

HISTON PARISH COUNCIL

Minutes of meeting held St Audrey's Community Centre, Histon, Monday 14 April 2003

Present:

Councillors: I M Parish (Chairman), R K Wynn (Vice-Chairman), M P Barrett, S D Carrington, N S Davies (also District), A J Eade, P E Harris, M J Mason, P C Matthews, J A Muncey (also District), F J Munnelly
Clerk: Mrs A J Young

1 Apologies for absence

1.1 Cllrs F Coe (illness), J P Chatfield and M J Ruel (holiday); Cty Cllr Gooden (illness)

2 Minutes of meeting held 10 March 2003

2.1 Proposed Cllr Mason, sec Cllr Eade, all in favour, to accept as a true record. "In Committee" minutes were circulated on the night and prop Cllr Harris, sec Cllr Wynn to accept as a true record.

3 Matters Properly Arising Therefrom

3.1 Item 207.1 Police crime figures Now copied to all. Also Newsletter

3.2 Item 207.9 Notice board Greenleas Cllr Wynn offered to attempt to repair and replace free of charge

3.3 Item 207.11 Cottenham Road Tree works Quotes not yet to hand. May agenda

3.4 Item 208.1 Website discussions Not yet held

3.5 Item 210.2 Community Safety Partnership conference Cllr Muncey reported on funding opportunities available and community safety initiatives

4 Allocation of Shared Expenses

4.1 Impington Parish Council had written suggesting the new arrangements take effect from 1 April 2003. The Council agreed this to cover JSC, office costs and admin expenses (excluding salaries), youth committee including Bus Project, war memorial and burial ground expenses. Retrospective payments for year 2002-03 would be excluded from the new arrangements

5 Second Computer for Parish Office

5.1 Dr Dorling was due to meet the Councils shortly to discuss needs for networking. After full discussion prop Cllr Mason, sec Cllr Munnelly, all in favour, that Cllrs Parish and Barrett would be given delegated powers to assist in drawing up a specification, up to a specified sum, obtain quotes and order a new computer as soon as possible

6 Discussion on New Ways of the 2 Parish Councils Working Together

6.1 No informal discussion with Impington Parish Council Chairman had proved possible. Cllr Mason expressed the view that a review was now very pressing, particularly in view of increasing workloads on staff and double committees now in place. He re-iterated his concerns raised at the Recreation Ground committee meetings last year regarding joint functions under the 1972 Act and felt much now hinged on the future of south Impington. Cllr Parish agreed to try and move this forward with the Impington Chairman with a view to asking the new Council to consider holding informal discussions with Impington PC, with some preliminary work to be done through the JSC. All present stressed their main aim was to serve the electorate as efficiently as possible.

7 Recent Correspondence

7.1 Circulation File: General file available including Impington PC Minutes, agenda; ; CPRE Newsletter and details on "Communities not Concrete" campaign; Harvest magazine; Safer Routes to Schools newsletter; Railwatch; Open Space Society booklet; VAT "Local authorities and similar bodies"; CALC paperwork on "Quality Parish Councils"

7.2 Poppy Appeal. Volunteers to join "Poppy Sellers" teams in November, tel 01954 715725

7.3 defra. Letter re "Quality" Town and Parish Council Initiative.

7.4 CCC. Timetable for bus service on Bank Holidays

7.5 CCC. Master Recycler scheme. Volunteers sought, tel 717572

- 7.6 Cambs ACRE. Village of the Year 2003 details.
- 7.7 CALC. Report from Keith Barrand re CC/CC/SCD Environment & Transport Joint Strategic Forum
- 7.8 SCDC. Replacement sign for Water Lane has been ordered, also sign indicating 1-4 St Andrews Park. Fly tipping reported in Park Lane had been dealt with by SCDC.
- 7.9 SCDC. New Wheeled Bin Service. Fact sheet to be copied to all
- 7.10 SCDC. Election details for South Cambs District Council received showing 4 candidates
- 7.11 SCDC. War Memorial Initiative. Histon's memorial is to be used as an example of good practice for other parishes to follow. Details to be supplied by clerk.
- 7.12 SCDC. Draft South Cambs Economic Development Strategy. Consultation period to 18 April.
- 7.13 CCC Periodic Electoral Review of Cambs. Website for County publishes procedural advice and details
- 7.14 Ethical Standards Training sessions. The final roadshow event will take place Monday 19th May at South Cambs Hall, Hills Road, starting at 7pm.
- 7.15 CALC South Cambs District Association Minutes of meeting 4 March
- 7.16 EEDA. East of England Market Town Award Scheme details received
- 7.17 SCDC. Opportunities for public to attend and speak at District Council meetings Dist Cllrs did not know of any member of the public yet attending. Some disappointment was voiced at the new system's effectiveness, with policy debate not now having a forum.
- 7.18 Village Green Bookings. 26 April Scout Parade; 18 April Salvation Army procession; 24 May Ladybird Playgroup Stall on Green

8 Histon Feast 2003

- 8.1 Cllr Davies declared an interest as a member of the Committee. Request received for use of the Green Wed 2 July family entertainment; Fri 4 July Fun on the Green; Sat 5 July Feast Market and Fun Run. All agreed to accept these bookings
- 8.2 Feast Market Council were interested in a pitch for the market, jointly with Impington PC if acceptable. Some suggestion had been made of purchasing a gazebo instead of using a tent. Histon PC stated a preference for remaining with the tent
- 8.3 Histon Baptist Church required electricity for an open air service 27 July. Booking agreed
- 8.4 Electricity All agreed to order an electricity supply to the box to cover the Feast period from 25 June and to be disconnected 28 July
- 8.5 Histon Feast Over 60s Tea Dance Party Mrs Eade had written requesting the Council consider a donation of £125 towards this event for local residents on Sat 5 July. Cllr Eade declared an interest. Cllr Munnely spoke in favour of supporting the event to that level, acknowledging that donations were normally an agenda item in June and December only, and a budget of £150 had been set for the year. Prop Cllr Barrett, sec Cllr Harris that that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- 'to donate **£100** on a one off basis to Histon Feast Committee'. 7 in favour, 1 abstention. 2 did not vote
- 8.6 Flower Festival would take place St Andrews Church Histon 28-30 June. Cllr Munnely undertook to arrange for the Council's display

9 Playground Inspectors Report

- 9.1 Cllr Carrington reported 2 swing seats had been burned. Replacements would be fitted.
- 9.2 Weeds in the barked area required attention. Replacement bark was required at an approx cost of £100. All agreed to attend this. A ROSPA inspection was due in April.

10 Recreation Ground Management Committee

- 10.1 No meeting held in April. The Committee had reverted to bi-monthly meetings for the time being

11 Legal & Property Committee Report

- 11.1 Minutes of meeting held 19 March copied to all and accepted together with notes of a meeting held with Mick Oakman, Cambs County Council, on 28 March regarding war memorial ownership. Some considerable discussion took place on war memorial issues and all agreed the Legal & Property would meet to bring a recommendation back to Full Council for action

- 11.2 Freedom of Information Act. Prop Cllr Munnelly, sec Cllr Mason, 9 in favour 1 abstention and agreed the format in which the Council will provide information is by inspection at the council office, by appointment. If copies considered appropriate, then to be at the discretion of the clerk. No charges to be made at present, with requests monitored for future review.
- 11.3 "In Committee" employment issues. Chairman up-dated Council on discussions held at an Impington PC ad hoc Employment Committee, which he attended. CALC were being consulted on recommended Terms & Conditions for Parish Council clerks. Agreed Legal & Property would continue to consider, in consultation with Impington PC, and bring recommendations back to full Council in due course. Cllr Davies felt a dedicated Personnel Committee was required.

12 Highways, Traffic & Transport Committee Report

- 12.1 Meeting had been held 10 April with notes yet to be drawn up
- 12.2 B1049 (over bridge) re-surfacing at a cost of £40,000 formed part of the proposed A14 Rat Run funding by CCC. Agreed to write requesting inclusion of a cycleway to meet requirements for environmental improvements in such a scheme.
- 12.3 Traffic calming Following an article in the Crier, 8 e mails had been received with suggestions. Impington PCllr Payne had agreed to respond, with a fuller response from the committee envisaged once the "local traffic plan" was progressed.
- 12.4 Station Road The suggestion of the introduction of a one-way system in Station Road in the LTP had again been discussed. Committee to again attempt to ascertain from County whether such a scheme would be feasible /possible, requesting a safety report. A Cllr had photos of a particularly problematic 5pm delivery at the Co Op by a 40ft lorry which the Committee would look at.
- 12.5 Burgoynes Road/Milton Road Impington PC advised a weight limit scheme had been agreed by County
- 12.6 Conservation Kerbs School Hill. Cllr Munnelly was liaising with Stuart Mallott at County regarding costs to the Parish Council for installing these kerbs. No drawings had yet been provided. Some concern was expressed on difficulties for grass cutting with raised kerbs.
- 12.7 The Chairman and Council thanked Cllr Matthews for all his work with this Committee and on the Council as he was not standing for the new term.

13 Village Green Up-date

- 13.1 Cllr Mason reported the scheme to improve the Brook now looked likely to commence Autumn/Winter 2003 following some problems with South Cambs funding
- 13.2 Trade Waste A public house in the High Street had agreed to site a trade waste bin for the Council to take litter from the Green and other PC-owned areas. South Cambs scheme charged £99 per quarter which had been budgeted for. Prop Cllr Carrington, sec Cllr Harris, all in favour to set this scheme up.

