

MINUTES OF HISTON PARISH COUNCIL MEETING HELD MONDAY 10th JANUARY 2005 7.30 P.M. AT ST AUDREYS COMMUNITY CENTRE, ST AUDREYS CLOSE, HISTON

Councillors: I M Parish (Chairman), R K Wynn (Vice Chairman), M P Barrett, J P Chatfield (also District), N S Davies, A J Eade, P E Harris, C L Jones, I A Levitt, M J Mason (also District), J A Muncey (also District), F J Munnely, M J Ruel, V A Taylor County Cllr P D Gooden Clerk: Mrs A J Young Mr Colin A Rose (cop-opted during meeting)

Power Action

1 APOLOGIES FOR ABSENCE

139 None

2 MEMBERS' DECLARATIONS OF INTERESTS

140 None

3 OPEN SESSION FOR THE PUBLIC

141 No members of the public present

4 MINUTES OF MEETING HELD ON 13 DECEMBER 2004

142 Prop Cllr Eade, sec Cllr Barrett, all in favour to accept and sign minutes

5 MATTERS ARISING FROM PREVIOUS MINUTES

143.1 Item 127.1 Police Crime figures for December: burglary non-dwelling (1); assault (1); harassment (2); wounding (1); theft (3) together with report from new Communication officer Eric Spoelstra, replacing Julie Stevens.

143.2 Item 134.6 Quality Councils Agenda item February

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143.3 Item 134.8 Standpipe Policy Cllr Mason to deal

MJM

143.4 Item 134.9 Ways of Working Together Agenda item March following discussion at Impington PC

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143.5 Item 135.5 Finance Committee Cllr Ruel to join Cllrs Parish, Mason and Davies in precept discussions 15 January

143.6 Item 136 Parish Plan Agenda item once paper prepared by any proposer

143.7 Item 137.1 Day Centre Letter of thanks for donation received

6 MINUTES OF SPECIAL GENERAL MEETING HELD ON 9 DECEMBER 2004

144 Proposed Cllr Mason, seconded Cllr Davies, all agreed to accept as a true record of the "In Committee" meeting

4 MATTERS ARISING FROM SPECIAL GENERAL MEETING MINUTES

145 See agenda item 10

5 VACANCY ON PARISH COUNCIL – CO-OPTION

146.1 Mr Colin Rose had made an application for the vacancy on Council and met with Clerk to discuss the application and work of the Council. Prop Cllr Parish, sec Cllr Muncey, all in favour, to co-opt Mr Rose. Declaration of Acceptance of Office signed and witnessed. Register of Members Interests to be completed before next meeting

CAR

146.2 Cllr Rose thanked the Council for confidence shown in his application

9 RECENT CORRESPONDENCE

147.1 SCDC Final Registers Register of Electors copy provided

147.2 SCDC Community Facility Grant Letter advising decision not to offer any funding towards parish office

147.3 SCDC Changes to Sheltered Housing Service Copy letter to residents on changes in weekend service from 4.1.05

147.4 SCDC Village Leaflets Up-dated version for handing out, together with copies of Information leaflet for applicants registering on housing register. Cllr Mason confirmed an error regarding Kay Hitch Way

147.5 Halsalls Solicitors application for transfer of off-licence – CRS Limited, Station Road

147.6 East of England Plan Consultation due 8 December to 15 March 2005. Chairman outlined process leading to publishing of final RSS in late 2006. Regional Assembly had withdrawn support pending reassurance Government will provide necessary infrastructure. Agreed to copy summary for agenda next month.

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147.7 Circulation File report from Cllr Barrett. File included articles on English Heritage Campaign to remove clutter from streets; Playground inspections; Village Halls News, with details of a Village Hall loan fund; an overview of changes in planning since the introduction of the Planning Bill. Next file to be reported by Cllr Chatfield

JPC

10 RECREATION GROUND COMMITTEE REPORT and MANAGEMENT COMMITTEE REPORT including RESOLUTION: "That in line with Public Works Loan Board regulations, Histon Parish Council agree to Impington Parish Council applying for PWLB finance for the purchase of freehold land at the Recreation Ground of £80,000 over 25 years, and agree to make repayments over that time on the current formula" Proposed Cllr R K Wynn

