

MINUTES OF HISTON PARISH COUNCIL MEETING HELD MONDAY 11 APRIL 2005 7.30P.M. AT ST. AUDREYS CLOSE COMMUNITY CENTRE, HISTON

Councillors: I M Parish (Chairman), M P Barrett, N S Davies, A J Eade (in part), I A Levitt, M J Mason, F J Munnely, C A Rose, V A Taylor

Clerk: Mrs A J Young Cty Cllr P D Gooden

Power Action

1 APOLOGIES FOR ABSENCE

1 Cllrs Jones (working) Muncey (personal) Wynn (personal) Harris (personal) Ruel (personal). Dist Cllr Chatfield

2 MEMBERS' DECLARATIONS OF INTERESTS

2 None

3 OPEN SESSION FOR THE PUBLIC

3 No members of the public present

4 MINUTES OF MEETING HELD ON 14 MARCH 2005

4 Prop Cllr Munnely, sec Cllr Barrett, approved and signed.

5 MATTERS ARISING FROM PREVIOUS MINUTES

5.1 Item 176.1 Resignation of Mr Chatfield South Cambs District Council has been advised. Co-option due May meeting if no bye election called

5.2 Item 176.2 Police Crime figures copied to all, with Histon Sector Newsletter

5.3 Item 176.3 CALC Executive AGM report from Cllr Ruel May meeting

MJR

5.4 Item 176.5 Wet Pour Environment Comm awarded contract to J P Webster Construction. Work to be carried out May

5.5 Item 176.7 Millennium Halls Letter from Dr Abdullah confirming closure of the project

5.6 Item 177.4 Noticeboard Clerk had seen board. Church had been approached to see if of any use (indoor board)

5.7 Item 177.5 Head Teacher appointment Head Teacher was staying in post, and Governors were pleased

5.8 Item 178 Legal & Property Committee Date for next meeting set 19 April, with further meeting proposed for 18 May

5.9 Item 186 Annual Parish / Annual General meetings Neither David Brace nor any member of his team would be available as speaker. Agreed to approach Alan Joyner of Gallaghers to see if he would attend to speak on Arbury Camp.

6 RECENT CORRESPONDENCE

6.1 Circulation File Cllr Munnely reported on: CPRE magazines, Open Space Magazine including article on liability for blocking of paths, booklet listing all SCDC Parish Councils precepts; RDS AGM details

6.2 Defra Partnership in rolling out broadband to rural communities; Quality Parishes & Parish Planning

6.3 SCDC Burial Ground Survey 2005 response being sent by Impington PC to Home Office. Noted no provision for Burial grounds at Arbury Camp

6.4 CCC Halls for Hire Entries requested

6.5 SCDC Small Business Rate Relief Scheme Applications invited for relief on Parish Office payment following recent legislation. Clerk to investigate Council's position

6.6 CALC Playground Inspections, Health & Safety, Risk Assessment and Insurance Issues training Sat 23 April £40

6.7 Licence Transfer for Tesco Express

6.8 CCC Local Government Pension Scheme Details of rates for next 6 years

6.9 Feast Flower Festival Invitation to take part. Linda Munnely agreed to represent the Council

6.10 Impington PC copy letter to Mr Nick Raynsford MP re SCDC capping

6.11 SCDC Licence application for music and dancing for Royal British Legion.

6.12 Local Access Forum meeting dates 26 May, 28 July and 27 September

6.13 SCDC details of open days for licensing law issues 11,13 and 14 April

7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

7.1 Minutes 9 March copied for all. Next meeting due 13 April. Cllr Mason reported the contractor for additional grass cutting was unable to work part of the season

7.2 Development Group Cllr Davies reported tenders to close 15 April, to be opened in presence of Recreation Ground Committee clerk and representation by both Parish Councils. Quantity Surveyor then to produce report for beginning of May, with comprehensive documentation to be put before Recreation Ground Committee at half yearly June meeting. Cllrs Davies and Munnely outlined grants received and applied for, other funding opportunities, and reported on a growing sense of community support with funding. It was accepted that tenders would reveal an increase in costs previously given, with a number of necessary additional items now included in the documentation.

