

**MINUTES - HISTON PARISH COUNCIL PLANNING MEETING  
HELD THURSDAY 27<sup>TH</sup> JUNE 2002 7.30 p.m. at the Parish Office, Recreation  
Ground, Impington**

Present: Chairman Cllr I M Parish, Cllrs M Barrett, F Coe, A J Eade, M J Mason, J A Muncey, F J Munnelly  
Clerk: Mrs A J Young

**S/0816/02/F (Amendment) CHS Architects, adjacent 5 Winders Lane – Retention of tree and revised car park area**

The plans submitted were for information only and showed a tree to be retained and an extended turning head to the east of the site. The Council had not heard the outcome of their previous comment that the current application exceeds the outline permission condition 3 by some 30sq metres. The Committee wished to comment to South Cambs District Council Planning Department that the Council feel unhappy that South Cambs should agree to an outline permission with size condition and then consider allowing something to the scale currently suggested. Discussion took place on the narrowness of the corner access and the problems that introducing another junction on a T junction could cause. It was noted the original plan described it as “existing access” but the introduction of the turning head would mean an increased usage than previously envisaged. AGREED to comment to South Cambs as follows: *Vehicle access had not been used as such previously; size and general massing in relation to plot surroundings and leading to a domineering effect on a narrow lane was of concern; re-iterate comment re outline permission condition on size*

**S/1246/02/F D Deane, 42 Shirley Road – extension and garage**

The Committee had no reason to object. AGREED to recommend approval

**S/1233/02/F Mr & Mrs P Key, 19 West Road – extensions**

Committee discussed the size of the proposal, and potential loss of amenity or sunlight to the neighbouring property. It was felt there were no real grounds for objection. 5 recommended approval, one no recommendation, one abstention. Comment to be made that the Council were “mindful of possible over-development”

**S/1232/02/F Mr & Mrs B Jeffreys, 20 Station Road – former Doctors surgery in West Road – conversion of former surgery to garage, outbuilding and erection of greenhouse**

Cllr Barrett declared an interest as he lived next door to the site. All in agreement to recommend approval, but to point out that the site was just in the Conservation Area and as such should probably be the subject of a CAC application

**Other planning matters**

**Dist Cllr Muncey agreed to advise SCDC Planning Department** that the Council was unhappy at reports that residents were sometimes being led to believe that it was the Parish Council consultation response which decided the outcome of an application. She agreed to indicate the Council’s displeasure at this and suggest this could lead to other Council’s not approving anything because of the fear of being blamed for problematic approvals

**Tucker Gardner Partnership** had purchased a unit in the High Street and carried out works to the fascia and front, plus a projected illuminated sign. Mr Belcham at SCDC was aware and was in dialogue with the owners. The Committee were not happy with the colour of the external works and also with the projected sign. A planning application

had apparently been submitted to SCDC although currently on the wrong forms, and did not include the sign. This is a Conservation Area. AGREED to write to SCDC pending receipt of the application, stating as exists at the moment, the works are against the emerging Policy 2 Histon of the Local Plan. The staff putting in the projected sign had informed residents who challenged them that they had permission and this too would be mentioned to SCDC. The matter of all night illumination in shop windows and its inappropriateness at this site, opposite a residence, would be mentioned. cc Tucker Partnership.

**Applications granted** The Committee were up-dated with permissions recently granted at 4 The Green (wheelchair access) and 5 Merton Road (extension)

**WSP Development** had provided details of a meeting which had taken place 13 June of the Technical Liaison Group (Water) for the proposed new settlement at Longstanton. It was stated that it was not appropriate for Parish Councils to be represented but they would be supplied with agendas and meeting notes. AGREED to write pressing for opportunity to attend, citing the fact that the Parish Council had been able to point out to the Environment Agency that an error on the indicative floodplain had been made recently, enclosing the copy correspondence.

**44 Station Road** The Committee were advised that the appeal had been dismissed. A further planning application on the site was expected.

MEETING CLOSED 8.40 p.m.

**MINUTES - HISTON PARISH COUNCIL PLANNING MEETING  
HELD THURSDAY 11<sup>TH</sup> JULY 2002 7.30 p.m. at the Parish Office, Recreation  
Ground, Impington**

Present: Chairman Cllr I M Parish, Cllrs C M Cole, P E Harris, J A Muncey, F J Munnelly

Clerk: Mrs A J Young

AGREED to purchase a scale rule

**S/1319/02/F S Kay 36 Station Road – extension (attached garage)**

The Committee noted the property was adjacent to the garage in Station Road and would not therefore affect neighbouring properties. After inspection of plans and some discussion AGREED to recommend approval to SCDC

**S/1283/02/F S Dalziel & S Kennedy-Dalziel 142 Cottenham Road**

An accompanying letter described the needs of the family for the extensions as applied for. The Committee agreed the application must be considered on planning grounds only. The proposed development was large but it was noted the site was not restrictive. The Committee visited the site application and noted the large dormer window as proposed would appear to overlook the adjoining property and it was AGREED to recommend refusal for this reason.

**S/0786/02/F Barley Mow 7 High Street – amendment to garage – add pitched roof**

Inspected

**Other planning matters**

**Applications granted** The Committee were up-dated with permission recently granted at 32 Burkett Way (extension)

**3 Youngman Avenue** – plans had not been returned to clerk

**Appeal** made on planning permission refused at 59 Cottenham Road for house and garage

**Murfitts Transport Limited**, parking of heavy goods vehicles, trailers and drivers cars at Oakington Airfield– had been withdrawn

**Tucker Gardner** – response received and copied to Chairman

**Land rear of 30 High Street** – letter from owner of land offering sale. To be considered by Legal & Property once Chairman had spoken with SCDC re current position with possible land purchase by them

MEETING CLOSED 8.50 p.m.

**MINUTES - HISTON PARISH COUNCIL PLANNING MEETING  
HELD THURSDAY 25<sup>TH</sup> JULY 2002 7.30 p.m. at the Parish Office, Recreation  
Ground, Impington**

Present: Chairman Cllr I M Parish, Cllrs M P Barrett, F Coe, N S Davies, A J Eade, P E Harris, M J Mason, J A Muncey  
Clerk: Mrs A J Young

Scale rule still to be purchased

**S/1397/02/F Mr & Mrs Foster 31 St Audrey's Close – Conservatory**

The Committee noted there was already a rear extension and it was not clear what the impact of the proposed conservatory on the neighbouring property may be. The neighbour would, however, have been consulted by SCDC. AGREED to recommend approval but to comment that the Council was concerned about the affect on the neighbours of this long extension and would ask the SCDC Planning Committee to take this into consideration.

**S/1365/02/F Korten Limited, The Green – erection of 2 houses and garages and part demolition and extension of workshop (former chapel) into 4 flats**

Cllr Davies declared an interest as Governor at the neighbouring Junior School. Cllr Mason spoke of the 1975 Local Plan Review proposals for a brookside walk but it was accepted this was historical and this Planning Committee must comment on the application now put in. After some discussion, the Chairman was asked by the Planning Committee to approach the owners of the building again about any possibility of community use for the site, as this appeared to be the very last site left in the centre of the village for community use. Referring back to the application as submitted, 2 letters had been received by the Parish Council, a copy letter to SCDC from the Junior school and a note to the Parish Council from neighbouring residents No 5 The Green. These were read to the Committee. The School were concerned about increased traffic and the safety needs of the children. They requested consideration be given to a path being provided by the edge of The Green and also to a direct public footpath through the site into the District Council Public Car Park. The residents were objecting that insufficient parking was being provided and traffic along the top of The Green would be increased unacceptably, as well as having concerns about the history of this part of the Green and the need for sensitive development. The Planning Committee felt the conversion of the former chapel itself, as proposed, was sensitive. The issues for objection in planning terms were felt to be density, traffic and parking although it was felt the latter probably met SCDC current standards. AGREED to recommend Refusal, commenting on the increased traffic into a narrow inadequate road; overdevelopment of a sensitive site within a Conservation Area; and the inadequate study provided on the floodplain issues. The Council would refer to the photos submitted with the previous neighbouring application. Dist Cllr Muncey was aware of the School's request for a footpath were the scheme to proceed. The Parish Council Planning Committee would request 3 minutes at South Cambs Committee if officer recommendation was for approval. Cllr Davies left the meeting

**S/1370/02/F Mr & Mrs R Saggs, 20 St Audreys Close - extension**

All AGREED to recommend Approval

**S/1416/02/A Tucker Gardner Partnership, 21-23 High Street – illuminated fascia sign (retrospective application)**

After much discussion and focus on the application being for the illuminated fascia sign only, AGREED to Recommend Refusal on the grounds the change of appearance was against the emerging Local Plan Policy Histon 2, and was not sympathetic in scale and character to this part of the village, which overlooked residential. Comment also to be made on whether the blue colour of the panelling required planning permission, it being felt this colour was not appropriate to Histon High Street.

