

**MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 15 NOVEMBER 2004 7.30P.M.
AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON**

PRESENT: Chairman Cllr D W Payne, Vice Chairman J P Teague, Cllrs H S Abdullah, P D Gooden (also County), M R Lawton, T W Silk, D A Starling, G B Waters, M Withers

Dist Cllrs M J Mason and J P Chatfield Mrs A Young Clerk 2 members of public (Histon Parish Cllrs, in part)
Power Action

1 APOLOGIES FOR ABSENCE

136 Cllrs Unwin (Council business); Nudds (personal)

2 MEMBERS' DECLARATIONS OF INTERESTS

137 Personal Interest: Item 17c) Cllr Abdullah (neighbour plot 4) Prejudicial Interest: 14b) Cllr Payne, expenses claim

3 OPEN SESSION FOR THE PUBLIC

138 No questions. With agreement from Council, Chairman brought forward item 18 on the agenda. All agreed to suspend standing orders.

18 INSPECTOR ORMEROD

- 139.1 Sector Inspector Ormerod introduced himself having taken over from Dave Howell at Histon Police Station in March 2004. He took questions from Councillors and noted reports of "scams" in the villages.
- 139.2 Inspector Ormerod outlined problems seen at school premises and hotspots in the village and the impact of Guardian Awareness Programme (GAP) letters to parents. Pointing out Impington south of A14 did not feature in Impington beat figures, he reported 122 reported crimes in Impington from April to date, 28 at IVC, 8 Holiday Inn.
- 139.3 The new Community Beat Manager had been appointed to start 5 December, Sandy Carrington. She had been briefed to build up contact with IVC.
- 139.4 The structure of Southern Division was being re-organised to encourage more "joined up thinking" and make it easier to pick up on patterns locally. Areas currently policed from City such as Kings Meadow, Cambridge Regional College site, to move into South Cambs
- 139.5 Local neighbourhood policing teams to be introduced, following a review of boundaries and electoral divisions and wards with both CBMs and PCSO members.
- 139.6 PCSOs to be given power to issue fixed penalty notices for certain offences. Currently these were for adults only but plans in place to extend to 16-17 year olds. Insp Ormerod was joined by all present in praise for the work of PCSO Lee Page. He confirmed the relationship between PCSOs and officers at Histon Police Station was good. PCSO Page to be asked to visit Connections Bus Project and Youth Club.
- 139.7 Jan Dean, former Traffic Warden at Histon, had been redeployed as Front Inquiry Manager at the Station. Police and PCSOs still able to issue tickets for parking offences. Police had a key role to play in maintaining traffic regulations and Insp Ormerod encouraged all to contact the police if problems existed in certain areas. He was updated on plans for traffic calming in Histon and Impington and the proposed removal of 2 parking spaces outside the Estate Agents in Histon High Street. Inspector Ormerod agreed to request a speed survey on the B1049, if no recent figures available, in order to consider supporting the Parish Councils' call to County for reduction in speed limit from 40 to 30mph
- 139.8 Asked for "clear up rates" on Histon or Impington crimes, Insp Ormerod described some difficulties regarding sector level -v- beat level. He agreed to see if any figures could be abstracted. He did hope that sector crime teams as planned would make a difference to disappointing detection target figures seen. A lot of reported crimes were not carried through to sanction detections as complainants often were unwilling to press charges.
- 139.9 Insp Ormerod was thanked warmly for attending the meeting and left. Standing orders were re-instated.

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD ON 18 OCTOBER 2004

140 Following addition of apologies for absence from Cllrs Silk and Withers and alteration in item 126.4 from "Hay" to "Kay", approved and signed, also "In Committee" p. 24

5 MATTERS ARISING FROM PREVIOUS MINUTES

- 141.1 Item 129.5 Policy Framework for Play comments required by end December. Cllr Lawton and Clerk to respond if necessary
- 141.2 Item 129.8 Folk Museum. Letter from Mrs Q Davies thanking the Parish Council for recent support
- 141.3 Item 132.3 No 2 account now being opened, 2 signatories required, Impington Councillors only.

6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 142.1 Minutes 13 October copied for all. Cllr Lawton reported on meeting held 10 November, minutes of which would **Power Action** become available in due course. AGM due to take place Wednesday 1 December 2004.
- 142.2 All agreed to suspend standing orders to allow Cllr Neil Davies to take part in discussion on proposed development at Recreation ground. Cadburys Schweppes had not yet given formal permission for the development and a letter had been drafted for sending by the Committee. After some re-wording, proposed Cllr Gooden, sec Cllr Teague, all in favour, to now send. Standing orders re-instated.

7 BURIAL GROUND COMMITTEE REPORT

- 143.1 Minutes 26 October copied and accepted.
- 143.2 Electrical wiring had been installed at £130 +VAT and generator on hire from A Plant at £28 pw (2 week period maximum). Agreed Clerk to investigate purchase of suitable generator, preferably self-starting if available at reasonable cost. She then to e mail all Burial Ground Committee members with proposed action to secure an electric supply for groundsman as soon as possible.

