

**MINUTES OF HISTON PARISH COUNCIL MEETING HELD TUESDAY 13 APRIL 2004 7.30P.M. AT PAVILION, RECREATION GROUND, NEW ROAD, IMPINGTON**

Councillors: I M Parish (Chairman) R K Wynn (Vice Chairman), N S Davies (also District), A J Eade, P E Harris, J M Heinrich, M J Mason, F J Munnelly, M J Ruel, V A Taylor Clerk: Mrs A J Young **Power Action**

**1 APOLOGIES FOR ABSENCE**

1 Cllrs Chatfield (holiday) Muncey (illness); Levitt (personal); Barrett (holiday)

**2 MEMBERS' DECLARATIONS OF INTERESTS**

2 None

**3 MINUTES OF MEETING HELD ON 8 MARCH 2004**

3 Prop Cllr Wynn, sec Cllr Munnelly, approved and signed.

**4 MINUTES OF EXTRA ORDINARY MEETING HELD 16 MARCH 2004**

4 Deferred to next agenda. Chairman confirmed the motion had been passed. Cllr Davies advised application had been forwarded to Active England, with Development Group concentrating on original application to Football Foundation at present as Active England over-subscribed for East England.

**5 MATTERS ARISING FROM PREVIOUS MINUTES**

5.1 Item 242.1 March Crime figures: burglary (1); burglary (non-dwelling) (2); criminal damage (1); theft (10). Newsletter copied for all

5.2 Item 242.2 War Memorial Registration Legal & Property Committee had agreed to put on hold until progressed

5.3 Item 242.3 IVC Meeting with Mrs Kearns awaited. Open Letter to Crier copied to Councillors. Input from resident via website

5.4 Item 242.7 Litter Bin at Youth Shelter Input from resident via website reported to Council. Discussion on spasmodic use of bin followed

5.5 Item 242.8 Meeting with Chief Executive SCDC and Planning Officers not yet finalised. It was felt this was becoming urgent

5.6 Item 243.6 CALC Training Impington PC willing to hold joint in-house training session

5.7 Item 244 Ways of Working Together First session due 26 April. No agenda to be followed

5.8 Item 243.8 Feast Council unable to enter Float in Parade, but would take a pitch for stall on the Market, jointly with Histon PC

5.9 Item 246.3 Cast.Iron Cllr Mason declared a personal interest. Letter pointing out work being carried out on railway station area not organised, sanctioned or otherwise encouraged by them

5.10 Item 250.2 Street Lighting School Hill Stuart Mallott has left County Council. Forwarded to Mr Sproston for action.

**6 RECENT CORRESPONDENCE**

6.1 Circulation File available on request: Impington PC agenda and Minutes; various papers. Agreed file to be seen on rota basis commencing with May file and Councillor Parish. For report following month if anything Council needed to be made aware of.

6.2 SCDC Kitchen Waste Bins Scheme details. To commence July 2004.

6.3 SCDC Toolkit for the Arts – copy held on file

6.4 NALC Annual Conference details for Scarborough 1,2 and 3 October

6.5 Cambs ACRE Village of the Year 2004 details

6.6 SCDC "Thinking of Standing for Election" leaflets

6.7 CALC Bulletin No 10

**7 CRIME PREVENTION**

a) Bicycle Thefts

7.1 Cambridge Area Crime Prevention Panel asked Histon Parish Council to support a new project for security code marking of cycles and to consider a contribution to the funding, with a suggested amount of £100. Noting the Council had a power although not a specific budget, proposed Cllr Ruel, sec Cllr Munnelly, all in favour, agreed to contribute £100 towards the scheme, a session planned in Histon on 24 April.

*LGovt Rating Act 1997 (Crime & Disorder)*

b) Community Safety Partnership

7.2 Vehicle Crime. Letter from partnership encouraging the Parish Council to "play its part in reducing crime" as Histon was in the top 10 villages in South Cambs for vehicle crime since April 2003.

- 7.3 PC Baker Community Beat Manager for Histon & Impington had left the Force. Chairman agreed to write to new Inspector regarding timing for replacement **IMP**

## **8 HIGHWAYS TRAFFIC & TRANSPORT COMMITTEE REPORT**

- 8.1 Minutes dated 4 March copied to all and accepted.. Minutes for 29 March, a meeting held on Guided Bus submission only, yet to be drawn up. No meeting held in April, next meeting due 6 May
- 8.2 a) Rapid Transit Scheme. Submission had gone in. To be copied to all HT & T members, or on request.
- 8.3 b) Chairman's report. A14 Rat Run Moneys. Committee to meet County Council David Brace to discuss current position with Histon and Impington. Following discussion on needs for traffic measurements, implications of Northstowe development and timing issues, Committee took concerns on board that Histon should benefit appropriately from any spending, £300,000 shown in the Local Transport Plan for each village (Histon and Impington) and £250,000 for bus priority measures. **HT & T**
- 8.4 Nursery School. Chairman outlined landscaping reserved matters

## **9 LEGAL & PROPERTY COMMITTEE REPORT**

- 9.1 Confidential minutes for 17 March copied to all and accepted. Next meeting 16 June.
- 9.2 Periodic Electoral Review Committee had drafted response to Boundary Commission. Cambs County Council had now written advising Parish Councils of their own response to the recommendations, requesting the proposed Cottenham division be named Histon and Cottenham division.