A letter from Tucker Gardner had addressed some of the Parish Council's previous concerns regarding the premises. The projecting sign was shortly to be removed. A reference by the Parish Council to be window illumination at night appeared to have been misinterpreted by the agents who had indicated the fascia illumination would be distinguished by 10pm nightly. The Parish Council AGREED to respond that it was assumed the window lighting display would be turned off at 10 pm, something which had been agreed with a previous estate agent in the premises

### **Other planning matters**

**Applications granted by SCDC:** S/1086/02/F M Abrahams & M Potts, 3 Youngman Ave – extension; S/1020/02/F Mr & Mrs Burrows 33 Burkett Way - extension

**Histon High Street** After long discussion, AGREED to write to SCDC with concerns about signage in Histon High Street. It was felt the arrival of a new sign for PG Racing (without planning permission) was as a result of the Co Op and Tucker Gardner signs being erected prior to any planning application being submitted.

**92 Station Road** Dist Cllr Muncey asked to enquire at District Council why the refusal for permission for parking in front of the cottage was not being enforced.

**Nursery School** Cllr Parish had provided Minutes of a meeting held at Histon Nursery School to all Councillors. He and Cty Cllr Gooden had attempted to understand what benefit there would be for the residents of Histon & Impington for the proposed "Centre of Excellence". There was extended discussion regarding the loss of field space at Histon Infant School. Ms Vicki Lant of County Council was willing to attend the September Parish Council meeting to talk to the Council. The Planning Committee agreed that she and either Kate Steer or Carole Faulkner (Histon Nursery School) should be invited, along with Daphne Tucker, Head Teacher at the Infant School. No response had been received from Andrew Baxter at County Council. Cllr Eade left the meeting

**Structure Plan** AGREED that Impington Parish Council Chairman would be consulted on a response to be made regarding the Examination in Public. Histon & Impington Parish Councils presently invited to appear under Green belt issues, but it was felt the opportunity should also be made for them to speak on Transport issues.

**Guided Bus** The County Council had now appeared to take over the scheme (superCAM) although Gallaghers may still put in a Transport & Works Order in October. In the new plans, no stop for the route was shown at Histon. Cllr Parish AGREED to respond to a letter received from John Onslow Asst Director (Planning) at County declining the invitation to hold a public meeting in the village but offering to meet the Parish Council to discuss their position on rapid transit in general. The Committee felt it was appropriate to hold a series of public meetings with communities affected by the scheme.

MEETING CLOSED 9.30 p.m.

**MINUTES - HISTON PARISH COUNCIL PLANNING MEETING  
HELD THURSDAY 8<sup>th</sup> AUGUST 2002 7.30 p.m. at the Parish Office, Recreation  
Ground, Impington**

Present: Chairman Cllr I M Parish, Cllrs M P Barrett, F Coe, C M Cole, P E Harris  
Clerk: Mrs A J Young

Scale rule still to be purchased

**1 New applications**

**S/1466/02/F Mr & Mrs P Trump, 27 Park Lane – dormer window**

Letter of objection received from neighbour regarding loss of privacy. Proposed dormer window replaces previously agreed velux. Committee recommended **Refusal** based on neighbour's concerns

**S/1437/02/F Mr & Mrs Heylen, 51 Park Avenue – part 2 storey and part single storey extension and tiled roof to existing rear extension**

Long discussion took place due to poor drawings. Agreed there were no planning reasons to object. Agreed to recommend **Approval** with no comments

**S/1487/02/F M B Chapman, 58 Orchard Road – 2 storey extension to front and single storey extension to rear**

Again long discussion. No planning issues were apparent except possible affect on street scene. Agreed to recommend **Approval** commenting this was subject to South Cambs being happy with the affect on the street scene.

**2 Refusal and Acceptances by SCDC:**

Granted:

S/1232/02/F Mr & Mrs B Jeffryes, 20 Station Road and former surgery – conversion of former Doctor's surgery into domestic garage and outbuilding and erection of greenhouse – granted

S/1246/02/F D Deane, 42 Shirley Road – extension and garage – granted

S/1233/02/F Mr & Mrs P Key, 19 West Road – extensions – granted

S/1018/02/F J Bell, 2 Harding Way – conservatory – granted

S/1114/02/F Mr & Mrs M Hopkin – extension – granted

S/1017/02/F Mr Childerley, 32 Park Avenue – conservatory

S/0816/02/F CHS Architects (Cambridge) Ltd, land adjacent 5 Winders Lane – house and garage – granted with conditions preventing overdevelopment and safeguarded ash tree

Refused:

S/0911/02/F Mr & Mrs P Croucher, adjacent to 49 Station Road – house – refused (contrary to Policies EN42, EN44 and EN45 of the Deposit Plan - cramped form of development detrimental to the Conservation Area – and contrary to TP9 of Deposit Plan (car parking and turning space inadequate)

**3 Matters Arising and Planning Correspondence**

S/1365/02/F Korten Limited. Further letter of objection from resident of 5a The Green held on file

S/1416/02/A Tucker Gardner Partnership. Letter had been sent regarding window illumination. No response received as yet. Chairman reported lights (including fascia illumination) on past 10.30pm

Histon High Street. Acknowledgement only to letter to Planning Department

Nursery School. The Chairman reported on several conversations which he had held and outlined the proposals for the site. Cllr Mason was concerned that the Parish Council should consider asking for the application to be "called in" for independent determination. Ms Lant had supplied details of the site proposals and was willing to attend a Parish Council meeting. Agreed to call an extraordinary meeting of Histon Parish Council on Wednesday 4 September at 7.30 p.m. at Histon Methodist Church Hall, inviting Ms Lant, Mrs Faulkner and Ms Steer of Histon Nursery School and Mrs Tucket of the Infants School. The Chairman reminded Committee he was due to take part in a meeting with the Heads of Schools on 12 September. Mrs Tucker had been approached by the Chairman and confirmed she had not accepted or approved the proposal

Guided Bus. No response from Mr Onslow as yet re public meeting request on SuperCAM.

WSP Development. Further to the Parish Council's request to be invited to attend the Technical Liaison Group meetings, WSP had advised this was not possible but invited comments and any background information to be sent to David Rush at SCDC. Meeting notes for 13 June and date for next meeting, 28 August, included. Agreed to respond, after consultation with Cllr Mason.

MEETING CLOSED 8.55 p.m.

Next meeting to be held TUESDAY 20 August due to clerk's holiday dates

**MINUTES - HISTON PARISH COUNCIL PLANNING MEETING  
HELD THURSDAY 20<sup>th</sup> AUGUST 2002 7.30 p.m. at the Parish Office, Recreation  
Ground, Impington**

Present: Chairman Cllr M J Mason, J A Muncey, N S Davies, C M Cole, F Coe  
Clerk: Mrs A J Young

**1 Matters Arising from meeting 8 August 2002**

S/1416/02/A Tucker Gardner Partnership Cllr Muncey had attended District Council Chairman's Delegation meeting where fascia had been approved, to be turned off 10pm nightly. The Enforcement Officer was due to visit the premises regarding the projecting illuminated sign for which there was no permission. Committee agreed to write to the Tucker Gardner Partnership (copied District Council) about the promised removal of this sign.

Histon High Street P G Racing sign. Cllr Muncey reported a Planning Officer had advised this was probably permitted development because it was on their forecourt.

