

**MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 18 APRIL 2005 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON**

PRESENT: Chairman Cllr D W Payne, Vice Chairman J P Teague, Cllrs H S Abdullah, P J Nudds, T W Silk, G B Waters, Mrs A Young Clerk

**Power Action**

**1 APOLOGIES FOR ABSENCE**

- 1.1 Cllrs Lawton (working); Unwin (working); Gooden (Council business); Starling (holiday). Dist Cllrs Chatfield, Mason and Muncey
- 1.2 Phil Gooden it was noted, would not be standing for County Council election on 5 May. Agreed to write and thank him for his efforts over the last 4 years

**2 MEMBERS' DECLARATIONS OF INTERESTS**

- 2 None declared

**3 OPEN SESSION FOR THE PUBLIC**

- 3 No residents present

**4 TO SIGN AND APPROVE MINUTES OF MEETING HELD ON 21 MARCH 2005**

- 4 Proposed Cllr Waters, seconded Cllr Nudds, approved and signed as a true record of the meeting

**5 MATTERS ARISING FROM PREVIOUS MINUTES**

- 5.1 Item 217.2 Scottish Widows Treasury Tracker account Rate for account was 5% below Base Rate
- 5.2 Item 217.4 Millennium Halls Letter formally advising of closure of Project
- 5.3 Item 218.8 Article 4 South Road allotments had reportedly been purchased by property developers for selling on. Residents encouraged to contact Dist Cllr Mason for advice
- 5.4 Item 220.1 Ways of Working Together. Histon Parish Council had agreed consideration of merger to be agenda item again for September at Histon. Ways of Working Together Group now to meet to consider other items raised at Impington PC in March, including employment contracts for Recreation Ground and Burial ground staff
- 5.5 Item 221 Quality Status defra details received regarding Parish Plans
- 5.6 Item 223.2 Herald Contract Services had been advised of successful tender. A new contract was yet to be drawn up by the Environment Committee. Cllr Nudds to meet clerk w/c 25 April
- 5.7 Item 229.9 Histon Junior School current Head Teacher was now to remain in post
- 5.8 Item 233 Insurance Cllrs Payne and Silk had worked with the Clerk and policy with Zurich Municipal had been accepted and premium paid
- 5.9 Item 237 Annual Parish Meeting Mr Roweth had agreed to attend as guest speaker

**6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT and UP-DATE ON PURCHASE OF FREEHOLD OF RECREATION GROUND AND CONFIRMATION OF SIGNATURE OF SALE AGREEMENT**

- 6.1 Minutes 9 March copied for all. Further meeting held 13 April
- 6.2 Cllr Unwin had submitted written report advising all Councillors invited to next Management Committee meeting 11 May for up-date on project costs; changes to Histon Hornets tournament date; discussions pending with Histon FC regarding drainage issues and pitch use; employment issues. An up-date on Friends of the Rec fundraising was also given including news of a charity payment from the FA of £8,550.
- 6.3 Agreement of sale purchase of freehold land. The agreement was being amended by King & Co following a meeting between Histon and Impington PC Chairmen. Searches were being requested, and once full legal costs known an application for loan to the PWLB would be made. All confirmed that previous decisions taken at Impington Parish Council delegated signature of the final agenda to the Chairman Cllr Payne.
- 6.4 Agreement covering mechanism for repayment of loan on formula Cllrs Unwin and Abdullah had approached Cllr Parish for discussion but had not yet had a reply.

**7 PLANNING COMMITTEE REPORT**

- a) Committee Reports
- 7.1 No Committee meetings had been held
- b) Arbury Camps
- 7.2 Cllr Payne reported no further application had been made by Unex. He up-dated the Parish Council on discussion with SCDC Legal Department and the Solicitor. No action was required at present but Cllr Payne to seek further

advice from Mills & Reeve regarding eventual release of the signed Section 106.

