

MINUTES - HISTON PARISH COUNCIL ENVIRONMENT COMMITTEE MEETING THURSDAY 8th DECEMBER 2011 7.30p.m. at Parish Office, New Road, Impington

Present: Cllr Alan Eade (Chair), John Emmines, Max Parish

Clerk: Angela Young

Pages: 2

APOLOGIES FOR ABSENCE

E11/83 Cllr C J Foster (personal) J Diplock (illness) Cllr R Plumbly (personal)

MEMBERS' DECLARATIONS OF INTEREST

E11/84 Cllr J Emmines (personal) Allotment Holder Item E11/89

TO SIGN AND APPROVE MINUTES OF MEETING 29th SEPTEMBER 2011

E11/85 **All agreed** to sign as correct record

MATTERS ARISING FROM PREVIOUS MINUTES – for information only

- E11/86.1 Outstanding items list provided for all (**Appendix 1**) updates on:
67.2 Feast Fair Sunday opening possibility would be for a one year trial only
- 86.2 2 Item 74.1 Tree works 21 The Green now complete
- 86.3 Item 79.2 Winter Preparation equipment delivered for work by volunteer
- 86.4 Item 80.1 Dog bin request Park Lane No response as yet. Complaints received re non-emptying of dog bins elsewhere
- 86.5 Item 80.1 Litter Bin pressure washing Mr Smith had worked with Site & Maintenance
- 86.6 Item 80.2 Seat maintenance Order placed with Site & Maintenance

TO RECEIVE CHILDREN'S PLAY AREA REPORT

- E11/87.1 Weekly inspections carried out and recorded. Corrosion to igloo noted, non-urgent requirement, no consequences envisaged with support bracket in place.
- 87.2 Tree works Clerk to check work to small leafed lime on south-east corner included
- 87.3 Play Area Project update, grant application submitted
- 87.4 Land rear of Manor Park Working Party note to be presented to Full Council 12 December 2011. Fencing not considered necessary, tree survey quote at £600 noted. Lease hoped to be signed by end of year, Solicitors meeting booked. Clerk to ask Buchans Landscapes for quote to maintain grass as is currently. Orchard grassed area not to be included.

VILLAGE GREEN and WAR MEMORIAL

- E11/88.1 Bookings Christmas Carols and stalls 14 December 2011
- 88.2 Update on Fence and Bridge Painting County Council to refund materials
- 88.3 Phase II Brook Renovations – update including Lectern progress and School Competition arrangements. Mr Smith to be consulted on maintenance requirements (brushing schedule)
- 88.4 Christmas Lights and Feast Committee Tree progress noted. To be fully installed by 14 December 2011. Cost as yet not confirmed. Feast Committee thanked for tree and lights provided once again
- 88.5 To accept quote for maintenance work War Memorial Garden and Sec 52 land at Windmill Lane. As quoted at £440 (£420 last year, this year roses to be fed). **Agreed** to accept for review next year
- 88.6 To consider work required to repair uneven areas of Green Quotes to be obtained to “remove turf, backfill, refit turf to slightly above level to allow for settlement”. From drain cover to electrical feeder pillar
- 88.7 To consider suggestion for edging unofficial footpath on Green Committee discussed options and dismissed use of bark as not a natural feature and incompatible for grass cutting. Noted no complaints received and **agreed** to keep a watching brief
- 88.8 Noted requirement for grass not to be cut too short next year; noted BT Openreach to be asked to properly re-instate grass on south east corner where manhole removed. 2011-12 budget

TREES & ALLOTMENTS REPORT

- E11/89.1 No written report. Cllr Eade reported on SCDC tree now saved by regular watering by Daisy Chain. Vandalised branches clipped.

Allotments Cllr Emmines declared a personal interest (plot holder). Cllr Parish and Emmines to provide a report for office with actions. AGM NALG 9 June 2012 details noted.

FOOTPATHS & BRIDLEWAYS

- E11/90.1 No written report. Cllr Foster had updated on new bridleway extension and dog walkers disposal of dog waste in bags but left in hedgerow. Courier article planned. County Council finances meant patch work repairs only for footpaths
County Council Histon & Girton Community Woods – Woodland Improvement Grant – contractors to carry out improvement works Winter period involving coppicing and installing waymark posts

HICCA REPORT

- E11/91 No written report received. Bruce Clark not able to attend

SOUTH CAMBS DISTRICT COUNCIL and CAMBRIDGESHIRE COUNTY COUNCIL

- E11/92.1 District Council **Agreed** to transfer trade waste contract from SCDC to Amey Cespo (ex. Donarbon) from 2012 as better value. Noted recycling “on the go” bin to be trialled in Impington.
92.2 County Council Walkabout update from Cllr Foster provided showing all works carried out and outstanding. Street lighting issues final invoices awaited with some refund due
92.3 Grass Cutting **Agreed** to renew 1 year contract with Buchans Landscapes, at cost of living increase

BUDGET REVIEW

- E11/93.1 **Appendix 1** shows spend to date.
Members request for Precept Committee consideration:
- | | |
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| Allotments | £500 |
| Trade Waste | £600 |
| Burial Ground – As confirmed by IPC | |
| PEG | £300 |
| War Memorial/Sec 52 | £750 |
| Electric/Christmas | £750 |
| Litter Picks – As confirmed by Recreation Ground | |
| Street Furniture | £1,200 |
| Grass | £5,600 (as grant may decrease) |
| Trees and Hedges | £1750 (spread survey quotes over 2 years) |
| Other | £250 |
| <u>Specified Reserves Funds</u> | |
| Manor Park | £10,000 + £2,500 for legal, grass cut, incidentals, tree survey |
| War Memorial | £600 |
| Play Equipment | £5,000 |
| Village Green Renovation New fund | £2,000 |
| Christmas lights improvements | £500 |

Decision not to include specific budget request for seat and bins. Idea of bin sponsorship raised

OTHER CORRESPONDENCE

- E11/94.1 Damage to bollard opposite Co-Op Incidents continued. Cllr Parish and Clerk to meet Co-Operative Area Manager to discuss
94.2 Letter from New School Road resident received and items dealt with covering street lighting; footpath Saffron Road to New School Road; overhanging hedge New School Road
94.3 Approach made re overgrown hedge near to infant school. Now dealt with
94.4 Guided Busway request for bins. Noted but not felt appropriate

- P10/95.1 Next Environment Committee meeting due **Thursday 8 March 2012**

Meeting closed at 9.09 p.m.

DRAFT