

MINUTES OF HISTON PARISH COUNCIL MEETING HELD MONDAY 13 SEPTEMBER 2004 7.30P.M. AT ST AUDREYS COMMUNITY CENTRE, ST AUDREYS CLOSE, HISTON

Councillors: I M Parish (Chairman) R K Wynn (Vice Chairman), M P Barrett, N S Davies, A J Eade, P E Harris, C L Jones, M J Mason (also District), F J Munnelly, M J Ruel, V A Taylor
County Cllr P D Gooden Clerk: Mrs A J Young

2 members of the public
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1 APOLOGIES FOR ABSENCE

76 Cllrs Heinrich (illness) Chatfield (illness), Muncey (holiday). Cllr Levitt was absent. Council sent best wishes to Cllr Mrs Heinrich and looked forward to her return in October.

2 MEMBERS' DECLARATIONS OF INTERESTS

77 None.

3 MINUTES OF ANNUAL GENERAL MEETING HELD ON 12 JULY 2004

78 Prop Cllr Mason sec Cllr Munnelly, all in favour to accept and sign.

4 MATTERS ARISING FROM PREVIOUS MINUTES

- 79.1 Item 63.2 Crime figures for July: Criminal damage vehicle (1) theft/unauthorised taking cycle (5); theft (7); theft motor vehicle (1); fraud (1); assault (2); burglary (2) August: theft of motor vehicle (3); theft (5); theft/taking cycle (2); criminal damage (4); burglary (5). Sector Newsletter copied for all. Report on PCSOs and Police website given. PCSO Page to be asked of whereabouts of mobile phone purchased by Parish Councils for Community Beat Manager.
- 79.2 Item 63.6 Fire & Rescue Service details copied for all. Council agreed to respond to Service with questions on reserves and budgets. Council felt it might be appropriate to ask a Fire and Rescue Service representative to speak at the Annual meeting 2005. South Cambs District of the Fire Service had organised surgery dates September – December at 5 retained stations to give local community an opportunity to access advice on fire safety and other issues. Sessions at Cottenham Fire Station due 18 October, 29 November 1.30pm to 8.30pm.
- 79.3 Item 64 Ways of Working Together Initial meeting held 23 August, with follow-up meeting due end September
- 79.4 Item 65.5 Cartwrights Application for Tesco Express adjourned to 6 October
- 79.5 Item 66 Office New design now incorporated in plans, for submission
- 79.6 Item 68.2 Traffic in High Street Further copy letter from residents received – Highways Traffic & T meeting to deal
HT & T Committee

5 MINUTES OF SPECIAL GENERAL MEETING HELD 1 SEPTEMBER 2004

80 Prop Cllr Mason, sec Cllr Barrett, all in favour to sign

6 MATTERS ARISING FROM MEETING 1 SEPTEMBER 2004

81 Deferred to item 9 (a) on agenda

7 RECENT CORRESPONDENCE

- 82.1 Circulation File inspected by Cllr Barrett, available on request including items: **The Clerk** "Future of Local Government"; **Impington PC** agenda and minutes; **EEDA Networking East; Age Concern** Annual report; **CPRE** "Fieldwork"; **Cambs Police Authority** reports; **Acre** "Harvest"; **Railwatch** papers; news clippings and various magazines. Following an EEDA article, AGREED Cllr Davies and Jones to provide clerk with framework of letter to be sent to the soon to be merged Lottery Community Fund and New Opportunities Fund (The Big Lottery) requesting priority to community projects. **NSD/CLJ**
- 82.2 HSE requesting details of travelling funfairs
- 82.3 Licences Applications for Full transfer King William IV and Transfer for CRS Ltd Off Licence
- 82.4 Village Green Booking Cub Scout Coin Collection 9 October 2004 Letter of thanks from Lighthouse Toys, who had raised £850 for the Red Balloon Learner Centre
- 82.5 Elizabeth March Educational Trust Letter from ex-Chairman of Trustees advising the trust has been wound up
- 82.6 SCDC Draft Statement of Licensing Policy. Details expected by 11 September, with 28 day response time. Council discussed at length. AGREED no action required but to be copied to Recreation Ground Committee for information.
- 82.7 SCDC Public Entertainments Licence application by Gordon John Coulson of Harding Way, for Royal British Legion
- 82.8 SCDC Budget Consultation Evening 22 September Cambourne. Chairman to attend **IMP**
- 82.9 SCDC Arts Cheese & Wine evening – Sawston Village College 22 September
- 82.10 South Cambs Community Safety Partnership Quarterly Up Date newsletter
- 82.11 CALC Bulletin copied to all. Training workshop for New Councillors Sat 13 November at St Ives
- 82.12 Resident of St Audreys Close had written regarding repeated electricity cuts in area of Manor Park/St Audreys Close, requesting support from the Parish Council in writing to EDF. AGREED

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- 82.13 Office of the Deputy Prime Minister. Consultations on Draft Code of Conduct for Local Government Employees and a Review of restrictions on political activities of Local Authority employees and pay of political assistants. Responses required by 19 November. Cllr Parish outlined contents of the consultation papers. AGREED no comment required.