8 JOINT STANDING COMMITTEE REPORT

- 144 Meeting had taken place 3 November to discuss joint LDF consultation response, submitted on 12 November, and copies available for Councillors/residents on request.

9 TO CONSIDER PLANNING REPORTS

- a) Committee Reports
- 145.1 Committee Report 26 October copied for all and accepted.
- b) Arbury Camp
- 145.2 Sec 106 final version still not yet in public domain. Parish Council's Solicitors Mills & Reeve were to contact Gallaghers' Solicitors this week to progress. Dist Cllr Chatfield confirmed he had been pressing SCDC for a final version to comment on.
- c) Other Matters
- 145.3 No further planning meeting yet set

10 PLAYGROUND INSPECTORS REPORT

- 146 Cllr Silk reported both areas were tidy and all work had been carried out.

11 CLERK'S REPORT

- 147.1 Crime figures October: criminal damage motor vehicle (1); theft (5); theft of cycle (2); vehicle tamper (1); fraud (1); burglary non-dwelling (3); burglary (1); possession weapons (1). Histon Sector Newsletter copied for all.
- 147.2 SCDC letter sent jointly to request consideration to a grant towards the parish office provision at the pavilion.
- 147.3 Charity Commission up-date forms and annual returns for 2003 and 2004 had been submitted for the John Burgoyne Charity and the Childrens Playground Charity. Work was required to look into winding up these charities
- 147.4 Chairman had suggested
- writing to Histon Football Club following their success in Round 1 of the FA Cup against Shrewsbury, a letter of support having been sent on the Parish Council's behalf prior to the game. All agreed to do so.
 - writing to organisers of IVC Fireworks Display congratulating them on the excellent event. All agreed.
 - writing to Mr & Mrs Borley of Impington who had assisted with bulb planting around the Unwins tree on the B1049. All agreed.

12 DISTRICT COUNCILLORS' REPORT

- 148.1 Cllr Chatfield up-dated Council on latest dates for LDF; comments given on proposals for A10 Park and Ride; rail service improvements and bus frequencies and priorities on B1049 corridor; a £17,500 SCDC grant recently awarded to Impington PCC for the church wall renovation project; SCDC Quarterly events guide which welcomed details for publication of local events; a large number of kitchen waste bins still available free of charge from SCDC
- 148.2 Cllr Mason detailed drainage issues raised with Scrutiny Committee, particularly foul drainage problems; Kay Hitch Way Appeal had been completed and had been attended by several residents and the manager of Doctors surgery.

13 COUNTY COUNCILLOR REPORT

- 149.1 Cllr Gooden gave details of the Lone Tree Avenue residents petition taken to County Council in July and that the concerns about the noise from the Arbury Camp development had been "flagged up".
- 149.2 He outlined recent publicity on the A14 and the position of the Highways Agency.
- 149.3 Station Stores were reportedly to be offered by County Council a proposal to guarantee 2 parking spaces under the

Guided Bus scheme.

149.4 He outlined the proposed move of Papworth Hospital to the Addenbrookes site.

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14 FINANCE

150.1 Paid in: Cambs Acre Local Network Fund grant £7,000 (Stage 2 Youth Club Internet)

150.2 Confirm payment of accounts, proposed Cllr Waters, seconded Cllr Lawton, all in favour:

Administration and salaries M7 **£1,281.51** £1,281.51

Burial Ground expenses **£3.73** + £.65p = £4.38

150.3 Cllr Payne declared a prejudicial interest and left the meeting room. Approve payment of outstanding accounts, proposed Cllr Waters, seconded Cllr Lawton, all in favour:

D W Payne Expenses Impington PC **£23** + Joint Standing Committee **£21.28** + VAT £3.72 = £48.00

Site & Maintenance Services Fly tipping removal **£30** + VAT £5.25 = £35.25

PHA1987 s 164; OSA1906 ss 9 & 10

SCDC Trade Waste **£102** + VAT £17.85 = £119.85

PHA1987 s 164; OSA1906 ss 9 & 10

Peter Graves Bulbs **£42.55** + VAT £7.45 = £50.00

PHA1987 s 164; OSA1906 ss 9 & 10

Petty Cash **£17.16** £17.16

Moore Stephens Chartered Accountants Audit fee **£350** + VAT £61.25 £411.25

Cambridge Water plc Burial Ground Rates **£12.29** £12.29

Royal British Legion Wreath **£16.50** from Chairman's expenses. All agreed Donation **£13.50** £30.00

LGA 1972 Sec 137

150.4 Correspondence received Audit statement of assurance had been received, agenda item next meeting. The issue of employment of the Assistant Clerk had been raised and Histon Parish Council were dealing with this. Agreed to review at next meeting once audit papers copied for all.

