

MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 21 MARCH 2005
7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON

PRESENT: Chairman Cllr D W Payne, Cllrs H S Abdullah, P D Gooden (also County), P J Nudds, T W Silk,
D A Starling, S A Unwin, G B Waters Dist Cllrs M J Mason & J A Muncey
3 public (in part)

Mrs A Young Clerk

Power Action

1 APOLOGIES FOR ABSENCE

213 Cllrs Lawton (personal), Teague (illness), Withers (holiday). Dist Cllr Chatfield

2 MEMBERS' DECLARATIONS OF INTERESTS

214 9c) Cllr Payne, prejudicial interest, Cllr Gooden, personal interest 9d) Cllr Nudds personal interest

3 OPEN SESSION FOR THE PUBLIC

215 No residents present wished to address the Council

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD ON 21 FEBRUARY 2005

216 Proposed Cllr Silk, seconded Cllr Nudds, approved and to be signed as a true record of the meeting

5 MATTERS ARISING FROM PREVIOUS MINUTES

217.1 Item 196.3 Local Networking – deferred to June

217.2 Item 199.5 Scottish Widows Treasury Tracker account now opened

217.3 Item 200.4 Milton Country Park “launch of the community strategy” Cllr Payne reported an emphasis on health, homes and environment. Booklet available from clerk.

217.4 Item 209 Millennium halls Project. Cllr Abdullah reported it had now been formally decided to wind the project up. With agreement of Council, Chairman brought forward item 9 as resident were present. Standing orders suspended.

9 TO CONSIDER PLANNING REPORTS

a) Committee Reports

218.1 Committee Reports 22 February and 8 March copied for all and accepted. Chairman thanked Cllr Starling for taking notes on 8 March.

b) Arbury Camp

218.2 Cllrs Payne and Teague had signed 9 further copies of Section 106 agreement

218.3 Agreed to raise with SCDC poor work carried out on boundary hedge

218.4 Unex had not submitted a revised planning application to date. Unex had indicated an intention to sign a Section 106 “in escrow”. Any affordable housing grant was still uncertain although may be carried forward to next year’s allocation

c) Unwins Properties Limited

218.5 Cllr Payne declared a prejudicial interest and left the meeting. Cllr Gooden declared a personal interest. Cllr Abdullah took the Chair. Deadline for consultations on outline planning application had been extended to 31 March and Parish Councils agreed response had not yet been submitted. Cllr Abdullah went through points raised in the minutes of 8 March and all agreed to base the response on these points referring to conflict with Local Plan 2 policies where appropriate. It was understood the application may go for officers delegation, not Full Planning Committee at SCDC. Confirmed Parish Council did not wish to raise issue of conditions for the outline proposal.

218.6 Schools and Doctors surgery had been advised of the application. Histon PC supported Impington PC’s response Recommending Refusal. Discussion followed on flooding risks and the Local Plan 2 Impington 1 site. Council felt sufficient land already allocated in Impington 1 for the further development of the village in Local Plan 2 and the application sought change of use of land already allocated for employment, a departure from Local Plan policy.

218.7 Cllr Payne returned to the meeting. Cllr Nudds up-dated Council on a joint press release worked on with Histon PC and press coverage to date. Agreed to write to Mr Jones of Impington Lane thanking him for representing Impington on Radio Cambridgeshire programme. Parish Council were concerned at SCDC’s statement in the Town Crier that only 37 households had been advised by them of the planning application and that Histon & Impington had “adequate infrastructure” for expansion and Dist Cllrs were asked to follow this up. Following in-depth discussion on how residents could stay in touch with planning applications received by Parish Council, agreed to publish planning committee agendas on the village website and put up on noticeboards in future. Agendas were currently displayed at the parish office and provided for all Councillors minimum of 5 days before the meeting. Cllr Payne reported the electronic mailing list was growing in membership and was an important tool in communication with villages the sizes of Histon and Impington. Details available via www.hisimp.net

d) Clay Close Lane

218.8 Cllr Nudds declared a personal interest. It was reported an “Article 4” direction had been served on the owners of the land, effectively removing permitted development rights once confirmed by the Secretary of State. Cllr Nudds

thanked Cllrs Gooden and Mason for their help in reacting quickly and early to residents' concerns at the site and

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Cllr Payne for website up-dates. 2 residents meetings had taken place and PropertySpy had agreed to fund posts and gateway at front of site to secure against unlawful entrance. Concerns remained regarding filling in of drainage ditch and pressure continued on the Environment Agency, together with on-going investigations of maps and gathering of statements from neighbours. An outline of the system for selling the plots of land followed

e) **Other Planning Matters**

219 **S/0489/05/F Histon Parish Council, portable office, New Road-** renewal, retrospective. All agreed Recommend Approval

219.1 All residents left the meeting. Chairman returned to agenda order and re-instated standing orders

6 WAYS OF WORKING TOGETHER

220.1 All agreed to affirm discussion in February and advise Histon Parish Council that Impington Parish Council felt the timing was not right for consideration of merger, and once the issues of Arbury Camp were resolved that would be the time to re-visit the question, but that the Council wished to continue to work with Histon PC in the spirit of partnership and value the input received.