- 148.1 The Recreation Ground Committee's bid of £80,000 for the freehold of land at the Recreation Ground had been successful. The Finance Committee had not been able to meet and prepare an options report although discussions had taken place between Committee members. All agreed a written report from Finance Committee was required before a decision on funding could be made. This report to be copied to Impington Parish Council for information. The enabling Resolution was therefore not put, but discussions encouraged. Dist Cllr Mason confirmed he had verbally advised SCDC, leaseholder of the Recreation Ground, of the successful bid. Recreation Ground Management Committee advised to write confirming this and to apply for a grant towards the purchase. ***Power Action***
- 148.2 The following points were raised:
- £80,000 over 25 years would cost in region of £5,500 p.a.
 - use of reserves was an option, but work not yet complete on precept figures; finance from Precept over 2-3 years using reserves; use of reserves in short term to be considered under a longer term loan arrangement once pavilion project costed
 - decision required on whether to finance in short term or long term. Impington Parish Council Precept Committee were recommending to Full Council to take all their part on PWLB loan. Purchase of Copse to be funded from reserves
 - difficulties in timing and 2 Parish Councils involved in joint purchase
 - whether all finance requirement for pavilion, freehold and parish office should be considered as one item
 - possible need for a Special General Meeting to discuss way forward
 - possibilities of borrowing from SCDC capital reserves and paying back over time – Cllr Mason to look into this aspect **MJM**
 - advice from PWLB representatives and CALC on process for applying for loan sanction, sometimes conflicting. The Councils could not apply jointly, only separately or one for both
 - formal constitution of the Recreation ground Committee, not being a precepting authority and the bid having been made in the name of the Committee
 - legal basis of any agreement to fund loan taken by another Parish Council; options to apply for any loan sanction separately
 - any affect anticipated on decisions made separately by Impington parish Council on funding source; issues with formula payments and how any agreement would work

11 HIGHWAYS TRAFFIC & TRANSPORT COMMITTEE REPORT

- 149.1 Minutes of meeting held 6 January copied to all and accepted
- 149.2 Guided Bus Noted an accompanied site visit due 26 January 2005.
- 149.3 A14 Rat Run Scheme Decision expected on Phase 2 of scheme at Area Joint Committee 28 January 2005. Noted the Parish Councils intended to submit an article to the Histon & Impington Crier after that time and/or produce a leaflet
- 149.4 Winders Lane Noted a further response to resident regarding traffic flow in Winders Lane to be made. Agreed to keep matter under review but Council felt the narrowness of the lane was best way of keeping flow to a minimum

12 PLANNING COMMITTEE REPORT and OTHER PLANNING MATTERS

- 150.1 Minutes dated 16 December copied and accepted.
- 150.2 New School Road Resident had reported parking and traffic problems relating to Nursery School and Infants School, with staff continuing to use New School Road for parking, not IVC. Cllr Parish to contact County Council Officer Dean Clark to discuss. **IMP**
- 150.3 Land rear of 23 High Street S/2206/04/F Cllrs Mason and Muncey agreed to check the SCDC rules for delegated approvals **MJM / JAM**
- 150.4 Land adjacent to 20 Pages Close, S/2244/04/F Cllrs Barrett, Wynn, Jones and Levitt inspected amended plans and all agreed to Recommend Refusal due to loss of light to No 22; too large for site; lack of parking; site visit again requested

13 OTHER MATTERS

- 151 a) Youth Advisory Body No notes yet received. Precept request received from the Committee. Copy of termly report from Connections Bus Project copied for all.

14 FINANCE

- 152.1 a) To confirm payment of accounts Prop Cllr Muncey, sec Cllr Ruel, all in favour:
- | | |
|---|-----------|
| Histon & Impington Day Centre Donation <i>LGA Section 137</i> £250 | £250.00 |
| St Audreys Close Room Hire Donation in lieu <i>LGA Section 137</i> £240 | £240.00 |
| Administration costs £1,040.21 M9 Administration | £1,040.21 |
| Histon Methodist Church Recreation Ground AGM Room Hire £25.50 | £25.50 |
- 152.2 b) To approve payment of outstanding accounts Prop Cllr Muncey, sec Cllr Ruel, all in favour:

Histon Parish Council

Site & Maintenance Services Allotment gate and hedge clearance £550 + VAT £96.25	£646.25
Stewart Bullard Grass cutting season 2004 £809.85 + VAT £141.72	£951.57
Petty Cash , imprest account £29.74	£29.74
	<u>Power Action</u>
Danwood Group Limited Copier reading (to be formula) £22.79 + VAT £3.99	£26.78
Agreed SLCC Subscription to be renewed next month at £91	

152.3 c) **Paid In:** Nil

152.4 d) **Correspondence** Internal audit advised increase in fees to £13.50 p.h. Prop Cllr Wynn, sec Cllr Muncey, all in favour to accept increase

152.5 e) **Precept 2005 – 2006** Process. South Cambs District Council advised tax base figures of Histon 1738 (last year 1740), Impington 1501 (unchanged). Precept requirements to be advised to SCDC by 15 February latest. Precept Committee due to meet Saturday 15 January to make recommendations. Cty Cllr Gooden outlined the County Council consultation exercise via public meetings which was likely to lead to a 4% preferred rise in County Tax. Agreed the Council should consider an article in the Crier in February/March to explain the parish part of the Precept. Cty Cllr Gooden explained the District Council part (100% rise this year) was taken into account with the parish part when capping decisions were made.

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15 DATE & PLACE OF NEXT MEETING

153 Monday 14th February 2005, St Audreys Community Centre, St Audreys Close, Histon at 7.30 p.m.

As per standing order 36, under standing order 64, in view of the confidential nature of business about to be transacted, any public, County and District Councillors were temporarily excluded and they were instructed to withdraw. Clerk and Cllr Gooden were invited to remain

This part of the meeting formally closed 9.04 p.m.