Nursery School Much discussion again took place on the proposals. Cllr Muncey to get advice from Mr Jones at SCDC on "calling in" applications. Dist Cllrs Muncey and Davies were asked to report to the Parish Council once the Local Plan Inspector's recommendations had been incorporated into the modifications. TPO now in place on tree in school field. Some discussion took place on the possible need for a fundamental review of education facilities in Histon and Impington.

Guided Bus/superCAM County Council had agreed to a public meeting if required. Clerk had tentatively arranged 24 September at Methodist Church hall but due to diary clashes with some members present, and the view that a larger hall would be required, agreed this would be cancelled. A new date at either the Baptist Church Hall or Junior School would be arranged.

WSP Development No response had been made. Any comments would be sent to Dave Rush as and when necessary.

**2 New applications**

**S/1573/02/F E Quince, 37 Melvin Way – bedroom extension** The Committee were disappointed with the poor plans submitted. Following receipt of a copy letter from a neighbour, possible affect on neighbours was considered and some concern about proposed materials. Agreed, all in favour, to **recommend Refusal** based on the fact the plans are insufficiently detailed to make a decision. It would be suggested a SCDC site visit be made before any decision was made.

**S/1592/02/O J Baker, adj 20 Pages Close – outline permission for a dwelling (one house)** All agreed to **recommend Approval**

**S/1534/02/F Dr & Mrs Stemp, 8 Burkett Way – removal of garage and construction of single storey extension to side and front; addition of conservatory to rear** After full discussion and consideration the Committee agreed, all in favour, they could make **no recommendation** in this case.

**S/0562/02/O M D Jenkins, 1 Normanton Way – erection of additional dwelling (amended)** For information only. Revised plans showed enlarged plot.

**S/1567/02/O D G Tedstone, adj 58 St Audreys Close – dwelling and garage** After consideration and noting that residents who had visited the Parish office showed

concerns about sewerage mains, all in favour to **Recommend Approval** commenting that it should be noted the site adjoins the proposed guided busway and could be subject to a Transport & Works order.

**S/1582/02/CC Histon & Impington Junior School, The Green – erection of 3 new classrooms and associated wc to replace existing temporary accommodation** – for determination by County Council. Cllr Davies declared an interest as Chair of Governors. The Committee had **no objection** and their only comment was they welcomed the fact that the temporary classrooms were being replaced.

**S/1603/02/D R Dias, 44 Station Road – variation of conditions 5 and 6 Planning permission S/0850/98/F to allow hot food takeaway between hours of 11am to 3pm and 5pm to 7.30pm** The application consisted of a letter from Vinters. After full discussion the Committee agreed to **recommend Refusal** and to point out they felt the acceptance of this application was in breach of DETR guidelines issued by the Planning Inspectorate as a similar application had been refused on Appeal in June 2002. The points made in the Parish Council's previous letter in February 2002 would be re-stated, and the Council's view that the letter from Vinters presented an incorrect interpretation of the Inspector's conclusions.

### **3 Refusal and Acceptances by SCDC:**

None

### **4 Planning Correspondence**

- Copy letters from Village Society on 3/5 Station Road; Kortens; Centre of Excellence were reported
- Some discussion took place on the large lorries delivering to the Co Op
- Land rear of 30 High Street. Mrs Walker had written again asking for any offer on the land by close of business 30 September. Cllr Muncney agreed to enquire at SCDC about their plans for acquiring this land

MEETING CLOSED 9.20 p.m.

Next meeting to be held THURSDAY 5 September

**MINUTES - HISTON PARISH COUNCIL PLANNING MEETING  
HELD THURSDAY 5<sup>th</sup> SEPTEMBER 2002 7.30 p.m. at the Parish Office, Recreation  
Ground, Impington**

Present: Chairman Cllr I M Parish, Cllrs F J Munnelly, M P Barrett

Clerk: Mrs A J Young

There was not a quorum, and therefore recommendations only can be made to the Full Council meeting 9 September 2002.

**2 Matters Arising from meeting 20 August 2002**

S/1416/02/A Tucker Gardner Partnership Letter still to be sent regarding non-removal of projected illuminated sign. Also lights not being turned off 10pm nightly.

P G Racing sign Recommend to write to Mrs Walker, property owner, stating Council is concerned that she is allowing tenants to erect signs and undertake a non-permitted development in a Conservation Area. Possibly this has been carried out without permission under the tenants agreement. Dist Cllr Muncey had been asked to confirm the exact position from South Cambs point of view as soon as possible

Nursery School Nothing heard regarding procedure for "calling in" applications. E mail to be sent to Mr Jones asking for general advice. Following full discussion on traffic issues at Station Road. Committee recommend reverting to Highways Department regarding their previous correspondence regarding traffic issues in New School Road / Station Road, which had been used by the Appeals Inspector recently. A site meeting should be requested, this problem having been cited as a reason for refusal of a Safer Routes to Schools plan.

S/1567/02/O adj 58 St Audreys Close – dwelling and garage Copy letter stating neighbour's concerns re tree removal and sewage drains held on file.

S/1582/02/CC Junior School – erection of 3 new classrooms and associated wc replacing existing temporary accommodation Cllr Munnelly, representative School Governor, clarified that the plans showed no change to entrance, as previously discussed at Council.

Land rear of 30 High Street Some discussion took place on this history of this piece of land and its availability. Agenda Full Council.

**2 New applications**

S/1691/02/A National Westminster Bank plc, 11 High Street – signs After discussion, recommend that Council Recommend Refusal stating an illuminated sign, and an illuminated projecting sign, in the High Street are out of keeping with the Conservation Area. Also very surprised to see illuminated lights proposed in such close proximity to a pelican crossing.

S/1283/02/F Mr & Mrs Dalziel, 142 Cottenham Road – amended plans (extensions) Changes to triangular window on south elevation Neighbours had advised the office of their concern that the wall was now to come a further 1/2m forward towards their house. Committee inspected plans carefully and recommend Council to recommend refusal stating that whilst agreeing with the reduction in the size of the window, a further encroachment to next door's property is not in keeping with the size and distance between the two houses.

S/0573/00/F Mr & Mrs Pickering 2a Saffron Road – amended plans (extensions and garage) revised roof plan for garage and side door for same and porch and chimney for house For information only

### **3 Refusal and Acceptances by SCDC:**

S/1370/02/F Mr & Mrs R Saggs, 20 St Audreys Close – extension – granted  
S/1397/02/F Mr & Mrs Foster – 31 St Audreys Close – conservatory – granted

Report to SCDC Committee recommended approval of dormer window 27 Park Lane.

### **4 Planning Correspondence**

- Dept for Culture, Media & Sport. Advising Kortens building would not be listed.
- Appeal lodged for house at 49 Station Road. Parish Council had not objected but had been refused by SCDC
- CPRE. Copy of Design & Density Briefing supplied for use in assessing planning applications. Workshop on “Responding to Planning Applications” planned for 8 March 2003.
- DEFRA. Letter confirming that Parish Councils will remain in primary legislation **to be notified** of any relevant planning application. This is a decision in advance of any decisions about which bodies should remain as statutory consultees.
- Cambs & Peterborough Structure Plan Review, Examination in Public. Cllr Mason to attend the preliminary meeting to be held 6 September. Councils to now appear on two subjects, 4b Transport Investment Priorities and 5c Green Belt North/West
- Gallaghers. Confidential Draft Heads of Terms for Section 106 agreement. These being discussed at next Steering meeting 5 September.

MEETING CLOSED 8.30pm

Next Planning Committee meeting due to be held THURSDAY 19 September

**MINUTES - HISTON PARISH COUNCIL PLANNING MEETING  
HELD THURSDAY 19<sup>th</sup> SEPTEMBER 2002 8.00 p.m. at the Parish Office, Recreation  
Ground, Impington**

Present: Chairman Cllr I M Parish, Cllrs F J Munnely, M P Barrett, J A Muncey,  
F Coe and A J Eade  
Clerk: Mrs A J Young

**3 Matters Arising from meeting 5 September 2002**

S/1416/02/A Tucker Gardner Partnership Letter not sent regarding non-removal of projected illuminated sign as Planning Department had written to Mr Gardner on this subject. Dist Cllr Muncey to speak to Mr Belcham about the non-compliance and nature of his approach. She would also approach Environmental Health Department regarding the light pollution from the window display.