## **10 ENVIRONMENT COMMITTEE REPORT**

- 10.1 Meeting held 5 April, minutes to be circulated with May agenda. Next meeting 20 July.
- 10.2 Cllr Mason, Committee Chairman advised he had contacted Gareth Guest, Bridges Section, CCC who had confirmed the concrete and brick abutment work would be carried out during May and the bridge would be installed as soon as possible thereafter. He had indicated this would be before Feast Week. Agreed to write confirming this conversation and advising it had been minuted at members' request.
- 10.3 Village Green Enhancement Cllr Mason advised working parties would be meeting weekends 17/18 and 24/25 April following successful turfing work undertaken.
- 10.4 Clerk summarised meeting 5 April when Committee had agreed to accept gift of a litter bin installed free of charge, had agreed to provide further white posts from stock for installation free of charge near to village sign, were contacting the Narrow Lane Residents Association to discuss re-siting of dog bin, and had accepted a 4 year plan from the Playground Inspectors to be used as a basis for future discussion. Quotes were being sought for wet pour work planned in the area in Year 1.
- 10.5 Following an offer from Cllr Eade, Council agreed he could spray broad leaf weeds at Manorial Waste on School Hill. **AJE**

## **11 PLANNING COMMITTEE REPORT and OTHER PLANNING MATTERS**

- 11.1 Minutes dated 11 March copied for all and accepted. Minutes for 1 April to be supplied in May agenda.
- 11.2 Moor Drove Council were up-dated on recent events, correspondence and discussions. Arrangements for appeals were discussed and actions being taken by SCDC. Agreed to respond to letter from SCDC Legal Officer as matter of urgency, providing early copies of the Parish Council's submissions. Dist Cllr Davies up-dated the Parish Council on SCDC's long term intentions. Travellers Consultation Group meeting due 20 April.
- 11.3 Arbury Camp Assistant Director (Planning & Development) Cambs County Council had responded to Council's letter of concern over possible deletion of HRCC from the plans
- 11.4 Kay Hitch Way Appeal. Submission required by 20 April. Cllr Parish & Mason to prepare response, noting figures supplied by Infants School (95 children currently on list for 90 places next year) and capacity in various school years at Junior School. Currently waiting time for a doctor of choice at the Firs was 3 weeks. **IMP/MJM**

## **12 OTHER MATTERS**

- 12.1 a) Youth Advisory Body report. No minutes to hand
- 12.2 No Voice No Choice shortlist to be announced 2 May with voting to end 10 days later
- 12.3 b) Recreation Ground Management Committee. No report. Next meeting due 12 May
- 12.4 c) Histon & Impington On Line. Written report circulated from Cllr Payne, webmaster, requesting contributions from all, news items and diary dates for events. Cllr Payne to be asked to put Councils' submission on guided bus on site.

## **13 FINANCE**

- 13.1 a) To confirm payment of accounts Prop Cllr Mason, sec Cllr Munnelly, all in favour:
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|---|---------|
| <b>BT Plc</b> Phone bill (to be claimed formula from IPC) <b>£103.40</b> + VAT £18.09 =                         | £121.49 |
| <b>Impington Parish Council</b> Youth payment formula) for Baseline youth event 2.5.04 <b>£322.20</b>           | £322.20 |
| <b>Histon Methodist Church</b> Guided Bus exhibition and Extra Ordinary meeting 8 hrs at £7 per hour <b>£56</b> | £56.00  |
| <b>Administration costs</b> <b>£961.86</b>  | £961.86 |

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|-----------|---|---------|
|           | <b>SCDC Advertisement fee Footpath No 12 (Village Green Enhancement) <u>£433.35</u></b>   | £433.35 |
| 13.2      | b) <u>To approve payment of outstanding accounts</u> Prop Cllr Mason, sec Cllr Munnelly, all in favour:   |         |
|           | <b>CALC Annual Membership fee (as discounted for early payment) <u>£503.88</u> + One subscription to Local Council Review <u>£12.50</u>, all agreed to renew subscriptions =</b>  | £516.38 |
|           | <b>SCDC Rates on portacabin (for formula with IPC) <u>£490.20</u></b>   | £490.20 |
|           | <b>D W Payne 3 payments for 2 yrs Histon.net Impington.net hisimp.net (formula JSC) <u>£54</u> + VAT £9.45 =</b>  | £63.45  |
|           | <b>Print Out copying <u>£6.15</u> + VAT £1.08 =</b>   | £7.23   |
|           | <b>Danwood Group Limited copier meter (on formula with IPC) <u>£41.15</u> + VAT £7.20 =</b>   | £48.35  |
|           | <b>Petty Cash, imprest account <u>£34.28</u></b>  | £34.28  |
|           | <b>Ladybird Play &amp; Toddler Group payment towards moving expenses, Dev Group budget <u>£500</u></b>  | £500.00 |
|           | <b>M Gill Turfing for Village Green Enhancement (budgeted for) <u>£216.25</u></b>   | £216.25 |
| 13.3      | c) <u>Paid In</u>   |         |
|           | Impington Parish Council: Quarterly expenses £124.07; War Memorial contribution £176.50   |         |
| 13.4      | d) <u>Correspondence</u>  |         |
|           | SCDC Council Tax Billing – An Apology. Letter setting out apology for printing error on Council tax bills regarding District Council and Cambridgeshire Police Authority charges. |         |
| 13.5      | e) <u>Budgets 2004 – 2005</u> Accepted  |         |
| <b>14</b> | <b>RESOLUTION re. EMPLOYMENT MATTERS “In Committee” Item</b>  |         |
| 14        | Held in Committee after meeting   |         |
| <b>15</b> | <b>DATE &amp; PLACE OF NEXT MEETING</b>   |         |
| 15        | Annual Parish Meeting followed by Annual General Meeting. Monday 10 <sup>th</sup> May 2004, Methodist Church Hall, High Street, Histon, from 7.00 p.m.                            |         |

As per standing order 36, under standing order 64, in view of the confidential nature of business about to be transacted, any public, County and District Councillors were temporarily excluded and they were instructed to withdraw.

This part of the meeting closed at 9.20 p.m.