

**Minutes of meeting of Impington Parish Council, held St Andrew's Church Hall, Burgoynes Road, Impington, Monday 16<sup>th</sup> January 2012 7.30 p.m.**

**Present:** Councillors: D W Payne (Chairman), B S Ing (Vice Chairman) H S Abdullah, N S Davies, P J Nudds, I M Parish, G S Payne, A Turnbull  
Dist Cllrs E W Stonham, M J Mason

Clerk: Mrs A J Young

**Power or Action**

**287 APOLOGIES FOR ABSENCE**

11/287 Dist Cllr Chatfield, Cty Cllrs Jenkins & Gymer

**288 MEMBERS' DECLARATIONS OF INTERESTS**

11/288 Cllr N Davies declared a prejudicial interest Jubilee request item 292.8 – Committee Member  
Cllr B Ing declared a prejudicial interest Jubilee request item 292.8 – Committee Member

**289 OPEN SESSION FOR THE PUBLIC**

11/289 No public present

**290 MINUTES OF MEETING HELD 21<sup>st</sup> NOVEMBER 2011**

11/290 Proposed Cllr Parish, seconded Cllr Nudds, all agreed to sign as a true record

**291 MATTERS ARISING FROM PREVIOUS MINUTES**

- 11/291.1 Outstanding Actions January 2012 list copied to all  
291.2 Item 275.2 Police emails copied to all. Report on Panel meeting attended 10 January  
291.3 Item 275.5 Jubilee tree now planted Clay Close Lane  
291.4 Item 276.4 CPALC District Council Committee 22 November attended by Cllr D W Payne.  
CPALC AGM attended 3 December  
291.5 Item 280.2 Burial Ground/Allotments fencing complete  
291.6 Item 280.2 T011 The Coppice work completed  
291.7 Item 283.5 Pooresland **Agreed** Cllr Ing to represent meeting 18 January 2012 as substitution for  
Cllr DW Payne. Appointment to be confirmed next meeting **February agenda**  
291.8 Item 284.5 IT Provision Hardware orders made. Cllr D W Payne working with office and Cllr  
Stonham on acceptance of quotes from Impington Computers  
291.9 Item 284.5 Transitional Manager Role had commenced week commencing 9 January  
291.10 Item 285 Public Art Strategy written report will be available early February for February 2012  
agenda item **February agenda / BSI/PJN**

**292 RECENT CORRESPONDENCE**

- 11/292.1 Circulating file available for all  
292.2 IVC Conversion to Academy Status details and report on Governing Body meeting held 10  
January 2012. Conversion proceeding albeit at reduced income to original statement. **Agreed**  
to write to Governors wishing them well with their new status, trusting they will maintain their  
community links. Cllrs attending the meeting 10 January 2012 reported on Gatehouse use;  
pension fund deficit; resignation of Cllr Davies as Governor; Skansa organisation links  
292.3 SCDC Standards Committee Newsletter emailed to all. Concerns over possible requirements  
to declare items of public interest on spouse/partner/adults living with Cllrs. Clerk to check with  
SCDC what might be reasonable expectation under this category. Next agenda to consider any  
comment to be made on consultation **February agenda**  
292.4 SCDC Arts Award Showcase invitation to nominate  
292.5 Came & Co Insurance Winter Water Damage policy endorsement issues noted  
292.6 Cambs County Council Street Lighting PFI request for Council acceptance of prospect of  
reduced lighting and "in principle" acceptance of taking over street lights, or willingness to fund  
alternative design of column. **Agreed** to respond stating Impington Parish Council wish to  
reserve their position until County Council can give more information. The possible impact on  
Crime and Disorder issues debated

292.7 HCV meeting feedback 29 November noted

**Power or Action**

292.8 H&I Jubilee Tea Dance Sub-Group Request for funding from John Burgoynes Charity Fund. Noting Charity had already agreed to transfer funding to the Pooresland Charity, deferred item to Agenda item 299.4 for further discussion. Cllrs Davies and Ing did not take part in decision to defer

**293 MONTHLY REPORTS COUNTY AND DISTRICT COUNCILLORS**

11/293.1 County Council reports November and December from Cty Cllrs Jenkins and Gymer copied for all and accepted covering: County Council and Cabinet meetings; Environmental Services; Children and Young People's Services. Cty Cllrs were not present

293.2 District Council report from Cllr Mason copied for all and accepted covering: Bus Services; Guided Bus Safety Issues; In Your Patch meeting at Shire Hall; Cycle Crossing B1049/A14 – Cottenham Cycleway Scheme; Planning Enforcement Issues – Histon Football Club; SCDC Scrutiny Committee; Orchard Park Partners meeting. Cllrs Mason and Stonham updated items including PWLB rate issues and Welfare Reform issues possibly affecting Histon and Impington residents. **Agreed** to take HFC issues at Planning Committee, noting recommendation to request a meeting to review all outstanding matters concerning the Club  
**Planning Committee**

