

**MINUTES OF HISTON PARISH COUNCIL MEETING HELD MONDAY 11<sup>th</sup> OCTOBER 2004 7.30P.M. AT ST AUDREYS COMMUNITY CENTRE, ST AUDREYS CLOSE, HISTON**

Councillors: I M Parish (Chairman) R K Wynn (Vice Chairman), J P Chatfield (also District) , N S Davies, A J Eade, P E Harris, C L Jones, I A Levitt, M J Mason (also District), F J Munnelly, M J Ruel, V A Taylor  
County Cllr P D Gooden Clerk: Mrs A J Young 7 members of the public (in part)

**Power Action**

**1 APOLOGIES FOR ABSENCE**

93 Cllrs Heinrich (illness), Barrett (working), Muncey (personal)

**2 MEMBERS' DECLARATIONS OF INTERESTS**

None.

**3 MINUTES OF MEETING HELD ON 13 SEPTEMBER 2004**

94 Prop Cllr Munnelly, sec Cllr Harris, all in favour to accept and sign. "In Committee" minutes for same meeting to be taken on November agenda

**4 MATTERS ARISING FROM PREVIOUS MINUTES**

- 95.1 Item 63.2 Crime figures for September: Burglary (6); theft (7); criminal damage (2). Noted the 2 criminal damages were in Cottenham Road. Sector Newsletter copied for all. Whereabouts of Council mobile phone as yet unknown
- 95.2 Item 82.8 SCDC Budget Consultation Notes provided by Impington PC copied to all. Agreed to make no comment
- 95.3 Item 82.12 EDF No response as yet
- 95.4 Item 84.3 CCC Speed Management Review No response as yet
- 95.5 Item 88.3 Impact Cllr Davies declared personal interest as parent-Governor at IVC. Copy of minutes of meeting held on file. Cllr Davies had attended and reported no decision had yet been made on the future of the charity as may be needed for fundraising for further project. Up-dated Parish Council on item 88.2 with discussion continuing. IVC and County Council would need to find £175,000 each to match £350,000 available through SCDC. Cllr Mason reported specific grant application of £1,000 currently being considered by SCDC.

**5 RECENT CORRESPONDENCE**

- 96.1 Cllr Jones arrived during this item
- 96.2 Circulation File to be amalgamated with November file
- 96.3 B&H Designs Disability Discrimination issues. Letter offering services for hearing impaired to Development Group
- 96.4 Cambs Constabulary Planned restructuring of Southern Division – early notification. Local Consultation Group details for 26 October at Waterbeach. Both to be copied to Cllrs Muncey and Taylor. **JAM/VAT**
- 96.5 South Cambs Community Safety Partnership Strategy Consultation Event details 3 November. Cllr Taylor may attend
- 96.6 SLCC details of Countryside Agency grants (£300,000 budget, grants available up to £15,000 for anything which benefits the community). Grants available only to Councils with Quality Status
- 96.7 CALC Agenda AGM 6 November and accounts to 31 March 2004 – all Cllrs encouraged to attend; Bulletin copied for all; Training for new Councillors 13 November, refresher workshop for Parish Councillors 4 December; NALC Employment up-date – Variation of Employment contracts; Disability Discrimination Act 1995 CALC leaflet
- 96.8 CCC Periodic Electoral Review of Cambridgeshire – final recommendations for a 2 member ward Histon and Cottenham, against Parish Council's own recommendation. Agreed the Parish Council could only continue to raise the profile of this recommendation within the community.
- 96.9 CCC Library Development Meetings. Chairman to attend Histon Library 10 November, by invitation **IMP**
- 96.10 CCC Local Authority Parking Enforcement (LAPE). Changes in parking enforcement arrangements. Chairman read letter describing new arrangements in Cambridge to replace police and traffic warden responsibility with private contractor parking attendants. Questions on scheme to [Derek.williams@cambridge.gov.uk](mailto:Derek.williams@cambridge.gov.uk)

**6 RECREATION GROUND COMMITTEE REPORT and MANAGEMENT COMMITTEE REPORT**

- 97.1 Full meeting had taken place 29 September to outline Development Group's current position
- 97.2 Management Committee minutes 8 September copied for all and noted. Next meeting 13 October.
- 97.3 Cllr Davies advised a recent grant application to Eventure had been successful to the sum of £25,000, to help finance 2 new sports courts