P G Racing sign Letter to Mrs Walker outstanding pending discussions with her.

Nursery School Dist Cllr Muncey was asked to press Mr Jones for advice on the criteria for calling in procedures. Some discussion took place on the proposals and possible future implications for the villages, and a questioning of why County Council offices needed to be incorporated into the scheme. A questionnaire from County Council had been delivered to all with Weekly News. Chairman would attempt to get a balancing letter to the Cambridge Evening News published. In the meantime, the requested site meeting with Highways Department would be organised for 8.45 am on a Monday.

Land rear of 30 High Street SCDC had advised the Chairman they were not interested in bidding for land at 30 High Street. Dist Cllrs had been asked to find out what had changed in the 4 years since they had put in a bid for the same land.

S/1283/02/F 142 Cottenham Road The Council's consultation response had stated the Council Recommended Approval subject to negotiation to return the wall to its position in the original application

**2 New applications**

**S/1319/02/F S Kay, 36 Station Road – amended plans showing revised roof angles**

Seen for information only

**S/1709/02/F A Dunn, 23 Somerset Road – extension** Cllr Munnely declared an interest as his father-in-law lived next door to the applicant. All agreed to **Recommend Approval**

**S/1713/02/F Mrs B Douglas, 4 Muncey Walk – extension to garage** All agreed to **Recommend Approval**

**S/1753/02/F Mr & Mrs E Kuznair, 10 West Road – 2 storey rear extension** All agreed to **Recommend Approval**

**S/1777/02/F B Beales, 62 Melvin Way – conservatory** All agreed to **Recommend Approval**. SCDC would be asked for ruling for conservatories needing planning permission

**S/1786/02/F Mr G Webb and Miss J Cullen, 16 Alice Way – single storey side extension** - All agreed to **Recommend Approval**

**3 Refusal and Acceptances by SCDC:**

S/1437/02/F Mr & Mrs Heylen, 51 Park Avenue – extensions – granted

S/1534/02/F Dr & Mrs Stemp, 8 Burkett Way – extensions – granted

S/1319/02/F S Kay (amended), 36 Station Road – extension – granted

#### **4 Planning Correspondence**

- CPRE. Volunteers Conference details 23 November London. Policy seminar available on The Planning Review – the next phase
- Tree Preservation Order. Papers regarding land at the Nursery School. Copied to Cllr Eade, Tree Warden. Cllr Eade advised a new survey of all trees with Preservation Orders was being undertaken by SCDC.

MEETING CLOSED 8.55 pm

Next Planning Committee meeting due to be held THURSDAY 3 October at 7.30pm. To be followed by Highways & Traffic Committee meeting at 8.30pm.

**MINUTES - HISTON PARISH COUNCIL PLANNING MEETING  
HELD THURSDAY 17<sup>th</sup> OCTOBER 2002 7.30 p.m. at the Parish Office, Recreation  
Ground, Impington**

Present: Chairman Cllr I M Parish, Cllrs F J Munnely, M P Barrett, J A Muncey,  
A J Eade (in part)

Clerk: Mrs A J Young

**4 Matters Arising from meeting 19 September 2002**

S/1416/02/A Tucker Gardner Partnership Projecting illuminated sign had been removed. Dist Cllr Muncey to approach Environmental Health Department regarding the light pollution from the window display and Planning Department regarding the non-compliance with the condition that fascia lighting would be turned off between 10pm and 8am.

P G Racing sign The owner had contacted the office to advise the tenant would be asked to consider providing a smaller sign.

Nursery School The site meeting with Phil Sharp of Highways Department had taken place. Mr Jones at SCDC Planning would again be asked to provide the criteria for "calling in" applications of this type.

Land rear of 30 High Street Following the sale of this land to another party, Mr Sugden at SCDC Legal Dept would be asked to attend a site visit to discuss future parking provision in Histon.

S/1283/02/F 142 Cottenham Road Officer Recommendation had been approval.

Conservatories Clerk to obtain leaflet / information on criteria for requiring permissions.

**2 New applications**

S/1487/02/F M B Chapman 58 Orchard Road – extensions amended plans received, for information only

S/1845/02/F Mr & Mrs M Flack 1 Allington Close – single storey side extension All agreed to **RECOMMEND APPROVAL**

S/1847/02/F Mr D Dunn, 104 Cottenham Road – extension and conversion into 2 dwellings applicant's agent explained what modifications had been made to plans originally submitted in 2001 and refused, to satisfy reasons given for refusal: (*insufficient off street parking and access to rear through former garage would be inconvenient resulting in cars parking on the driveway; harming to amenities of 104 viewed from its kitchen; intensification of use on restricted site resulting in small rear gardens; loss of amenity to 102 and 104.*) The Committee carefully studied the alterations and were all agreed to **RECOMMEND REFUSAL** as it was felt the changes to the plans did not appear to alter the original reasons for refusal. The Committee also commented on concerns about the potential increase in traffic reversing onto the B1049.

S/1874/02/F A Reeves, 31 Nuns Orchard – extended dormer window All agreed to **RECOMMEND APPROVAL**

S/1910/02/O R P K Fisher, Plot 2 Melvin Way (The Orchards - house (renewal of time limited permission) All agreed to **RECOMMEND APPROVAL**

S/1950/02/F P Blundell 38 Orchard Rd – garage All agreed **RECOMMEND APPROVAL**

**3 Refusal and Acceptances by SCDC:**

S/1416/02/A Tucker Gardner Partnership, 21/23 High Street – illuminated fascia sign (retrospective application) – **granted** with condition not to be illuminated after 10pm on any one day or before 8am the following day (to safeguard the character of the area)

S/1487/02/F M B Chapman 58 Orchard Road – extension (as amended) – **granted**

S/1567/02/O D G Tedstone, land adjacent 58 St Audreys Close – dwelling and garage – granted with condition no power operated machinery to be operated before 8am weekdays and Saturdays, nor after 6pm weekdays and 1pm Saturdays nor any time Sundays or Bank Holidays unless previously agreed in writing with Authority (to protect amenities of neighbouring residents)

S/1573/02/F E Quince, 37 Melvin Way – extension – granted

S/1592/02/O J Baker, land adjacent 20 Pages Close – dwelling – granted with conditions including adequate space to be provided within site to enable vehicles to park clear of access roadway, visibility splays provided both sides of access to be maintained free from any obstruction over 760mm within area of 2 x 2m from and along boundary, no power operated machinery to be operated before 8am weekdays and Saturdays, nor after 6pm weekdays and 1pm Saturdays nor any time Sundays or Bank Holidays unless previously agreed in writing with Authority

S/01582/02/CC Cambs County Council Land at Histon & Impington Junior School, The Green – erection of 3 new classrooms and associated wc to replace existing temporary accommodation – granted under delegated powers with conditions covering foul and surface water drainage, with no construction of building operations, except with County permission, other than between 7.30am and 6pm Monday to Friday and 7.30am and 1pm Saturdays, and temporary classrooms to be removed within 28 days of occupation/bringing into use of permanent development allowed, and land restored to former condition

#### **4 Planning Correspondence**

- Appeal. S/0210/02/F152 Cottenham Road Mr & Mrs Andrews. – double garage. Inspector had considered the issue of the affect the proposal may have on the character and appearance of the locality and in particular the immediate street scene. The appeal had been ALLOWED
- WSP Development meeting notes of 3<sup>rd</sup> Technical Liaison Group meeting held 28 August. To be copied to all Councillors, for agenda item next Planning Committee. Next Liaison Group meeting due 25 October.

