

**HISTON PARISH COUNCIL****Unconfirmed minutes**

Minutes of meeting held St Audrey's Community Centre, Histon, Monday 12 January 2004

**Present:**

Councillors: R K Wynn (Chairman), M P Barrett, J P Chatfield, N S Davies (also District), A J Eade, P E Harris, J M Heinrich, I A Levitt, F J Munnelly

Cty Cllr P D Gooden

Clerk: Mrs A J Young

1 member of press

**1 Apologies for absence**

194.1 Cllrs M J Ruel, V A Taylor, J A Muncey (illness); Cllrs I M Parish, C L Jones (work); Cllr M J Mason (Council business)

**2 Declarations of Interest**

195.1 None

**3 Minutes of Meeting held 8 December 2003**

196.1 Following change to item 180.6 from "September" to read "December", proposed Cllr Harris, sec Cllr Barrett, all in favour, to accept as a true record and sign.

**4 Matters Properly Arising Therefrom**

197.1 Item 176.1 Police Consultation Group meeting Cllr Muncey to provide written report on last meeting. Neighbourhood Watch information now being sent to Council. Newsletter copied to all. Crime figures for Histon December 2003: criminal damage (9); cycle theft (3); theft (5); theft of motor vehicle (1); dwelling burglary (2); non dwelling burglary (1); assault (1); vehicle tampering (1)

197.2 Item 176.2 War Memorial Registration No progress as yet

197.3 Item 176.9 Northstowe Cllr Davies reported on discussions with Simon Edwards regarding possible bypass and statements attributed to Mark Vigor there would be no direct road access to the new town from Oakington. In view of the many ideas being discussed and the huge impact on communities of Histon and Impington it was felt even more important to press for Parish Councils to become included in the process. Now agreed to seek clarification on process regarding road infrastructure in the area. Cllr Gooden agreed to liaise with Mr Vigor similarly asking for local representatives to be involved. Cllr Munnelly questioned any link with the A14 Rat Run moneys. Cllr Heinrich raised the issue of the "Oakington airfield road".

197.4 Item 187.1-187.3 Village Green Enhancement scheme – written up-date from Cllr Mason

197.5 Item 187.4 Childrens Play Area Letter received from resident of The Green regarding work on boundary, read to Council and kept on file

197.6 Item 188.2 Approach to Network Rail The Babtie Group had responded in affirmative. Written up-date from Cllr Mason

197.7 Item 190.1 Burial Ground Risk Assessment now received and being considered. Precept to be set to take account of expenditure

197.8 Item 192.1 Donation Letter of thanks from Choir 2000 MMs

**5 Recent Correspondence**

198.1 Circulation File: Circulation File available **on request**: Including Impington Parish Council Minutes; Local Council Review; Railwatch; Flood Action leaflet; South Cambs NHS PCT Bulletin; Clerk & Councils Direct. Chairman commented that many items in this file should be of interest to Councillors.

198.2 Cambs County Council – County Council Budget for 2004 – 2005. List of meetings and survey dates to gauge level of support for proposed 6% increase

198.3 CPRE. Letter urging members to support amendments to the Planning and Compulsory Purchase Bill

198.4 Powergen – Letter explaining new way of paying for unmetered supply

198.5 SCDC. Community Services Funding Toolkit received and held in office

198.6 CALC. Copy of Health & Safety Checklist papers held at office. To be referred to Legal & Property

198.7 Ladybird Playgroup. Letter received by both Parish Council Chairmen requesting assistance with relocation costs pending their interim move to the Salvation Army from the pavilion. Representatives

of Histon & Impington Parish Councils (Development Group members) to meet Ladybird representatives 13 January

- 198.8 CALC Bulletin supplied for all together with various Policy updates and papers, to be placed in circulation file. Agreed Clerk attend Working Lunch on grant funding 11 February at cost of £30.
- 198.9 Stop Stansted group offer to attend parish council meetings and give presentation
- 198.10 SCDC. Street Name of development of The Green to be known as ‘Lawson Close’
- 198.11 Audit Commission wrote with details of audit to be carried out on SCDC. Cllrs Chatfield and Davies declared personal interests as District Councillors. Agreed Chairman Cllr Parish to be asked to organise completion of questionnaire.

## 6 Highways Traffic & Transport Committee

- 199.1 Minutes of Committee meeting held 8 January 2004 copied to all and accepted.
- 199.2 Rapid Transit Scheme Cllr Barrett clarified discussions held. Further discussion took place on possible implication on funding elsewhere in the County Council and possible loss of Station building for car parking. Cllr Gooden agreed to raise issue of clarification of siting of the car park at the next meeting to be held 14 January, expressing Council’s wish this not be at the expense of the station building. He also to ask how much officer time spent to date had cost the ratepayer if not included in funding bid.
- 199.3 Cycling Lanes B1049 Cllr Chatfield further reported on the meeting
- 199.4 Changes to Bus Service 110 A copy letter from Mr S Wilkinson to Cambs County Council held on file

## 7 Planning Committee Reports and other Planning Matters

### a) Committee Reports

- 200.1 Minutes for meeting 18 December copied to all and accepted.