**7 HIGHWAYS TRAFFIC & TRANSPORT COMMITTEE REPORT**

- 98.1 Minutes 9 September copied for all. Next meeting due 4 November.
- 98.2 a) A14 Rat Run Proposals Informal notes 16 September and notes of meeting with David Brace, County Council, 28 September copied for all prior to meeting, setting out discussion and recommendations to be made. Cllr Parish

outlined the several (9) meetings held and problems encountered. Prop Cllr Mason, sec Cllr Wynn, all in favour, to suspend standing orders to allow residents to speak. Regarding the published motion that “*Histon Parish Council*

***Power Action***

***request Cambridgeshire County Council to install traffic calming measures in Station Road, consisting of Raised Junctions and Speed Cushions as shown on the draft scheme, amended by:***

- i) The raised carriageway at the Station Road/Dwyer Joyce Close junction to be replaced by a flat topped hump immediately to the south of the junction, and***
- ii) Excluding the proposed advisory on-carriageway cycle lanes, but***
- iii) Including the removal of the two on-street parking bays close to Nos 21/23 High Street and the provision of a flat topped road hump at the existing pelican crossing site in High Street and iv) on an experimental basis, close to all vehicles except cyclists, the entrance from the High Street into Station Road and, at the War Memorial, deny access to vehicles other than buses, cycles and emergency vehicles wishing to travel south along Station Road. The latter experimental scheme (iv) to be linked to an adjusted phase of the traffic lights at the Green. Both phases of this scheme to be implemented sympathetically with due consideration for our village environment by the use of suitable design, materials and planting schemes”*** proposed by Cllr I M Parish

The following points raised / responses given:

- **Mrs Hughes, Park Avenue Q.** Why were Council recommending closure at both points on Station Road to all but Buses, cycles and emergency vehicles? Would not closing the Co-Op end cause extra traffic for lollypop man and direct parents who had to drive to the Infant School/Nursery School out onto the B1049 at a busy time, then having to cross back over the B1049 into Station Road with no traffic light controls? **A.** The Highways Department at County Council were asked for suggested ways of controlling the situation in the villages and came up with this as a result. The idea was to stop cars using it as a rat run. Much discussion and debate had taken place, including proposals to close just the north, not south, but finally the recommendation had been to carry out the junction closures experimentally.
 

**Q.** Were the Council aware of the concern over access for local people to doctors, chemist, dentist, garage? It was unfair on residents north of the Co Op. Buckingham & Stanley was a facility needed in the villages and was under threat. **A.** Council were concerned Buckingham & Stanley had advised customers it was a one way system. Felt that customers would retain loyalty to the service and e.g. purchase petrol on the way home or take small detour required. Mrs Hughes also commented calming plus the 20 mph school advisory limit should be sufficient. Closure was overkill. Pleased to see the 2 bays outside the estate agents to be removed.
  - **Mr Roger Wright, Parlour Close Q.** How long would the experimental period last? Can it be removed quickly? **A.** 6 months had been discussed as an appropriate trial. Concrete posts and signage would be used rather than any permanent feature and so could be removed easily. **Q.** Querying of raised hump proposed for Dwyer Joyce Close. **A.** County’s suggestion for alleviating problems seen on that corner and raised by residents during consultation period. Mr Wright also voiced concern about increased tailbacks and traffic jams on the B1049 and through the High Street
  - **Mr Ian Sanderson, Melvin Way (also member of Histon Baptist Church) Q.** Expressed concern about lack of access to the Church from the War Memorial end. Suggestion of taking the feature further down thereby achieving the same result but not restricting entrance to the Church. Possibility of a roundabout at that junction. **A.** This had been discussed as a suggestion with the Highways Officer but had not been accepted. The Councils appreciated the difficulties for visitors to the Church, but felt that access via Chequers Road although inconvenient would benefit the whole community. **Q.** In Station Road, peak times were the problem, complete closure felt to be too radical for the problem as exists. **A.** Highways Department could not offer any workable solution. Long discussions had been held. **Q.** Funding issues.. Does the money have to be spent, or could we have a phased approach? **A.** Again fully debated, the Councils felt what was now proposed was the sensible approach and if it didn’t work it could be easily removed, but if it did work, there would be benefit for the whole community.
  - **Mr Neil Foster, Station Road** felt the scheme to be an inspired scheme, admittedly not of benefit to motorists, but of benefit to the community in terms of safety, the quality of life in the village, pedestrians and cyclists. He urged Councillors to accept the motion.
  - **Cllr Davies** had concerns about future development at Kay Hitch Way. As a resident off Station Road he would be affected but supported the proposals
  - **Cllr Ruel** had particularly noted traffic figures provided by County Council showing Station Road to be a major rat run and that the majority of residents in Station Road giving an opinion had been in favour of the scheme
  - **Cllr Chatfield** confirmed this had been 2:1 in favour
  - **Cllr Jones** felt due review and measurement had been carried out by the Parish Councils during the lengthy debates on the issue of traffic calming. As a resident of Station Road personally affected he was happy to take the inconvenience to stop speed, and volume and improve safety for the whole community.
  - **Cllr Taylor** was against the proposal, fearing chaos on the roads surrounding the area
  - **Cllr Munnally** drew attention to the affect on all residents of future developments in the region, over the next few years, e.g. at Northstowe and increasing traffic on the A14 which may feel it more comfortable to cut through villages to avoid congestion.
- 98.3 Cllr Parish confirmed he had personally read all comments made in writing on the scheme, and had previously produced a paper for all Councillors summarising these. As a result of this, he was proposing the motion. Part iv) of

