

MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 17 JANUARY 2005 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON

PRESENT: Chairman Cllr D W Payne, Vice Chairman J P Teague, Cllrs P D Gooden (also County), P J Nudds, T W Silk, D A Starling, S A Unwin, G B Waters
Dist Cllr M J Mason Mrs A Young Clerk

Power Action

1 APOLOGIES FOR ABSENCE

168 Cllrs Abdullah (work), Lawton (personal), Withers (holiday); Dist Cllrs J A Muncey (personal), J P Chatfield (Council business)

2 MEMBERS' DECLARATIONS OF INTERESTS

169 None

3 OPEN SESSION FOR THE PUBLIC

170 No members of the public were present

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD ON 15 NOVEMBER 2004

171 Proposed Cllr Waters, seconded Cllr Silk, approved and signed as a true record of the meeting

5 MATTERS ARISING FROM PREVIOUS MINUTES

172.1 Item 141.1 Policy Framework for Play. No response had been felt necessary

172.2 Item 143.2 Generator for the Burial Ground. Now delivered, purchased from Starmaker. Insurance policy altered. Mr Farr had written to thank Council for provision. Permission given to resident of Spring Close to erect fence.

172.3 Item 147.2 SCDC. Letter advising no grant could be made for the parish office provision

172.4 Item 147.4 Letters of thanks from Histon Football Club and Fireworks committee received

172.5 Item 150.3 Letter of thanks from Histon Royal British Legion for participation in the parade

172.6 Item 152.9 Hornbeam Tree. Mr Smith had laid bark round tree

172.7 Item 154. Ways of Working Together. To be February agenda item

172.8 Item 157 Quality Council. To be February agenda item

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6 TO SIGN AND APPROVE "In Committee" MINUTES OF SPECIAL GENERAL MEETINGS HELD 1 DECEMBER AND 9 DECEMBER 2004

173 All in favour to accept and sign as a true record of the meetings

7 MATTERS ARISING FROM MINUTES 1 AND 9 DECEMBER 2004

174 Recreation ground and Copse issues agenda items. Travellers Liaison Forum No meetings had yet taken place. If proceed, Histon Parish Cllr Ruel was attending and up-dates would be sought via that Council

8 RECREATION GROUND COMMITTEE and MANAGEMENT COMMITTEE REPORTS Resolution "that in line with Public Works Loan Board regulations, Impington Parish Council agree to apply for PWLB finance for the purchase of freehold land at the Recreation Ground of up to £80,000 over 25 years, on the understanding that Histon Parish Council will make repayments for any portion relating to their share over that time, on the current formula" Proposed Cllr D W Payne

175.1 Management Committee had not met since last Council meeting, due to meet 9 February. AGM held 1 December

175.2 Bid by Committee for Recreation Ground freehold of £80,000 had been accepted by Cadburys Schweppes, as had bid by Impington PC for the Copse of £15,000. Following points raised:

- SCDC had indicated no support available towards costs of the purchase of the ground
- Precept Committee were recommending their percentage of cost should be taken on loan over 25 years, joint applications for loan sanction were not permissible
- Following discussion with Histon PC Chairman, it had been expected Histon PC may do likewise, with the result Impington PC would apply for £80,000 loan, Histon PC to apply for any loan necessary to fund development and parish office in the future. Resolution on Histon PC agenda to facilitate this had not been put, pending reports on options for raising the funds, including any appropriate period of repayment
- King & Co were acting for the Recreation Ground Committee
- Early repayment possibilities
- Parish Councils owned groundsmen's house jointly and anticipated the freehold land would be jointly owned
- Impington Parish Council's continued belief that a loan was the appropriate way to fund the purchase of long term

asset to the Councils and the community.

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- Concerns on timescales and possible problems if alternative, even separately organised, proposals were made to fund the purchase, proposal for IPC resulting in a variation year on year of repayment level, appropriate to number of electorate at any one time
- Agreed that any final decision on details of loan application would come back to IPC in any case
- An argument was put forward that funding from reserves would be more appropriate for the parish office than the freehold purchase
- Affects of any non joined-up action on the relationship between the 2 Parish Councils
- Potential problems of application to the PWLB a) on the full purchase of the freehold not to be fully in name of applicant Council b) details required on form of grants / funding agreed c) 3 audited accounts and budgets involved. A full explanation would be required for the application, however application was made, together with copies of all 3 accounts and budgets.
- Heads of Terms drawn up show full payment to be made 28 days after deposit, giving no opportunities for grant applications

Following a suggestion by Cllr Gooden, amendment Cllr Payne, sec Cllr Gooden, to add the words “a maximum of” prior to “25 years”. Acknowledging any final proposal would have to come back to Full Council for agreement, at February meeting. 7 in favour, 1 abstention.