8 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 83.1 Minutes of meeting held 14 July copied for all. Cllr Mason hoped Committee would look at increased revenue for use of new facilities, including pavilion with regard to match fees. Cllr Wynn reported on further meeting 8 September.
- 83.2 Cllr Davies reported Full Recreation Ground Committee was called for 29 September, to include an up-dated costings report showing increases of 15% which he hoped would be useful as an audit trail exercise. £31,500 grant from WREN obtained following presentation by Project Group to Panel in July. A further possible grant funder had been identified for £25,000.
- 83.3 Friends of the Rec Some 350 residents had attended an enjoyable Family Sports Day on Sunday 12 September.

9 HIGHWAYS TRAFFIC & TRANSPORT COMMITTEE REPORT

- 84.1 a) A14 Rat Run Proposals Minutes of meetings held 8 July 2004 and 21 July, copied for all. Following Informal Meeting held 1 September, when decisions on Station Road proposals had been deferred until October, 3 further meetings had been arranged for 16 Sept (informal joint), 28 Sept (with David Brace at Huntingdon) 6 Oct (informal joint). Parish Councils would have the decision as an agenda item at individual October meetings. **October agenda** Cty Cllrs Gooden and Cllr Mason had attended a recent Area Joint Committee and requested a further traffic/speed analysis count at the 7 locations in Histon and Impington, in school term time. With ref. to B1049 discussion on speed limits reduced from 40 to 30 in Suffolk followed. Cty Cllr Gooden confirmed the issue in Cambridgeshire was one of current policy and also Police enforcement.
- 84.2 b) Rapid Transit up-date Cllr Mason reported on negotiations taking place with County Council on positions of common ground in line with Pre-Inquiry requests and a meeting due between the Parish Councils and County Council on 23 September to discuss. Inquiry to commence 28 September to 7 October at Slepe Hall Hotel, St Ives 10am – 5pm Tues – Fri. No sitting 8 October or 3 November. 12 October onwards at New Hall, Cambridge. Expected to end 5 November. Cllr Mason to give Parish Councils' case. All welcome to accompany and assist. **MJM / All**
- 84.3 c) Chairman's Report meeting held 9 September 2004
CCC Jointly Funded Minor Improvements Committee had recommended no bid in current year
CCC Speed Management Review Committee had requested details of the current waiting list, and where B1049 stood.

10 FINANCE COMMITTEE REPORT

- 85 Council accepted Terms of Reference as stated in Minutes of meeting held 13 July and copied for all. All Cllrs noted that Committee Chairmen were to advise precept requirements each December. **All Committee Chairmen**

11 ENVIRONMENT COMMITTEE REPORT

- 86.1 Minutes 20 July 2004 copied for all and accepted.
- 86.2 Plastics Recycling Banks 20 banks provided by SCDC, but none in Histon or Impington. Nearest sites Milton, Bar Hill, Girton. Resident of Impington was pressing for a facility in Histon/Impington and individual Cllrs were asked to join Dist Cllr Chatfield in lobbying the District Council for provision. It was noted the Parish Council had tried to find sites for recycling locally before, but failed. Kitchen waste bins were available free of charge from SCDC during September/October.
- 86.3 Parlour Close Letter from resident regarding grassed areas/shrubs owned by County Council/District Council, requesting support in getting these cleared. Environment Committee to consider at next meeting 7 October. **Environment Committee**
- 86.4 Electricity on Green/Feeder Pillar details not yet available. AGREED to provide electricity supply for Carols and stalls on The Green 15 December whether lights displayed or not. Quote awaited for erection of Xmas lights.
- 86.5 Other correspondence received to be referred to Environment Committee 7 October. **Environment Committee**

12 PLANNING COMMITTEE REPORT and OTHER PLANNING MATTERS

- 87.1 Minutes dated 15 July and 19 August copied for all and accepted. Next meeting due 9 September
- 87.2 Arbury Camps SGM Impington PC 13 July and briefing notes copied to all for information. Meeting had taken place between Impington PC and Dist Council officers and Gallaghers representatives, where further details of Section 106 had been agreed. Press article on use of Arbury Camp Section 106 money to fund pre-Inquiry work on the Guided Bus was raised. Dist Cllr Mason was questioning the legality of this and agreed to include Histon Parish Council's concerns. AGREED to write similarly to CCC Chief Executive.