150.5 Precept Committee Agreed to meet Wednesday 5 January 2005. All agreed to elect Cllrs Payne, Silk, Abdullah and Gooden to serve on the Committee, for recommendation to Full Council at January meeting.

15 MOTION: That 'Impington Parish Council enters into negotiation with Histon Parish Council to agree a phased alteration in the standard funding 'formula' with the objective of removing, in no more than 2 years, the contribution from residents south of the A14 to that formula, and that the money so released is spent on work and projects for Arbury Camp / Kings Hedges (Kings Meadow)' Proposed Cllr D W Payne

151 Cllr Payne withdrew the motion following some background on the reasons for putting it forward. He felt now that timing was inappropriate.

16 RECENT CORRESPONDENCE

152.1 Circulating file available: Histon Parish Council minutes and various magazines/leaflets

152.2 CCC Reading Rollercoaster – letter of thanks

152.3 SCDC – changes to waste types

152.4 SCDC – Capital Funding Training Day 27 November 2004

152.5 CALC – Training details

152.6 ODPM – New Ethical Framework Regulations

152.7 Fly Tipping in The Coppice reported. Prop Cllr Gooden, sec Cllr Lawton, and agreed to highlight in the Crier

152.8 Mobile Warden Scheme. Note of balance of account supplied.

152.9 Acacia had advised the Unwin hornbeam tree was in good condition, but required weeding within the cage and mulch laid. Mr Smith to be instructed.

152.10 CCC – Corporate Plan 2005 – 2009. Draft plan provided, comments required by 31 December 2004.

17 OTHER MATTERS

153.1 (a) Highways & Traffic

i) Rapid Transit Scheme. Cllr Mason confirmed cross-examination days for Histon and Impington were 16 and 17 November at New Hall

153.2 (ii) A14 Rat Run Scheme Histon Parish Council had written in support of Impington's request for HGV limits.

David Brace had advised he was not prepared to put the request for HGV limits before the AJC as it dealt in policy contraventions. The Parish Council had difficulty accepting the movements taken in recent surveys and quoted by Mr Brace. All agreed this decision must be accepted and would aim to meet residents to gather their concerns and then attend any future measurement exercise. Mr Brace confirmed Phase 1 construction would commence 10.1.05. Phase 2 to be considered by AJC 13.12.04. The petition signed by garage customers staff had been sent to the AJC

for consideration at that time. Agreed to state work to commence 10 January in next Crier. It was understood Histon PC Chairman was to speak to Impington Chairman regarding a possible leaflet or poster to be produced after 13 December.

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- 153.3 (iii) Other Highways Matters Histon PC Highways T & T notes for 4 November supplied for all. South Road drainage issues deferred to future meeting Walkabout with David Gilkes notes copied for all, together with agreed actions Leaflets on winter gritting and snow clearing; Traffic information and roadworks; organising events on roads received
- 154 (b) Ways of Working Together Cllr Nudds had attended a meeting on 9 November and supplied a short written report. Cllr Teague had not attended but had discussed with Cllr Nudds. A joint meeting was understood to be proposed and proposals were awaited.
- 155 (c) Land owned by Cadburys Schweppes in Impington Cadburys Schweppes had put their land up for sale in 4 lots. Cllr Gooden outlined discussions at Histon PC and the Recreation Ground Management Committee meeting in November. Cllr Payne stated the submission to the LDF had asked for the Recreation Ground to be specifically allocated as public open space for play provision. Finally agreed following a proposal by Cllr Gooden that the Chairman be asked to propose to Cllr Parish a joint Parish Council meeting on 1 December 2004, Recreation Ground AGM, followed by 2 individual Parish Council meetings. The way forward to be jointly discussed for the recreation ground freehold and the other pieces of land. In the meantime Impington Parish Council to complete an indication of interest, without prejudice, in all 4 lots, with the agents. District Councillors Mason and Chatfield agreed to continue seeking a formal response from SCDC on a valuation by 1 December and an indication of their own wish to acquire.
- 156 (d) Environment Agency Flood Awareness Campaign Details of map available on website www.environment-agency.gov.uk
- 157 (e) Distribution of 'Guide to Becoming a Quality Council' All to read. Next agenda.
- 158 (f) Cottenham Parish Council Cottenham Parish Council had invited all local Parish Councils to a networking meeting. Agreed to accept.
- 159.1 (g) Youth Advisory Body and Youth Matters. Minutes 2 November 2004 copied for all.
- 159.2 Winter storage for skate ramps was required. All agreed to consider possible sites

19 DATE & PLACE OF NEXT MEETING

- 160 Next meeting to be held Monday 17 January 2005 at St Andrew's Church, Burgoynes Rd, Impington, commencing at 7.30 p.m. No meeting to be held in December. Agreed Chairman and Vice Chairman delegated to make decisions in meantime. Any urgent matter to be dealt with by calling a special meeting.

Meeting formally closed 10.35 p.m.