175.3 The Development Group were congratulated on the news of a £216,267 grant from the Football Foundation for the development work planned at the Recreation Ground.

9 TO CONSIDER PLANNING REPORTS

a) Committee Reports

176.1 Committee Reports 30 November and 21 December copied for all and accepted. Cllr Unwin declared an interest in Item 2 21.12.04 Hogger Homes Limited, but no discussion followed.

b) Arbury Camp

176.2 Chairman up-dated Council on negotiations for signature of Section 106, including problems involving Unex and affordable housing funding. Signature likely to take place before end of January

c) Other Matters

176.3 East of England Plan Workshop due at University Centre, Cambridge, on Thursday 27 January. Cllrs interested in attending to contact Clerk. Deadline for response 16 March 2005. All documents to be made available from the parish office for inspection

176.4 Affordable Housing in Impington Letter received from Chartered Surveyor in Sutton requesting discussion with Parish Council regarding an opportunity to develop Green Belt land at St Georges Court. Surveyor stated 100% of units would be affordable housing, managed by a Housing Association, and treated as an “exception site” under national and local planning policy. Dist Cllrs had received copy of letter. Following discussion on history of the site, and a suggestion that some 16+ houses would be involved, with no likely contribution to open space provision, agreed to respond supporting the principle of affordable housing in Impington but detailing Council’s reasons for believing this was not the appropriate site: not well related to the rest of the facilities in village; long journey for school children on route without footpath at places; not well related in terms of public transport (3 buses a day); flooding of drains in St Andrews Way; representations made to LDF with regard to designation of Rural Growth settlement on the basis of infrastructure deficit.

176.5 Local Development Framework Chairman outlined SCDC’s decision to reject Girton and Milton as Minor Rural Centres due to their close proximity to Cambridge and on-going efforts to resist designation of Histon and Impington as a Rural Centre, strongly challenged by Officers. CPRE to hold workshop on 5 March at cost of £8. Any interested Cllr to contact Clerk. Dist Cllrs due to attend meeting on the LDF 20 and 21 January. Cllrs were circulated with a plan showing large areas of potential development land identified. Chairman hoped the 3 Dist Cllrs were working together on this important item.

10 PLAYGROUND INSPECTORS REPORT

177 Cllr Silk reported both areas were tidy.

11 CLERK’S REPORT

178.1 Crime figures November/December copied for all, together with newsletter. Cambridgeshire Police Authority Local Consultation Group details of meeting 10 February 2005 handed to Cllr Teague. **JPT**

178.2 SCDC Elections confirmation IPC next election would be 2008

178.3 SCDC Registers New Registers of Electors held on file

178.4 Waste Collection / recycling e mail to SCDC from resident of Hereward Close, objecting to Christmas and New Year programme resulting in no green bin collection for 6 weeks, forwarded to Parish Council by Cty Cllr Gooden.

Problems resulting from Bank Holidays falling at weekends, and staff holidays and scheduling for all South Cambs villages were outlined. Discussions followed, with Dist Cllrs and Cty Cllr asked to take back views to their respective Councils on:

All Dist Cllrs / PDG

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- County Council landfill site closed New Years Eve, better liaison between South Cambs/County Councils required
- Residents paying for a service through Council Tax they believe they are not getting
- Distribution problems of South Cambs magazine, reported in Clay Close Lane area and Bishops Way

It was noted the South Cambs Christmas and New Year collection programme was published in all local newspapers and on the websites and Parish Notice Boards.

12 DISTRICT COUNCILLORS' REPORT

- 179 Cllr Mason up-dated the Parish Council on severe pressure seen at District level with difficult rate decisions to be made, Local Development Framework issues, and press reports on budget problems at SCDC.