14 Planning Committee Reports and other Planning Matters

- 14.1 Minutes for meetings held 10 March, 20 March and 3 April were copied to all and accepted.
- 14.2 Gallaghers Estates – Longstanton/Oakington settlement leaflet supplied by Projects Director available
- 14.3 Gallaghers – Arbury Camps Dist Cllr Davies reported on an up-date meeting due 24 April and members' meeting 15/16 May to discuss Section 106 issues.
- 14.4 Nursery School – Baptist Church car parking proposals Dist Cllr Davies continued to investigate the legal position. Discussion took place on alternative ways of approaching the matter and the possibility of asking for 3 minutes at Planning Committee. Agreed to write to Chief Executive, copied to various, with a complaint on decisions being made by District Council not to press for determination rights.
- 14.5 East of England Local Government Conference analysis of responses available on www.eelgc.gov.uk. The final analysis to be used as a formal supporting document at the Public Inquiry of RPG14
- 14.6 SCDC – South Cambs Local Plan No 2 proposed modifications. Summary of comments submitted by Histon and Impington provided. The plan anticipated to be adopted in Summer 2003.
- 14.7 SCDC Economic Development Strategy consultation draft seeking feedback on key ideas
- 14.8 Rapid Transit System report on meeting held 20 March, attended by Cllr Barrett, copied for all
- 14.9 Go-East Renewable Energy and the Planning System details of meetings due to be held locally.
- 14.10 Chivers Hartley Proposed developers consultants intended to attend Planning Committee meeting due 15 May. Meeting with SC officers outstanding

15 Accounts

15.1	<u>Paid In:</u> Impington Parish Council Shared expenses Jan – March <u>£202.52</u> War Memorial shared expenses 2002-03 <u>£693.50</u> ; SCDC Grant for Youth Shelter <u>£4,000</u> ; SCDC Precept 1 st half <u>£33,500</u>	
16.1	<u>Retrospective payments:</u> To 3/03BT plc Telephone bill 50/50 IPC <u>£85.39</u> + VAT £14.94 =	£100.33
16.2	L Marsh admin <u>£109.28</u>	£109.28
16.3	TXU Energi electric usage Feast and Christmas lights <u>£47.37</u> + VAT £2.36 =	£49.73
16.4	Acacia Tree Surgery cage for donated tree <u>£137.50</u> + VAT £24.06 =	£161.56
16.5	CCC Youth Club spring term <u>£455.71</u>	£455.71
16.6	A J Young office expenses for purchase of fridge <u>£42.74</u> + VAT £7.25 =	£49.99
16.7	From 4/03: SCDC Office rates 1 of 2 (to be on formula with IPC) <u>£238.65</u>	£238.65
16.8	Prop Cllr Wynn, sec Cllr Muncey, all in favour to accept these accounts	
17.1	<u>Current payments:</u> Wicksteed Leisure cradle seats CPA <u>£57.50</u> + VAT £10.06 =	£67.56
17.2	CALC Affiliation fees <u>£451.44</u> including 5% discount for early payment + <u>£11.59</u> Local Council Review Subscription =	£463.03
17.3	Print Out Copy paper <u>£14</u> + VAT £2.45 =	£16.45
17.4	Site & Maintenance Services Collect dog bin, site and return old to office <u>£30</u> + VAT £5.25 =	£35.25
17.5	Photocopying & Litho Meter reading (formula with IPC) <u>£19.03</u> + VAT £3.33 =	£22.36
17.6	Histon & Impington Recreation Ground 1 st half payment <u>£12,354.24</u> + T Smith 1 st half payment village litter picking wages <u>£1,130</u>	£13,484.24
17.7	Impington Parish Council Burial Ground expenses 2002-03 <u>£3,206.29</u>	£3,206.29
17.8	Prop Cllr Wynn, sec Cllr Muncey, all in favour to pay these accounts	

16 Youth Committee (advisory body) Report

- 18.1 Notes of a meeting held 11 April copied to all.
- 18.2 The Youth Club at IVC had not met for the last three weeks of term. The Youth Committee were asked to look after the Parish Council's interests in that the club was part-funded by the Councils
- 18.3 Youth Shelter. The Committee were thanked for obtaining the £4,000 grant from SCDC. The matter of siting had already been debated at Histon PC and a site identified
- 18.4 Bus Project Annual Report 2002 to be copied to Youth Committee

17 Children's Play Area – quotes received for fence and footpath

- 19.1 Cllr Carrington presented a paper to Council showing quotes received for proposed fence and footpath, budgeted for at £8,800. 3 quotes for fencing and 2 for footpath were presented and it was prop Cllr Carrington, sec Cllr Eade, all in favour, to accept the quote in the sum of £1,998 from Site & Maintenance Services to supply and fit 28m powder-coated bow top fencing, including a pedestrian gate and a machinery gate. All agreed this should be dark green.
- 19.2 Prop Cllr Carrington, sec Cllr Muncey all in favour to accept quote from Websters to install heavy load bearing footpath (9m) and loadbearing timber edged footpath (40m) at a quoted cost of £720 + £2,880.
- 19.3 The Chairman and Council thanked Cllr Carrington for the massive amount of work he had put into the Children's Play Area in his time on the Council and wished him well for the future

18 Mobile Warden Scheme

- 20.1 The Steering Committee of which Cllrs Ruel, Harris and Muncey were Parish Council representatives, had requested the payment of £1,500 as agreed at precept, and provided a letter of explanation and update, copied to all. Prop Cllr Harris, sec Cllr Davies, all in favour, that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- "to pay £1,500 to the Steering Committee for the current year". No questions were forthcoming, but Cllr Harris pointed out that it was anticipated that costs would be on-going.

19 Seat at Home Close – Proposal to re-site

- 21.1 The Chairman outlined the current position with the seat, which was in storage pending the provision of a youth shelter in Histon. This agreement had been made in November 2001 and therefore an excess of 6 months had passed since the decision was made. Cllr Harris spoke in favour of now re-siting the seat in its original position. Cllr Munnally spoke in favour of the seat remaining in storage for the time

being. Finally prop Cllr Harris, sec Cllr Carrington to “re-instate the seat at Home Close, for review in 6 months time”, 9 in favour, 1 against.

20 Histon & Impington Millennium Halls Limited

- 22.1 The Chairman and several Cllrs had attended a meeting called by the Chairman of the Millennium Halls Limited (MH) to discuss projects in the villages, notably the Recreation ground development and the MH project. The Chairman had been asked by the press to comment on a press release made by the MH and subsequently part-published by the Histon & Impington Crier. This opportunity had been declined. A letter had now been received from MH requesting the Parish Council release half of the £25,000 agreed under certain conditions now, without consideration to those conditions (made 9 December 2002) so that the group would more easily progress a planning application for the halls. Notice was also given that the group intended to ask for significantly more funding, say £125,000.
- 22.2 Under standing order 34(a) the Chairman explained 5 Councillors would need to put their names to a special resolution were the Council to decide to consider reversing a decision made within the last 6 months. Cllr Matthews spoke to the item, detailing problems now being seen with funding, particularly lottery. He up-dated the Council on recent changes in membership of the group. Council discussed the funding in the region of £1,000 already given for a previous planning application fee on this site and the need for clear understanding of where the money was coming from to pay for any facility, and a guarantee it would happen, before any decision could be made. Cllr Mason queried some local misapprehension regarding the Parish Council’s role with the Recreation ground, it being their responsibility, run jointly with a published budget and Cllr Davies indicated that items published recently had had a severe and negative impact on the recent recreation ground development questionnaire responses. Some discussion took place on deliverability and affordability of the current proposal coupled with the Council’s undoubted acceptance that a substantial number of people had indicated a will to give rate support to a scheme and statement they as a Council were positively and fully in agreement with a redevelopment of the Church Halls. Agreed Chairman to draft a response
- 22.3 The MH group intended to apply to SCDC for a village facilities grant and asked the Parish Council to support the application. A suitable wording was agreed.

21 Date & Place of Next Meeting

- 23.1 Monday 12 May at Methodist Church Hall, High Street, Histon, to immediately follow the Annual Parish Meeting due to commence 7.15 p.m

The meeting was formally closed at 11.10 pm, with the Chairman thanking all the Councillors for their hard work and effort over the period of the Council, on behalf of the community.

HISTON PARISH COUNCIL**Annual Parish Meeting**

Minutes of the meeting held at the Methodist Church Halls, Histon on Monday 12 May 2003 7.30 p.m.

Present:

Councillors: I M Parish (Chairman) M P Barrett, J P Chatfield (also District); N S Davies (also District), A J Eade, P E Harris, M J Mason, J A Muncey (also District), F J Munnely, M J Ruel, R K Wynn

Clerk: A J Young; Cty Cllr P Gooden Mrs L Marsh, Assistant Clerk; 9 members of the public

1 Welcome by the Chairman

24.1 The Chairman welcomed all to the 109th Annual Parish Meeting.

2 Apologies for Absence

25.1 Mrs F Coe; Impington PC Chairman Denis Payne

3 Minutes of the Annual Parish Meeting held on 13 May 2002 and Matters Arising

26.1 All in agreement to accept Minutes as a true record, with amendment to 20.1 to read ‘Cllr J Chatfield (also District)’

26.2 Village Society were to publish an up-dated version of Street Names in Histon and Impington

4 Chairman’s Report of the Year to March 2003

27.1 The Chairman’s report was given by Cllr I M Parish and is attached as Appendix 1 to these Minutes.

5 Presentation of Accounts 2002 - 03

28.1 An unaudited summary of accounts for the previous year had been provided to all showing a balance brought forward of £60,263.52 and carried forward of £72,020.39. Clerk advised an amendment to the sheet in that the summary should show amounts of £12,475 ‘ring-fenced’ for use at Children’s Play Area and for Village Green improvements All in favour Chairman’s report and accounts be accepted.

6 Open Forum

29.1 Mr Slaymaker, Narrow Lane reported he wanted to set up business in Histon and found business broadband not available. He was concerned this would keep businesses away and felt any campaign should be taken forward at a higher level. Cllr Mason advised a Histon business had expressed concern and CALC had already applied pressure on BT at a Greater Cambs Partnership meeting. Chairman outlined policy currently in place with BT where 500 subscribers required before they will install in a community and felt the only role for the Council could be to help broadcast, support and endorse any local campaign.

29.2 Mr Graham of Cottenham Road queried District Council budget for recreation and how much Histon benefited from this. Management Committee advised they had consistently been told Histon and Impington were ‘too big’ to benefit from funding. Mr Taylor Legal Officer at SCDC had been approached previously on this subject and a copy of his response made available to Councillors and to Mr Graham. Chairman agreed to peruse the matter again for an answer.

29.3 Rev McCurdy, Church St, thanked Council for all it did for village life, on behalf of wider community

29.4 Mrs Eade of School Hill queried who was responsible for litter picking, particularly on banks of brook between the Green and School Hill. Clarified that although a working group had been formed after the Appraisal, and the Parish Council employed a litter picker for its own land and some specific areas, Dist Council were responsible for litter picking to a published standard. Mrs Eade offered to clear rubbish from banks when necessary and was thanked and offered use of Council waders, bags, pickers.

29.5 Mrs Heinrich of Youngman Avenue enquired about responsibility for clearing hedgerow of litter along Cottenham Road/Glebe Way. Cllr Mason advised it was County Council responsibility to cut grass and District Council responsibility to litter pick. Commercial Services were able to carry out extra litter picks on request, if standards not adhered to.

29.6 Rev McCurdy was concerned at the height of grass bordering Barrel Field. County Council would be advised to visit and approach the land owner if necessary. This area would be included, as always, on any ‘walkabout’ carried out this year between Council representatives and County Council Highways.

- 29.7 Mrs Harris of Merton Road suggested the Council should write again to the WI, co-ordinators of the very successful village litter picks, thanking them for all their continued help with this task.

There being no further matters raised, this part of the meeting was closed at 7.45pm and some members of the public left the hall.