- 7.3 Cllr Eade arrived during this item. Freehold purchase of Recreation Ground Cllr Parish reported he and Impington PCllr Payne had met and gone through the proposed sale agreement. Following discussions with the Solicitor on Rights of Way over the joint access; standard conditions of sale; whether searches to be undertaken, Cllr Parish felt all **Power Action** searches should be carried out at approx cost of £170 and the contract signed, although in Joint names of Histon and Impington Parish Councils, not as “Histon & Impington Parish Councils acting on behalf of the Recreation Ground Committee”, proposed Cllr Mason “that Councillor Parish be authorised to sign the contract of sale for the freehold of the Recreation Ground, jointly with Impington Parish Council representative”, seconded Cllr Munnely, all in favour. Clerk to advise Impington Parish Council of this.
- 7.4 Impington Parish Council had not yet applied for loan from PWLB due to contract not yet signed, or exact fees including searches confirmed

8 ENVIRONMENT COMMITTEE REPORT

- 8.1 Minutes for meeting 22 March copied for all and noted
- 8.2 Allotments hedging. Quotes from Site & Maintenance Services to be taken to next meeting 19 July for action, due to bird nesting season **Env Comm**

9 PLANNING COMMITTEE REPORT and OTHER PLANNING MATTERS

- 9.1 Minutes dated 31 March copied for all and accepted. Next meeting due 21 April.
- 9.2 Appeal for Moor Drove Chairman raised concerns regarding lack of communication between members when responses to consultations such as the 1/94 Circular, (copies of Parish Council’s response and individual response from Dr Ruel held on file) were delegated to individuals. This follows comments by Councillor Ruel who would have liked to have seen/had input to the representation from Histon Parish Council before submission, due to his interest and the fact he was representing the Parish Council on the Travellers Forum Committee. It was noted that the delegation arose from a planning sub-committee meeting and that the response had to be delivered before the next Full Council meeting. Cllr Mason reminded the Council of the policy formed on Travellers sites by Histon Parish Council over time and the correspondence received from Histon residents and held on file. Also that the Parish Council had voted by Resolution to engage legal advice and to be represented at this Appeal.
- 9.3 Consultations Chairman opened the debate on the larger question of response to consultations with tight time constraints. Regulation, it was acknowledged, was required whilst preserving the need for a balanced line in preparing and submitting consultations within tight timescales. Avoiding perhaps the greater damage of no response being sent at all. Members felt that the onus was on interested parties to become proactively involved in the response. Finding quicker communication channels to allow all members the opportunity of a 24 hour moratorium in order to review submissions was difficult. With only 9 members currently on e-mail it was perhaps unfair to rely on this medium for responses. The Council collectively acknowledged the difficulties involved. **AGREED** that the present delegation system would continue, but: **New system**
- If a Full Council meeting delegated individuals to respond on behalf of the Parish Council, it would be understood all had the opportunity to make input, on their own onus
 - If a Committee (e.g. Planning) delegated individuals to respond on behalf of the Parish Council, the Clerk would be instructed to make sure all members were made aware of who had been delegated to deal with the matter, to give all the same opportunity to make input within deadlines
- 9.4 Arbury Camp Cllr Gooden reported no further up-date
- 9.5 Rear of 28 High Street Dist Cllr Mason reported this application had been approved, despite local members requests for a postponement
- 9.6 The Land Partnership had written offering to discuss issues surrounding affordable housing and setting out the partnership’s role in identifying suitable sites. Agreed this would not be appropriate but information retained for future reference.
- 9.7 Hastoe Housing Association Ltd Rural Housing Seminar, Linton 23 May 2005, including buffet lunch. All Cllrs invited. It was understood a further seminar was to take place at Histon and Impington Recreation Ground in June.
- 9.8 Stop Stansted Expansion details of Government consultation on Environmental Noise Directives
- 9.9 Cambridge City Council Cambridge & South Cambs Area Transport Plan letter advising the review of the supplementary Planning Guidance documents will not now take place due to technical issues with the existing NCATP remaining in force. Council expressed severe disappointment especially in view of the work put in on this joint response by many Councillors.