13 COUNTY COUNCILLOR REPORT

- 180.1 Cllr Gooden outlined a series of consultations being undertaken on the levy of Council Tax, both meetings and phone and website polls. 4% remained the preferred option.
- 180.2 Details of Area Joint Committee meeting 28 Jan, commencement of Phase 1 Traffic Calming proposals had been obtained from David Brace, County Council. Work on Phase 1 not now to commence till 31 January. AJC to consider Phase 2 again with petition from Buckingham & Stanley. Mr Brace indicated survey to be carried out on proposals for Station Road to look at possible impacts and how much rat running is from outside village.
- 180.3 Following questions, clarified that County Council tax rise likely to be 4%, SCDC 100% following depletion of reserves over recent years

14 FINANCE

- 181.1 a) Confirm payment of accounts, proposed Cllr Teague, seconded Cllr Silk, all in favour:
- | | |
|---|-----------|
| Administration and salaries M8 £1,153.01 | £1,153.01 |
| Burial Ground expenses £10.35 + VAT £1.81 = | £12.16 |
| H R Window Cleaning Bi monthly bus shelter cleans £31 | £31.00 |
| Site & Maintenance Services Mapboard paint and relocate £100 + VAT £17.50 = | £117.50 |
| N Unwin Burial Ground cuts x 6 + 2 cuts of allotment land £150 | £150.00 |
| St Andrews Impington PCC Room hire £156 | £156.00 |
| P A Collacott & Co Burial Ground Fluorescent fitting and socket £130 + VAT £22.75 = | £152.75 |
| Starmaker Welding Services Burial Ground Generator £412 + VAT £72.10 = | £484.10 |
| Administration and salaries M9 £1,110.82 | £1,110.82 |
| Herald Contract Services Cut and strim verges £300 + VAT £52.50 = | £353.50 |
| A Plant Burial Ground Generator Hire charge £25 + VAT £4.38 = | £29.38 |
| Bishops of Histon Burial ground Kettle £11.06 + office requirements £3.47 + VAT £2.54 = | £17.07 |
| Mower People Burial Ground equipment service £214.96 + VAT £37.62 = | £252.58 |
| Histon Parish Council Quarterly expenses (JSC, Office requirements) £144.53 | £144.53 |
| Site & Maintenance Services Barrow for generator £68 + VAT £11.90 = | £79.90 |
| From No 2 a/c: Connections Bus Project Winter term £550 | £550.00 |
| H S Abdullah expenses NVNC £42.50 + VAT £2.75, LNFSK8 £34.03 + VAT £5.96 = | £85.24 |
- 181.2 b) Approve payment of outstanding accounts, proposed Cllr Teague, sec Cllr Unwin, all in favour:
- | | |
|--|---------|
| Print Out Stationery £15.20 + VAT £2.66 = | £17.86 |
| Bishops of Histon Bark for Hornbeam £8.50 + VAT £1.49 = | £9.99 |
| Petty Cash Imprest account £11.41 | £11.41 |
| South Cambs District Council Trade Waste bin Quarterly charge £102 + VAT £17.85 | £119.85 |
- 181.3 c) Paid In: To No 2 account (Youth) From Histon Parish Council £7,633.67; Wayleave EDF £5.75 (to be part of capital reserves balance); Burial Ground: Interment of ashes and additional inscription fee Meadows £65; Reserved plots x 2 Vanacore £160; Additional inscription Wrycraft £21; Inter + reserved plot Taylor £250; Memorial Underwood £50; Ashes inter + stone (not yet interred) Peck £130; Inter Waters £50
- 181.4 d) Correspondence received – notification of increase in Internal Audit fee to £13.50 ph. All in favour to accept
- 181.5 e) Audit report. Certificate and auditor's opinion copied to all and accepted. The Assistant Clerk had indicated an intention to sign the contract now in place to confirm employment status, by the Recreation Ground Committee.
- 181.6 f) Precept Committee. Precept request to be made to SCDC by 7 February. Tax Base for 2005 – 2006 Histon 1738 (last year 1740) Impington 1501 (unchanged). Report and recommendation copied for all. Following clarification Millennium Halls funds no longer ring-fenced and situation remained unclear on whether project would proceed; legal fees for purchase of Rec ground freehold currently expected to come from RG Committee/other sources;

unbudgeted but necessary items required in connection with running of Council to come from virement/reserves, prop Cllr Unwin, sec Cllr Starling all in favour to apply to SCDC for £72,000 for 2005-06.