**294 RECREATION GROUND MANAGEMENT COMMITTEE REPORT**

11/294.1 Half Yearly minutes 5<sup>th</sup> December copied to all and accepted. Next meeting due 23 January  
294.2 Committee requested to look at light pollution issues affecting traffic turning into New Road and light flooding of Copse. Angles to be adjusted if possible. **Rec Ground Man Committee**

**295 PLANNING COMMITTEE REPORT**

11/295.1 Minutes 29 November & 13 December 2011 provided for all and accepted. Next meetings due 17 January and 31 January 2012

295.2 A14 Challenge Consultation response due by end January 2012 – report from Planning Committee, plus draft comments received for comment from Old Chesterton Residents' Association. Noting Highways Traffic and Transport Committee may respond separately, **agreed** IPC should respond to cover issues of environmental impact, (Air Quality, light & noise) integrated cycle crossings; speed limits; HCV treatment. Delegated to Cllrs Ing and D W Payne to work with Clerk to respond accordingly **BSI/DWP**

**296 COMMUNITY FACILITIES COMMITTEE REPORT**

11/296.1 Informal inquorate meeting notes 8 December copied to all. Quorate meeting held 11 January 2012 not yet available. Cllr Davies updated Committee on discussions regarding possible lease of Bypass Farm site:

- Meeting held with Jon Finney County Council Highways to look at access. Uncontrolled crossing point appropriate at this site
- Entrance location for any open space provision – one entrance close to Histon village end
- Queen Elizabeth II designation – not possible in timeframe
- SCDC pre-application advice to be sought
- Progress to identify Open Space Design Consultants for advice, spend likely
- Public Meetings planned for late Spring 2012
- Meeting with Stephen Conrad County Council regarding valuation process. Committee to formally express interest, and obtain quotes for Parish Council independent valuation

296.2 Quorum Committee request reduction from 4 to 3. 6 Councillors are members of the Committee. All **agreed**. HPC to consider at February meeting, having indicated support

**297 OTHER REPORTS**

11/297.1 Clerks Report including: New PCSO; Clerk's delegated spend: Time Management Course for March 2012, IT and Office furnishing; Audit; Histon FC tree felled in recent storm; Crossing **Power or Action**

Keepers Hut staff checks (referred to Environment Committee 2 February 2012); Blue recycling bin (Council gave individual feedback to Cllr Mason for session due at SCDC 17 January 2012 to review all issues surrounding blue bin introduction).

## 298 OTHER MATTERS

- 11/298.1 Youth Advisory Body minutes of meeting held 28 November 2011 copied to all and accepted. Next meeting due 6 February. Cllr Abdullah reported on progress with Skatepark group and outlined Jubilee plans
- 298.2 Highways HT & T meeting due 26 January 2012. Correspondence received including A14 Crossing meeting due 19 January; Cambridgeshire Future Transport; Small Works Budget bid – invitation to apply by 1 February 2012 for maximum £10,000 with minimum 10% contribution required. Noting HT & T intended to bid, and following some discussion on double yellow lines ideas for New Road and bus shelter provision, it was felt these would not meet the criteria checks and **agreed** not to bid
- 298.3 Grouping Transition Manager has commenced work on recommendations for policies, Standing Orders, Regulations. Working Party continued to negotiate with SCDC on Order. Pro bono Solicitor assistance continued with further update expected by week ending 20 January 2012. If no progress by then agreed to seek meeting with SCDC Chief Executive as order requires sealing in 4 weeks' time
- 298.4 Environment Committee next meeting due 7 February 2012. Cllr Nudds gave brief report on storm damage in The Coppice, dealt with by enviro.volunteers
- 298.5 Older Persons Co-Ordinator report received and copied to all (**Appendix 1**). **Agreed** to accept offer of fuller report end of March to include financial details and request sight of Information Pack put together **April agenda**