motion was read out to Council due to a drafting error on the meeting agenda, although details of this had been copied to all with agenda papers. Agendas supplied to residents and notice boards had carried correct wording. Prop Cllr Parish, sec Cllr Ruel, 11 in favour, 1 against. Standing orders were re-instated, 6 members of public left the meeting.

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- 98.4 b) Rapid Transit Up-date Cllr Mason outlined progress at Public Inquiry, including his opening statement for Histon and Impington Parish Councils and cross-examination of various officers. All Councillors encouraged to attend in support, the Inquiry due to resume at New Hall on 13 October. Prop Cllr Ruel, sec Cllr Eade, all in favour, standing orders suspended to allow Ian Sanderson, member of RAGBUS to take part in discussion. Mr Sanderson was representing the views of residents on the boundary line at Public Inquiry and gave Parish Council his views and impressions on the Inquiry. Cllr Mason was commended for his hard work.
- 98.5 Chairman agreed to contact the Chief Executive at County Council and re-pose a question from Cllr Davies in September 2003 on who is funding the Rapid Transit team. Cllr Mason advised SCDC had made a decision not to be represented at Public Inquiry. Histon & Impington PCs were objecting in principle to the scheme. RAGBUS were in a position where they could consider negotiating the best position for residents should the scheme proceed.
- 98.6 c) Other matters  
Bus Service Renders April 2005 Comments requested on review of 110 to Ely. Agreed to write recommending no change to service, as previously. Mr Sanderson left the meeting. Standing orders re-instated.

## 8 FINANCE COMMITTEE REPORT

- 99.1 Meeting had taken place 7 October. Minutes next agenda
- 99.2 Chargecard Cllr Davies declared an interest (business). Cllr Parish advised the Committee were considering obtaining a card for council use by clerks. Comments welcome
- 99.3 Investments. Committee were reviewing interest rates on deposit funds.
- 99.4 Youth Committee had requested a separate account to simplify payments. Committee agreed this sensible approach and would need to work with Impington PC to discuss possibility.

## 9 ENVIRONMENT COMMITTEE REPORT

- 100.1 Meeting had taken place 5 October. Minutes next agenda.
- 100.2 Work to take place on Village Green Enhancement Scheme, including removal of fence within next few weeks. Also bark to be spread under play equipment on Play Area. A youth group had offered to help
- 100.3 Cllr Mason thanked Mrs Dee Hughes for putting together an exhibition of the Enhancement scheme, now on display at the Museum of Zoology, linked with a BBC programme being looked at.
- 100.4 Christmas lights. A quote had been obtained from Brian Langley at Waterbeach who was involved in the lights at Waterbeach. This following a site inspection with the clerk and Cllr Wynn when all aspects of Health and Safety had been considered. New light looms were included in the price given. Agreed to obtain a breakdown of first year and subsequent year charge. Mr Langley would require a decision on his quote by 26 October latest if to be accepted. Agreed to continue to attempt to obtain a comparative quote(s) and call an Environment Committee meeting to make a decision. 7 Councillors present (from 12) expressed the view that the financial level of the current quote should be made available if the Committee could ensure the practical details raised were resolved. Annual connection fee and electricity charge would still apply. **Env Comm LGA 1972 Section 144**
- 100.5 All other correspondence received to be referred to Committee.