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- 7.3 Cllr Teague had been involved in the appointment of a lead artist at Arbury Camp. Links to the village of Impington were being investigated and Cllr Teague would show the artist sites of interest in the parish. Village Society to be approached also. The Council held documents on file “Public Art & Its role in the new community” and “Play, Sport & Recreation Facility Strategy”
- 7.4 The Parish Council awaited response from SCDC regarding recent tree works at Arbury Camp
- c) **Other Matters**
- 7.5 **Cambridge City Council, Cambridge and South Cambs Area Transport Plan** Following submission of a joint response with Impington PC, the Project Group had written advising the review of the supplementary Planning Guidance will not now take place
- 7.6 **Stop Stansted Expansion** details of government consultation received on Environmental Noise Directive
- 7.7 **S/0638/05/F Histon & Impington Parish Councils, Recreation ground, removal of Condition 11 for S/2066/04/RM** Condition referred to covered cycle storage area for at least 17 secure cycle storage racks. Letter from Development Sub Committee read out to all. Following discussion on the types of covered cycle stands available and the need for safe provision, proposed Cllr Abdullah, sec Cllr Withers, 4 in favour, 1 abstention and 1 against to **Recommend Refusal**

**8 PLAYGROUND INSPECTORS REPORT**

- 8.1 Letter for information from resident advising Dynorod had taken right of access across the Doctors Close area to inspect and repair drain serving nearby properties.
- 8.2 Agreed to discuss a gatepost knocked down at Doctors Close at next Environment Committee meeting, together with damage to verge **Environment Committee**
- 8.3 Cllr Silk reported play equipment was in order. Agreed that Herald Contract Services would be asked to give South Road a more frequent cut in future

**9 CLERK’S REPORT**

- 9.1 **Histon Police Sector** had confirmed crime up-dates will not be sent at present but could be downloaded on [www.cambs.police.uk](http://www.cambs.police.uk)
- 9.2 Council had written to Rev McCurdy thanking him for excellent work carried out in Impington during his time as Vicar
- 9.3 **Fly Tipping The Coppice** Following an increase in fly tipping on the Parish Council’s land, discussions had taken place with SCDC and the Social Services
- 9.4 **Notice Board at Library** had been offered to the Parish Council’s but was not of use as not suitable for outdoor. Rev Kylie Hodgins was to collect
- 9.5 **Dog Bin Kings Meadow** Resident had complained that bin was unnecessary and not being properly emptied. Following discussion with SCDC and attempts to contact the Dog Warden and Circle 33, agreed to follow SCDC’s suggestion to remove and store pending re-siting. Site & Maintenance to be asked to deal.

**10 DISTRICT COUNCILLORS’ REPORT**

- 10 No District Councillors present

**11 COUNTY COUNCILLOR REPORT**

- 11 Cty Cllr Gooden was attending the SE Cambs Candidates Hustings at Church halls. All were reminded that 2 County Councillors would be elected on 5 May for Cottenham, Histon and Impington

**12 FINANCE**

- 12.1 Confirmed payment of accounts, prop Cllr Teague, sec Cllr Waters:
- |   |                                |
|---|--------------------------------|
| Administration and salaries M12 <b>£1,108.67</b>                            | £1,108.67                      |
| Connections Bus Project (Youth account No 2) Jan to March 2005 <b>£350</b>  | £350.00                        |
| Squirrels Toddler & Playgroup Donation from Chairman’s expenses <b>£100</b> | £100.00                        |
|   | <b>LG (Misc Prov) 1976 S19</b> |
| Zurich Insurance Co Premium <b>£896.18</b>                                  | £896.18                        |
| CALC Subscription and Review (paid April 2005) <b>£521.89</b>               | £521.89                        |
- 12.2 Approved payment of outstanding accounts, prop Cllr Teague, sec Cllr Waters:
- |  |            |
|--|------------|
| Bishops of Histon Burial ground Wheelbarrow <b>£21.27</b> + VAT £3.72 =                          | £24.99     |
| Histon & Impington Recreation Ground <b>£13,091.47</b> + Litter Picking 6 months <b>£1,300</b> = | £14,391.47 |
- 12.3 Paid in: SCDC 1<sup>st</sup> half precept £36,000, Burial ground Thomas Inter and reserved plot £250, Inter McGann non-

resident £100. To be paid in: Histon Parish Council Burial Ground charges 2004 – 2005 £3,305.76, Overpaid youth payment (2004-2005) £602.03 for No 1 account

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- 12.4 Correspondence received – Scottish Widows Treasury Tracker required confirmation from Inland Revenue of tax status
- 12.5 To receive Budgets for 2005 – 2006. Accepted
- 12.6 Audit arrangements. Council had been called to audit 1 July 2005. Date of announcement 17 May, inspection period to start 1 June ending 29 June.