## 299 FINANCE & ADMINISTRATION

- 11/299.1 To confirm payment retrospective accounts, prop Cllr M Parish, sec Cllr G Payne, all in favour:
- |   |   |           |
|---|---|-----------|
| <b>Administration M8</b>                            | <b>£1,177.72</b>  | £1,177.72 |
| <b>Administration M9</b>                            | <b>£1,197.67</b>  | £1,197.67 |
| <b>HPC Contracted out payment M8 and M9</b>         | <b>£995.80</b>  | £995.80   |
| <b>PWLB Freehold 13 of 50</b>                       | <b>£1,241.54 =</b>  | £1,241.54 |
| <b>Friends of Histon &amp; Impington Rec Ground</b> | <b>Special Projects Jubilee £500</b>                          | £500.00   |
| <b>Roger Hovells</b>                                | <b>2 bus shelter cleans £35 =</b>                             | £35.00    |
| <b>Print Out Stationery</b>                         | <b>£16.99 + VAT £3.40 =</b>                                   | £20.39    |
| <b>S J Gill Fencing</b>                             | <b>Chestnut paling work Allotments and Burial Ground £918</b> | £918      |
| <b>Histon &amp; Impington Recreation Ground</b>     | <b>7<sup>th</sup> claim 12 New Road £2,036.13</b>             | £2,036.13 |
| <b>Histon Parish Council</b>                        | <b>Expenses claim 3<sup>rd</sup> Quarter £537.98</b>          | £537.98   |
| <b>Burial Ground:</b>                               | <b>Burial Ground expenses T L Farr £15.09 + VAT £1.02</b>     | £16.11    |
|   | <b>Transfer made to No 2 account for Youth 2011-12 £6,927</b> |           |
- 299.2 To approve payment outstanding accounts, prop Cllr M Parish, sec Cllr G Payne, all in favour
- |   |   |                |
|---|---|----------------|
| <b>Histon &amp; Impington Community Minibus</b> | <b>H&amp;I Older Persons Co-Ordinator September – December 2011 £497.98 =</b>                     | £497.98        |
|   |   | <b>Sec 137</b> |
| <b>Cambridgeshire ACRE</b>                      | <b>Subscription £40 including Playing Fields Assoc Network £40.00</b>                             |                |
| <b>St Andrews Impington PCC</b>                 | <b>Room hire 2011 £130 + deposit 2012 £20 =</b>   | £120           |
| <b>Cambridgeshire County Council</b>            | <b>Street lighting energy January – December 2011 and maintenance April – June 2011 £343.98 =</b> | £343.98        |
| <b>Age Concern</b>                              | <b>Mobile Warden charge December – March 2012 £187</b>  | £187.00        |
|   |   | <b>Sec 137</b> |
| <b>Tates Treework</b>                           | <b>Fell Chestnut tree The Coppice £180</b>  | £180.00        |
| <b>Histon British Legion</b>                    | <b>Wreath and donation (Sec 137) £40</b>  | £40.00         |

Petty Cash £38.19

£38.19

Print Out Stationery £16.99 + VAT £3.40 =

£20.39

**Power or Action**

- 299.3 Paid In: Cambs County Council **Grass cutting** grant £1,088.98; **Burial Ground**; Inscription £50; Memorial £110; Inter non-resident £380; inter £95; re-interment £265; SCDC **Sec 106** 5 Villa Road £1033.93
- 299.4 Half Yearly Review of Donations Paper supplied setting out requests from Cambridgeshire Shrievally Trust Bobby Scheme, Victim Support, Histon & Impington Day Centre. Prop Cllr D Payne, sec Cllr Ing all in favour and **agreed** that Impington Parish Council in accordance with its powers under **sections 137 and 139 of the Local Government Act 1972**, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- “to donate £150 to H & I Day Centre from donations budget **Sec 137**  
Proposed Cllr B Payne, seconded Cllr Ing, 7 in favour 1 against and **agreed** to grant £50 to Bobby Scheme and £50 to Victim Support from Crime and Disorder budget **LGR Act 1997**  
Noting £485 left unspent in Donations Budget, proposed Cllr Parish, seconded Cllr Davies all in favour and **agreed** to donate £150 to Moonbeams Pre-School at The Meadows following press reports of burglary of money earmarked for new toys **LG (Mis Prov) Act 1976 s19**  
Cllrs Davies and Ing left room declaring a prejudicial interest as Jubilee Committee members while Council discussed request for Jubilee Tea Dance subgroup. Council had already provided £500 to the Jubilee Group for general costs. Following full debate **agreed** not to donate specifically to the Tea Dance Subgroup but to request the Jubilee Group for ideas on something specific an permanent for the Council to consider under Special Projects at February meeting. Cllrs Davies and Ing returned to meeting **February agenda**  
Noted request from Histon Feast Festival for road closure costs and StAC approach had been referred to Precept Committee
- 299.5 Minutes 9 January 2012 copied to all and accepted. Main item Precept request 12-13
- 299.6 Precept - to **approve** recommendation to request precept 2012-13 of £116,400 from South Cambridgeshire District Council. Chairman summarised decisions made during a 2 hour session and reasons for decisions and outlined issues surrounding the need in 2013 –14 for a uniform rate across both parishes and decisions that would need to be taken by new grouped Council. Noted there was no provision specifically in the figures for a donation to the StAC project. Histon Parish Council were to consider a proposal to budget to donate £2,500 2012-13 with a recommendation the new Grouped Council to match this amount in 2013-14  
Proposed Cllr D Payne, seconded Cllr Ing, all in favour to request precept 2012-13 of £116,400 from South Cambridgeshire District Council.  
**Agreed** Cllr D Payne to draft an article for Courier in February explaining the process followed to reach this precept figure, including the use of £20k reserves and outlining the resulting pence per week increase for 2012-13 **DWP**
- 299.7 Employment – item taken “In Committee”

**300 MATTERS FOR NEXT AGENDA**

11/300 To be confirmed

**301 DATE & PLACE OF NEXT MEETING and FORTHCOMING MEETINGS**

11/301 **Agreed** next meeting Monday **20<sup>th</sup> February 2012**. Dates for forthcoming meeting noted  
As per standing order 67, in view of the confidential nature of business about to be transacted, any public were temporarily excluded and instructed to withdraw. Clerk was invited to remain

This part of the meeting closed 9.30 p.m.