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HISTON PARISH COUNCIL



The Parish Office
New Road
Impington
CAMBRIDGE
CB24 9LU

NOTICE OF MEETING: Finance & Legal Committee
TIME: 7.30 p.m.
DATE: Wednesday 19th OCTOBER 2011
VENUE: Parish Office, New Road, Impington

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

Mrs A Young - Clerk to Histon Parish Council
13th October 2011

MEMBERS: 4 + Ex Officio (2) QUORUM: 3

AGENDA

F11/61	To receive and approve apologies for absence	
F11/62	To receive declarations of interest a) Councillors to declare any personal interest in any items on the agenda b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation	
F11/63	To approve minutes of the meeting of 1 st August 2011	For decision
F11/64	Matters Arising - for Information only 64.1 56.3 <u>IT</u> Impington Computers have been requested to quote to bring all computer stations to an identical standard 64.2 56.6 <u>10 Year Expenditure and Income Report</u> plus 58.2 Financial Strategy news 64.3 57.4 <u>Risk Assessment Review</u> to be presented to Full Council November 2011 64.4 59.4 <u>Car Park</u> Awaiting second quote for barrier, no contact successful with sign provider	
F10/65	To accept: Half Yearly Finance Report - <u>attached</u>	
F10/66	To Review: Standing Orders and Financial Regulations Review – up-date	
F10/67	To Consider Legal Matters: Lease of land rear of Manor Park – to authorise signing of lease. Working Party to be set up to look at possible uses War memorial Registration – correspondence with nearby residents regarding access requirements	For decision

	<p>Stopping Up order application 13 Harding Way – confirmation of</p> <p>Village Green – illegal work carried out by Open Reach BT – decision on any legal action to be taken or negotiation with BT</p> <p>Village Green – copy correspondence re. Right of Way and ownership issues</p> <p>Employment Issues “In Committee” including Appraisal report and any recommendations</p>	<p>For decision</p> <p>For decision</p> <p>For decision</p>
F10/68	Any Other Reports or Correspondence Received	
F10/69	<p>Date of next meeting:</p> <p>Proposed: 10 a.m. Saturday 7th January 2012</p> <p>One Agenda item: Precept for 2012 – 13</p> <p>Follow up Finance meeting to be held later in January, Agenda items to include: Quarterly Finance Report; Internal Audit reports</p>	For decision
	Close of meeting	

Members of the public and press are welcome to attend the meeting
Minutes and supporting notes may only be supplied to Councillors. Available on request