## 10 PLANNING COMMITTEE REPORT and OTHER PLANNING MATTERS

- 101.1 Minutes dated 9 and 30 September copied for all and accepted. Next meeting due 21 October when Jospeh Whelan of County Council was due to attend for item on Moor Drove appeal.
- 101.2 Excelcare Members understood Excelcare did not yet own the Ethledred House site
- 101.3 Arbury Camp Section 106 not yet signed. Impington PC continued to negotiate
- 101.4 Local Development Framework Consultation response due in by 12 November. Exhibition and meeting at Histon Junior School 20 October which all Councillors encouraged to attend. Cllr Parish undertook to read the consultation documents, discuss with Impington PCllr Payne and e-mail round to all with notes on the way forward. The far-reaching affects on Histon of proposed designation as a Rural Centre were stressed and infrastructure and traffic issues were debated. **IMP**
- 101.5 Kay Hitch Way Appeal due 3 November. Cllrs Parish and Harris to attend **IMP / PEH**

## 11 OTHER MATTERS

- 102.1 a) Youth Advisory Body report. Notes for 4 October copied for all. Youth Club at St Andrews Hall. A further Local Network Fund grant of £7,000 had been awarded to proceed with Internet Café. No Voice No Choice Insurance liability and Health & Safety issues at the Church Halls premises were being addressed by the Committee

- 102.2 b) Burial ground Impington PC due to consider increase in once-off fees of some 20% to help cover longer term maintenance costs.
- 102.3 c) Ways of Working Together Cllr Ruel reported progress with a further meeting due November to consider a paper.
- 102.4 d) Parish Office grant opportunities Cllrs Mason and Davies were working on a draft letter to SCDC **MJM / NSD**

**Power Action****12 FINANCE**

- 103.1 a) To confirm payment of accounts Prop Cllr Davies, sec Cllr Wynn, all in favour:
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|--|-----------|
| <b>Administration costs</b> <b>£1,199.93</b> M6 Administration   | £1,199.93 |
| <b>Cambridge Water plc</b> <b>£30.32</b> Village Green Enhancement scheme (standpipe)  | £30.32    |
| <b>Cambridge Evening News</b> (paid 5/5/04) Advertisement for Annual meetings<br>(already claimed 50% from IPC) <b>£80</b> + VAT £14 | £94.00    |
- 103.2 b) To approve payment of outstanding accounts Prop Cllr Davies, sec Cllr Wynn, all in favour:
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|---|------------|
| <b>Alfred McAlpine</b> Supply of electricity to box for Feast week <b>£65</b> + VAT £11.38            | £76.38     |
| <b>Site &amp; Maintenance Services</b> Metal post replacement <b>£56</b> + VAT £9.80                  | £65.80     |
| <b>Histon &amp; Impington Recreation Ground</b> 2 <sup>nd</sup> half annual payment <b>£14,763.96</b> |            |
| Litter picking staff payment 2 of 2 <b>£1,204</b>   | £15,967.96 |
| <b>Danwood Group Limited</b> copier meter reading (for formula) <b>£45.14</b> + VAT £7.90             | £53.04     |
| <b>Print Out</b> Copying <b>£12.13</b> + VAT £2.12  | £14.25     |
| <b>Petty Cash</b> , imprest account <b>£44.53</b>   | £44.53     |
| <b>T L Farr</b> Second payment (of 2) garden maintenance Roses War Memorial and Sec 52 <b>£178</b>    | £178.00    |
- 103.3 c) Paid in: SCDC 2<sup>nd</sup> half precept £36,750

**13 ARRANGEMENTS FOR REMEMBRANCE SUNDAY – PURCHASE OF WREATH**

- 104 All Cllrs had received an invitation to the ceremony at the War Memorial on Sunday 14 November. Agreed to purchase wreath from Chairman's allowance, at £16.50 plus any agreed donation. Cllr Parish to lay wreath.

**IMP LGA 1972 s 15(5) and 35 (5)****14 DATE & PLACE OF NEXT MEETING**

- 105 Monday 8<sup>th</sup> November 2004, St Audreys Community Centre, St Audreys Close, Histon at 7.30 p.m.

As per standing order 36, under standing order 64, in view of the confidential nature of business about to be transacted, any public, County and District Councillors were temporarily excluded and they were instructed to withdraw. Clerk and Cllr Gooden were invited to remain

This part of meeting closed 10.00 p.m.