dual-hatted members and the Code of Conduct". All agreed this to be sent, copied to Histon Parish Council. Dist Cllr Mason stressed the importance of Impington PC representation should the application go to appeal. Cllr Payne returned to meeting.

58.6 LDF public exhibition due 5 July at Histon Junior School. Agreed Joint Standing Committee to meet and work up a response to the consultation, due by 29 July.

**Joint Standing Committee**

58.7 Cambs & Peterborough Minerals and Waste Development Plan – Issues and Options Consultation responses due by 15 July. Agreed no response to be made

**9 ENVIRONMENT COMMITTEE REPORT**

59.1 Items on Clay Close Lane ditch clearance; grass cutting in the Coppice; Homefield/Hereward Close residents meeting; defra "Clean Neighbourhoods and Environment Act 2005 to be referred to next meeting. Now due 13 July

**Environment Committee**

59.2 Agreed emergency work on dead willow at Clay Close Lane to be carried out by Acacia Tree Surgery at cost of £110 + VAT (Cllr Nudds declared a personal interest and did not take part in discussion)

**10 PLAYGROUND INSPECTORS REPORT**

60 Herald Contract Services to be asked status of Doctors Close Play area cut (not cut since 13 May). Mr Smith to be asked to secateur back brambles at Doctors Close

**11 CLERK'S REPORT**

61.1 Charity Commission News for Childrens Playgrounds and John Burgoyne's to be forwarded to all Trustees by e mail

61.2 Histon Feast "Songs of Praise" 10 July. Impington Parish Council asked to choose a hymn suitable for the theme "The Future" together with 50 words of explanation. Cllr Payne agreed to respond

**DWP**

61.3 Article from Impington Church magazine copied for all on the boundary wall

61.4 Police Crime figures and newsletter copied for all

**12 DISTRICT COUNCILLORS' REPORT**

62.1 Dist Cllr Mason referred to recent newspaper coverage on District Council and the issue of capping. Confirmed an additional grant of £10,000 for the Recreation Ground Development had been obtained

62.2 The Highways Agency had given a special presentation to Policy Committee and vital questions on the B1049

interchange had been raised.

62.3 The issue of Travellers in Histon continued to occupy District Council time

**Power Action**

### **13 COUNTY COUNCILLOR REPORT**

63 No County Councillor present

### **14 FINANCE**

64.1 Development Group request for advance payment (repayable) £9,268 for Architects fees now due. Letter received from Group Chairman Neil Davies and standing orders suspended. Cllr Payne congratulated the Group for negotiations resulting in a significant saving of fees. Cllr Abdullah queried the difference between contract value in the letter and the one page summary under item 7. ND explained the contract value in letter and on which fees were based, was for build costs, not any fees and incidental expenses such as admin cover. Proposed Cllr Unwin, sec Cllr Silk all in favour to pay £9268 to Recreation Ground Committee, to be repaid if PWLB finance taken

64.2 Confirmed payment of accounts, prop Cllr Nudds, sec Cllr Waters:

Administration and salaries M2 <b>£1,161.02</b>	£1,161.02
Burial Ground expenses <b>£11.19</b> + VAT £1.95 =	£13.14
King & Co Copse final payment <b>£14,191.50</b>	£14,191.50
King & Co Recreation Ground freehold final payment <b>£72,697.50</b>	£72,697.50

64.3 Approved payment of outstanding accounts, proposed Cllr Silk, seconded Cllr Starling:

CALC Electronic Standing Orders <b>£14.98</b>	£14.98
Site & Maintenance Services Copse and Coppice trim overgrowth <b>£268</b> + VAT £46.90 =	£314.90
Histon & Impington Recreation Ground salary re-imburement <b>£439.50</b> to 30.6.05	£439.50
Histon Parish Council Quarterly expenses (formula) <b>£360.57</b>	£360.57
Herald Contract Services <b>£820</b> + VAT £143.50 =	£963.50
SCDC Trade Waste Bin quarterly charge <b>£105</b> + VAT £18.38 =	£123.38
Print Out Stationery <b>£31.50</b> + VAT £5.51	£37.01
Norman Unwin Burial Ground <b>£45</b> Allotments <b>£20</b>	£65.00

64.4 Paid in: Millennium Halls Group re-imburement of unspent grant £434.74; SCDC Burial Ground rebate on shed £74.03; Burial Ground Reserved Plots x 2 Graves £200; PWLB funds £80,697.65

64.5 Formal acceptance by Council of Audit Statement and accounts, pending Internal Auditor's report. Council congratulated clerks on effort to produce the audit statement and supporting papers. Annual return copied to all for acceptance together with Internal Auditor's annual return report, now received. Chairman then authorised to sign return on behalf of Council. Proposed Cllr Abdullah, seconded Cllr Waters, all in favour, approving the Statement of accounts and proposed Cllr Nudds, seconded Cllr Abdullah, all in favour, accepting the Statement of Assurance.

### **15 RECENT CORRESPONDENCE**

65.1 Circulating file available: Histon Parish Council minutes and various magazines/leaflets

65.2 CALC "Refresher Training for Councillors" Sat 29 October £30

65.3 Village Life Fund details

65.4 SCDC Public Entertainments Licence Holiday Inn, 25 June; Council Tax Capping copy correspondence

### **16 HALF YEARLY REVIEW OF DONATIONS**

66.1 Applications copied to all, together with summary of budget available and donations given last year. Some discussion took place on Histon Day Centre's needs.