- 87.3 District Council Planning Consultation Costs Cllr Davies outlined costs involved in responding to District Council consultations, largely administrative costs. Possibilities of District Council charging a fee to any applicant to cover the parish element were discussed, together with grant funding opportunities to establish better office facilities to copy

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with evergrowing workload. Cllr Mason and Davies agreed to liaise and formulate a request to SCDC for assistance. Item next agenda.

MJM/NSD / October agenda

- 87.4 Moor Drove Chairman outlined decision at Appeal to adjourn to 13 December owing to late submission of evidence by CCC. Cty Cllr Gooden was requesting a briefing meeting between the Parish Council, himself and Brian Smith. Cllr Parish confirmed Philip Kratz of Taylor Vinters had agreed to represent the Parish Council at Appeal and negotiations were to be held on engagement terms. Under standing order no 64 and due to the confidential nature of the business, all agreed this item to be deferred to "In Committee" after the meeting.

13 OTHER MATTERS

- 88.1 a) Youth Advisory Body report. Notes for 5 July copied for all. Bus Project termly report copied to all. Congratulations to Hooda Abdullah and her team for excellent work at the St Andrews Hall for youth club facilities under the No Voice No Choice scheme.
- 88.2 IVC Cllr Jones and Dist Cllr Chatfield continued to liaise on sport facility grant opportunities with District Council and it had been confirmed £350,000 was still available, but requiring match funding. AGREED Cllrs Jones and Davies seek meeting with IVC to discuss. The community use of the Village College was considered and discussion took place on deficit being seen and management issues. Cllr Eade reported on a meeting called for users which had resulted in the drafting of a letter to the governors regarding the loss of facilities for community use. **CLJ/NSD**
- 88.3 Impact Cllr Davies agreed to attend a meeting at IVC to discuss the on-going nature of this charity body.

14 FINANCE

- 89.1 a) To confirm payment of accounts Prop Cllr Munnelly, sec Cllr Wynn, all in favour:
- | | |
|---|-----------|
| Administration costs <u>£2,790.82</u> July and August incl backdated Pension | £2,790.82 |
| Zurich Insurance Co Premium <u>£1,569.10</u> | £1,569.10 |
| Connections Bus Project Youth Committee (to be split on formula) Summer Scheme <u>£750</u> | £750.00 |
| Administration costs <u>£901.57</u> September | £901.57 |
| Petty Cash <u>£45.79</u> | £45.79 |
- 89.2 b) To approve payment of outstanding accounts Prop Cllr Munnelly, sec Cllr Wynn, all in favour:
- | | |
|--|---------|
| Danwood Group Limited Photocopier meter reading (to be split on formula) <u>£5.40</u> + VAT £0.95 =
£6.35, + Danwood Group Limited meter reading (formula) <u>£38.80</u> + VAT £6.79 = £45.59 | £51.94 |
| Money Matters Training in accountancy software (to be split on formula) <u>£87.50</u> | £87.50 |
| Print Out Joint copying (Traffic, Joint Standing) <u>£179.90</u> + HPC copying/stationery <u>£39.50</u>
+ VAT £38.40 = | £257.80 |
| Print Out Histon copying <u>£3.30</u> + VAT £.58p = | £3.88 |
| SCDC Trade Waste Bin in High Street (quarterly) <u>£102</u> + VAT £17.85 = | £119.85 |
| Connections Bus Project 11 visits 21 April – 14 July (to be split on formula) <u>£550</u> | £550.00 |
| Petty Cash <u>£35.00</u> | £35.00 |
| P A Collacott 2 new sockets on Village Green <u>£45.20</u> + VAT £7.91 = | £53.11 |
| A J Young Office expenses and computer cartridge (on formula) <u>£64.31</u> + VAT £11.26 | £75.57 |
| BT plc (on formula) <u>£91.41</u> + VAT £15.99 = | £107.40 |
- 89.3 c) Paid in: Impington PC quarterly expenses £456.40; Refund of overpaid Tax at Lloyds Bank 60 day notice account (1997 – to date) £2,338.78; SCDC Recycling Tax credits £1,396.61; Zurich Insurance Refund (canopy deleted) £68.48
- 89.4 d) Correspondence. Lloyds Bank TSB account to be closed and re-opened under new mandate **MJM/RKW/Clerk**

15 DATE & PLACE OF NEXT MEETING

- 90 Monday 11th October 2004, St Audreys Community Centre, St Audreys Close, Histon at 7.30 p.m.

This part of meeting closed 10.05 p.m.

"In Committee" part of meeting commenced