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HISTON PARISH COUNCIL



The Parish Office
New Road
Impington
CAMBRIDGE
CB24 9LU

NOTICE OF MEETING: **Finance & Legal Committee**
TIME: 9.30 a.m. – to finish by 12.30 p.m.
DATE: **Saturday 7th JANUARY 2012**
VENUE: Parish Office, New Road, Impington

All members of the Committee are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

Mrs A Young - Clerk to Histon Parish Council
4th January 2012

MEMBERS: 4 + Ex Officio (2) QUORUM: 3

AGENDA

F11/69	To receive and approve apologies for absence	
F11/70	To receive declarations of interest a) Councillors to declare any personal interest in any items on the agenda b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation	
F11/71	To approve minutes of the meeting of 19th October 2011 – to be deferred to meeting to be called 30 January 2012, along with Matters Arising	
F11/72	To set recommended Precept Request 2012 - 13 for Full Council due 13 February 2012 – papers <u>attached</u>	For decision
F11/73	Date of next meeting: Proposed: 7.30 p.m. Monday 30 th January 2012 Agenda items to include: Quarterly Finance Report; Internal Audit reports	For decision
	Close of meeting	

Members of the public and press are welcome to attend the meeting
Minutes and supporting notes may only be supplied to Councillors. Available on request