HISTON PARISH COUNCIL

Minutes of Annual General Meeting held St Audrey's Community Centre, Histon, Monday 12 May 2003

Present:

Councillors: I M Parish (Chairman) M P Barrett, J P Chatfield (also District); N S Davies (also District), A J Eade, P E Harris, J M Heinrich, C L Jones, I A Levitt, M J Mason, J A Muncey (also District), F J Munnely, M J Ruel, V A Taylor, R K Wynn Clerk: A J Young Cty Cllr P Gooden
Mrs L Marsh, Assistant Clerk (in part)

All Councillors signed their Declaration of Acceptance of Office prior to commencement of meeting. Register of Interests entries to be checked by each Councillor prior to next meeting

1 Apologies for absence

30.1 Impington PC Chairman Cllr D W Payne

2 Election of Chairman

31.1 Prop Cllr Muncey, sec Cllr Ruel, all in favour, that Cllr Parish be elected Chairman. No other nomination and AGREED. Declaration of Acceptance of Office (Chairman) signed by Cllr Parish.

3 Election of Proper Officers and Committees

- 32.1 Chairman had contacted all Cllrs prior to the meeting suggesting a new Committee be formed, Environment Committee, to encompass the existing Village Green Committee, Footpaths & Bridleways and Trees and Allotments. Tree Warden and Childrens Play Area Inspector would also form part of this new Committee. Proposed Cllr Ruel, sec Cllr Muncey all in favour to adopt this suggestion.
- 32.2 Vice Chairman Prop Cllr Parish, sec Cllr Eade, that Cllr Wynn be elected Vice Chairman. There being no other nomination, this was AGREED, all in favour.
- 32.3 Responsible Financial Officer Prop Cllr Parish, sec Cllr Muncey, that the clerk be elected. There being no other nomination, this was AGREED, all in favour.
- 32.4 Internal Auditor Mr Nick Sloman was the Internal Auditor employed by the Council
- 32.5 Public Transport Officer Prop Cllr Mason, sec Cllr Chatfield, all in favour, that this position be taken into the Highways, Traffic & Transport Committee
- 32.6 Environment Committee Prop Cllr Chatfield, sec Cllr Harris, all in favour, to elect Cllrs Mason, Barrett, Muncey, Taylor, Munnely, Eade, Heinrich and Parish. The Committee would meet to elect a Tree Warden, Allotments Officer and Footpaths Officer, together with Childrens Playground Inspector
- 32.7 Legal & Property Committee Prop Cllr Ruel, sec Cllr Muncey, that Cllrs Parish, Mason, Munnely, Harris and Jones be elected. There being no other nominations, this was AGREED, all in favour.
- 32.8 Reps to Joint Standing Committee Prop Cllr Munnely, sec Cllr Muncey that Cllrs Parish, Davies, Barrett and Ruel be elected. Terms of Reference to be looked at as previously 3 only. No other nominations, AGREED, all in favour.
- 32.9 Highways, Traffic & Transport Committee Prop Cllr Ruel, sec Cllr Jones, that Cllrs Parish, Munnely Chatfield, Barrett and Levitt be elected. No other nominations, AGREED, all in favour.
- 32.10 Youth Working Party Prop Cllr Ruel, sec Cllr Jones, all in favour to disband this Working Party as Youth Committee now established
- 32.11 Youth Committee(advisory body) Prop Cllr Ruel, sec Cllr Jones, that Cllr Muncey and Davies be elected Histon representatives. There being no other nominations, AGREED
- 32.12 Planning Committee AGREED all Councillors would be members of the Planning Committee

4 Election of Representatives to Various Committees/ Bodies

- 33.1 Nursery School School Governor. Mr Mike Seaman was willing to continue as representative Governor to the Nursery School. Prop Cllr Mason, sec Cllr Barrett to accept offer from Mr Seaman. All in favour.
- 33.2 Infant School Governor. Cllr Abdullah would not be standing after September for the Infant School
- 33.3 Junior School Governor Cllr Munnely was not willing to stand as Junior School Governor. AGREED to look at these 2 again in June.

- 33.4 Trustees to Poor's Land Charity Prop Cllr Harris, sec Cllr Eade, all in favour that Cllrs Parish (as Chairman) and Ruel be elected as representative Trustees
- 33.5 Trustees to Elizabeth March Charity Prop Cllr Ruel, sec Cllr Eade, all in favour that Mrs E Whitehead and Mrs M Driver be elected as representatives, if they were willing
- 33.6 Histon & Impington Recreation Ground Management Sub Committee. Prop Cllr Ruel, sec Cllr Eade, all in favour that Cllrs Wynn, Harris and Davies be elected as representatives. One vacancy remained, to be deferred to June meeting
- 33.7 Histon & Impington Recreation Ground Development Group Prop Cllr Ruel, sec Cllr Eade, all in favour that Cllrs Davies and Munnely be elected as representatives
- 33.8 Police Committee Representatives Prop Cllr Ruel, sec Cllr Mason, all in favour that Cllrs Muncey and Taylor be elected
- 33.9 IVC Liaison Prop Cllr Ruel, sec Cllr Mason, all in favour, that Cllr Jones be elected
- 33.10 Representative in Youth Matters All in favour this no longer required since formation of Committee
- 33.11 Representative to Day Centre Prop Cllr Muncey, sec Cllr Taylor, all in favour Cllr Harris be elected
- 33.12 Representative to Community Minibus Impington PCllr Cole was current representative. Agreed to ask if she was willing to continue
- 33.13 Representative to Community Halls Project Group Pat Matthews was no longer a Councillor. Agreed to enquire about status of a representative on Limited Company before decision. Deferred to June
- 33.14 Representatives to Mobile Warden Scheme Steering Group Prop Cllr Davies, sec Cllr Mason, all in favour that Cllrs Ruel, Muncey and Harris continue as representatives
- 34.1 Noted that School governors positions remained unclear, and a vacancy existed on Recreation Ground Management Committee and as representative to the Millennium Halls. Next agenda.

5 Minutes of the Meeting held on 14 April 2003

- 35.1 With amendment to 21.1 to shorten the minute, prop Cllr Harris, sec Cllr Muncey, all in favour, to accept the Minutes as a true record.

6 Matters Properly Arising Therefrom

- 36.1 Item 7.9 Wheeled bin fact sheet copied to all
- 36.2 Item 8.2 Feast Market Volunteers sought for manning tent, and ideas for displays. Cllrs Mason, Eade (The Brook); Davies (Recreation Ground development); Barrett (Guided Bus); Parish (Rat Run Moneys); Ruel (Mobile Warden Scheme) were willing to make up displays if necessary. It was agreed the Millennium Halls Limited should be asked if they would like to display in the Council tent
- 36.3 Item 13.1 Village Green Mr Mungovan, SCDC indicated a scaled-down project would be likely. Agreed as soon as any firm proposal received for revised scheme, Environment Committee to consider.
- 36.4 Item 13.2 Trade Waste bin Lockable bin now in place in Red Lion yard. Emptied Wednesdays weekly
- 36.5 Item 14.4 Nursery School Site visit had taken place. Sport England now removed objections on basis they now believed there was enough green areas in the villages. Agreed to write to Sport England (copied Cty Cllr Gooden) asking where the information had come from indicating Histon and Impington had enough green space, quoting South Cambs policies which were known to show the 2 parishes were currently some 17 acres short of the accepted.
- 36.6 Item 14.8 Rapid Transit System Cty Cllr Gooden advised a sub-group had been formed of Councillors to which process Parish Councils would be asked to contribute
- 36.7 Item 15.1 Youth Shelter grant came with conditions on it. Cllr Davies sought clarification from the Parish Council on the taking forward of this item. Youth Committee were asked to make investigations and come back to Histon Parish Council with a proposal for siting a shelter at the School Hill site Cllr Parish would attend a Youth Committee meeting on 2 June.
- 36.8 Item 19.1 Play area quotes SCDC confirmed planning permission would not be required
- 36.9 Item 21.1 Seat at Home Close Order had been made to re-site. Seat may require re-staining again before fitting. Letter received from nearby resident with concerns about the Parish Council's handling of this item. Chairman to respond appropriately.
- 36.10 Agenda item 6 Ways of the 2 Parish Councils Working Together Cllr Mason sought up-date on progress. Chairman undertook to meet Impington Parish Council Chairman before June meeting.

7 Histon & Impington Millennium Halls Limited

- 37.1 No response as yet to Chairman's letter asking for further details. Agreed to copy letter to all for information and agenda item in June for discussion and decision

8 Computer for Parish Office

- 38.1 Cllr Barrett had supplied a report showing 3 quotes for specification as agreed between Histon and Impington Parish Councils. Prop Cllr Barrett, sec Cllr Harris, to accept Evesham quote at cost of approximately £1030, to be shared on formula with Impington if agreed. All in favour

9 Recent Correspondence

- 39.1 Circulation File: General file available including Impington PC Minutes, agenda; Circulation File available **on request**: Including Impington Parish Council Minutes and agenda; CPRE papers; Countryside Agency 'Parish Plans' guidance and booklet 'The good Councillor's Guide'; Local Council Review; ACRE Training Days; Clerks & Councils Direct; Open Spaces 'Our Common Land'
- 39.2 CCC Periodic Electoral Review of Cambs County Council. Consultation period ends 30 May
- 39.3 CCC. Mr Mallott advises quotes are being sought by County for work on the ornamental trees in Park Ave and Somerset Road. He will inform the Council once received
- 39.4 Community Safety Partnership. Letter from Nicole Morton asking PC to arrange open meeting to help people improve security in sheds and outbuildings and reduce risk of becoming a victim. Suggestions made that a stall at Feast Market be offered, or an approach made to the Histon Gardening Club
- 39.5 AGM of Council for Protection of Rural England details. Tues 13 May 7.30pm in Methodist Chapel, Haslingfield. Guest speaker John Drake on The Historic Gardens of Cambridgeshire
- 39.6 CALC courses: New Councillors course Sat 12 July or Sat 2 August; Councillors workshop Sat 27 September; 2 day clerks training 12 Sept and 24 Oct; 14 Nov and 12 December; Chairmens Christmas Workshop Fri 28 November
- 39.7 ACRE. Training event details provided to March 2004

10 Annual Reports

- 40.1 Circulated to all. Report from the Elizabeth March Foundation would be copied to all with June papers

11 Community Beat Manager Report

- 41.1 PC Wade had left as Community Beat Manager for Histon and Impington and replaced by PC Richard Baker. Agreed to invite PC Baker together with Inspector Howell, to the June meeting

12 Playground Inspectors Report

- 42.1 New Playground Inspector to be elected by Environment Committee. Cllrs Barrett, Parish and Mason had spread new bark at playground. Mr Carrington to fit replacement swing seats