### b) Planning Matters

- 201.1 S/1731/03/F Mr & Mrs Martin land adj 8 Winders Lane – dwelling - amendment. Parish Council had previously recommended approval. Letter from nearby residents dated September 2003 now supplied to Parish Council with concerns on building line issues and overlooking. After careful inspection all agreed to make No Recommendation, commenting to SCDC that the letter had now been seen and the Council hoped they would take its contents into consideration.
- 201.2 S/02489/03/CCC, IVC, New Road, Impington – extensions - For information. Cllrs invited to inspect plans for new maths, English and science block
- 201.3 Moor Drove, H Price & Others The Council heard that the persons currently living on the site had been given notice of the injunction by SCDC Enforcement Officers. Dist Cllrs were now receiving daily updates from officers and continued to work to ensure the District Council continued the process.
- 201.4 Arbury Camps Cty Cllr Gooden highlighted the uncertainty remaining over provision of a junior school on the site. Schools within Histon and Impington were now being included in consultation but it appeared the Section 106 agreement would be completed before a decision made on the school issue.
- 201.5 SCDC Notice of Intention to adopt Local Plan No 2

## 8 Accounts

- 202.1 **Paid In:** Histon Red Lion Fund **£4,500** ringfenced for Village Green Enhancement scheme; Impington Parish Council Quarterly expenses **£136.77**
- 203.1 **Retrospective payments:** Choir 2000 Section 137 Donation **£100** £100.00
- 203.2 **St Audreys Close Community Centre** Room Hire 2003 **£240** £240.00
- 203.3 **Kay Hitch Way Community Centre** Room hire 2003 **£60** £60.00
- 203.4 **BT plc** Telephone bill (already split on formula) **£84.38** + VAT £14.76 = £99.14
- 203.5 **Admin costs** **£84.36** £84.36
- 203.6 Proposed Cllr Davies, sec Cllr Barrett, all in favour, to accept these payments
- 204.1 **Current payments:** Danwood P/copier meter reading (to be formula) **£21.82** + VAT £3.82 = £25.64
- 204.2 **Petty Cash** Imprest account **£21.40** £21.40
- 204.3 **Site & Maintenance Services** CPA fence repair and supply chain link, hedge work **£1868** + VAT £329.90 = £2,194.90
- 204.4 **Site & Maintenance Services** Base for youth shelter **£586** + VAT £102.55 £688.55
- 204.5 Prop Cllr Davies, sec Cllr Barrett, all in favour to pay these accounts

## **9 Youth Committee (advisory body) Report**

- 205.1 Notes of meeting held 1 December 2003 copied to all and accepted.
- 205.2 Cllr Davies outlined a pilot scheme District Council were offering “No Voice No Choice” aimed at getting young people involved in projects or making decisions in the village. Each Parish Council would put in £2,000, to be matched with £3,000 for each village by the District Council. Youth Committee had included youth projects in their precept bid under this scheme and following discussion proposed Cllr Davies, sec Cllr Munnelly all in favour that the Parish Council agree in principle to support this scheme in the year 2004-2005, to enable the Youth Committee to enter into early negotiations with the District Council.
- 205.3 Youth Shelter to be sited 13 January. Acknowledged some form of monitoring use may be necessary.

## **10 Maintenance of War Memorial and Section 52 Lane – Quote**

- 206.1 Mr Farr had quoted a 3% increase on previous year’s charge, to £356.50. All agreed this represented good value and accepted for year 2004 – 2005.

## **11 Precept 2004 - 2005**

- 207.1 Precept request to be with District Council by 10 February. Revised Tax Base received of Histon 1,740, Impington 1,501. Precept Committee to meet 17 January to reach recommendation for February meeting.

## **12 Parish Office Alternatives**

- 208.1 Cllr Davies reported the Football Foundation had asked for a decision on whether the office was to be included in the pavilion plans before the grant application was made. Any decision to include in the pavilion plans would be required by the beginning of March. Development Group were suggesting a joint meeting to be held prior to the February meetings to discuss. Following very full debate, and due to decision in Minute No 179.3, agreed to continue with Agenda item at each Parish Council meeting in February, followed by a joint meeting to be called for a decision on the way forward and individual extraordinary meetings if appropriate. Millennium Halls Group had been informed of Parish Council’s need to make a quick decision regarding the pavilion site. Noted the temporary permission for current parish office site in recreation ground car park expired in February 2005.

## **13 Ways of Working Together**

- 209.1 Cllr Davies and Cty Cllr Gooden outlined discussions at Impington Parish Council’s December meeting. Impington PC had requested any discussions on merger be excluded from the scope. Cllr Davies felt it more appropriate to discuss merger in the first instance, looking at ways of working together if this was not progressed. Agreed to follow up with Chairman as a matter of urgency.

## **14 Resolution: “Histon Parish Council wish to pay travelling expenses, previously paid under the provisions of section 174 of the Local Government Act 1972, to be paid from 13<sup>th</sup> January 2004, under the Local Authorities (Members’ Allowances) (England) Regulations 2003, which derive from the Local Government Act 2000.” Proposed Cllr I M Parish.**

- 210.1 Agreed to defer to February meeting as Cllr Parish was not present.

## **15 Date & Place of Next Meeting**

- 211.1 Monday 9 February 2004 7.30 p.m. at St Audreys Community Centre, St Audreys Close, Histon.

Meeting was formally closed at 9 p.m.