#### **5 Photocopier Lease / Purchase**

As delegated by Full Council, Planning Committee were asked to consider the options and decide how to proceed. The Clerk had provided a report. In proper accounting procedure, the Chairman had provided a spreadsheet showing the overall cost comparisons of buying or leasing over 3 or 5 years from the preferred (in terms of best value), known, company Photocopying & Litho and a comparison quote now obtained from Ikon. Following full discussion, and acknowledging the purchase price was in excess of the budget allowed by each Council, agreed to RECOMMEND TO IMPINGTON PARISH COUNCIL AT THEIR MEETING DUE TO BE HELD 21 OCTOBER, that the Councils jointly purchase the machine offered by Photo & Litho at a price of £1,314, but asking them to match the price per copy maintenance agreement offered by an alternative company of 0.7p. This would give a total 3 year cost to the Councils of £2,157.54 including projected price per copy costs (maintenance) but excluding money to be saved by printing on copier in preference to laserjet printer where appropriate (full page thereby costing say 0.75p per copy opposed to 2p per copy). Cllr Parish undertook to discuss this matter with the Impington Chairman prior to the October meeting. Histon Parish Council it was acknowledged would need to take £250 out of reserves, or virement, to meet a 50% cost if this was agreed.

MEETING CLOSED 9.10 pm

Next Planning Committee meeting due to be held THURSDAY 31 October at 7.30pm.  
To be followed by Highways & Traffic Committee meeting at 8.30pm.

**MINUTES - HISTON PARISH COUNCIL PLANNING MEETING  
HELD THURSDAY 28<sup>th</sup> NOVEMBER 2002 7.30 p.m. at the Parish Office, Recreation  
Ground, Impington**

Present: Cllr I M Parish (Chairman), Cllrs M P Barrett, A J Eade, M J Mason  
Clerk: Mrs A J Young

**5 Matters Arising from meeting 31 October 2002**

Tucker Gardner Partnership Lights were now out at night. Further discussion took place on Estate Agents signs placed in highway verge. Noted the Planning Committee had previously agreed to note only.

Nursery School Chairman advised he had agreed to notify all residents of New School Road, Saffron Road and some of Poplar Road once a decision had been made on planning permission. Following discussion on possibilities for "calling in" the application, Chairman agreed to speak with Gareth Jones and ask who the Parish Council should write to at the Ministry.

S/1982/02/O M N Gillespie, adjacent 53 Cottenham Road – 2 dwellings. SCDC Officer's Recommendation to its Planning Committee was approval, with conditions on landscaping, access and withdrawal of permitted development rights, based largely on Histon's designation as a "Rural Growth Settlement".

WSP Technical Liaison Group Council had been unhappy with the short notice given for comment on minutes and agendas for discussion of drainage. Agreed to write to Mr Rush at SCDC who attended meetings, asking him to request this of WSP Development on our behalf.

**6 New applications**

S/2180/02/F Mrs S Corb – 17 West Road new front porch and new pitched roof to rear extension in place of flat roof. All AGREED to **RECOMMEND APPROVAL**

S/2175/02/F L M Gough & M R Morris – 26 Station Road ground floor extension to include wc and utility. Cllr Barrett declared an interest at the applicant was known to him and did not vote. All remaining AGREED to **RECOMMEND APPROVAL**

S/2218/02/Cir The Home Office – Oakington Barracks, Longstanton Continuation of use of land and buildings as an Immigration Centre for a Further Temporary Period of 2 years. The Home Office were applying for a variation on condition 1 of their previous approval notice to allow 2 years temporary period in place of 1 year renewable. A discussion took place on the fast track processing in place at the centre and Home Office policies. All AGREED to make **NO RECOMMENDATION**

**7 Refusal and Acceptances by SCDC:**

S/1466/02/F Mr & Mrs P Trump, 27 Park Lane – dormer window – **Granted** (obscure glass)

S/1691/02/A National Westminster Bank plc – signs – **Refused**, contrary to Local Plan Policies C32, C33, C34, proposed modification policies EN42, EN44 and Structure Plan policies SP12/10 and SP12/11. The Committee decided to write to SCDC Planning asking whether permission was in place for Barclays Bank's new replacement cash machine and signage.

S/1910/02/0 R P K Fisher, Plot 2 Melvin Way – house (renewal of time limited permission) – **Granted with 9 conditions**

S/1950/02/F P Blundell, 38 Orchard Road – garage – **Granted**

#### **4 Planning Correspondence**

- Appeal. Land at rear of 50 Narrow Lane, Histon – proposed development of Dwelling and Garage Informal hearing due 20 November. The original application had been refused as being against Structure Plan Policy SP12/10
- Inspectors Recommendations for Modifications Local Plan - acceptances To be considered by Joint Standing Committee

#### **5 WSP Technical Liaison Group**

Deferred to next meeting

MEETING CLOSED 8.45 pm

Next Planning Committee meeting due to be held THURSDAY 14 November at 7.30pm.

**MINUTES - HISTON PARISH COUNCIL PLANNING MEETING  
HELD THURSDAY 19<sup>th</sup> DECEMBER 2002 7.30 p.m. at the Parish Office, Recreation  
Ground, Impington**

Present: Cllr R K Wynn (Chairman), Cllrs MP Barrett, MJ Mason, FJ Munnely (in part)  
Clerk: Mrs A J Young  
All agreed to bring forward item 2

**2 New applications**

**S/2242/02/F K Pickering 3a Saffron Road – 2 storey rear extensions** Although an extension had been given to the Parish Council on this application, in the event SCDC had by necessity had to make a decision at Team Delegation, being “refusal”. A Parish Council response had been sent with **NO RECOMMENDATION** but confirming the Parish Council were happy that SCDC would make the appropriate decision.

**S/2298/02/F N J New 54 Park Avenue – single storey side extension** Following full discussion, particularly on design, all agreed to **RECOMMEND APPROVAL**

**S/2321/02/F Mr & Mrs P Lyon – 12 Harding Way – extensions** The Committee noted a parking space would be lost, but a bedroom gained. Agreed **NO RECOMMENDATION** but to comment on the massing of the gable end and loss of parking space

**S/2322/02/F Mr & Mrs M Salmon – 14 Harding Way – extensions** The extension was felt to be of smaller scale than the neighbouring, and resulting in no loss of parking spaces. All agreed to **RECOMMEND APPROVAL**

**S/2323/02/F SCDC, 48 Cottenham Road – vehicular access** All agreed to **RECOMMEND APPROVAL** commenting that all SCDC owned properties along this stretch require this improvement.

**S/2333/02/F Mr & Mrs M Day – 20 Park Avenue – Conservatory** The Committee felt that the lack of information on the application meant they were unable to draw a conclusion and therefore had to **RECOMMEND REFUSAL**. Letters from neighbours were listed but not enclosed, and a party wall seemed to be an issue  
Cllr Munnely left the meeting

**8 Matters Arising from meeting 28 November 2002**

**Nursery School** A further meeting had taken place 18 December which the Chairman Cllr Parish had attended. It appeared the County Council were in negotiation with a private landowner for alternative parking arrangements. Agreed Clerk would investigate “calling in” procedures for information of the Council.

**Barclays Bank plc** Ms Smyth at SCDC Planning had clarified planning permission was not required for replacement ATM. Signage was part of the ATM unit

**44 Station Road** Due to be decided at Planning Committee January 2003. Cllr Parish to appear for the Parish Council

**Chivers Office Site** SCDC had responded with information on known plans for re-siting of the car park. A possible scenario for change of use at the site was outlined. SCDC referred to the sustainability of Histon / Impington and it was agreed to supply the Planning Department with a copy of the Parish Councils’ submission to the Inspectors Report on the Modifications to the Local Plan opposing the Rural Growth Settlement designation for Histon and Impington. Also agreed to seek further information on any discussions which may already have taken place with SCDC and report back to Impington Parish Council once more information known.

**3 Refusal and Acceptances by SCDC:**

S/1847/02/F D Dunn, 104 Cottenham Road – extension and conversion into 2 dwellings – granted with 2 conditions, one for proposed changes for front access  
S/1982/02/0 M N Gillespie, 53 Cottenham Road – 2 dwellings – granted with 10 conditions including single storey only and prohibited Permitted Development  
S/2101/02/F S Holt, 30 Cottenham Road – extension

#### **4 Planning Correspondence**

Go-East – Renewable Energy and the Planning System Questionnaire for completion by 31 January

Millennium Halls Group Copy letter from resident of Park Lane regarding boundary markings on the Ord. Survey maps.

Section 106 Arbury Camps It was understood Cllr Payne was due to meet Mr Gareth Jones for discussion. Agreed to ask Cllr Payne to keep Histon Parish Council informed of the outcome.