13 Recreation Ground Management Committee

- 43.1 Due to meeting 14 May. Minutes of meeting 10 March copied to all

14 Recreation Ground Development Sub Committee

- 44.1 Cllr Davies reported the community consultation had ended first week April and a disappointing turnout of less than 10% had shown 169 in favour and 120 against the proposals. He and the Development Group felt the main reason for this was incorrect reporting in recent articles. Cllr Davies advised Sport England had announced an extended moratorium on capital grant applications till September and the future was therefore unsure. Another sports related funder had been identified although considerably less would be available through this route. A full up-dated report would be available prior to the Recreation Ground Committee Half Yearly meeting on 18 June and a proposal was likely to be put to both Parish Councils
- 44.2 The Friends of Histon & Impington Recreation Ground had held their first fund raising event based around a 24 hour run over the weekend 4/5 May which had been very well supported. Funds raised not yet known

15 Highways, Traffic & Transport Committee Report

- 45.1 Not yet met.
- 45.2 Cty Cllr Gooden confirmed at a recent Service Development Group meeting, on the Local Transport Plan, he had again asked for a cycleway over the A14, along with others.
- 45.3 Cty Cllr Gooden also up-dated the Parish Council on plans for decriminalisation of parking offences in the city boundary
- 45.4 Cllr Davies advised on a meeting re Arbury Camps when it was stated 200 users a day would be envisaged for any Histon/Impington crossing, when County officers had been asked about the projected users of the new Milton cycle bridge. No response yet received. Cllr Mason advised the matter of a bridge over the A14 was the remit of the Highways Agency, who had put in a stopping objection to the Arbury Camps development. Cllr Davies confirmed Highways Agency objection had since been lifted.
- 45.5 Local Transport Plan exhibition due at IVC 14 May

16 Legal & Property Committee Report

- 46.1 Had met to discuss new contracts for clerks. Due to meet with Impington Parish Council's ad hoc Employment Committee to discuss further

17 Planning Committee Reports and other Planning Matters

- 47.1 Minutes for meeting held 17 April were copied to all and accepted.
- 47.2 Cambridgeshire and Peterborough Joint Waste Strategy – final strategy until 2020 supplied
- 47.3 Arbury Camp Community Facilities Consultation Day 16 May – invitation for maximum of 2 Histon Councillors to attend 10am – 3 pm at Little Abington. Cllr Davies advised the decision on planning applications for the site had been deferred as South Cambs had agreed these were piecemeal
- 47.4 Street Naming. SCDC ask whether Parish Council wish to suggest a name for development off the Green. Letter from a Mr A Wakefield had been received asking for consideration to be given to naming the new road after his grandfather, Charles Lawson. Following discussion, prop Cllr Eade, sec Cllr Davies, all in favour, to suggest name 'Lawson Close'
- 47.5 Cambs and Peterborough Structure Plan Review – publication of proposed modifications to the deposit draft plan – representations or objections to be made by 5pm 17 June 2003 . This one of four major consultations taking place during the year, so agreed Joint Standing Committee to be called
- 47.6 Etheldred House Council were advised that South Cambs had been holding negotiations with the developers regarding the inappropriate scale of the proposals

18 Accounts

- 48.1 **Paid In:** VAT Refund **£3,458.20**
- 49.1 **Retrospective payments:**
- | | |
|---|-----------|
| H & I Warden Scheme Steering Committee Sec 137 Special Project payment £1,500 | £1,500.00 |
| Histon Feast Sec 137 Donation £100 | £100.00 |
| 49.2 Prop Cllr Mason, sec Cllr Munnelly, all in favour to accept these accounts | |
| 50.1 <u>Current payments:</u> Madingley Mulch Bark for play area £125.96 + VAT £22.04 = | £148 .00 |
| 50.2 SCDC Trade Waste collections 30.4.03 – 30.6.03 £68.54 + VAT £11.99 = | £80.53 |
| 50.3 Petty Cash £29.92 | £29.92 |
| 50.4 SLCC Audit inserts (formula with IPC) £11.99 | £11.99 |
| 50.5 Print Out Youth copying £9.75 paper £14.00 + VAT £2.45 | £26.20 |
| 50.6 Photocopying & Litho Supplies Limited Meter reading £22.35 + VAT £3.91 | £26.26 |
| 50.7 Prop Cllr Mason, sec Cllr Munnelly, all in favour to pay these accounts | |
| 51.1 Audit papers due to be submitted by 1 August 2003. Cllr Parish stated he would prepare a paper on the clerk's discretionary powers, as recommended by the auditors | |

19 Youth Committee (advisory body) Report

- 52.1 Cllr Davies commented on the recent skate event held and a report was copied to all. A further skate event using IVC equipment was due to take place during Feast Week at the Junior School. Impington PCllr Abdullah had written requesting the Parish Council to pay towards a year's insurance for the skate club, venue yet to be confirmed. Agreed to pay share of £368.29 on formula, to come from the already agreed £5,000 budget. The Committee asked about administrative costs. Agreed Cllr Parish would discuss this aspect with them at the meeting due 2 June.

- 52.2 Following questions from new Councillors, it was clarified that the Parish Council expected budgets to be presented by the Committee for consideration each year, together with an annual report on the previous year's spending

20 Quotes – Tree Removal Cottenham Road Bus Shelter

- 53.1 2 quotes had been received to fell a lime, remove root and make good from Eastern Landscape and Acacia Tree Surgery. Prop Cllr Eade, sec Cllr Muncey, all in favour, to accept quote from Acacia in sum of £126 + VAT

21 Parish Website

- 54.1 Paper circulated to all. Deferred to June meeting. Councillors to contact Cllr Barrett with any queries.

22 Date & Place of Next Meeting

- 55.1 Monday 9 June at St Audreys Community Centre, St Audreys Close, Histon at 7.30 p.m.

The meeting was formally closed at 9.50 pm

HISTON PARISH COUNCIL

Minutes of meeting held St Audrey's Community Centre, Histon, Monday 9 June 2003

Present:

Councillors: I M Parish (Chairman), R K Wynn (Vice-Chairman), M P Barrett, N S Davies (also District), P E Harris, J M Heinrich, C L Jones, M J Mason, J A Muncey (also District), F J Munnelly; M J Ruel, V A Taylor
Cty Cllr P D Gooden Clerk: Mrs A J Young

The Chairman thanked Cllr Mason for representing the Council at the funeral of the late Mrs Dellas Oates, widow of a former Chairman of the Parish Council, Ken Oates

1 Apologies for absence

56.1 Cllrs Chatfield, Eade (holiday), Levitt (personal)

2 Minutes of the Annual General Meeting held 12 May 2003

57.1 With amendment to venue from St Audreys Community Centre to Histon Methodist Church Hall, proposed Cllr Barrett, sec Cllr Muncey, all in favour, to accept as a true record.

3 Matters Properly Arising Therefrom

58.1 Item 32.4 Internal Auditor due to attend office for audit 27 June

58.2 Item 32.8 Joint Standing Committee membership allowance contained in Terms of Reference allows 3 Histon members only. Proposal made by Chairman to Impington Chairman

58.3 Items 33.2 and 33.3 Governors Infant and Junior Schools An Impington Councillor was considering taking one of the representative positions. To be further discussed at their meeting on 16 June

58.4 Item 33.6 Management Sub Committee Recreation Ground Agreed decision on representative to be deferred to July meeting, following half yearly due 18 June

58.5 Item 33.12 Community Minibus Cllr Cole not willing to stand. Impington Parish Council had elected Cllr Geoff Waters as their representative. No-one expressed interest

58.6 Item 33.13 Community Halls Project Group Response received from Group requesting a keen supporter and fluent communicator as representative, copied to all. Deferred to Agenda item 16

58.7 Item 36.1 "Wheelie Bins" South Cambs District Council were the responsible authority and would put out appropriate notices. It was noted this had already attracted much media coverage

58.8 Item 36.2 Feast Market volunteers met 5 June to discuss displays. Agreed to use gazebos

58.9 Item 36.9 Seat at Home Close had been re-sited. Chairman had written to, and spoken with, resident Mr Hobbs about the Council's decision and plans for monitoring the situation

58.10 Item 38.1 Computer had been delivered and was being networked

58.11 Item 39.6 Course for New Councillors Cllrs Jones and Heinrich to attend course on 12 July.

58.12 Item 40.1 Elizabeth March Foundation report copied for all. Following concerns expressed on level of balances now held, agreed to write to Mrs Whitehead asking for the policy of the Foundation on what they tried to achieve with the money they have

58.13 Item 47.5 Structure Plan Review After inspection of papers, decision made not to call Joint Standing Committee as felt nothing could be gained from further representation

58.14 Item 49.2 Feast Letter of thanks from Mrs Eade for donation for Over 60s tea

4 Histon and Impington Website

59.1 Cllr Barrett presented a paper setting out proposals for the website. It was proposed Cllr Payne to remain as webmaster with a sub-master a possibility once the site had been re-built and re-designed. Some discussions took place on problems with links to other sites. The new design of the site would make it clearer it was a Parish Council site but make it easier for local groups to enter information with a clear distinction between the two. Prop Cllr Ruel, sec Cllr Harris, all in favour that the principles as established in the paper be accepted. Cllr Barrett was thanked for his excellent work on the matter

5 Ways of the 2 Parish Councils Working Together

60.1 The Chairman confirmed he had met informally with Impington Parish Council Chairman and a series of meetings were now planned to draw up a list of ideas and thoughts for taking this item forward. Up-

date report next agenda. Discussion took place on difficulties faced although it was noted several areas were being jointly approached now. All hoped this matter would move forward quickly.

6 Annual Parish Meeting – Matters Arising

- 61.1 Item 29.2 SCDC Recreation budget Chairman and Clerk to discuss approach to District Council

7 Recent Correspondence

- 62.1 Circulation File: General file available **on request** including Impington PC Minutes, agenda; NHS Bulletin No 6; Harvest newsletter including Village Halls section; The Clerk May; CPRE Newsletter; Police Authority News; Rail East; CPRE AGM details; Open Spaces AGM and Annual Report
- 62.2 Community Safety Partnership newsletter, details of Police Authority event Sat 21 June at Horningsea
- 62.3 defra – Good Councillors Guide. Letter explaining importance of Quality Town and Parish Council scheme launched on 18 March. Also letter from CALC stating applications for accreditation would be £50. Cllr Ruel felt the Council needed to take this matter seriously
- 62.4 ACRE Training programme details
- 62.5 SCDC Draft Housing Needs Survey questionnaire and summary of results of recent low-cost housing survey for Histon for information. The Chairman outlined some of the results for Histon. Agreed not to comment on new questionnaire following discussion. Noted the District Council now asked for infrastructure reasons that residents felt build should not take place in their village

8 Community Beat Manager Report

- 63.1 PC Richard Baker was the new Community Beat Manager and would attend July meeting. Any questions regarding detailed answers should be sent to him via the clerk prior to the meeting. He had mobile phone (0771 2489545) on which he could be contacted direct whilst on duty.
- 63.2 Crime figures for the month copied to all for information. Newsletter available in circulation file

9 Recreation Ground Management Committee

- 64.1 Sub Committee had met May. Half Yearly meeting of Full Recreation Ground Committee due 18 June.

