

MINUTES OF HISTON PARISH COUNCIL MEETING HELD MONDAY 8th NOVEMBER 2004 7.30 P.M. AT ST AUDREYS COMMUNITY CENTRE, ST AUDREYS CLOSE, HISTON

Councillors: I M Parish (Chairman) R K Wynn (Vice Chairman), M P Barrett, N S Davies, A J Eade, P E Harris, C L Jones, I A Levitt, M J Mason (also District), J A Muncey, F J Munnely, M J Ruel, V A Taylor
County Cllr P D Gooden Clerk: Mrs A J Young

Chairman reminded all of Remembrance Service Sunday 14 November and thanked all Councillors and volunteers who had helped with work on the Village Green weekend of 30 October.

Power Action

1 APOLOGIES FOR ABSENCE

107 Cllr J P Chatfield (Council business)

2 MEMBERS' DECLARATIONS OF INTERESTS

108 None.

3 MINUTES OF MEETING HELD ON 13 SEPTEMBER 2004 (IN COMMITTEE) AND 11 OCTOBER 2004 (INCLUDING IN COMMITTEE)

109 Prop Cllr Munnely, sec Cllr Eade, all in favour to accept and sign all minutes.

4 MATTERS ARISING FROM PREVIOUS MINUTES

110.1 Item 95.1 Police Crime figures for October: theft cycle (2); theft (2); criminal damage (5); wounding (3); motor vehicle theft (2); burglary (2); burglary non-dwelling (9); assault (3); harassment (1). Noted some were duplicate reports. Also Sector Newsletter.

110.2 Item 95.3 EDF Response received regarding recent power failure

110.3 Item 96.4 Police Consultation meeting report from Cllr Muncey

110.4 Item 99.1 Finance minutes supplied and accepted by all

110.5 Item 99.4 Youth Committee account Impington PC had agreed to open a No 2 account

110.6 Item 100.3 Exhibition Letter of thanks had been sent to Mrs Hughes

110.7 Item 102.4 Parish Office grant letter now to be forwarded to South Cambs District Council

5 RECENT CORRESPONDENCE

111.1 Circulation File Report for October and November from Cllr Eade. Postwatch Post box tabs to be re-introduced to show last collection of the day had taken place Rail East Powers had been granted to Network Rail to give more control over timetabling Cambs ACRE Article on Government Rural Strategy, including role of the Parish Council. Proposals to be published in December 2004. Cambs Local Transport Plan, CCC summary of progress made in delivering improvements and overview of spending programme CPRE including details of website on Government's new Planning Act, Planning and Compulsory Purchase Act www.cpre.org.uk/planninghelp Impington Parish Council Minutes and meeting papers including report on Council Tax Consultation results

111.2 CCC Reading Rollercoaster Letter of thanks for donation

111.3 SCDC Environmental Services changes resulting in some wastes now being classed as hazardous waste

111.4 Valuation Office showing adopted rateable value of parish office. Invoice showing resultant charge awaited

111.5 SLCC Regional One Day Conference details "Funding and Managing Community Projects" 10 December

111.6 CCC Environment & Transport "Organising Events on Roads", to be copied to Feast and Yesteryear Road

111.7 Cambs Fire & Rescue Service District Performance Plan and "Reduction of Arson" initiative details

111.8 Resignation from Council Mrs Janet Heinrich had resigned from Parish Council with immediate effect. Chairman had written acknowledging this. Process for casual vacancy to be put in hand.

111.9 CALC Training Sessions 12.2.05 Parish Council accounts workshop £30; 25.2.05 Workshop for Chairmen £30; 5.3.05 Employment workshop £30; 23.4.05 Playground Inspections, Health & Safety, Risk Assessment & Insurance issues £40. Any Cllr interested to contact the Clerk

111.10 SCDC Capital Funding Training Day 27 November 2004. Free of charge

111.11 Office of Deputy Prime Minister New Ethical Framework Regulations. Local Authorities (Code of Conduct) (Local Determination) (Amendment) Regs 2004 came into force 4.11.04.

111.12 Bidwells had supplied a confidential portfolio of land owned by Cadburys Schweppes in Impington, including Recreation Ground. Recommended Recreation Ground Management Committee to work with Parish Council Chairmen of Histon and Impington and all District Councillors to follow up recent approaches to Cadburys Schweppes re formal permission for development and SCDC regarding the lease sub let from them

6 RECREATION GROUND COMMITTEE REPORT and MANAGEMENT COMMITTEE REPORT

112.1 Minutes of meeting 13 October copied for all and noted.

Power Action

- 112.2 Cllr Mason requested an up-date on the tractor repairs. Cllr Wynn believed an inspection was to be carried out on the tractor to ensure repairs were complete, after which it would be back in use and the loaned tractor returned.
- 112.3 Cllr Davies up-dated the work of the Development Group. Sport England grant of £15,000 was possible source of funding. Football Foundation panel due to meet this week. Public toilet to be orientated round to side of building.
- 112.4 Histon Football Club had joined with Friends of the Rec for the forthcoming FA Cup match to organise car parking throughout the villages, proceeds to Friends of the Rec.