Bishops Yard Copy letter from resident of Impington to South Cambs Planning Department and Environmental Health Department held on file

Appeal Decision 59 Cottenham Road - a dwelling house and detached garage. Appeal dismissed as inappropriate development in the Green Belt

S/2383/02/F Mr & Mrs Lea, 47 Station Road – extension to be considered at next meeting 9.1.03

MEETING CLOSED 9.10 pm

Next Planning Committee meeting due to be held THURSDAY 9<sup>th</sup> January 2003 at 7.30pm., prior to the Highways, Traffic & Transport Committee meeting

**MINUTES - HISTON PARISH COUNCIL PLANNING MEETING  
HELD THURSDAY 9<sup>th</sup> JANUARY 2003 7.30 p.m. at the Parish Office, Recreation  
Ground, Impington**

Present: Cllr I M Parish (Chairman), Cllrs MP Barrett, A J Eade, P E Harris  
Clerk: Mrs A J Young

**1 Matters Arising from Planning meeting 19 December 2002**

A further Council Committee was due to meet at 8 p.m. Deferred to next meeting or full Council meeting 13 January 2003 as appropriate.

**2 New applications**

**S/2091/02/RM Hogger Homes Ltd, land rear of 5a/5b The Green** (for information).

Committee noted a reduction in roof pitch

**S/2383/02/F Mr & Mrs Lea, 47 Station Road – extension** The Committee studied the comprehensive plans and **RECOMMENDED APPROVAL**

**S/2242/02/F K Pickering, 2a Saffron Road – extension** (amendment). Committee noted re-planned accommodation showed en-suite re-positioned at window overlooking neighbour's garden instead of bedroom. All agreed to **RECOMMEND APPROVAL**

**S/2422/02/F Chivers Hartley Limited, Chivers Way – temporary car parking areas**

Some discussion took place on the uncertain future of the site. All agreed to give **NO RECOMMENDATION** but if South Cambs minded to approve to request conditions on restrictions on day-time only parking and temporary for 2 years only. Regular flooding of the proposed site was reportedly a problem for residents of New School Road and this would be commented on.

**S/2459/02/F S Gill, 6 Allington Close – extension** All agreed to **RECOMMEND APPROVAL**

**S/2333/02/F Mr & Mrs M Day, 20 Park Avenue – conservatory** Histon Planning Committee had previously recommended refusal. Following receipt of copy letters from neighbours stating they had no objection, and information from Mr John Pym that the issues of the Party Wall Act was to be addressed by the applicant, and that the plans were acceptable to South Cambs officers, agreed to amend response to **NO RECOMMENDATION**

**4 Refusal and Acceptances by SCDC:**

Deferred to next meeting or full Council meeting 13 January 2003 as appropriate

**4 Planning Correspondence**

Deferred to next meeting or full Council meeting 13 January 2003 as appropriate

MEETING CLOSED 8 pm

Next Planning Committee meeting due to be held THURSDAY 23<sup>RD</sup> January 2003 at 7.30pm

**MINUTES - HISTON PARISH COUNCIL PLANNING MEETING  
HELD THURSDAY 23<sup>rd</sup> JANUARY 2003 7.30 p.m. at the Parish Office, Recreation  
Ground, Impington**

Present: Cllr R K Wynn (Chairman), Cllrs MP Barrett, P E Harris, N S Davies  
Clerk: Mrs A J Young

**2 Matters Arising from Planning meetings 19 December 2002 and 9 January 2003**

Nursery School GOER to be asked to request the Minister to call in the application if felt to be necessary. Dist Cllr Davies confirmed District Council had indicated they would support the Parish Council's position. The application had been received the day of the meeting. AGREED to look at under Correspondence Received as a first step.

44 Station Road South Cambs Planning Committee were not due to consider now till February meeting. SCDC had supplied a list of all applications on this site since 1992. It appeared there was a difference of opinion amongst the South Cambs Planning Officers on the interpretation of the Inspectors Appeal comments and therefore on recommendations put forward. Dist Cllr Davies agreed to request the Parish Council be formally re-consulted as agreed and request a further deferral to March, also expressing the Parish Council's disquiet to the Planning Chairman on the current position. Parish Council to email Chief Executive cc Director of Planning asking for clarification on conflicting views being put forward, before presentation to the full Planning Committee on the recommendations, suggesting they go back to the Appeals Inspector and get a ruling on the appropriate interpretation.

Chivers Office Site The site details were unavailable the site being "under offer". South Cambs Planning officers had emailed advising they had met with Planning Consultants and Architects acting for the developer who had purchased the former Chivers amenity block and car park. Residential development was being proposed and a meeting with the Parish Council prior to the submission of an application was hoped for. The Committee agreed this was the way forward and Cllr Davies agreed to request details of the proposed developers and plans in advance. Proposed meeting to be taken to full Council on 10 February, for agreement, with Planning meeting scheduled for 20 February to be suggested forum. Impington Parish Council to be kept informed once details known.

Go East Renewable Energy and the Planning System. Cllr Parish to respond.

Section 106 Arbury Camps Cllr Payne and Dist Cllrs had met with Planning Officers on 22 January. Cllr Davies advised South Cambs appeared to not have formulated a full position on transport, design etc. yet, but another information meeting was due in a month's time. Plans for the school and heritage centre were imminent. Concern had been expressed on the draft Local Transport Plan which does not include a cycle bridge, Cllrs Mason and Payne had a copy of this.

S/2422/02/F Chivers Hartley, temporary car parking areas Copy letter from resident of New School Road received showing photo of flooding.

**2 New applications**

**S/2488/02 19 Alice Way, C J Cockrill – Conservatory AGREED to RECOMMEND APPROVAL**

**S/0042/03/CC Cambs County Council, Infant School, New School Road – single storey extension and existing hall to 2 classrooms** The Committee all felt the proposed elevations looked good. After some detailed inspection of plans and comment that increased community use would result, all AGREED to **RECOMMEND APPROVAL**.

Some Cllrs felt the County were not taking a long term view by spending such significant sums on all 3 schools on separate sites.

**S/0043-45/03 Mr & Mrs Holmes, 46-52 Station Road – Extension to dwelling and repositioning of boundary gate (x2 to include Listed Building); Garage/store** Again looked at in some detail. All AGREED to **RECOMMEND APPROVAL** on all applications, the new design only enhancing the plot

#### **5 Refusal and Acceptances by SCDC:**

S/02125/02/CC Cambs County Council, land at Infant School, New School Road – retention of 2 mobile buildings for educational purposes – granted (one to Dec 2004 and one to Dec 2005)

S/02183/02/CC Cambs County Council, land at Junior School, The Green – retention of 2 mobile buildings for educational purposes – granted (to Dec 2004)

S/2180/02/F Mrs S Corb, 17 West Road – extensions – granted

S/2175/02/F L M Gough and M R Morris, 26 Station Road – extension – granted

Appeal S/0911/02/F Mr & Mrs P Croucher, adj 49 Station Road – dwelling Appeal dismissed – a) Conservation Area grounds contrary to PPG15 and SP10 and 11 and C31, 32 and 33 as well as emerging policies in Review Plan b) highway safety not according to Policy T9

Appeal S/0306/02/O Trustees A Langran (dec) 50 Narrow Lane – chalet bungalow and garage Appeal allowed

#### **4 Planning Correspondence**

CPRE details of Planning applications workshop for Cllrs, 8 March

WSP Development Meeting notes 25 October and agenda 8 January supplied and copied to Cllrs Parish and Mason

SCDC Planning Enforcement details supplied for interest of Council. Available from clerk on request

Nursery School Planning application now received. The Committee looked at the plans for parking, which seemed to indicate a lease agreement with Histon Baptist Church. Dist Cllr Davies agreed to investigate the procedure for an application on land the County did not own, and in a Conservation Area, as this may mean it would be now determined by South Cambs. It was re-iterated the Chairman would need to see the plans at an early opportunity as he had agreed to keep the resident advised. AGREED the planning application response should be a full Council decision for agenda on 10 February, with appropriate extract from the application to be copied to all beforehand. Clerk to liaise with the Chairman over calling, the Planning Committee agreeing this could proceed if appropriate.