10 Legal & Property Committee Report

- 65.1 Due to meet 10 June with Impington Parish Council Employment ad hoc Committee to discuss employment issues. War Memorial discussions remained outstanding

11 Environment Committee Report

- 66.1 First meeting had taken place 22 May. Minutes copied to all and noted Cllr Munnelly had been appointed as one Playground Inspector, not Cllr Muncey. Further meeting due 19 June when Rob Mungovan and Pat Matthews (SCDC) hoped to attend to up-date Committee on plans for enhancement of Brook. Cllrs Muncey and Mason confirmed enhancement would remain one bank only at this stage
- 66.2 Cllr Wynn pointed out fence along boundary of the Play Area, for which County were unwilling to take responsibility, was unsafe. Cllr Mason felt there was no responsibility for the Parish Council based on the deed. Agreed Environment Committee to discuss as an agenda item. If Parish Council decided to undertake repairs, perhaps using banding, agreed this be timed to co-incide with other work planned.
- 66.3 Some dissatisfaction with the condition of the white fencing and bridge. Agreed Environment Committee formulate a walkabout list for County Council, these to be included, together with overhanging trees in Youngman Avenue.
- 66.4 Cllr Taylor confirmed she had spoken to County Council about new signs for some footpaths in Histon

12 Highways, Traffic & Transport Committee Report

- 67.1 Minutes for meeting held 5 June circulated to all. Noted that Cllr Gooden had not attended the Environment & Transport Scrutiny on 5 June as stated
- 67.2 Conservation Kerbs Cllr Munnelly confirmed County Council would put work in hand immediately to extend the island at School Hill and re-kerb in ordinary kerbs. Some discussion took place on continuing problems with lorries getting lost and turning round at this site

- 67.3 Rat Run Scheme a review of the scheme was given for the benefit of new Councillors.
 67.4 Cambridge to Huntingdon Rapid Transit System Cllr Mason drew Council's attention to the exhibitions due 8 July (junior School) and 15 July (IVC)

13 Planning Committee Reports and other Planning Matters

- 68.1 Minutes for meetings held 15 and 29 May were copied to all and accepted.
 68.2 Chivers Hartley site Local residents had approached Chairman and Clerk with concerns after the meeting, and also Impington Cllr Payne. Cllrs urged to broadcast information given at the meeting as widely as possible. The developer's consultants had responded to the Council's concerns on highways, access and drainage. Agreed to seek a meeting with Mr Tuttle of Cambs County Council to discuss the Parish Council's concerns over suitability for access into Kay Hitch Way for 57 additional houses. A copy letter from Mr Tuttle to the consultants stated he would have no objection to serving 60 – 80 dwellings off Kay Hitch Way "subject to implementation of the highways works previously agreed". Parish Council were greatly concerned over County's approach to this matter in view of the current standards in their Design Standards for Estate Roads and the fact that an original condition (Highways) on planning permission for Kay Hitch Way stated a maximum of 35 houses
 68.3 Histon Nursery School It was noted decision on the application was now deferred until end of July. Letter to Sport England had not yet been sent
 68.4 Arbury Camp Cllrs Mason and Davies reported on a Community Facilities workshop attended. A list of current facilities in the area had been supplied, including those in Histon and Impington. The validity of the report had been challenged by Impington PCllr Payne, particularly in reference to availability of recreation facilities. Recreation Facilities and Open Spaces Cllr Davies reported a new pavilion was now included on the site 17x10m for use with an artificial football pitch, multi use games area and other open spaces. He commented on the boundaries to the site and the sense of isolation the community could experience and Gallaghers' plans to negotiate with various parties over future maintenance and running of these facilities. Health & Schooling Cllr Mason outlined discussions on health care, residents being expected to register with Nuffield Road surgery as The Firs and Arbury Road were full. Facilities such as Community Beat Officer and health worker office were currently planned to be attached to the primary school. Chairman up-dated Council on the planning application which had currently been deferred due to prematurity. Copy response letter from CCC on Impington PC's concerns regarding siting of school and HRCC held on file
 68.5 Cambs Cty Council. Fifth newsletter on Longstanton & Oakington proposed new settlement provided
 68.6 SCDC Trees & Landscape. Formal notices of confirmation for TPOs received. Tree Warden to inspect
 68.7 SCDC Design Guide. Comments required by 13 June on the scope of proposed content of the guide covering larger developments, small-scale infill, conversions, extensions and landscape enhancement
 68.8 Waste Local Plan Proposed Modifications information received. Planning Committee to consider
 68.9 Parish Planning. 2 Councillors invited to attend SCDC for training Thursday 10 July. Anyone interested to contact the clerk. 2 Planning packs had been provided and an electronic version was available which would be forwarded to all on e mail.
 68.10 Rear of 5a and 5b The Green and Kortens site. Chairman and Cllr Mason had attended SCDC Planning Committee and spoken. Highways had agreed to restrict to 4 dwellings only and both applications were deferred pending site visits. It was noted smaller applications for the site were also at Appeal in October. Some discussion took place on possibilities for further discussion with the owner of Kortens regarding development of the site for community use.

14 Accounts

- 69.1 **Paid In:** Cash refund on bark containers **£10**; SCDC grant towards Junior School fence **£300** (Cllr Davies declared an interest as School Governor)
 70.1 **Retrospective payments:** Zurich Insurance Skating insurance (Youth Committee) to be re-claimed from IPC on formula **£368.29** £368.29
 70.2 **L Marsh** admin costs **£168.72** £168.72
 70.3 Prop Cllr Mason, sec Cllr Wynn, all in favour, to accept these payments
 71.1 **Current payments:** Photocopier & Litho Meter reading **£23.14** + VAT £4.05 = £27.19
 71.2 **Evesham Technology Limited** Computer (to be split on formula) **£1029** + VAT £180.09 = £1209.09
 71.3 **T L Farr** First payment War Memorial and Sec 52 land **£173** £173.00
 71.4 **D W Payne** expenses for computer (to be split on formula) **£20.39** + VAT £3.57 = £23.96

71.5	Histon Feast Youth event for Youth Committee (Histon's part only) £322.20	£322.20
	Cllr Davies declared an interest as Treasurer of the Feast Committee	
71.6	CALC New Councillor Training x 2 £50	£50.00
71.7	Methodist Church Hall Room hire AGM/APM £14	£14.00
71.8	Prop Cllr Mason, sec Cllr Wynn, all in favour to pay these accounts	

15 Youth Committee (advisory body) Report

- 72.1 No meeting notes to hand for 2 June
- 72.2 Youth Shelter SCDC had raised a point regarding trees on the School Hill site and had referred to Conservation Committee. Quotation for octagonal youth shelter had been obtained following a site visit
- 72.3 Skate park meeting with interested parents due 10 June. Event to be held at Junior School during Feast Week and a trial being considered for 3-4 weeks in July at either Junior School or Histon Football Club

16 Histon & Impington Millennium Halls Limited

- 73.1 An up-dated Business Plan (version 5) was copied to all together with a letter in response to the Council's queries. The Limited Company were now requesting release of £12,500 to enable progression to planning permission stage.
- 73.2 An e mail from Cllr Chatfield was read out suggesting a possible way forward
- 73.3 Cllr Jones felt there was some confusion within the parish of the Parish Council's position
- 73.4 Long discussions took place on funding issues, including a previous statement from the Millennium Halls Group that they now intended asking Parish Councils for a donation of £250,000 in addition to the £25,000 already agreed, with conditions. Cllrs all had an opportunity to speak and it was felt the Council needed to take the matter very seriously and agreed that if there was a possibility of the project succeeding it would be of benefit to the community. Many were concerned with the lack of fit in figures quoted in the latest version 5 plan and others remained concerned about the parking aspects. Agreed to enter into dialogue with the company and that Parish Council should support in principle an appropriate development at the site. Questions requiring answers included 1) Who will manage it? 2) What kind of response had been obtained following groundwork with grant funding bodies? 3) Clarification on grant levels given for WREN and the Lottery. It was stated it was not a question of whether Histon Parish Council supported the project, but whether it was viable. Proposed Cllr Ruel, seconded Cllr Barrett with all in favour that the Directors of Millennium Halls be invited to meet with Histon Parish Council to discuss the funding viability of the project. An extra-ordinary meeting of the Council to be called prior to the July meeting. After that Council to consider appointing representative

17 Resolution That *"Histon Parish Council is prepared to contribute up to £135,000 towards the current planned cost of improvements on Histon & Impington Recreation Ground, most notably a new Pavilion, subject to the full capital cost of such facilities, including this contribution, having been obtained or committed on a similar basis and further agrees to provide necessary letters of intent to Grant making bodies that the Council will contribute on this basis"* Proposed Cllr N S Davies, seconded Cllr M J Ruel

- 74.1 Under standing order 37 'Resolutions on Expenditure' this item to stand adjourned without discussion to the next ordinary meeting of the Council. Cllr Davies and Cllr Mason declared personal interests as a member of the tennis club and Chairman of the Sports and Social Club

18 Half Yearly Review of Donations

- 75.1 Discussion took place on budget available for the year following a payment of £100 to Histon Feast for Over 60s tea dance. There were 2 applications. Cllr Mason felt Council should not donate
- 75.2 Prop Cllr Munnely, sec Cllr Muncey, 10 in favour, 1 abstention, Histon Parish Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- "to donate £50 to Cambridgeshire County Council for the Reading Maze at Histon Library".

19 Date & Place of Next Meeting

76.1 Monday 14 July 2003 7.30 p.m. at St Audreys Community Centre, St Audreys Close, Histon. An extra ordinary meeting would be held prior to that meeting

The meeting was formally closed at 10.27 p.m.

HISTON PARISH COUNCIL

Minutes of extra ordinary meeting held St Audrey's Community Centre, Histon, Monday 23 June 2003 at 8.30 p.m.

