

MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 19 JULY 2004 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON

PRESENT: Chairman Cllr D W Payne, Vice Chairman Cllr J P Teague, Cllrs H S Abdullah, P D Gooden (also County), P J Nudds, T W Silk, D A Starling, S A Unwin, G B Waters, M Withers Dist Cllr J A Muncey Mrs A Young Clerk
Power Action

1 APOLOGIES FOR ABSENCE

67 Cllr M R Lawton (personal); Dist Cllr J P Chatfield (holiday); Dist Cllr M J Mason (Council business)

2 MEMBERS' DECLARATIONS OF INTERESTS

68 Item 14b) D W Payne (expenses claim)

3 OPEN SESSION FOR THE PUBLIC

69 No public present

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD ON 21 JUNE 2004

70 Approved and signed. Also "In Committee" page 12.

5 MATTERS ARISING FROM PREVIOUS MINUTES

- 71.1 Item 47.3 Risk Assessments. Comprehensive range of Risk Assessment forms had been obtained. **MRL**
- 71.2 Item 51.3 Church Boundary Wall Notes copied for all. Nothing further to report
- 71.3 Item 51.4 18,000 houses along M11 corridor. Cllr Teague reported and notes supplied by SCDC copied for all. Various options for houses put forward at the meeting had included Northstowe, Cambourne, 2 new towns (A10, along A505, A13, M11). Cllr Teague urged Parish Council to make representations now. Planning agenda item refers. Further meeting to be held early September.
- 71.4 Item 57.3 Eliza Woodcock Memorial. Folk Museum Trustees to meet in October to discuss request
- 71.5 Item 58 Half Yearly Review of Donations. Dealt with at Special meeting held 13 July
- 71.6 Item 60.3 Feast Market report Chairman thanked all Cllrs who attended the successful tent at Feast Market, the main issues raised by residents being traffic calming, overhanging trees and parking at top end of Impington Lane. Cllr Starling thanked for Flower Festival arrangement on behalf of the Council.

6 WAYS OF WORKING TOGETHER

72 Councillors considered recommendations from Keith Barrand, facilitator at a joint meeting held 26 April. Report previously copied to all. AGREED formalisation of procedures was required, particularly in staff matters. Following discussion on Joint Standing Committee, it was felt the role of this Committee should also be reviewed. First recommendation was for a small Committee to be formed of "positive Councillors". 2 Histon PCllrs had been nominated for any such Committee. All AGREED Cllrs Teague and Nudds to represent Impington PC and for a meeting to be arranged. AGREED Recommendation 2 to form part of discussion at that meeting, Recommendation 3 to suggest a rota be set up for an exchange of Councillors at each others meetings for future better communication, Recommendation 4 also depended on the work of the first group. **PJN/JPT**

7 RECREATION GROUND COMMITTEE REPORT – HALF YEARLY MEETING

- 73.1 Following recommendation from Full Committee all in favour for Cllr S A Unwin to represent Impington PC on a group formed to agree a design for the Parish Office within the pavilion. AGREED Parish Council's requirements were for a meeting room; adequate storage; office to meet Health & Safety standards; sensible public access; maximum use of a limited amount of space. Next meeting with Architects due 20 July. Accepted the interior could be changed later in process but overall size and number of windows and doors not. **SAU**
- 73.2 Clarified that when previous planning application for improvements to Recreation ground submitted, Impington PC had declined to comment as consultee and joint applicant. Any new planning application to be referred to Planning Committee as usual.

8 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 74.1 Notes for meeting 12 May copied for all. Further meeting had taken place 14 July.
- 74.2 Cllr Unwin outlined discussions held on drainage; management by Histon Hornets of fixtures and training; Health & Safety issues and ROSPA report; expressions of interest in the new facility by various local Playgroups. Ground continued to be heavily used.
- 74.3 Cllr Unwin reported on Development Sub Committee business. Representatives had attended WREN at Wicken Fen and given a powerpoint presentation. Grant decisions from WREN and Football Foundation now awaited. Full planning permission to be applied for in near future.