**13 RECENT CORRESPONDENCE**

- 13.1 Circulating file available: Histon PC minutes and various magazines/leaflets. Councillors encouraged to request
- 13.2 Invitation to take part in Histon Feast Flower Festival, Cllr Starling agreed to organise from Chairman's expenses. **LGA 1972 Sec 145**  
Invitation to take market stall at Feast Market on 9 July. Agreed to approach Histon PC to organise jointly
- 13.3 St Andrew's Church regarding repairs and rebuilding boundary wall. Plaque in wall to be visible from the Church
- 13.4 Cambs County Council – Halls for Hire on Infocam
- 13.5 SCDC Council Tax Capping – letter sent to Nick Raynsford MP
- 13.6 SCDC "Licensing Act 2003 – Open Days"
- 13.7 CALC Bulletin and Training Days
- 13.8 Local Access Forum dates
- 13.9 Hammonds – Transfer application Holiday Inn; E R Vine – Transfer application Rose & Crown
- 13.10 Trees. Rev Kylie Hodgins advised sapling trees were available for replanting in the village following works at the Church. Agreed to advise the Environment Committee would look at possibilities in the Copse once tree works complete in May.

**14 OTHER MATTERS**

(a) Highways & Traffic

- 14.1 i) A14 Traffic Calming Scheme Experimental scheme in Station Road, Histon and Impington, had been agreed at AJC. Representatives of both Councils to meet David Brace, CCC and Adkins 19 April to discuss implementation, together with issues on traffic light sequencing, street furniture, programme timing; review of measures now in place. Programme of works had now been provided. Road closure dates on website and in press
- 14.2 ii) Other Highways Matters Lone Tree Avenue/South Road A14 concerns re noise and air quality again deferred as Dist Cllr Mason and Cty Cllr Gooden not present; Safer Routes to Schools meeting of Group due 25 April; CCC Changes to Bus Stop Names; CCC Proposed Experimental Suspension of Historic Centre Cycling Restriction

(b) Purchase of Freehold of The Copse, New Road, Impington

- 15 King & Co had provided map showing in pink area to be purchased. All agreed this was correct

(c) Land Fronting Station Stores, Cambridge Road

- 16 King & Co had confirmed the Parish Council were under no obligation to meet the applicant's costs following an unsuccessful attempt to register the land. Agreed to draft a response. Not known why the application had failed.

(d) Burial Ground & Allotments

- 17.1 Quote for pedestrian entrance to allotment site with area for electric buggy (DDA). Contractor who supplied and erected new burial ground fence and temporary fence across allotment site was asked to quote. 3 separate specification quotes were considered at £190 (flat soil base, wood fitted edge) £320 (paving slabs), £375 (concrete) All agreed to accept quote for £190. 2 allotment plots now being cultivated.
- 17.2 Home Office Consultation being completed, being national survey of Burial Grounds
- 17.3 Rate Relief application It was hoped Council may be eligible for relief on Burial Ground shed. Clerk to investigate
- 17.4 Cambridge Funeral Service outlined new conditions they were implementing on their grave digging contractors

(e) Copse and Coppice

- 18 Following quotes received previously Acacia Tree Surgery and Eastern Landscapes, Site & Maintenance Services had been asked to quote for trimming back overgrowth at Copse (£85) and also the Coppice (£183) following e-mails from County Council re overhang. S&M had carried this work out previously to the satisfaction of the Council. All agreed to accept quotes in total sum of £268, confirming bird nesting was not an issue with this work.

(f) Youth Advisory Body Report

- 19 Notes 7.3.05 copied for all. Cllr Adbullah outlined progress on skate club ramp storage and discussions with Recreation Ground Committees; youth post and youth club provision; Connections Bus Project visits, currently *Power Action* under review. Parish Council had provided Group with a summary of funds available in budget, including grants

**15 DATE & PLACE OF NEXT MEETING**

- 20 Next meeting, being the **Annual General Meeting**, to be held Monday 16 May 2005 at St Andrew's Church, Burgoynes Rd, Impington, commencing immediately following the Annual Parish Meeting due to commence at 7.00 p.m. Agreed to publicise widely as possible as Mr Roweth was attending to speak and meet residents. Histon & Impington Crier and Junior School Newsletter were suggested.

This part of meeting was formally closed at 9.19 p.m.

As per standing order 36, under standing order 65, in view of the confidential nature of business about to be transacted, any public, County and District Councillors were temporarily excluded and instructed to withdraw.