Present:

Councillors: I M Parish (Chairman), R K Wynn (Vice-Chairman), M P Barrett, J P Chatfield (also District), N S Davies (also District), A J Eade, J M Heinrich, C L Jones, I A Levitt, M J Mason, F J Munnely; M J Ruel, V A Taylor
 Cty Cllr P D Gooden Clerk: Mrs A J Young
 Millennium Halls: Rev H McCurdy, Sal Brinton, William Barton, Hooda Abdullah, Ali Fisher, David Brown, Peter Bishop
 2 members of the public

1 Apologies for absence

- 77.1 Cllrs Harris (holiday), Muncey (personal)
 77.2 Prop Cllr Mason, sec Cllr Ruel, all in favour to suspend standing orders

2 To Review with Millennium Halls Limited their request for Histon Parish Council to vary the conditions set by the Council for granting £25,000 towards the Millennium Halls project, in order that planning permission can be applied for on the Church Halls Site

- 78.1 Rev McCurdy introduced the team for the Millennium Halls and gave an up-date of changes in personnel and difficulties encountered with lottery and other funding. He explained how planning permission was needed before the company could gain charitable status and access other funding. Impington Parish Council had agreed to release £12,500 subject to Histon Parish Council also agreeing. Hooda Abdullah also spoke to the Council regarding the grant applications being processed/planned and supplied a paper. A draft leaflet due to be delivered to all households was presented. The following items were specifically discussed:
- Disability Discrimination Act 2004
 - 35 year lease proposed on the site
 - Community Appraisal Results indicating a wish by the community for a community centre and a high spending priority for that purpose. A documented willingness for tax to rise to pay for such facilities
 - Full discussion on viability of the whole project, both capital funding and management
 - The fact that 2 major projects in the villages were currently under discussion, both possibly to be part-funded out of rates
 - The rise in the cost of the project from £700,000 to £1,000,000. Clarified that price per square metre had now been set by a Quantity Surveyor based on measurement. The fact £765,000 of possible funding had been identified for a £1m project. Dr Abdullah explained other sources were currently available and would be fully investigated. Several volunteers were on hand with experience in large project fund raising. She corrected a figure to £175,000 from £100,000 on her paper, covering under 5 and youth provision
 - The appropriateness of the level of funding sought from SCDC (£90,000). Some felt could be higher as 2 parishes. Possibilities for reducing the Parish Council's initial input by increasing South Cambs' design study grant payment
 - The Company's intention to also ask the Parish Councils for £125,000 each towards the project if planning permission gained
 - Whether £12,500 in full would be required to cover planning permission costs. This figure included a contingency amount
 - Issues relating to 20 year loan funding, equivalent Band D rates for the Parish Councils, were the full amount of £150,000 to be required
 - Viability of adult bookings for vacation of premises by 11 p.m.
 - Soundproofing aspects considered
 - Parking concerns. SCDC had reportedly indicated parking would not be a problem as no change of use was involved. Disabled parking allocation also discussed
 - Local fundraising / profile issues
 - Hoped for timescales indicating a commitment in principle by the Parish Councils by Spring 2005

- Possible scenarios were development not to proceed
- Concerns about shortfalls. Ways of cutting costs e.g. part time manager only
- Reference to Parish Council office in plans and the importance of a focal community point
- Number of users now, and envisaged. Rev McCurdy stated the villages were expanding and the vision was to provide a facility for the coming century, for the whole community
- Rising rate bills, including County Council and Police precepts as well as Parish Council
- Replacement of culvert was included in costings
- The availability of grant funding through the Care & Partnership Education Manager at County Council
- Problems encountered elsewhere through youth provision mixing with adult and under 5 provision
- Clarification that any money from the Parish Councils came from the rate payers themselves
- Possibilities for down-sizing development, being few due to economy of scale issues
- SCDC Conservation Department's view on demolition of existing for re-build

78.2 No Resolution was yet on the table and any made should be placed with the clerk by 1 July

78.3 The Chairman summed up the meeting by detailing matters to be considered by the Parish Council at their next meeting. The Millennium Halls Company Limited were in effect asking :

- a) that the Parish Council now fund up to £12,500 towards Planning Permission costs
- b) that the Parish Council give a commitment to a further £137,500 towards the capital sum of the project, placing caveats where applicable

The Millennium Halls attendees were thanked and in turn thanked the Council for the chance to present the current position. Rev McCurdy stated the Directors were daunted but certainly optimistic about the project

Meeting closed 10.15 p.m.

HISTON PARISH COUNCIL

Minutes of meeting held St Audrey's Community Centre, Histon, Monday 14 July 2003

Present:

Councillors: I M Parish (Chairman), R K Wynn (Vice-Chairman), M P Barrett, J P Chatfield (also District), N S Davies (also District), A J Eade (would be late), P E Harris, J M Heinrich, C L Jones, I A Levitt, M J Mason, J A Muncey (also District), M J Ruel, V A Taylor Cty Cllr P D Gooden Clerk: Mrs A J Young

2 members of the public

Chairman thanked Linda Munnely for the impressive flower display at the Flower Festival on behalf of the Council. Also on behalf of the Council the Chairman congratulated the Histon Feast Committee for a wonderful Feast programme. Cllr Davies in turn thanked Council for supporting the over 60s tea which had given 120 over 60s attending an enormous amount of pleasure.

1 Apologies for absence

79.1 Cllr Munnely (personal)

2 Minutes of Meeting held 9 June 2003

80.1 Proposed Cllr Mason, sec Cllr Jones, all in favour, to accept as a true record and sign

3 Matters Properly Arising Therefrom

- 81.1 Item 58.2 Joint Standing Committee Chairmen had met to discuss membership under the Terms of Reference, which to be copied to all 4 Cllrs interested in joining the Committee. It was felt it should be possible to rotate membership. Meeting to be called to include agenda item on Recreation Ground issues raised at half yearly.
- 81.2 Item 58.3 Vacancy for representative Governors Infant and Junior School Note from Chair of Governors of Infant School received outlining nomination rights. Deferred for decision in September.
- 81.3 Item 58.4 Recreation Gd Management Committee representative to be elected. Deferred September.
- 81.4 Item 58.8 Feast Feast Market had been well attended. Comment forms to be reviewed and brought back to Council
- 81.5 Item 58.11 CALC Training Cllr Jones had attended this valuable session. Audit and Insurance issues had been a focus
- 81.6 Item 58.12 Elizabeth March Foundation Mrs Whitehead to be invited to September meeting
- 81.7 Item 61.1 SCDC Recreation Budget meeting outstanding between clerk and Chairman
- 81.8 Item 73.4 Millennium Halls representative Deferred to Agenda item 15. Cllr Jones expressed an interest
- 81.9 Item 75.2 Cambs County Council Mr Richard Young had telephoned to thank the Council for their donation. Chairman to be invited to event

4 Minutes of Extra Ordinary Meeting held 23 June 2003

82.1 Proposed Cllr Mason, sec Cllr Jones, all in favour, to accept as a true record of the meeting, to sign. Copies had been supplied for Millennium Halls Trustees

5 Matters Properly Arising Therefrom

83.1 None

6 Recent Correspondence

- 84.1 Circulation File: General file available **on request** including Impington PC Minutes, agenda; Flood Action (Environmental Agency); Countryside Voice; South Cambs NHS Newsletter; Cambs Fire & Rescue Service Corporate Performance Plan 2003/04; Local Council Review
- 84.2 South Cambs Community Safety Partnership. Competition details - £1,000 towards project addressing crime prevention or anti social behaviour issue. Chairman agreed to liaise with the Youth Committee for possible projects. Possibility of incorporating the school fence replacement was raised
- 84.3 Village Green bookings. Thank you letter from Histon Scouts for use of Green for St Georges Day. Thank you letter from Yesteryear Road Run (£7,500 raised for MAGPAS, next year 25 April 2004). Church Bouncy Castle, Saturday 6 September; Stall on Green Friday 11 July agreed

- 84.4 Office of Deputy Prime Minister. New Ethical Framework Regulations. Copied to all. Standards Board for England video and workbook. All encouraged to borrow and view. All Cllrs to be supplied with an up-dated Standards Board book ‘How Do I Register and Declare Interests, and Register Gifts and Hospitality’
- 84.5 CALC South Cambs District Association. Minutes of meeting 28 June. Local Authorities (Members Allowances) (England) Regulations 2003. Information on cessation of allowances on 30 September. To be referred Legal & Property Committee next agenda
- 84.6 Copy correspondence on property owned by Cambs County Council, Home Close. Cty Cllr Gooden and Cllr Mason outlined the history of the ownership and involvement by previous County Councillors, and Cllr Gooden reported correspondence was on-going. To be referred to Legal & Property Committee
- 84.7 Office of Deputy Prime Minister, Section 101 Consultation. Referred Legal & Property for review
- 84.8 Press Release re Histon Library outlined improvements part funded by Histon Feast and Batterson Chivers Foundation

7 Legal & Property Committee Report

- 85.1 Chairman to distribute draft Legal & Property Minutes ‘In Committee’ for Cllrs information and consideration. Committee hoped to bring a recommendation to Council in September on employment issues. Cllr Eade arrived during this item.
- 85.2 War Memorial Following the meeting with County Council in February, Legal & Property had discussed further and were recommending writing to County stating the Parish Council intended to apply for a Stopping Up order at a cost of some £1,000, and writing to Utility Companies involved stating this intention. Prop Cllr Muncey, sec Cllr Barrett all in favour to proceed, without commitment to spend money at this stage. Chairman to prepare a paper setting out process for September meeting.

8 Environment Committee Report

- 86.1 Notes of meeting held 19 June circulated to all. 2 amendments to item 10 – Line 1 delete ‘Committee’, insert ‘Advisory Group’ and Line 13 add the words ‘in the order’ before ‘of £2,000’, proposed Cllr Mason, seconded Cllr Muncey all in favour to accept the report with revised wording. Letter would therefore be sent to SCDC regarding the Enhancement scheme, accepting the reduced scheme offer, at a cost to the Parish Council of in the order of £2,000, with £1,000 repayable from grant.
- 86.2 Junior School fence had been temporarily repaired by the school
- 86.3 Allotment rents for Meadow Road. Cllr Davies declared a prejudicial interest as an allotment holder at the Poorsland site, and did not vote. Prop Cllr Mason, sec Cllr Eade, all in favour, no increase in rents.