9 TO CONSIDER PLANNING REPORTS

a) Committee Reports

75.1 Committee Report 29 June 2004 copied for all and accepted.

b) Arbury Camp

75.2 Draft minutes for Special meeting held 13 July copied for all. Agenda item for acceptance in September. Chairman up-dated Council on events since the meeting, including a number of areas now identified to be revisited for possible increase in the commuted sum and some practical matters. Up-date would be mailed round to all Cllrs for information as soon as possible. Full copy of draft Section 106 agreement available from Chairman/Vice Chairman on request **DWP/JPT**

75.3 Chairman also up-dated Council on recent information received that affordable housing would be built before commercial premises, reportedly for reasons of grant timings. Council concerned that the lack of sound absorption, even if temporary, would adversely affect the development and other part of Impington. With agreement of SCDC a fence was likely to be installed instead, pending completion of business premises. AGREED to request in writing confirmation of the reasons for this decision and to continue to press for sound absorption rather than deflection. Also to press for a better alternative than a conventional fence, perhaps a "green wall" as this site was being called the "gateway feature to the City"

c) Other Matters

75.4 18,000 houses M11 Corridor (refer item 71.3) AGREED Cllrs Teague and Payne to write on behalf of Parish Council regarding matters of infrastructure, quality of life etc., as suggested at meeting attended by Cllr Teague. Some discussion on the need for some of the necessary development to be south of city. **DWP/JPT**

75.5 Hogger Homes, land rear of Mill Road/Highfield Road Cllrs Unwin and Withers declared a prejudicial interest and left the meeting room. SCDC were requesting suggested street name for any new development. AGREED to ask Village Society to suggest names for Parish Council to consider, also for them to suggest names or themes for new roads at Arbury Camp. Discussion then followed on the latest planning application for the site, following dismissal at Appeal, where Parish Councils objections had been re-iterated. Clarified the parish would not benefit from any Sec 106 agreement, were the application to be granted, that being a unilateral 106 covering the Northern Corridor Area Transport Plan contribution and schooling, the funds to go to County Council. The number of houses were insufficient for any contribution to the Parish Council. Cllrs Unwin and Withers returned to the meeting

75.6 Northstowe Exhibitions by Gallaghers throughout July, and at IVC Thursday 29 July 4-8pm

10 PLAYGROUND INSPECTORS REPORT

76 Cllr Silk reported both areas OK. Litter pick required at South Road perimeter

11 CLERK'S REPORT

77.1 Crime figures June: Criminal damage to motor vehicle (2); burglary (2); criminal damage (2); cycle theft (4); other theft (7); wounding (1). Sector newsletter copied for all

77.2 Bus Shelter, New Road Prop Cllr Silk, sec Cllr Unwin following report from Clerk that Site & Maintenance be asked to carry out further work to attempt to stabilise the shelter, at a total estimated cost to include work already carried out of £100. Clarified this movement was not felt to be of risk. **LGA Misc Provs 1953 s 4**

12 DISTRICT COUNCILLORS' REPORT

78 Dist Cllr Muncey confirmed a consultation document on the Local Development Framework was to be supplied. To be discussed at Full Council (SCDC) on 22 July.

13 COUNTY COUNCILLOR REPORT

79.1 Cty Cllr Gooden had received further information from Graham Hughes, CCC on guided bus objections from residents. 54 Histon/Impington related, 244 other residents had objected on grounds not specifically related to Histon/Impington.

79.2 Proposed Sound Barrier at Lone Tree Avenue Residents of Lone Tree Avenue had succeeded in petitioning County Council and were to speak for 3 minutes at a forthcoming meeting to request support from County Council to apply pressure on Highways Agency

14 FINANCE

80.1 Cllrs Payne (expenses) and Unwin (Chairman of Friends of Rec) declared interests in payments

80.2 Paid in: Burial Ground memorial fee (Knightley) £21; Interment fee (Wrycraft) £42

80.3 Confirm payment of accounts, proposed Cllr Teague, sec Cllr Abdullah, all in favour:

Administration and salaries £1101.89	£1,101.89
Burial ground expenses £13.63 + VAT £2.39	£16.02

Power Action

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| 80.4 | Approve payment of outstanding accounts, proposed Cllr Teague, sec Cllr Abdullah, all in favour:
Friends of Histon & Impington Recreation Ground Tuck Shop (Youth Committee) £50
(From Local Network Fund grant) – Cllr Unwin declared an interest | £50.00 |
| | Herald Contract Services Verge Cut 9/6; bridge spray 4/6; other areas spray 28/6 £375 + VAT £65.63 | £440.63 |
| | Bidwells No 5 Client Account Lease on The Copse £0.05 | £0.05 |
| | Money Matters Internal Audit 2003/2004 £37.50 | £37.50 |
| | Histon Parish Council, quarterly expenses £456.40 | £456.40 |
| | Denis W Payne, Chairman’s expenses (Cllr Payne declared an interest) £16 | £16.00 |
| | Mower People Limited, belt for Hayter Ranger Burial ground £18.64 + VAT £3.27 | £21.91 |
| 80.5 | Internal Auditor’s written report. Copied for all. Assistant Clerk not paid in accordance with Inland Revenue requirements | |

