

MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 21 JUNE 2004 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON

PRESENT: Chairman Cllr D W Payne, Vice Chairman Cllr J P Teague, Cllrs P D Gooden (also County), M R Lawton, P J Nudds, T W Silk, D A Starling, S A Unwin, G B Waters, M Withers Dist Cllrs J A Muncey and M J Mason (in part)
2 members of public (in part) Mrs A Young Clerk

Power Action

Before commencing the agenda, the Chairman offered commiserations to those not elected to the South Cambs District Council. A Vote of Thanks was proposed from the Chair to Neil Davies for all his hard work, which Neil being present as a member of the public was able to accept personally

1 APOLOGIES FOR ABSENCE

43 Cllr H S Abdullah (business) Dist Cllr J P Chatfield (holiday)

2 MEMBERS' DECLARATIONS OF INTERESTS

44 None declared

3 OPEN SESSION FOR THE PUBLIC

45 No questions

4 TO SIGN AND APPROVE MINUTES OF ANNUAL GENERAL MEETING HELD ON 17 MAY 2004

46 Approved and signed.

5 MATTERS ARISING FROM PREVIOUS MINUTES

47.1 Item 22. All Councillors required to check and initial Register of Interests prior to meeting

47.2 Item 38.2 Homefield Park Cllr Abdullah had raised concerns with the Chairman over the lack of utilisation of Homefield Park and consequent vandalism. Cllr Payne reminded the Council that proposals for Homefield Park had been made by he and Cllr Parish of Histon Parish Council in a paper circulated some 2 years previously. Cllr Abdullah's offer to work with others to formulate new proposals was noted by the Recreation Ground Management Committee members present. **Recreation Gd Man Comm**

47.3 Item 40.4 Seminar at Great Dunmow Cllr Lawton reported on Health & Safety seminar attended. A written report was supplied for all setting out subjects covered including Risk Assessments for contractors and useful contacts. Cllr Lawton felt the Seminar had been useful and would meet with the Clerk and Clerk to the Recreation ground to discuss further **MRL/Clerks**

6 MATTERS ARISING FROM ANNUAL PARISH MEETING

48 Draft minutes copied to all. No matters arising

7 RESOLUTION "Impington Parish Council is prepared to contribute on the formula (Council Tax base formula) with Histon Parish Council a total of £62,600 towards the inclusion of a Parish Council Office in a new Pavilion building as outlined in the Recreation Ground Development Sub Committee's January 2004 report" Proposed Cllr Unwin seconded Cllr Lawton

49.1 The Chairman indicated he felt £62,600 may be more of the order of £100,000 when looking at current rates over a 25 year loan period. The draft Recreation Ground Committee minutes of 25 May were copied to all. Referring to an e mail from Cllr Abdullah, he reported the Millennium Halls Group were taking plans to the Feast Market for which planning permission was shortly to be sought. These included provision for office space. Cllr Abdullah's concerns over any impact on youth provision at the Recreation Ground of the siting of a parish office were re-visited. Cllr Payne also clarified that SCDC had confirmed any plans for "One Stop shops" had been abandoned.

49.2 Some discussion followed on deliverability of various options. Further points were raised on site suitability in terms of convenience for residents, environmental issues and current level of visitors to the parish office.

49.3 Cllr Gooden moved the motion be put. 8 in favour, 1 abstention, and therefore carried.

8 WAYS OF WORKING TOGETHER

50 Deferred to next available meeting. Histon Parish Council had accepted the recommendations in principle but as yet had not identified members to take it forward **Deferred**