9 Highways, Traffic & Transport Committee Report

- 87.1 Notes for meeting held 10 July handed out and time allowed to read. All agreed to accept the report
- 87.2 Cllr Davies confirmed the Junior School had made a successful bid under the Safer Routes to Schools scheme for a new cycle shed.
- 87.3 Some discussion took place on the possibility of the Parish Councils organising their own survey of HGVs in Histon & Impington
- 87.4 The Council re-iterated Committee’s view that County had made an excellent job of kerbing the School Hill triangle
- 87.5 Local Transport Plan The need for an overall approach was stressed, particularly regarding any provision of humps on bus routes
- 87.6 Rapid Transit System The setting up of a group as detailed in the notes was discussed. Cllr Mason detailed the Parish Council’s views as put forward at the Examination in Public and at other stages. Following long discussions, 12 in favour and 1 abstention, and agreed to call an extra ordinary meeting, jointly with Impington if agreed, and prior to consultation closing date of 7 August, to reach a current view. Cllr Mason agreed to prepare a paper for the meeting summarising actions to date. Agreed the formation of a group as suggested in the Highways Traffic & Transport notes was not appropriate until after the meeting had taken place
- 87.7 Walkabout with County Council 25 September All Councillors urged to let Clerk know of any areas of concern with Highways maintenance for inclusion on the route
- 87.8 Best Value Review of Highways Maintenance and Network Management questionnaire to be returned by 18 July, received 11 July. Clerk to write advising Committee would deal with in September and report back at that time

10 Recreation Ground Management Committee

88.1 Minutes of meeting held 14 May copied for all. No further report to be made on meeting held 9 July.

11 Planning Committee Reports and other Planning Matters

89.1 Minutes for meetings held 26 June were copied to all and accepted.

89.2 Cambs & Peterborough Structure Plan Review – additional informal consultation on suggested text changes – due by 11 August. Cllr Mason to discuss with Cllr Payne

89.3 SCDC. Name for the New Town: Northstowe suggested. Any alternatives to be made by end of July

89.4 Response from Sport England re their withdrawal of objection to Nursery School application on loss of open space. Agreed Dist Council be asked for a copy of the audit of open space/playing field provision referred to by them. Several Cllrs felt strongly that Dist Council and County Council Chief Executives should be advised of the Parish Council's concerns about misrepresentation issues

89.5 Mr Tuttle of County Council Highways was to attend the next Planning meeting due 17 July

12 Accounts

90.1 **Paid In:** SCDC 2nd half precept £33,500; Feast Fair rental S Whyatt £99.03; S Whyatt cash for electricity use £15

91.1 **Retrospective payments:** CALC Training (previous £50 cancelled) Cllr Jones **£25** £25.00

91.2 **BT plc** Telephone bill (to be formula) **£89.65** + vat £15.68 £105.33

91.3 **D W Payne** Gazebos for Feast (to be on formula) **£109.92** £109.92

91.4 **Cambs County Council** Section 137 donation for Library **£50** £50.00

91.5 **L Marsh** admin costs **£112.48** £112.48

91.6 Prop Cllr Wynn, sec Cllr Muncey, all in favour, to accept these payments

92.1 **Current payments: Site & Maintenance Services** Fit new swing seats, Play Area **£25** + Repair picket fence Play Area **£56** + Paint seats on the Green **£200** + New brackets and replace seat Home Close **£75** all + VAT £62.29 = £418.29

92.2 **Acacia Tree Surgery** Lime tree overhanging bus shelter Cottenham Rd **£126** + VAT £22.05 = £148.05

92.3 **Connections Bus Project** Winter term 2002 and Spring term 2003 (prior to formula) **£630** £630.00

92.4 **Cambs County Council** Youth Club (formula applied) Summer Term **£489.43** £489.43

92.5 **Photocopying & Litho (Cambridge) Limited** **£22.32** + VAT £3.91 (to be on formula) = £26.23

92.6 **Zurich Insurance Company** Annual premium £1,299.32 + 5% IPT £64.97 = **£1,364.29** £1,364.29

92.7 Prop Cllr Wynn, sec Cllr Muncey, all in favour to pay these accounts

93.1 **Audit** annual return copied to all for acceptance. Points raised by Internal Auditor on Fidelity Insurance needing to be increased, employment status of clerks and deminimis amount to be dealt with, were noted. As discussed at previous Legal & Property Committee, Chairman to submit new set of financial guidelines for consideration at forthcoming meeting. On Section 2 Item 5 (risk assessments), prop Cllr Mason, sec Cllr Jones and agreed following full and long discussion to answer NO and submit an explanation describing action to be taken. Chairman then authorised to sign return on behalf of the Council, approving the accounts and accepting the Statement of Assurance. Cllr Chatfield commented on the rising balances and reserve figures shown. It was clarified the recommendation now appeared to be between 1 – 1 ½ of annual precept in reserves, and ringfenced sums were applicable.

13 **Resolution** UNDER STANDING ORDER 17, ON TABLE FROM LAST MEETING, UNDER STANDING ORDER 37 (and now amended): That "***Histon Parish Council is prepared to contribute, with Impington Parish Council, a total of £250,000 towards the current planned cost of improvements on Histon & Impington Recreation Ground, most notably a new pavilion, subject to the full capital cost of such facilities having been obtained or committed on a similar basis and further agrees to provide necessary letters of intent, with Impington Parish Council, to Grant making bodies that the Council will contribute on this basis. Histon Parish Council agrees to make proportional interest and capital payments on a total PWLB loan of £250,000, the proportion to be recalculated annually on "the formula" (Council Tax base formula) between Histon & Impington Parish Councils***"

Proposed Cllr N S Davies, seconded Cllr M J Ruel

94.1 Cllr Mason declared a Prejudicial interest as Chairman of Histon & Impington Sports & Social Club, left the room and did not vote. Cllr Davies declared a personal interest as a member of Histon Tennis

Club. Chairman welcomed discussion on new subjects only in this debate. Cllr Davies spoke on the work carried out to date and commended the Resolution to Council. Cllr Ruel felt Council owed a great deal to the Development Sub Committee for their thorough, honest and frank work on the project and strongly wished to support the motion. Cllr Jones complimented the Committee on their efforts to move the community forward by supplying facilities to match the excellent grounds. Cllr Chatfield had some concerns about the maximum exposure for Histon Parish Council if the formula basis were to change significantly. Current formula was confirmed as Histon Parish Council 53.7%, Impington PC 46.3%. Some discussion was outstanding with NALC on the mechanics of a joint PWLB application as the legal position was unclear but it was accepted that it was the principle being sought, and the mechanism may need more work, to be based on any formula, recalculated annually. Put to the vote, all in favour of the Resolution

14 **Resolution** UNDER STANDING ORDER No 17 that ***“The Council notes that the annual provision of Christmas lighting on the Village Green has:-***

(a) Exposed members and volunteers to increasing risk of personal injury and public liability

(b) Resulted in continuing criminal damage to lighting equipment with increasing cost to Council tax payers:-

and that it hereby resolves to discontinue provision of decorative electric lighting on the Village Green or other public places with immediate effect” Prop Cllr M J Mason, sec Cllr R K Wynn

95.1 Cllrs Mason and Wynn spoke on the increasing disappointment shown over at least 8 years on deliberate vandalism of the lights, culminating last year in a person climbing a tree and cutting the power supply with pliers. The insurance and risk assessment issues involved in Councillors or volunteers climbing trees to erect the looms were of growing concern. All Cllrs had the chance to speak to the motion and sadness was expressed by many if the lights were not to be displayed. Some felt alternative action could be sought and suggestions were made for volunteers to be sought to take responsibility; more permanent structures to hang the lights from; Precept for professionals to erect (may be between £1,000 and £3,000); hire a cherry picker to assist in the procedure. Cllr Ruel proposed an amendment that ***“The Council notes that the annual provision of Christmas lighting by members of the Parish Council on a voluntary basis on the Village Green has:-***

(a) Exposed members and volunteers to increasing risk of personal injury and public liability

(b) Resulted in continuing criminal damage to lighting equipment with increasing cost to Council tax payers:-

and that it hereby resolves to discontinue such provision” There was no seconder. Cllr Mason called for the motion to be voted on, and under standing order 10 requested names to be recorded. 8 in favour, being Cllrs Mason, Wynn, Muncey, Taylor, Jones, Eade, Barrett, Heinrich. 4 against being Cllrs Harris, Ruel, Chatfield, Levitt. Cllr Davies abstained. AGREED article to be placed in next Crier explaining this decision.

15 **Resolution** UNDER STANDING ORDER No 17 that ***“Histon Parish Council recognises the work carried out by Histon & Impington Millennium Halls Limited (HIMHL) in the development of a new Community Centre to replace the current Church Halls.***

Histon Parish Council fully supports the concept of providing a Community Centre for the villages of Histon & Impington and is prepared to advance up to £12,500 of the £25,000 conditional sum already agreed with HIMHL, to further the project and in particular for the purpose of seeking planning approval, and to complete its design study, costings and business plan”

Proposed Cllr C L Jones, seconded Cllr P E Harris

96.1 Cllr Davies declared a personal interest as a member of St Andrews Church, Histon and, separately, as his wife was play leader at Stepping Stones, who currently met at the hall. As the group had given notice of intent to leave the premises in Summer 2004, he declared this a personal interest. Cllr Jones spoke on the desire by the community to have a community centre and acknowledged some concerns previously voiced regarding funding and traffic/parking and questioned the community's views on Parish Council's objectives in funding major projects. Sal Brinton, Ted Harvey IVC, Anita Porter IVC, and Daphne Tucker retiring Head at the Infant School were all recently joined members of the trustees. He outlined possible consequences of the Disability Act and re-iterated the Company's wish to apply for full planning permission in order to obtain charitable status. Cllr Harris spoke in support of Cllr Jones, and felt the Parish Council owed it to the residents to offer support.

- 96.2 Cllr Mason raised concerns about the Company's recently voiced intent to ask the Parish Council for an additional £125,000 and suggested an addition to the resolution to make it clear the Council was not committing to this sum. Cllr Chatfield stated he would not wish to prolong uncertainty. Full and varied discussion took place with many views exchanged. Concerns about viability of the project as set out in the current Business Plan were made and uncertainty on the Parish Council's position with the planning process if financial support given to the project. Cllr Jones stated a Parish Council contribution of only £25,000 would not be enough to gain the grants hoped for at a later stage under the grant funding bodies criteria. Cllr Mason proposed an amendment "*Histon Parish Council recognises the work carried out by Histon & Impington Millennium Halls Limited (HIMHL) in the development of a new Community Centre to replace the current Church Halls. Histon Parish Council supports the concept of providing a Community Centre for the villages of Histon & Impington and is prepared to advance up to £12,500 of the £25,000 conditional sum already agreed with HIMHL, to further the project and in particular for the purpose of seeking planning approval, and to complete its design study, costings and business plan. This resolution does not commit the Council to any future contribution to this project or to withdraw conditions applying to the remaining £12,500 previously committed*", seconded Cllr Davies, 10 in favour to accept an amendment for vote, 1 against and 2 abstentions. Following a query from Cllr Chatfield it was clarified that the matter of further funding would be open for further debate at a future date. Cllr Jones requested standing order 10 be implemented for a recorded vote. 11 in favour, being Cllrs Jones, Harris, Mason, Davies, Ruel, Muncey, Taylor, Chatfield, Eade, Levitt, Heinrich. 2 against being Cllrs Wynn and Barrett. Therefore carried. All AGREED Cllr Jones be elected as representative to the Millennium Halls Limited with immediate effect. 2 members of the public left the meeting

16 Youth Committee (advisory body) Report

- 97.1 Notes of meeting 2 June and 7 July copied to all and accepted.
- 97.2 Cllr Davies reported Committee had met at IVC and Governors were to reconsider retention of the Youth Club
- 97.3 Manorial Waste meeting with the Conservation Officer and Trees officer on the proposed siting for the youth shelter was due 18 July.
- 97.4 Following a request from the Committee, prop Cllr Harris, sec Cllr Muncey all in favour to pay £268.50 towards a summer scheme of the Bus Project, a total sum of £500 having been budgeted for.
- 97.5 A cheque for £993.45 would be paid to Impington PC to cover Histon's formula amount for the skate event in May at Histon FC, as agreed.