15 RECENT CORRESPONDENCE

- 81.1 Circulating file available: Histon Parish Council minutes and various magazines/leaflets
- 81.2 Cambridge Area Crime Prevention Panel – report on recent cycle security coding event
- 81.3 Cambridgeshire Fire & Rescue Service – requesting opportunity to address Council. Suggested the Service may be approached regarding 2005 APM
- 81.4 Transfer of Licence at Holiday Inn details held on file
- 81.5 Cambridge Water Village Life Fund – grant opportunities had been copied to various village organisations
- 81.6 CALC training. Cllr Nudds to attend new Councillor session 7 August at £20.
- 81.7 Public Entertainments Licence application – IVC, held on file
- 81.8 CCC. Local Government Revenue Support Grant ‘Floors & Ceilings’ – copied for all for individual response
- 81.9 Railfuture newsletter in circulation file
- 81.10 Save The Lakes campaign, details in circulation file
- 81.11 Fence at 71 Hereward Close – request for lifting of covenant to enable fence to be erected referred to Parish Council by SCDC. Council heard of problems being encountered by property owner with privacy. AGREED to respond to SCDC advising the Parish Council had no objection in principle, but would like to see the proposals for any fencing before commenting further. AGREED this to be delegated to Planning Committee for decision **Planning Comm**

16 OTHER MATTERS

- 82.1 (a) Highways & Traffic
 - i) Up-date on A14 Rat Run Proposals. Histon Parish Council Highways Traffic & Transport Committee notes copied for all. Cty Cllr Gooden asked that reference to timetable in last para on A14 Rat Runs be changed to: “There is a tight timetable because of the process, effective a year from beginning to end. This cannot be transferred to the following year”. All accepted a Committee meeting of HHT&T had been set for 21 July with all Parish Cllrs invited to attend and take part in discussion with David Brace on results of County Council’s public consultation exercise and find a way forward. Further joint meeting to take place 1 September to agree a final scheme. Some concern over size of venue was voiced. Cllr Silk was concerned 2 meeting would not be sufficient to reach agreement and understood some initial problems had been seen at Hemingford Grey before their scheme was acceptable to residents. Cty Cllr Gooden stated further work could be approved after the date given in September for agreement by Area Joint Committee. Clarified the meetings on 21 July and 1 September would both be under standing orders but as with all Council meetings, members of public could attend and listen to debate.
 - 82.2 ii) Rapid Transit Scheme Dist Cllr Mason was preparing a ‘Statement of Case’ for the Councils, to be submitted by 21 July. Concern expressed at reports County Council would not now be meeting personally with objectors.
 - 82.3 iii) Other Highways Matters City 7 bus now to be known as 7 only
- 83 (b) Millennium Halls Written up-date and current plans circulated from the Chairman, Chris Jones. Cllr Abdullah confirmed the group had felt their presence during Feast Week to be well-received. A grant application to WREN was being made and the Conservation Officer at SCDC had indicated a re-build would be acceptable.
- 84 (c) Environment Committee due to meet 7 September to discuss: community orchard; grass cutting; County Council walkabout opportunities
- 85 (d) IVC Chairman gave an outline of discussions held with Mrs Kearns in May, when she had explained the funding situation at the college and reasons for expansion of 6th form. Some issues with Squirrels and Workplace Nursery appeared to remain unresolved. Cllrs Payne and Histon PCllr Jones were acting as liaison with college.
- 86.1 (e) Youth Advisory Body Notes 5 July copied for all
- 86.2 No Voice No Choice An action plan was being put together for improvements at the Church halls to include new kitchen courtesy of Kitchensmiths (galley style), computer area, carpeting and soft furnishings. All user groups were

supportive of this. Other funding had been applied for.

- 86.3 Connections Bus Project had requested a contribution towards summer club. Committee requested £750 on formula as budgeted (£500 summer camp, £250 summer sport sessions) be released. Prop Cllr Abdullah, sec Cllr Teague,

Power Action

all in favour

LGA Misc Prov 1976 s19

- 86.4 Youth Shelter in Histon Grant application to Cambridge Water Co (Village Life) had been made towards lighting/footpath

- 86.5 Friends of the Rec Youth event planned in May 2005

- 86.6 Infants School All agreed to write a letter of appreciation to Rosie Bewley, temporary Head, who was leaving post.

17 DATE & PLACE OF NEXT MEETING

- 87 Next meeting to be held Monday 20 September 2004 at St Andrew's Church, Burgoynes Rd, Impington, commencing at 7.30 p.m. Special meeting due to be called 1 September.

Chairman and Vice-Chairman to handle any emergencies during summer break, and call special meeting if required in August

Meeting was formally closed at 9.50 p.m.