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HISTON PARISH COUNCIL



The Parish Office
 New Road
 Impington
 CAMBRIDGE
 CB24 9LU

NOTICE OF MEETING: Full Council
TIME: 7.30 p.m.
DATE: Monday 12th DECEMBER 2011
VENUE: St Audrey's Community Centre, St Audrey's Close, Histon

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

Mrs A Young - Clerk to Histon Parish Council
 5th December 2011

MEMBERS: 15

QUORUM: 5

AGENDA

11/286	To receive and approve apologies for absence	
11/287	To receive declarations of interest a) Councillors to declare any personal interest in any items on the agenda b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation	
11/288	Public Participation To allow up to 15 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to any matter	
11/289	To approve minutes of meeting held 14 November 2011 – <u>attached</u>	For decision
11/290	Matters Arising - for Information only 11/290.1 <u>Outstanding actions</u> November 2011 list <u>attached</u> 290.2 <u>Item 274.2 Police up-date</u> any emails copied to all 290.3 <u>Item 274.5 Histon Station Building</u> Cty Cllr Jenkins investigating 290.4 <u>Item 275.2 Gritting Route for footpaths</u> Volunteer gritter in receipt of equipment for trial in Histon 290.5 <u>Item 275.3 Transport Modelling Workshop</u> – report from Cllr Parish. <u>HCV Meeting</u> – report from Cllr Parish 290.6 <u>Item 275.6 CPALC District Association</u> meeting held 22 November. <u>CPALC AGM</u> held 3 December – papers held on file 290.7 <u>Item 282.3 Christmas Lights</u> up-date 290.8 <u>Item 282.6 Duck Viewing Platform works</u> up-date 290.9 <u>Item 283.4 Blue recycling bin</u> will be sited in Impington 290.10 <u>Item 283.5 BT Openreach</u> up-date on resiting of apparatus	To note only
11/291	Recent Correspondence Received 11/291.1 Circulating file available for all 291.2 Letter of concern regarding public disorder at venue in Histon	

11/292	To receive Monthly reports from County and District Councillors 11/292.1 County Councillor report <u>attached</u> 292.2 District Councillor report <u>attached</u>	
11/293	To receive Recreation Ground Management Committee Report 11/293.1 Management Meeting held 7 November 2011 – minutes <u>attached</u> . Half Yearly Meeting held 5 December – minutes to be <u>attached</u> when available. Next Management meeting due 23 January 2012 293.2 Committee up-date	
11/294	To receive Planning Committee Report 11/294.1 Minutes 10 and 24 November 2011 <u>attached</u> . Meetings due 15 December 2011 and 12 January 2012 294.2 Other Planning matters	
11/295	To receive Highways Traffic & Transport Committee Report 11/295.1 <u>To note informal meeting notes 1 December 2011 (Committee meeting postponed as inquorate) to be attached when available</u> 295.2 <u>Decision on whether to consult on a proposal to apply to County Council to reduce speed limit between the Green and junction between Glebe Way and Cottenham Road to 30 mph - costs to Parish Council could be in region of £1,500 to £2,000</u>	For decision
11/296	To receive Community Facilities Committee Report 11/296.1 Meeting due 8 December 2011 – minutes to be <u>attached</u> when available, then 5 January 2012 296.2 Up-date	
11/297	To receive Environment Committee Report 11/297 Meeting held 8 December 2011 – minutes <u>attached</u> when available	
11/298	Working Party – land rear of Manor Park Histon 11/298.1 <u>Notes 7 December to be attached when available. Recommendations to be put forward regarding inclusion of ideas put forward for Community Orchard and Skatepark provision</u> 298.2 <u>To authorise signature of lease for land received from Cambs County Council</u> 298.3 <u>To note and accept recommendation/s for use of land</u>	For decision For decision
11/299	To Consider Other Matters 11/299.1 <u>Youth Advisory Body report Meeting held 28 November, notes attached if available</u> 299.2 <u>Grouping up-date – including election of replacement/additional member for Working Party</u> 299.3 <u>Poorland Charity Report</u> 299.4 <u>Burial Ground – report on review of policies</u> 299.5 <u>Car Park Signs to consider acceptance of costs for signs by IRS at £115 each for fitting by Council's contractor</u>	For decision
11/300	To accept Finance and Administration Reports 11/300.1 <u>To confirm payment of retrospective accounts – See Page 4</u> 300.2 To approve payment of outstanding accounts due – <u>See Page 4</u>	For

	<p>300.3 To report on amounts paid in and Correspondence – <u>See Page 4</u></p> <p>300.4 To accept Clerks report December 2011– <u>attached</u></p> <p>300.5 <u>Finance Committee</u> Precept meeting due January 2012. All Committees requested to supply input of requests</p> <p>300.6 <u>Half Yearly Review of Donations</u> – paper <u>attached</u> (PINK)</p> <p>300.7 <u>To authorise signature of Section 106 Indemnity form 1</u> Cottenham Road in sum of £3,104.38 for off-site provision Public Open Space</p> <p>300.8 <u>Employment Appraisal report Recommendations</u> “In Committee”</p>	<p>decision</p> <p>For decision</p> <p>For decision</p> <p>For decision</p>
11/301	Matters for Next Agenda	
11/302	<p>Date of next meeting (s)</p> <p>Planning Committee – Thursday 15 December 7.30 p.m. Community Facilities Committee – Thursday 5 January 2012 7.30 p.m. Finance (Precept) Committee – Saturday 7 January 2012 9.30 a.m.</p> <p><u>Full Council meeting – Monday 9th January 2012, St Audrey’s Community Centre, Histon 7.30 p.m. or Monday 13th February 2012</u></p> <p>Planning Committee – Thursday 12 January 2012 7.30 p.m. Recreation Ground Management Committee – Monday 23 January 6.30 p.m. Planning Committee – Thursday 2 February 7.30 p.m.</p> <p>Other events / meetings:</p> <p>Meeting with Co-Op Management, Tuesday 13 December – Cllrs Legge and Parish</p> <p>Meeting with Cambs County Council re community facilities, Wednesday 14 December – Cllr Davies</p> <p>Northstowe Forum, Cottenham VC, Wednesday 14 December</p> <p>Carols and Stalls on the Green, Wednesday 14 December</p> <p>Councils Surgery Friday 16 December 7 p.m. Parish Office</p> <p>Charter meeting – Tuesday 17 January 2012 5 p.m.</p> <p>Councils Surgery Friday 20 January 2012 7 p.m. Parish Office</p> <p>Village Society AGM – Tuesday 24 January</p> <p>Northstowe Forum – Wednesday 25 January</p>	
	Close of Meeting	

Members of the public and press are welcome to attend the meeting
Minutes and supporting notes may only be supplied to Councillors. Available on request