Next meeting brought forward to **Wednesday 5 February 2003** as a Highways Transport & Traffic meeting was already fixed for 6 February.

Closed 8.40 p.m.

**MINUTES - HISTON PARISH COUNCIL PLANNING MEETING  
HELD THURSDAY 5<sup>th</sup> FEBRUARY 2003 7.30 p.m. at the Parish Office, Recreation  
Ground, Impington**

Present: Cllr I m Parish (Chairman), Cllrs P E Harris, N S Davies, M J Mason  
Clerk: Mrs A J Young

**3 Matters Arising from Planning meetings 23 January 2003**

Nursery School To be agenda item Full Council 10 February 2003 for decision on response to County Council. To date one copy letter from a resident had been received, together with some e mail correspondence. A consultation paper had now also been received from SCDC, although not a copy of the application itself. Some local press coverage had been seen on the new application. Committee debated the inconsistencies being seen in determination of applications. It was felt a change of use of land within the Conservation Area (parking) should mean a separate application for that part of the application going to South Cambs for determination. A letter to GOER asking for the application to be called in would now be sent, citing the policy contraventions and other points raised. This to be copied to SCDC and CCC. Some discussion took place on the possibility of a Judicial Review being called for if South Cambs did not request a separate application for the Conservation Area parking.

44 Station Road It had been verbally reported that 12 months temporary permission had today been granted for hot food takeaway 11am to 2.30pm. The Committee were disappointed to note this permission had been given for the first time to these premises. Once official notification received, the Parish Planning Committee would respond to South Cambs appropriately.

Chivers Office Site SCDC had been asked to meet with the Chairman and other Parish Council representatives to talk about the best long-term development for the village and ascertain their position with regard to this particular proposal. No response as yet but SCDC Had quoted PPG3 as being relevant. Consultants for the proposed developer had confirmed they would be willing to attend the planning meeting on 20 February, together with a SCDC Planning officer if necessary. It was noted the Parish Council position on proposed development of the site had not been agreed, for debate at Full Council on 10 February. Discussion on need for affordable housing to make a community more sustainable and dangers of destroying the employment base in a village were discussed. The Planning Committee re-iterated concern about access to the site and briefly discussed the Doctors surgery and any future need for improved health centre facilities.

Arbury Camps No further meeting to date. An Arbury Camps newsletter had been delivered to all homes. The issue of cyclebridges and the draft Local Transport Plan was due to be discussed at Histon Parish Council Highways, Traffic & Transport Committee meeting 6 February. The issue of governance of the new community was on-going.

**2 New applications**

**S/0110/03/F Mr & Mrs Cook, 1 Harding Way – conservatory** All agreed  
**RECOMMEND APPROVAL**

**S/0100/03/F K Dyson, 44 Parlour Close – extensions** copy letter of objection from a neighbour had been received. Following full discussion all agreed to make **NO RECOMMENDATION** to SCDC but to comment that the neighbour's concerns on massing and over-development were noted.

**S/0081/03/A National Westminster Bank plc, 11 High Street – signs** The new application was compared to the previous, refused, application. All in favour to **RECOMMEND APPROVAL**

#### **6 Refusal and Acceptances by SCDC:**

S/2321/02/F Mr & Mrs P Lyon, 12 Harding Way – Extensions (amended 20.1.03) – granted, with 2 parking spaces at front to be laid out and maintained

S/2322/02/F Mr & Mrs M Salmon, 14 Harding Way – Extensions (amended 20.1.03) – granted

S/2298/02/F N J New, 54 Park Avenue – extension (amended 20.1.03) – granted, with conditions protected hedging

S/2333/02/F Mr & Mrs M Day, 20 Park Avenue – conservatory – granted

S/2323/02/F SCDC, 48 Cottenham Road – vehicular access – granted with condition on visibility splays

S/2242/02/F K Pickering, 2a Saffron Road – extension – granted with window obscure glass

S/2383/02/F Mr & Mrs Lea, 47 Station Road – extension – granted

#### **4 Planning Correspondence / Planning Matters**

Bedsits, Station Road A Council member asked whether container situated in car parking area required planning permission. Dist Cllr Muncey would be asked to investigate

92 Station Road S/1624/00/F A vehicular access had been refused by SCDC in 2000, as contrary to policy C25. Councillors noted the property was now up for sale and it appeared a parking space was being used. Agreed to ask SCDC re enforcement of refusal notice.

Next meeting **Thursday 20 February 2003** at Kay Hitch Way Community Centre

Closed 8.50 p.m.

**MINUTES - HISTON PARISH COUNCIL PLANNING MEETING  
HELD THURSDAY 20<sup>th</sup> FEBRUARY 2003 7.30 p.m. at the Parish Office, Recreation  
Ground, Impington**

Present: Cllr R K Wynn (Chairman), Cllrs I M Parish, M P Barrett, M J Mason, F Coe  
Clerk: Mrs A J Young

**4 Matters Arising from Planning meetings 5 February 2003**

Nursery School A further letter of objection from a resident was held on file. The Parish Council's response to the application consultation had been submitted to County Council. SCDC had confirmed they would be objecting by "Delegated Objection" although without prejudice to the fact they do not agree County should determine the parking aspect of the application.

44 Station Road No official confirmation yet agreed. Agreed to ask a Dist Cllr to look into the procedure for involving the Ombudsman. It was understood a resident was considering asking for a Judicial Review

Chivers Office Site Dist Council officers were due to meet with the Chairman and Vice Chairman to discuss Histon policy issues in general. The Committee re-iterated their belief that the proposals for the Chivers site would have to be advertised as a departure from the Local Plan if progressed and would involve use of Sec 37. It appeared the original granting of the planning application specified no more than 35 additional homes.

Arbury Camps Recent report from Cllr Payne, the Council's nominated representative, on meeting with South Camps officers, to be copied to all Cllrs. Planning applications for the MasterPlan, the school and historical resource centre had been received by Impington Parish Council and Histon PC asked to be formally consulted. Some discussion took place on the impact on Histon of any Section 106 agreements entered into by Impington PC. HRCC project up-date supplied by County Council and held on file

92 Station Road Response from SCDC Enforcement referred the matter to County Highways

**5 New applications**

**S/0769/02/F (amended) Mr & Mrs D Girling – 5 Merton Road – extensions** Addition of additional pier to reduce span **NOTED**

**S/0215/03/F C Osborne – land at Cottenham Road – mobile home** A letter accompanying the application was read to Committee. Following full discussion all **AGREED to RECOMMEND REFUSAL** as the land was in the Green Belt with insufficient justification for a dwelling. Drainage problems were raised.

**S/0219/03/F SCDC – 36 Glebe Way – vehicular access** **AGREED to RECOMMEND APPROVAL** but requesting a condition specifying the maximum number of vehicles allowed on parking area to enable leaving in forward gear at all times

**S/0244/03/F Mr Gilson – 17 Glebe Way – Erection of lean to conservatory** All **AGREED to RECOMMEND APPROVAL**

**S/0249/03/F Mr & Mrs McAllister – 124 Cottenham Road – conservatory** ALL **AGREED to RECOMMEND APPROVAL**

**S/0254/03/F Mr & Mrs R Roe – 39 Kay Hitch Way – extension** All **AGREED to RECOMMEND APPROVAL** commenting on possible requirements under the Party Wall Act and indicating the site boundaries were not clear.

**S/0273/03/O A Buck – land rear of 28 High Street – 2 dwellings** Considerable discussion took place on the planning and other history of the site. All **AGREED to RECOMMEND REFUSAL** as the Committee believe the access to the east of no 28 to be wholly or partially in the ownership of the SCDC, not the applicant as shown.

Notwithstanding this, the Committee felt the proposed access to be inadequate for 3 properties, and that vehicle movements would conflict with vehicle movements from the car park. It was agreed to additionally comment that Histon Parish Council wished to put on record that the Parish Council has been involved in promoting an extension to the current car park.

**7 Refusal and Acceptances by SCDC:**

**S/2459/02/F S Gill, 6 Allington Close** – extension. Granted

**4 Planning Correspondence / Planning Matters**

Tree Works 1 / 2 Loves Close. Removal of oak. Tree Warden had visited and was reluctant to recommend removal of tree to SCDC.