220.2 Cllr Nudds was asked to raise as a matter of some urgency with the Working Group the issue of Keith Barrand's suggested joint approach to employment and salaries, noting "In Committee" item 212 and new National agreement for Local Council Clerks. Group asked to discuss and recommend ways of achieving this. **WOWT Group**

7 QUALITY COUNCIL STATUS

221 Report on Conference held 8 March by CALC provided for all. All agreed Council not rush into any application. Cllr Payne confirmed he was looking at preparation of an annual report and providing a forward plan for Council. Discussion followed on possibilities of preparation of a Parish Plan, to then be adopted as Supplementary Planning Guidance. Acknowledged the LDF would make significant changes to policy for planning on larger sites. Ways of Working Together Group may have opinion on how this might be achieved. **WOWT Group**

8 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

222.1 Minutes 9 February 2005 copied for all. Further meeting had taken place 9 March and Cllr Unwin outlined discussions on Homefield Park tree survey; renewal of public entertainment licence for pavilion; Tennis Club request for some exclusive use; equipment requirements; future use of refreshment hut for short term storage; Histon Hornets request for 5 a side dates. Sports Clubs remained in discussion with Development Group on charges for new seasons. Groundsman had returned to work following recent operation. Tractor now in working order

222.2 Problems in easy closure of main gate raised

222.3 **Recreation Ground purchase of freehold** loan approval sanction had been received from ODPM. Cllr Payne had received an e mail from Cllr Parish, Chairman at Histon PC and Clerk had supplied draft minutes from Histon's meeting. Following lengthy discussions, agreed:

- Cllrs Abdullah and Unwin to meet 2 Histon Parish Council representatives, after 11 April to discuss an agreement to be put in place to cover loan repayments for this and the bigger development loan, yet to be applied for by Histon PC **HSA / SAU**
- Deposit of £8,000 to be paid after 1 April 2005 by Impington Parish Council alone, and application made to the PWLB for loan. Stamp Duty no longer payable following the Chancellor's budget, and exact figures to be obtained from King & Co of charges now likely for the purchase
- King & Co to be asked to set completion for 5 weeks after payment of deposit
Histon Parish Council to be advised of this

10 ENVIRONMENT COMMITTEE REPORT

223.1 Minutes 15 March copied for all and accepted

223.2 Following satisfactory references obtained on Buchans, full discussion took place on the grass contract for the next 3 years. The Council took great care to discuss fully all aspects of work involved, some challenging, and the good working relationship built up with current contractor, Herald Contract Services. Based on all 13 cuts (inner) and 6 cuts (verges) being required (weather dependent) and including 2 flails (Buchans) and all flails necessary (Herald), prices were Buchans £4,046 pa rising by RSI annually, HCS £5,160 fixed for 3 years. 2 higher quotes had already been discounted. Prop Cllr Abdullah, sec Cllr Waters that the quote from Herald CS be accepted on basis of best value for good service given over previous years, 5 in favour 1 against, 1 abstention.

223.3 Cllr Starling agreed to investigate tree work grants through defra. **DAS**

11 PLAYGROUND INSPECTORS REPORT

224 Areas inspected by Cllr Silk. Grass needed cut

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12 CLERK'S REPORT

225 Crime figures March copied for all, together with newsletter. Figures were available by email in future, on request. CBM PC Sandie Carrington to attend June meeting

13 DISTRICT COUNCILLORS' REPORT

226.1 Cllr Mason confirmed the District Council tax would be £140

226.2 Cllr Muncey had attended several new licensing law meetings at South Cambs

14 COUNTY COUNCILLOR REPORT

227 Cllr Gooden reported the school at Arbury Camp had now been given the "go-ahead"

15 FINANCE

228.1	a) Confirm payment of accounts, proposed Cllr Unwin, seconded Cllr Silk, all in favour:	
	Administration and salaries M11 £962.89	£962.89
	Burial Ground expenses £3.41 + VAT £0.60 =	£4.01
228.2	b) Approve payment of outstanding accounts, proposed Cllr Unwin, seconded Cllr Silk, all in favour:	
	SCDC Burial Ground rates £137.34	£137.34
	CPRE (all agreed wish to renew subscription) £25	£25.00
	Print Out stationery and copying (grass cutting tenders) £34.80 + VAT £6.09 =	£40.89
	Petty Cash Imprest account £19.61	£19.61
	Histon Parish Council Quarterly expenses £219.87	£219.87
	Histon Parish Council War Memorial annual costs £179	£179.00
	Histon & Impington Recreation ground Admin salary re-imburement £426.80	£426.80
228.3	Paid in: Burial Ground: £50 Mumford interment; SCDC Recycling credits £669.94	
228.4	Correspondence received . SCDC rate rebate form to complete and submit re burial ground shed	BG Comm

