

MINUTES - HISTON PARISH COUNCIL FINANCE MEETING THURSDAY 19th October 2011 7.30p.m. at Parish Office, New Road, Impington

Present: Cllr Robert Plumbly (Chair), Max Parish, David Thurman, Neil Davies

Pages: 2

Clerk:

None

Two residents of Water Lane also attended with regard to item F10/67

APOLOGIES FOR ABSENCE

F11/61 John Emmines (Personal) Chris Jones (Personal), Clerk (illness)

MEMBERS' DECLARATIONS OF INTEREST

F11/62 Disclosure of interest – None

TO SIGN AND APPROVE MINUTES OF MEETING 1st August 2011

F11/63 All **agreed** to sign as correct record. With agreement of Committee Chairman brought forward part of item 67

F10/67 **To consider Legal Matters:**

67.1 **War Memorial Registration:** It was agreed to suspend standing orders to allow the residents to speak. The Parish Council's discussions with Cambridgeshire County Council regarding taking a licence on the land around the War Memorial were outlined, as was the request by letter to the residents concerned asking them to identify their rights of way over the land between their properties and Water Lane, as this was not clear from the drawing supplied by the County Council, which would be the subject of the licence agreement. It was noted that 61 Water Lane had rear access, although no one was certain that the owner had been consulted. Nos. 72, 74 and 26 use the grass to turn on and a letter had been received about this use. The residents were asked again to consult their title deeds and to let the Parish Council know what rights of way were shown as belonging to the properties, so that this could be made clear in any documentation. There was also concern expressed by the residents about the Parish Council's intentions once the licence had been granted and it was re-iterated that this was being done to preserve and enhance the War Memorial area, which is a listed monument and has to be maintained as such. It was also noted that a visibility splay has to be left adjacent to the roadway, for highways purposes. A question as to whether the trees would be left, as they currently partially block sight lines for vehicles exiting the residences was left for future consideration.

Standing orders were re-instated and Chairman returned to agenda order.

MATTERS ARISING FROM PREVIOUS MINUTES

- F11/64.1 Item F10/56.3 Telecom Options. The current broadband provision is being investigated. The Committee requested some progress on bringing all the computers and software used in the office up to the same standard.
- 64.2 Item 56.6 10 Year report The report was in progress, although completion for the earliest year required some manual calculations from the accounts books as this was pre computerisation. The information was now only for information only as the Clerk had responded to all request from the public for financial information now.
- 64.3 Item 57.4 Noted Risk assessment review would go to full council in November
- 64.4 Item 59.4 Car Park Barrier height had been agreed. As second quote not forthcoming, **agreed** to go with original quote.

TO ACCEPT

F11/65 Half yearly Finance Report budget v actual received and noted. Correspondence received from SCDC offering to carry out investment of cash on Parish Council's behalf. It was **agreed** to note only

TO REVIEW

F11/66 In the Clerk's absence agreed to postpone the review of standing orders and finance Regulations.

TO CONSIDER LEGAL MATTERS

F10/67.2 Lease of land rear of Manor Park **Agreed** to await final draft to come back to the Committee before making any decision on signing the lease.

67.3 Stopping Up order application expected on 13 Harding Way Confirmation of decision made by Planning Committee not to object to this.

67.4 Village Green Illegal work carried out by BT Openreach. **Agreed** to request that they remove the manhole and re-instate

67.5 Village Green Right of Way **Agreed** to refer Clerk to previous correspondence on this issue, as a copy letter received was never actioned by the Parish Council at the time
Employment Issues: In Committee - Agreed to bring appraisal situation up to date as soon as possible.

F11/68 No other reports or correspondence received

Next meeting date proposed as Saturday 7th January. Agreed to postpone decision until after the decision on a single Parish Council is known. However, agreed to invite Impington Parish Council to this meeting as whatever the decision the Parish Councils would still have to precept separately.

Meeting closed 8.48 p.m.