

**MINUTES - IMPINGTON PARISH COUNCIL ENVIRONMENT AND BURIAL GROUND MEETING
TUESDAY 1st November 2011 7.30p.m. at Parish Office, New Road, Impington**

Present: Cllrs Pene Nudds (Chair), Max Parish, Denis Payne
Ken Doyle HICCA

Pages: 3

Clerk: Angela Young

Appendix sheets attached to these minutes

APOLOGIES FOR ABSENCE

E11/71 Cllr Ing (business), Cllr Abdullah (business)

MEMBERS' DECLARATIONS OF INTEREST

E11/72 **Disclosure of interest**

The following disclosures of interest were received: Cllr Nudds declared a personal interest. Ditch clearance Clay Close Lane (resident of Clay Close Lane) Item 77 Chairman's Report

TO SIGN AND APPROVE MINUTES OF MEETING 2 AUGUST 2011

E11/73 All **agreed** to sign as a true record.

Standing Orders suspended to allow Mr Doyle to take part

MATTERS ARISING

E/11/74 Outstanding Items list provided for all (**Appendix 1**)

BURIAL GROUND & ALLOTMENTS REPORT

- E11/75.1 Draft policies provided for all for comment. Formal adoption of new policies due February 2012 meeting after input sought from Histon Parish Council January 2012 Full Council meeting. **Agreed** that current policies should be adhered to with regard to no reservations allowed except for spouse/partner when burial takes place
- 75.2 County Council Funding for hedge Cllr Nudds confirms funding available via Mike Davies. Impington Parish Council to fund initially and invoice County Council for costs. Planting due before February 2012 with refund to be obtained this financial year
- 75.3 Allotment Meeting 8 October Cllr Nudds provided report (**Appendix 2**). Discussion on plans to divide plot 5 into 3 (now given up). Cllr Nudds and Clerk to visit site and draw up scale and divide plot 5 and brambles area into manageable plots
- 75.4 Water Supply **Appendix 2** noted discussion on water supply by abstraction. Discussion on possibly prohibitive costs and spend involved for benefit of few people and opportunity to increase fees. Any new site for allotments could benefit from abstraction as part of setting up works
- 75.5 Chestnut Paling noted Clerks delegation to be used to install in timely fashion. Clearance work almost complete, only one quote at present received
- 75.6 Burial Ground Walkabout **Agreed** not required for 2011. Cllr Nudds confirmed area of land at turning head Ambrose Way would not require any work at present
- 75.7 Groundsman requests remaining grass cuts except for ashes plots to go to contractor and requests reduction in hours to 10 per week from February 2012. Quote for extra grass cuts received from Buchans, to be accepted from March 2012. Groundsman to be offered reduction with immediate effect

TREE WARDEN REPORT

E11/76.1 (**Appendix 3**)

Additional discussion on:

- Chairman and Clerk to organise acceptance of best value quotes for tree works required, as prioritised by Cllr Nudds
- Haydens to be requested to consider including information on Tree Protection Orders in surveys carried out
- Coppice Trees/residents Coppice and Burrough Field. Noted letter sent to all residents setting out current policy. Two residents have approached Council to request permission to carry out works (1 The Coppice; 2 Burrough Field). Cllr Nudds clarifying work details. Committee asked that if Parish Council agree to work the resident must sign in acceptance of responsibility for consequential works. A third resident was in contact with Cllr Nudds regarding tree works planned rear of The Coppice
- Noted T11 (171) to be felled in next few weeks once quotes received

- 76.2 Tree Policy adopted 3 August 2011. **Agreed** to appendix Policy for Ivy treatment and bird boxes. Ken Doyle queried some of the wording, interpretation and litigation issues. Discussion on Council's constraints and conflicts when considering major or costly tree works for personal gain by individual residents. Ken Doyle as Courier editor said he would welcome an article on tree management. Cllrs present **agreed** to look a general article on the work of the Parish Council and availability to residents at monthly surgeries and open sessions
Agreed to ask Roz Richardson at SCDC for comment on adopted policy
- 76.3 Parish Planting/Jubilee Oak due to be planted November 2011 at Clay Close Lane. Second tranche in New Year
- 76.4 32 St Georges Way Steve Thulborn County Council looking into the issue
- 76.5 Triangle of Land near Lone Tree Avenue Steve Thulborn states not County Council land. He to investigate ownership
- 76.6 BUPA Lea deemed consent works carried out, survey has been done with more works to follow