16 CORRESPONDENCE RECEIVED

- 229.1 Circulating file available: Histon Parish Council minutes and various magazines/leaflets
- 229.2 SCDC – County Council election Notice
- 229.3 Histon Feast banner details, possibly to display near Rose & Crown
- 229.4 Histon & Impington Topica e-mail list. Website report from Cllr Payne handed out to all. Any help welcome
- 229.5 Standards Board for England consultation – “A Code for the Future” due in by 17 June. Individual responses encouraged
- 229.6 CALC – New Councillor workshop 9 April £30
- 229.7 Hammonds – Application for Transfer of Licence Holiday Inn
- 229.8 Anglia Fireplaces & Design – land in front of Station Stores, Cambridge Road, request for re-imburement of costs. Following discussion on the history of non-registration of the site, agreed to ask King & Co for legal advice and guidance
- 229.9 Histon Junior School – invitation for Chairman to meet applicants for new Headteacher post. Cty Cllr Gooden advised that no appointment had been made
- 229.10 Cambs County Council – Local Government Pension Scheme 2004 Valuation Result and Contribution rates showing increases over next few years

17 OTHER MATTERS

- 230.1 (a) Highways & Traffic
- i) Rapid Transit Scheme up-date. Dist Cllr Mason reported on evaluation reports not submitted to the Inquiry. Further action sought from the Inspector
- 230.2 (ii) A14 Rat Run Scheme Area Joint Committee had agreed to Phase 2 measures in Station Road. New lighting columns were being installed / replaced in traffic calmed areas. David Brace had advised there had been no time to consult on siting for these columns
- 230.3 (iii) Other Highways Matters Histon Highways Traffic & Transport Committee notes 10 March copied for all and accepted. CCC HCV Route Manager Mr Roweth notes of various site meetings copied for all. Lone Tree Avenue, South Road A14 concerns deferred to next agenda.

April agenda

- 231.1 (b) Freehold of Copse Nothing yet heard from Solicitors regarding purchase. Dist Cllr Mason asked that the SCDC Trees Officer be advised once purchase complete
- 231.2 Letter from Histon Football Club Holdings Company copied for all, offering to grant Parish Council a lease on their part of The Copse. Chairman confirmed information continued to be sought on matters of public right of way etc.

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It was noted work on the trees on their part was not included in the order made with Acacia, following Environment Committee decision. Following various suggestions and comments, agreed to write asking for clarification on who would be empowered to sell; what length of lease would be considered; clarification on public liability. For report back to Council

- 232 (c) Squirrels Playgroup Following previous request for assistance Playgroup had clarified that a new storage shed would cost £850. Clerk identified budget headings which could be used if Council wished to contribute. Prop Cllr Gooden, sec Cllr Unwin, 6 in favour, 1 against, to pay £100 as the Playgroup provided a service to the local community, to be vired from Chairman's expenses **LG Misc Provs 1976 s19**
- 233 (d) Insurance Review Quote for renewal of Zurich Insurance policy had been received, expiring 31.3.05. 2 other quotes sought but not yet received. All agreed Cllrs Payne and Silk be delegated to inspect any quotes received for decision on acceptance of a policy. Noted increased Fidelity Insurance would be required. **DWP/TWS**
- 234.1 (e) Risk Assessment and Review of Documents All agreed to accept Risk Management Plan 2005 copied to all, for review. Clerk was asked to prepare Risk Assessments for various areas of the Council's work and work on policies where appropriate, again for review.
- 234.2 Copy of list of documents held and where to be supplied for future agenda, with recommendations for any changes
- 235 (f) Allotments Agreed to request quote from Site & Maintenance Services for forming a 4' wide disability compliant entrance to allotment land rear of cemetery following the allocation of 2 plots to local resident.
- 236 (g) Youth Advisory Body & Youth Matters No matters to report

18 ARRANGEMENTS FOR ANNUAL PARISH MEETING AND ANNUAL GENERAL MEETING

- 237 Agreed to hold both meetings 16 May and to invite Mr Roweth, HCV Route Manager at County Council as guest speaker.

19 DATE & PLACE OF NEXT MEETING

- 238 Next meeting to be held Monday 18 April 2005 at St Andrew's Church, Burgoyne's Rd, Impington, commencing at 7.30 p.m.

Meeting formally closed 10.35 pm