7 HIGHWAYS TRAFFIC & TRANSPORT COMMITTEE REPORT

- 113.1 Minutes 4 November copied for all. Next meeting due 6 January 2005.
- 113.2 a) Rapid Transit Scheme update. Parish Councils sound expert and Cllr Mason to appear 16/17 November, New Hall.
- 113.3 b) A14 Rat Run Proposals Area Joint Committee to consider 13 December. Agreed once a decision made, Parish Council should produce a leaflet / poster setting out the outcome for residents with diagrams. Chairman to contact Cllr Payne to discuss. Website would also be used. Agreed to approach Atkins for possible artwork. **LGA 1972 Sec 137**
- 113.4 c) Other matters Station Road Building work at house opposite car hire had now finished. Parking on the bend to be monitored.

8 JOINT STANDING COMMITTEE REPORT

- 114.1 Emergency meeting of JSC had taken place 3 November.
- 114.2 No written report available. Local Development Framework was only matter discussed, the joint Councils response due in by 12 November noon. Cllr Parish reported on the discussions held. A draft response had been copied to all JSC members by Cllr Payne with a final version to be completed by Thursday evening. Some lengthy discussion and debate followed on recreation shortfall and the process for making representations. Agreed to authorise Cllr Payne to submit the response on behalf of the 2 Councils with the Histon JSC members ensuring his point of view was recorded. The current draft version and any further versions to be e-mailed to Cllrs for information. It was agreed to review process on method of dealing with joint representations in future. Next agenda.

9 ENVIRONMENT COMMITTEE REPORT

- 115.1 Minutes 5 and 25 October copied for all and accepted.
- 115.2 Christmas Lights Noted that the Committee were to arrange for a new metered electricity supply to enable Christmas lights to be supplied from 2005, together with a supply for other events throughout the year. Health & Safety had been a significant factor in this decision. **Open Spaces Act 1906**
- 115.3 Walkabout actions copied to all for information

10 PLANNING COMMITTEE REPORT and OTHER PLANNING MATTERS

- 116.1 Minutes dated 21 October and 4 November supplied and accepted.
- 116.2 Street Naming, development off Cottenham Road A new road name would be required for development at land adj 53 Cottenham Road. Council were concerned at the prematurity of the request, as the application had not yet been determined and Parish Council were recommending refusal. Finally agreed to suggest, without prejudice, Prime's Corner, an old name for the bus stop at this site and after a former owner of the property, or as a second choice Moor Drive.
- 116.3 6 New School Road District Cllr Mason confirmed a request that this go to Planning Committee, not delegated officer decision
- 116.4 R/o 28 High Street Confirmed the Chairman would attend SCDC Planning Committee if available
- 116.5 Kay Hitch Way Appeal Chairman, Cllr Mason and Cllr Harris had all attended the session, together with a good number of residents and the Practice Manager at the Doctors surgery. A site visit had followed. SCDC had been named in a Section 106 agreement for open space provision with the ability to delegate to Parish Council if appropriate.
- 116.6 Section 106 – Arbury Park Graham Hughes had written clarifying the County Council were obtaining funds for the pre-inquiry stages of the Guided Bus proposals through the LTP
- 116.7 Office of Deputy Prime Minister Gypsy & Travellers Sites Vol 1 (13th report 203-04) received. Chairman to liaise with Solicitor representing Parish Council at appeal.

11 OTHER MATTERS

- 117.1 a) Youth Advisory Body report. Notes for 2 November noted.
- 117.2 b) Cottenham Parish Council had invited local Parish Councils to take part in networking meetings, for the exchange of information and experiences. Agreed to accept offer. Cllr Mason up-dated Council on issues concerning Travellers at Cottenham and Histon.

12 FINANCE

118.1 a) To confirm payment of accounts Prop Cllr Mason, sec Cllr Muncey, all in favour:

Power Action

	Administration costs <u>£1,055.33</u> M7 Administration	£1,055.33
118.2 b)	<u>To approve payment of outstanding accounts</u> Prop Cllr Mason, sec Cllr Muncey, all in favour:	
	Youth: H S Abdullah ‘No Voice No Choice’ refreshments <u>£76.04</u>	£76.04
	Power Control Panels (Cambridge) Ltd St Andrews Hall NVNC wiring <u>£743.55</u> + VAT £130.12	£873.67
	Other: Madingley Mulch Bark for play area <u>£129.38</u> + VAT £22.62	£152.00
	Print Out stationery <u>£14</u> + JSC Guided Bus copying <u>£56.85</u> + VAT £12.40	£83.25
	Hovells Cleaning Services Office clean <u>£25</u>	£25.00
	SCDC Trade Waste bin <u>£102</u> + VAT £17.85	£119.85
	N Unwin Allotment ploughing <u>£89</u> (£12.50 to be paid by plot holder)	£89.00
	Royal British Legion Wreath (Chairman’s expenses) <u>£16.50</u>	£16.50
	Royal British Legion additional donation (Section 137) <u>£13.50</u>	£13.50
		LGA 1972 Sec 137
	Site & Maintenance Services Greenleas posts removal <u>£24</u> + VAT £4.20	£28.20
	Site & Maintenance Services Paint posts The Green <u>£180</u> + VAT £31.50	£211.50
	Site & Maintenance Services Paint seats and village sign post <u>£145</u> + VAT £25.37	£170.37
	Danwood Group photocopier reading (formula) <u>£24.83</u> + VAT £4.35	£29.18
118.3 c)	Paid in: Impington Parish Council Quarterly expenses claim £848.77; Allotment rents £82	

13 DATE & PLACE OF NEXT MEETING

119.1 Monday 13th December 2004, St Audreys Community Centre, St Audreys Close, Histon at 7.30 p.m.

119.2 Agreed Employment status of Assistant Clerk to be agenda item.

Meeting formally closed 9.48 p.m.