10 OTHER MATTERS

- 10 a) Ways of Working Together Cllr Davies summarised Group’s belief that merger should be properly examined and fully accepted comments made by Impington PC regarding timing. Request for issue to be agenda item again in September 2005. Chairman thanked Cllrs Davies and Ruel for work on this group, formed April 2004. **Sept agenda**
- 11 b) Website Report Report from Impington PCllr Payne showed visits to the website increasing by 45% over the year. Cllrs were encouraged to join the mailing list “the-hug.net” and to encourage friends and neighbours to likewise. Recent mails included details of forthcoming road closures in the village. Help was required to run the mailing list, Histon Parish Council

Cllr Barrett agreed to contact Cllr Payne to discuss. All joined to commend Cllr Payne on a remarkable job with the website. **MPB**

Power Action

- 12.1 c) Youth Advisory Body report. Community Bus Project had raised the weekly cost from £50 to £62.50. All agreed Youth Committee to decide based on budget availability. A report from the Bus Project showed a transitional stage at present with membership low.
- 12.2 Cllr Davies reported that a youth worker was to be interviewed 15 April
- 13.1 d) Highways Traffic & Transport Agreed to include response to the A14 Consultation to agenda **HT&T Comm**
- 13.2 CCC Bus Stop Name Changes details received of consistency standards
- 13.3 CCC Proposed Experimental suspension of Historic Centre Cycling Restrictions 18 months. Comments required by 22 April
- 13.4 Mr Roweth meeting notes with Impington PCllr Payne held on file. Mr Roweth to attend Impington PC's APM 16 May
- 13.5 A14 Traffic Calming Project Copy of programme of construction provided, to be supplied for all Cllrs. Mr Brace had requested a meeting to discuss implementation of the experimental work. Agreed to set a date as soon as possible for members of the HT&T Committee (including Impington representatives) to discuss also: signage and placement; lamp posts and street lighting; traffic light sequencing. **HT&T Comm**

11 FINANCE

- 14.1 a) To confirm payment of accounts Prop Cllr Davies, sec Cllr Munnely, all in favour:
To 31 March 2005:
Administration costs £1,645.04 M12 Administration (including quarterly payment to Recreation Ground Committee for assistant clerk's hours) £1,645.04
CALC Training Cllr Rose £30 £30.00
From 1 April 2005
CALC fees (as agreed previously but not yet paid) £521.89 £521.89
- 14.2 b) To approve payment of outstanding accounts:
South Cambs District Council Parish office rates **£540.47** £540.47
Print Out Stationery **£14** + VAT £2.45 £16.45
Petty Cash, imprest account **£9.80** £9.80
Impington Parish Council Burial ground expenses 2004 – 2005 **£3,305.76** £3,305.76
Impington Parish Council Repayment of youth formula overpayment 2004 – 2005 **£602.03** £602.03
- 14.3 c) Paid in: Impington Parish Council quarterly expenses £219.87; Impington PC War Memorial annual payment £179
- 14.4 d) Correspondence Internal Auditors report copied to all
- 14.5 e) Budgets 2005 – 2006 Draft budgets received, for ratification by Finance Committee, showing some carried forward items agreed at Precept **Finance Comm**

12 DATE & PLACE OF NEXT MEETING

- 15 Annual Parish Meeting followed by Annual General Meeting. Monday 9th May 2005, Methodist Church Hall, High Street, Histon, from 7.00 p.m.

Before closing, the Council learned that Phil Gooden would not be seeking re-election as County Councillor for Histon and Impington and this would be his last Histon Parish Council meeting as County Councillor. He was warmly thanked for his excellent work in and service to the community over the elected period and particularly for his regular attendance and assistance to Histon Parish Council in their business

Meeting formally closed at 9.23 p.m.