- 181.7 g) Half yearly review of donations. 3 applications had been received for funds. £411.50 remained in budget. The Clerk reminded Council that any payment agreed would be from Section 137, and would 'incur expenditure which **Power Action** in its opinion is in the interests of, and will bring direct benefit to, commensurate with the expenditure to be incurred, its parish or all or some of its inhabitants"
- 181.8 Histon & Impington Day Centre advised of problems in funding following rental increases at Histon Baptist Church and request one-off payment of £500 to help with immediate expenses. Histon PC had already agreed to pay £250. Proposed Cllr Unwin, sec Cllr Teague, all in favour, to donate £250, leaving £161.50 in budget. **LGA 1972 Sec 137**
- 181.9 Victim Support In view of good work reported in parish of Impington, prop Cllr Gooden, sec Cllr Unwin, all in favour to donate £50, leaving £111.50 in budget **LGA 1972 Sec 137**
- 181.10 Kings Meadow Gardening Project Following donation made in June, Council had agreed to reconsider project for funding in December. Prop Cllr Gooden, sec Cllr Unwin, all in favour, to donate £100. **LGA 1972 Sec 137**
- 181.11 h) Association of Burial Authorities Agreed to indicate to CALC Council wished to continue membership under umbrella scheme at cost of £46.50

15 CORRESPONDENCE RECEIVED

- 182.1 Circulating file available: Histon Parish Council minutes and various magazines/leaflets
- 182.2 SCDC – Appointments to Standards Committee – process, Standards Board for England – Guidance booklets
- 182.3 Impington Community Drug Policy Project – invitation to launch event 18 January. Cllr Abdullah to attend
- 182.4 Cambs Constabulary – reorganisation of policing
- 182.5 Stop Stansted Expansion Group – invitation Conference 30 January
- 182.6 St Andrews Impington – letter of thanks for support in fund raising
- 182.7 Mobile Warden Scheme – copy of minutes 9 November and accounts
- 182.8 Cambs Local Access Forum – details of Countryside access meeting 25 January
- 182.9 South Cambs District Council – Changes to Sheltered Housing Service, copy of Housing Needs Survey
- 182.10 Application for Special Hours and Supper Hours Certificate, Transfers of Licence Holiday Inn and BUPA Lea
- 182.11 Cambs & Peterborough Fire Authority – Integrated Risk management Plan 2005/2006 details

16 OTHER MATTERS

- 183.1 (a) Highways & Traffic
- i) Rapid Transit Scheme up-date. The Councils' sound expert Mr Stigwood had been thanked for his participation in the Inquiry and offered re-imburement of expenses. Expenses were due to Histon Parish Cllr Mason. A site inspection was due 26 January in Histon, Cllr Mason to attend. Inspectors decision expected by end of April.
- 183.2 (ii) A14 Rat Run Scheme Dealt with under Item 13 (180.2)
- 183.3 (iii) Other Highways Matters Histon PC Highways Traffic & Transport notes 6 January copied for all. CCC Bus Service Tenders Letter advising tender responses due back in New Year; Insp Ormerod had asked again for views on speed limits on B1049 following confirmation from County that B1049 was not on Speed Limit Review List due to police enforcement problems; Lone Tree Ave residents had written requesting continued support in requests for a noise and air pollution barrier along the A14, copied to all. Cty Cllr Gooden detailed recent correspondence with HA and discussion followed on surveys on pollution figures, noise levels, and tables of readings available
- 184.1 (b) Purchase of Freehold of The Copse, New Road, Impington
Chairman detailed Heads of Terms received from King & Co, Solicitors, acting for Impington Parish Council on the purchase. Proposed Cllr Teague, sec Cllr Unwin, all in favour, that upon appropriate request from Solicitor, a deposit of £1,500 would be paid.
- 184.2 Claim by Histon Football Club Holdings Ltd of ownership of part of Copse acknowledged by Cadburys Schweppes and Parish Council felt this may affect conveyancing timing. Council approved Chairman's contact with Histon FC Holdings Ltd to discuss the longer term ownership of their land. Council maintained trees under the current licence, and incurred costs including Public Liability Insurance premiums, with free public access to the land since 1965. No formal permission in place to carry out necessary tree works on their behalf. Dist Cllr Mason reported details of registration of land and measurements given on deeds; changes now required to Transport & Works Order; access issues for soakaway to Football Club land. Agreed Chairman and Clerk to write suggesting it appropriate to transfer land to Parish Council subject to any necessary wayleave or easement to allow them access. **DWP / Clerk**
- 185.1 (c) Youth Advisory Body and Youth Matters. Bus Project report copied for all, together with Youth Committee minutes 6 December 2004. Deferred to next meeting. **February agenda**

17 DATE & PLACE OF NEXT MEETING

- 186 Next meeting to be held Monday 21 February 2005 at St Andrew's Church, Burgoynes Rd, Impington, commencing
Impington Parish Council

at 7.30 p.m.

18 ‘In Committee’ CONFIRMATION OF EMPLOYMENT STATUS OF ASSISTANT CLERK

187 Item dealt with under Item 181.5

Meeting formally closed 10.15 p.m.