9 TO CONSIDER PLANNING REPORTS

a) Committee Reports

51.1 Committee Reports 18 May and 8 June 2004 copied for all and accepted.

Power Action

b) Other matters

- 51.2 Arbury Camp Cllrs Payne and Teague reported that from an initial offer of £225,000, the commuted sum offered now stood at £740,000. Cambs County Council had taken ownership of the trees, one formal Right of Way, and an area of land between the guideway and Kings Hedges Road. The draft Section 106 (currently draft 7) was drawing close to completion and would require formal acceptance for signature very soon. A Briefing session for the 3 District Councillors with Mr Pym of SCDC was set for 6 July. It was hoped Cty Cllr Gooden and the Parish Council Chairman would be able to attend this session. Dist Cllr Mason urged the Council to consider the implications of signing the Section 106, and it was stated that the SCDCllrs for Histon and Impington were part of the process and their agreement was required as part of the decision making process, being officer delegated. Following discussion on issues still unclear, and implications of responsibility once developer (who may not be Gallaghers) involved, Chairman indicated that the Section 106 was being tightly written on the strength of knowledge and understanding gained from the recent development at Cambourne, and isolated Impington PC from any problems with housing developers. There were however some staff/employment issues which would need debating. Clarification was sought on the nature of the maintenance sums, being 10 year maintenance sums and Council were reminded that Council tax for the new housing would include Impington Parish Council's Precept element. AGREED to call a Special Parish Council meeting after 6 July but before next PC meeting 19 July.
- 51.3 Impington Parish Church, Boundary wall Clerk had attended meeting at Church Hall. SCDC Conservation Officer Mrs Clark had attended and would report back to Conservation Department on the widespread preference for buff bricks, not red as preferred by SCDC
- 51.4 18,000 houses along M11 Corridor A meeting was due to be held 5 July 5pm at SCDC for Parish Councils potentially affected. Cllr Teague to attend **JPT**
- 51.5 St Georges Close Some potential problems with encroachment into Green Belt had been reported at SCDC

10 PLAYGROUND INSPECTORS REPORT

- 52 RoSPA report copied to Cllrs Silk and Abdullah. Environment Committee to look at recommendation for goal posts at South Road play area. Cllr Silk reported both areas were tidy and grass recently cut **Env Comm**

11 CLERK'S REPORT

- 53.1 Crime figures May: Theft (4); burglary (2); criminal damage (2), and Histon Sector Newsletter which noted that Lee Page, Community Support officer was to attend Histon Feast market
- 53.2 Parish Plans Histon Parish Council had been considering the drawing up of a general plan for Histon and Impington for use in future consultative processes. Impington PC agreed such a plan would save time and effort in the future but realised the problem would be available time, with so much else in progress. Histon PC had indicated an intention to prepare a paper for the Parish Councils to consider in the Autumn.
- 53.3 Histon Feast Flower Festival Impington PC had received an invitation to display. Cllr Starling had agreed to represent the Parish Council at a cost of up to £25 for materials **DAS**
- 53.4 Bus Shelter New Road had been reported as loose in ground. Cllr Lawton had inspected and reported no Health & Safety issues but Site & Maintenance had been asked to quote for re-concreting in

12 DISTRICT COUNCILLORS' REPORT

- 54.1 Dist Cllr Muncey had nothing to report
- 54.2 Dist Cllr Mason advised the first meeting of the District Council was due Thursday 24 June, and a 2 day meeting of the Council to consider the way forward on Local Development Framework was due shortly. He would ensure the Parish Councils' opinion would be noted that without infrastructure the villages could not take further development

13 COUNTY COUNCILLOR REPORT

- 55.1 Cty Cllr Gooden reported the School at Arbury Camp had now been agreed with an initial pupil intake of 120, but built to accommodate 210. This decision largely due to accommodate issues raised by other primary schools in area.
- 55.2 He quoted statistics received on guided bus submissions. Some 400 had stated a wish to speak at the Inquiry.

14 FINANCE

- 56.1 Paid in: VAT Refund £2,267.50; Sports Development Grant (Youth Committee) SCDC £1,000
- 56.2 Confirm payment of accounts, proposed Cllr Teague, seconded Cllr Silk, all in favour:
- | | |
|--|---------|
| Administration and salaries £1149.33 | |
| Burial ground expenses £15.61 + VAT £2.73 | £18.34 |
| Zurich Municipal Insurance – Skate insurance Youth Committee £367.50 (from LNF grant £6730) | £367.50 |
| Cannock Gates Limited Burial ground trailer £94.43 + VAT £16.52 | £110.95 |
- 56.3 Approve payment of outstanding accounts, proposed Cllr Teague, seconded Cllr Silk, all in favour:

Power Action

Print Out Copying for Cllr Teague Arbury Camps £11 + VAT £1.93	£12.93
Sue Lester Youth Committee payment for detached youth work No Choice Fun Day BBQ (from SCDC grant) £74.36 (no VAT receipt available)	£74.36
Herald Contract Services Grass cut inner areas and South Road; roadside verges; spray brambles over Railway bridge £855 + VAT £149.63	£1,004.63
Friends of the Recreation Ground – use of marquee/toilets Youth Day £500 (from SCDC grant)	£500.00
South Cambs District Council Trade Waste Bin Quarterly £102 + VAT £17.85	£119.85
The Mower People Burial ground repairs to equipment £26 + VAT £4.55	£30.55
Playground Management Limited RoSPA report South Road play area £59 + VAT £10.33	£69.33
M Gerrard-Croxon, Youth No Voice No Choice grant applies £50	£50.00
Zurich Management Services Health & Safety Seminar Cllr Lawton £60 + VAT £10.50	£70.50
56.4 Formal acceptance by Council of Audit Statement and accounts. Cllr Teague thanked the 2 clerks for all the work involved in preparing the audit statement and accounts. Annual return copied to all for acceptance. Internal Auditor's comment on Assistant Clerk employment issues as part of annual return noted. Chairman then authorised to sign return on behalf of the Council, proposed Cllr Silk, seconded Cllr Teague, all in favour, approving the accounts and proposed Cllr Teague, seconded Cllr Lawton, with all in favour, accepting the Statement of Assurance	

15 RECENT CORRESPONDENCE

- 57.1 General correspondence was deferred to next meeting **Deferred**
- 57.2 CALC Training dates New Councillor training 3 July at St Ives and 7 August at Cambourne. Chairman's evening workshop due 3 September
- 57.3 Elizabeth Woodcock Memorial (Milestone-like) Village Society and Churchyard Wall Restoration Committee wished to request return of memorial from Folk Museum. Impington PC asked to write in support. AGREED to do.

16 HALF YEARLY REVIEW OF DONATIONS

- 58 Deferred to next meeting **Deferred**

17 IN COMMITTEE EMPLOYMENT

- 59 To be taken after meeting "In Committee"

18 OTHER MATTERS

- 60.1 (a) Highways & Traffic
- i) A14 Rat Run Proposals. County Council exhibitions due 28 and 30 June, to be advertised in free newspapers, on Parish Council website and village mailing list (contact denis.payne@iname.com to subscribe/register). Cllr Silk outlined concerns about proposals to close off and landscape the northern entrance to The Crescent and was to take a petition signed by residents in the area to County representatives at exhibitions. It was understood the County Council had included this in the scheme following concerns for residents crossing the road at this wide site. The Chairman explained appropriate questionnaires would be available at the exhibitions for residents to complete once they had seen the proposals and sought explanation on various aspects. These then to be analysed by County Council who would attend a Parish meeting or sub-Committee to agree a final scheme. Cty Cllr Gooden urged all to feed in at consultation stage, by questionnaire, if the villages were to gain from proposals under this Government funded initiative. Area Joint Comm to decide on any scheme in September, or funding may be lost.
- ii) Rapid Transit Scheme Deferred **Deferred**
- iii) Other Highways Matters Deferred **Deferred**
- 60.2 (b) Environment Committee Deferred **Deferred**
- 60.3 (c) Histon Feast Market Rota to be drawn up for Councillors to attend. Cllr Lawton to prepare Youth Committee display. Cllr Payne to prepare display for Arbury Camp.
- 60.4 (d) IVC Deferred **Deferred**
- 60.5 (e) Youth Advisory Body Notes copied for all. Deferred **Deferred**
- 60.6 (f) Recreation Ground Management Committee Report Deferred **Deferred**

19 DATE & PLACE OF NEXT MEETING

- 61 Next meeting to be held Monday 19 July 2004 at St Andrew's Church, Burgoynes Rd, Impington, commencing at 7.30 p.m. Additional Special meeting to be arranged after 6 July, before 19 July.

This part of the meeting was formally closed at 9.00 p.m.

As per standing order 36, under standing order 65, in view of the confidential nature of business about to be transacted, any public, County and District Councillors were temporarily excluded and they were instructed to withdraw.