66.2 Proposed Cllr Unwin, seconded Cllr Abdullah that "Impington Parish Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- "to donate £25 to Vitalise". Agreed to look again at this request in December.

66.3 Proposed Cllr Abdullah, seconded Cllr Starling that "Impington Parish Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- "to donate £60 to County Council Reading Maze at Histon Library".

66.4 Proposed Cllr Unwin, seconded Cllr Nudds that "Impington Parish Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- "to donate £25 to NSPCC". Agreed to look again at this request in December.

66.5 Proposed Cllr Unwin, seconded Cllr Nudds that "Impington Parish Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner

commensurate with the expenditure:- “to donate £100 to the Kings Meadow Garden Project”. Agreed to look again at this request in December and to advise them the same. **December agenda**

66.6 Total of £210 left budget of £440 for December review

**Power Action**

## **18 OTHER MATTERS**

### (a) Highways & Traffic

67.1 i) Histon Parish Council Highways Traffic & Transport Committee notes accepted 9 June. Noted “Payne” to read “Parish”. Cllr Payne confirmed he had been asked to visit an exhibition in Girton on the A14 Consultation and had raised a number of questions and concerns about how A14 proposals would work locally for Histon and Impington. As a result an informal joint meeting had been arranged for 6pm 28 June with the Highways Agency. Any interested Councillor welcome. **All Councillors**

67.2 ii) A14 traffic calming scheme – up-date Experimental traffic order received from Cambs County Council on Station Road. Parish Council to be contacted prior to second stage at War Memorial junction being implemented. Some discussion took place on the trial and temporary kerbs, and other environmental arrangements. All Cllrs asked to e-mail Parish Office with any points to be raised with David Brace at the audit due in September. Histon PCllr Parish was responding to emails received on the scheme at present. He was also to contact Cty Cllr Bradney following a recent press release on the trial

### iii) Other Highways Matters

67.3 Lone Tree Avenue, South Road, A14 recent correspondence copied for Dist Cllr Mason and Cty Cllrs Bradney and Jenkins for their input at July meeting **MJM/MB/JDJ – July agenda**

67.4 CCC Guided Busway letter confirming “necessary preparation” work due to commence shortly

67.5 CCC Jointly Funded Minor Improvement scheme bidding round 2006/07. Invitation received. Impington PC had been advised by CCC not to apply following recent traffic calming works in the villages

67.6 Safer Routes to Schools Dist Cllr Mason confirmed the group had agreed not to meet again until traffic calming measures had settled into a reasonable pattern

67.7 Kings Hedges Road/Cambridge Road junction Dist Cllr Mason advised a progress report on this matter was due 12 September.

### (b) Up-date on Purchase of Freehold of The Copse, New Road, Impington

68.1 Completion on purchase due 23 June. No stamp duty payable

68.2 King & Co had written. Histon Football Club Holdings Limited had contacted them direct to ask that they act for them in the granting of a lease to Impington PC of their part of the Copse, on condition that the PC is responsible for all costs, and undertake maintenance of the Copse and any public liability insurance. The Holdings Co were suggesting a lease terminated by 6 months by either party. Following full discussion the Parish Council felt that a 6 month notice lease was unacceptable and the Parish Council would be looking for a 999 year lease. The Parish Council were currently working a 5 year plan for all open spaces and were looking towards a 10 year plan at least for the future. Agreed to write again to owners. Parish Council had no objection to the same firm of Solicitors acting for both parties were an agreement reached

### (c) Histon Feast Market

69.1 All Councillors to respond to Clerk if rota for Saturday 9 July not convenient

69.2 Cllr Abdullah would put a display together for youth. Cllr Unwin was preparing a display on Recreation ground development. Cllr Payne to approach Brian Williams re the Church wall. Discussion followed on possibility of a display on Arbury Camps. A list would be compiled of “What Impington Parish Council Do”. Questionnaire for traffic calming feedback required

69.3 Cllr Payne to contact Cllr Parish to co-ordinate help required on other displays planned by Histon Parish Council

### (d) Histon & Impington Mobile Warden Scheme

70 A new Mobile Warden had been appointed following resignation. A set of minutes dated 11 May copied for all

### (e) Youth Advisory Body and Youth Matters

71.1 Cllr Abdullah reported Group had met 6 June, no notes available. Youth Club Interviews for new post pending, Cllr Abdullah to sit on interview panel

71.2 No Voice No Choice Quotes had been accepted and work had commenced on kitchen and computer area.

71.3 Sk8 Club was formally dissolving. Cllr Abdullah investigating sale of portable ramps. Grant funder had confirmed proceeds could be retained for any permanent skatepark facility. Cllr Abdullah due to meet with Jane Lampshire and Neil Davies to look again at sites

## **19 DATE & PLACE OF NEXT MEETING**

72 **WEDNESDAY 29<sup>th</sup> JUNE 2005 AT THE PAVILION, NEW ROAD, IMPINGTON, FOLLOWING RECREATION GROUND COMMITTEE HALF YEARLY MEETING, and then Monday 18<sup>th</sup> JULY 2005, 7.30**

**p.m. at St Andrew's Church Hall, Burgoynes Rd, Impington**

Meeting was formally closed at 10.43 p.m.