CHAIRMAN REPORT

- E11/77.1 No written report
- 77.2 Cllr Nudds reported improved relations with Probation Service resulting with more organised sessions in village.
- 77.3 Clerk and Chairman to organise purchase of bulbs as budgeted for.

HICCA REPORT

- E11/78.1 No written report
- 78.2 Ken Doyle reported on recent news regarding reduction in feeder tariff for solar panels, reducing from 43p to 21p per KWh. Recent hisimp chat item refers. Ken Doyle reported a "Green Deal" may be coming forward
- 78.3 SPEP Villages planning an insulation campaign, with a steering group currently being formed

PLAY AREA UPDATE

- E11/79.1 It had been **agreed** not to treat climbing frame at South Road this year. Site and Maintenance to carry out necessary work highlighted in Rospa report on goal posts ay £110. Good feedback reported on newly installed rocking horse
- 79.2 Dog and Day Waste **agreed** to request dog bin from SCDC close to entrance to South Road Play Area

OTHER CORRESPONDENCE AND REPORTS

- E11/80.1 County Council Including: Creation of Public Right of Way – Public Bridleway No10 Oakington & Westwick. Cllr Nudds seeking agreement to connection to Guided Busway to form another circular route; Electronic Map of Public Rights of Way and Countryside access opportunities; clearance of ditch South Road; correspondence regarding verge cut frequencies requesting grass be left for butterfly habitat. **Agreed** to respond that Impington Parish Council already selectively cut areas – Clay Close Lane pocket park; Coppice areas but work to a balanced programme with other verges and areas.
- 80.2 South Cambs District Council Including: Reports on non-collection of dog waste bins. District Council have advised Histon Parish Council of plans to trial a recycling "on the go" bin in Histon High Street. Histon Parish Council appeared not to support this site. **Agreed** to request alternative trial in Impington, near Station Stores and Guided Bus station, feeling this would better fit Impington Parish Councils Environment Policy.
- 80.3 Apprenticeship Approach from village resident for Horticultural assistant. Members were disappointed it had not proved possible to accommodate the offer within the current groundstaff structure, due to management difficulties. All **agreed** the priority now must be to plan for making other opportunities that may arise work. Cllr Nudds raised the possibility of an Estates Manager role in the future

OTHER MATTERS

- E11/81.1 Trade Waste All **agreed** to organise transfer of provider from SCDC to Donarbon from March 2012, at £429 instead of £597 per annum
- 81.2 Budget Requests 2012-13 Committee reviewed spend to date and discussed expected spend to end of financial year.
Following full discussion when following raised/suggested:
- Take forward unspent and set a flat budget (as now) for 2012-13

- Note peaks and troughs can be problematic, enviro.volunteers free work can not be guaranteed year on year
- Capacity may be an issue once two Parish Councils grouped
- Overall possibility for Impington Parish Council to roll forward all budgets to hold band D level “flat”, and to then go through budget once new Council is “up and running”. Impington Parish Council and Histon Parish Council would be setting separate precepts 2012-13 with the first grouped precept 2013-14

Agreed Cllr Nudds and Clerk to produce suggested budget request and send round to all Environment Committee members. If agreement not possible via email, extra Environment Committee meeting would need to be called December 2011.

81.3 Future use of “Burgoynes” Field Some discussion on possible changes to use of privately owned land. Cllr Nudds to report to next meeting.

81.4 Buchans Landscapes **Agreed** to renew contract for 1 year for review by grouped Council for longer term contract

E11/82 Date of next Meeting 7th February 2012

E11/83 Items for next agenda

Policies for adoption Burial Ground

Close of meeting 9.30pm

DRAFT