Etheldred House CCC had advised a planning application was imminent for the site. Proposed plans had been available at the Junior School for inspection. Dist Cllr Davies had seen the plans and had early concerns over car parking provision for a 94 bed unit. Application awaited.

WSP Meeting details for 5<sup>th</sup> meeting had not been enclosed with a covering letter received

SCDC Structure Plan Public Inquiry results. Letter summarising the Inspectors Report received. The Report of the Panel itself had also been received at the Parish office

Next meeting due **WEDNESDAY 5<sup>TH</sup> MARCH 2003** possibly at Kay Hitch Way Community Centre

Closed 8.40 p.m.

**MINUTES - HISTON PARISH COUNCIL PLANNING MEETING  
HELD MONDAY 10<sup>TH</sup> MARCH 2003 IMMEDIATELY FOLLOWING COUNCIL  
MEETING AT ST AUDREYS COMMUNITY CENTRE, HISTON 10 P.M.**

Present: Cllr I M Parish (Chairman) R K Wynn, S D Carrington, M P Barrett, A J Eade  
Clerk: Mrs A J Young

**6 New applications**

**S/0349/03/F G Jones, 5 New School Road** – Extension. No objection and all AGREED  
to **RECOMMEND APPROVAL**

Next meeting due **THURSDAY 20<sup>TH</sup> MARCH 2003 at Parish Office**

Closed 10.10 p.m.

**MINUTES - HISTON PARISH COUNCIL PLANNING MEETING  
HELD THURSDAY 20<sup>th</sup> MARCH 2003 7.30 p.m. at the Parish Office, Recreation  
Ground, Impington**

Present: Cllr R K Wynn (Chairman), Cllrs MJ Mason, P E Harris, N S Davies  
Clerk: Mrs A J Young

**7 Matters Arising from Planning meetings 20 February and 10 March 2003**

Nursery School GOER had advised the County Development Control Committee would not be considering until mid-April. GOER would receive papers for that meeting and would at that time only be considering whether the application should be called in. Following full discussion on the fundamental issues of the site and change of use to a Conservation Area not being considered by SCDC, AGREED to copy GOER with letter of objections as received and a further copy of the Parish Council's response to the application.

44 Station Road Leaflets received from SCDC on procedures on how to complain to the Local Government Ombudsman kept on file. Copy letter received from SCDC to site owner pointing out complaints had been received.

Chivers Office Site No meeting yet set up with South Cambs officers although developer's consultants continued to press for a date to meet the Planning Committee. AGREED to set a date for developer's consultants to attend Histon Planning Committee (after elections) and to seek a meeting with Jem Belcham and Keith Miles prior to that, inviting also District Councillors and Impington Parish Council representation

A Buck – land rear of 28 High Street 2 dwellings It was understood negotiation may be taking place between the applicant's agent and SCDC. District Cllr Davies asked to obtain a copy of the car park deed for clarification and to investigate current position received and a further copy of the Parish Council's response to the application.

Meeting 10 March No matters arising

**8 New applications**

S/2298/02/F (amended) N J New, 54 Park Avenue deletion of 2 windows. For information only. Permission granted

S/0100/03/F (amended) K Dyson 44 Parlour Close. For information only

S/0390/03/RM Mr & Mrs Betterman adj 1 Normanton Way House. Committee AGREED to give **NO RECOMMENDATION** on this 3 bed roomed detached house

S/0455/03/F Exelcare, Etheldred House, Clay Street erection of nursing home (95 bed), District Nurses Centre and alterations to access following demolition of existing. Committee closely inspected plans showing eventual demolition of existing and rebuilding of new. Following full discussion on the plans and the care to be offered AGREED to **RECOMMEND REFUSAL** based on over-development of the site; totally inadequate car parking for staff and visitors and District Nurses facility; the impact on local infrastructure (e.g. GPs); and massing of the development with high pitched roof detrimental to the amenity currently enjoyed by most neighbouring properties.

**Gallaghers Estates**

The Committee agreed that in view of an extension in time available, recommendation would be made at meeting 20 March for future discussion at meeting due 3 April

**S/0158/03/O Gallagher Estates Limited and Lands Improvements Holdings plc,  
Arbury Camps – Historical Resource and Cultural Centre and Ancillary**

**Development** Plans were inspected and concerns expressed that the provision may be at the expense of public open space. However, the Committee considered the design and provision to be attractive and would support the application

**S/0157/03/O Gallaghers Estates Limited and Lands Improvements Holdings plc, Arbury Camps – Primary School and Ancillary development** Plans were inspected and discussion took place on the suitability of the site as a school for the population envisaged, and comments made by an Impington Parish Cllr with knowledge of school usage. It was noted there was no nursery provision or any under 3s provision. Those present considered the design to be site led, not children led. The hall needed to be completely self-contained to work but had no dedicated toilet facility. The Committee room also had no services e.g. toilet, kitchen. No disabled toilets were identified. The Committee were unhappy with the general design of the school which they felt to be inadequate on a number of counts and would recommend that the Council's response be one of Recommending Refusal

**S/2379/01/O (amended) Gallaghers Estates Limited and Lands Improvements Holdings plc, Arbury Camps – Development comprising residential, employment, retail leisure social/community, open space, educational and associated transport infrastructure** Plans inspected and discussion took place. Initial comments made by an Impington P Cllr who had inspected the plans were shared. The Committee agreed the site plans were completely out of date and did not accord with any of the plans accompanying the above 2 applications. Concern was expressed that there appeared to be no overall strategy for open space. Cllr Davies declared an interest as a member of the Recreation Ground Development Group but raised the issue of whether the Parish Councils should be looking to the developers for contribution to recreation facilities in the villages. The remainder of the Committee felt the developers should be pressed to provide the standard with South Cambs policies, believed to be 6 acres of open space for every 1,000 people on the site. The recreational facilities proposed for sports such as cricket, tennis etc. were unclear. Finally agreed to request an up to date plan from SCDC before the Parish Council could comment on the application, showing how much reduction of open space would result from current proposals and in accordance with other applications received. Some further discussion took place on the area of reserve for superCam which it was felt did not comply with the County Council's submission to the Government under the Annex E proposals.

**S/0352/03/F Gallaghers Estates Limited and Lands Improvements Holdings plc, Arbury Camps** – Highways Infrastructure had also been received. The application showed a proposed additional access at the top of the site (opposite Minerva Way) to include pedestrian crossings.

#### **8 Refusal and Acceptances by SCDC:**

S/2488/02/F C J Cockrill, 19 Alice Way – Conservatory – granted

S/1603/02/F R Dias, 44 Station Road – variation of condition 3 of planning permission S/0242/01/F to allow hot food take away between 11am and 2.30 pm (till 29.2.04) The sale of hot food for take away shall take place not other than between these hours.

S/0110/-3/F Mr & Mrs Cook, 1 Harding Way – Conservatory – granted

S/0081/03/A National Westminster plc, 11 High Street – signs (retrospective) 5 years

S/2422/02/F Chivers Hartley Ltd, Chivers Way – temporary car parking areas – granted with 6 conditions to include surface water drainage provision. No vans, trucks or lorries. Not relevant to grant temporary therefore permanent

S/0042/03/CC Cambs County Council, Infants School, New School Road – single storey extension to create main halls, stores, WCs, plant room, head teacher's office, reception/office with link corridor to existing. Alterations of ex hall to 2 no classrooms. granted with conditions

#### **4 Planning Correspondence / Planning Matters**

Copy letter of objection re development within a Conservation Area Village Society to SCDC (S/0134/03/CC Nursery School)

Appeal Kortens, land at The Green, erection of 2 houses and garages, and part demolition and extension of workshop (former chapel) into 4 flats. Responses to be made to Inspectorate by 4 April. Agreed representations already made sufficient. Hearing arrangements at SCDC to be confirmed. Agreed Parish Council should attend if possible

Trees Notice of confirmation of order for land at Nursery School (silver birch tree) received. To be copied to Tree Warden

Tree Works 20 Cottenham Road. Remove dead wood and thin out ash tree. Tree Warden to comment.

Next meeting due **THURSDAY 3 APRIL 2003**

Closed 9.30 p.m.