17 Ways of the 2 Parish Councils Working Together

- 98.1 Deferred to future agenda

18 PC Baker – Community Beat Manager's Report

- 99.1 PC Baker had been unable to attend due to rota changes. He had met the Chairman and visited the office and met some Councillors. Direct e mail address was rich.baker@cams.pnn.police.uk and mobile 07712 489545
- 99.2 Crime figures for June: burglary dwelling (1); burglary other (2); cycle theft (1); theft of motor vehicle (2); theft from shop (2); other theft (1); deception (1); criminal damage (3). Histon Sector newsletter was available by e mail on request from clerk or Julie Gilbert at station

19 Histon Junior School – Request for funding towards new fence

- 100.1 Cllr Davies declared a prejudicial interest as Chair of Governors and left the room. Junior School were requested a contribution of £700 from the Parish Council towards the new fence, to put with the £300 obtained from SCDC on their behalf. AGREED refer to Environment Committee as part of 3 year plan
- 100.2 Fence now repaired. Roundabout in play area had been vandalised and temporarily repaired

20 Annual Insurance Review

- 101.1 Clerk had carried out an Insurance Review and made recommendations to increase Fidelity to £130,000, change contents insurance address and query postcode for parish boundary. Prop Cllr Mason, sec Cllr Wynn, all in favour, to accept recommendations as given

21 Date & Place of Next Meeting

102.1 Monday 8 September 2003 7.30 p.m. at St Audreys Community Centre, St Audreys Close, Histon. An extra ordinary meeting was planned prior to that meeting
The meeting was formally closed at 10.30 p.m.

HISTON PARISH COUNCIL

Minutes of meeting held St Audrey's Community Centre, Histon, Monday 8 September 2003

Present:

Councillors: I M Parish (Chairman), M P Barrett, N S Davies (also District), A J Eade, P E Harris, C L Jones, I A Levitt, M J Mason, F J Munnelly (would be late) Cty Cllr P D Gooden Clerk: Mrs A J Young
Mrs E Whitehead (in part)

It was noted item 6 had been omitted on the agenda. All items 7-17 to be renumbered 6-16

1 Apologies for absence

103.1 Cllrs Wynn, Ruel (personal), Taylor, Heinrich (illness), Chatfield, Muncey (holiday)

2 Minutes of Meeting held 14 July 2003

104.1 With alteration to 84.5 "Rub" to "Run", proposed Cllr Mason, sec Cllr Jones, all in favour, to accept as a true record and sign

3 Matters Properly Arising Therefrom

105.1 Item 81.1 Joint Standing Committee to be called in October

105.2 Item 81.2 Governor vacancies No nominations. Impington PC to consider nominations 15 September

105.3 Item 81.3 Recreation Ground Management Committee Proposed Cllr Mason, sec Cllr Harris, all in favour, that Cllr Munnelly (who was willing) be elected as representative for the coming 5 year period

105.4 Item 84.4 "How Do I register .." booklet available on request

105.5 Item 94.1 PWLB CALC had been advised by NALC there did not seem to be any legal difficulty with making a joint bid. Some surprise was expressed and possible problems including joint several liability and the cost effectiveness of drawing up separate legal agreements debated. Council acknowledged there was a lot of work to do on organising any PWLB bid and agreed to now write to the PWLB to get clarification on the process involved.

105.6 Item 99.1 PC Baker had been absent due to sports injury but was now on plain clothes duty. He had visited both Chairman and Clerk during August. Crime figures and newsletter received. July: criminal damage (2); theft (9); deception (1); burglary (1) August: criminal damage (3); theft (10); burglary (2); stolen goods handling (1); common assault (2)

105.7 Item 102.1 Extra Ordinary meeting due 11 September (jointly with Impington)

All agreed to bring forward item 12. All in favour to suspend standing orders.

12 Elizabeth March Foundation

106.1 Mrs Whithead, the Council's nominated Trustee gave a brief history of foundation of the Trust some 275 years ago and social and physical educational aims of grants given. She outlined correspondence held with the Charity Commission in 1997 who implied the Trust could spend capital as well as income (then £2,204 giving an income of £2.18) because of the small size of the fund. Since that time the Trustees had received 14 applications for assistance, mainly from second year or post graduate university students. Advertising had been seen as a priority following a 20 year period where no payment appeared to have been made. It has been estimated that a sum of £50,000 would need to be raised to give an adequate income to continue the Trust. There had been no strong evidence in files of any former Trustees fund raising. Foundation had awarded average grants of £140. Mrs Whitehead reminded Council that regular reports had been supplied to the Parish Council on funds available and grants given. All recipients supplied receipts for purchases made. As reported to the AGM there now remained £102.96 so it seemed likely that after one more successful application the Trust would seek to be wound up. Members of Council thanked Mrs Whitehead and her fellow nominated Trustee Mrs Driver for handling the Foundation business well and following some suggestions for further fundraising awaited news on future income, possibilities of amalgamating with other educational trusts, or the putting in place of a winding up process. Mrs Whitehead left the meeting. Cllr Munnelly arrived. Standing orders were re-instated.

4 Recent Correspondence

107.1 Circulation File: Chairman urged Councillors to request monthly file as interesting items were contained in it. General file available **on request** including Impington PC Minutes; Zurich Municipal

CIC News; defra Rural Services Standard 2003; CPRE Planning Update; Harvest magazine; South Cambs NHS Primary Care Trust; Standards Board ‘Standards Committee Determinations’ guidance; details on House of Commons Procedure handbook; Winston Churchill Travelling Fellowships leaflets; Milton Country Park 10th Anniversary Guide; SLCC ‘The Clerk’ and Local Council Review with interesting articles; Railwatch magazine; CALC AGM agenda papers; Cambs ACRE Cambs Rural Transport Partnership

- 107.2 Cambs Constabulary. Invitation to information evening Tuesday 7 October to consider potential funding sources for locally deployed PCSOs (Police Community Support Officers). Parish Council interest to be lodged by 18 November.
- 107.3 Anti-social Behaviour One Day Count organised by the Home Office 10 September. Council to report any issues reported direct to them.
- 107.4 Community Safety Partnership newsletter held on file
- 107.5 CALC. AGM agenda 18 October; South Cambs District Association AGM 13 September (nominations sought for councillors to sit, Cllr Mason had been nominated. No other Councillors willing to stand. Also nominations sought for President and Vice-President CALC. CALC now had website: www.calc-cambs.org.uk
- 107.6 Transfer of Licence King William IV. To Edward Chavner and Sam Black
- 107.7 Defra. Letter outlining the Rural Services Standard 2003.
- 107.8 SCDC. Empty Homes Strategy. Details of any empty house to be supplied to SCDC, via the clerk
- 107.9 Histon & Impington Crier David Williams had left as reporter. New contact, till November, Arabella Newnham

5 Legal & Property Committee Report

- 108.1 To be held ‘In Committee’ at end of meeting. All in agreement.

6 Environment Committee Report

- 109.1 Notes of meeting held 3 September circulated to all and accepted.
- 109.2 Enhancement of Brook Prop Cllr Mason, sec Cllr Harris, all in favour to now purchase materials required to progress the project as suggested by SCDC. SCDC to carry out the work, likely to start November 2003. Cllr Mason undertook to contact Mr Matthews, Land Drainage Manager, on his return from holiday. Some further discussion took place on the recent pollution incident in the Brook.
- 109.3 Feast Fair Hire of Green 2004 to be reviewed. Noted Whyatts no longer donated to the Histon Feast.
- 109.4 School Fence Environment Committee requested Full Council consider a donation of £700 towards a replacement fence. Cllr Davies declared prejudicial interest as Chair of Governors and left meeting. After some discussion agreed to defer decision until October when a comprehensive resolution would be put on this and other expenditure proposed on the Play Area. Cllr Davies returned to the meeting

7 Highways, Traffic & Transport Committee Report

- 110.1 Notes for meeting held 4 September handed out and time allowed to read. All agreed to accept report
- 110.2 Rapid Transit Scheme meeting Joint Parish Council meeting to be held 11 September. Some further discussion took place on format of the meeting and Council’s timetable for reaching a joint position regarding the consultation. Council felt a lot of residents were clearly worried and concerned and the meeting should be seen primarily as an information gathering exercise. Full minutes would be taken, with questions and answers listed. It was clarified a decision on the Transport & Works Order was due 28 October. Some consideration to precepting implications were the Councils expecting to be represented by Counsel at any Public Inquiry was suggested.
- 110.3 CAST.IRON Agreed to write expressing an interest in their views and offering them a chance of a forum to address the Council and residents if required.
- 110.4 Clarified Highways Traffic & Transport Committee was a Histon Parish Council committee, to which representative Impington councillors were invited and took full part in discussions of joint nature.
- 110.5 Mowlem Letter confirming A14 both carriageways was planned to be closed 19-22 September for installation of the foot and cycle bridge at Milton.

8 Recreation Ground Management Committee

- 111.1 Minutes of meeting held 9 July copied for all.

- 111.2 Development Group Cllr Davies advised planning application for outline permission for a new pavilion and recreational facilities had been submitted to SCDC. A SCDC application for a sports facility grant was shortly to be submitted, although it was known budgets at SCDC were currently tight. Council hoped the representatives on this group and the Millennium halls group would liaise on this matter

9 Planning Committee Reports and other Planning Matters

- 112.1 Minutes for meetings held 17 July, 14 August and 4 September were copied to all and accepted.
- 112.2 Kortens/Hogger Homes – The Green Cllr Parish had attended SCDC Planning Committee to speak against the applications, but they had been granted, largely on the grounds of traffic decrease of residential versus Kortens business.
- 112.3 Etheldred House Cllr Mason had attended SCDC Planning Committee to speak against application for a 95 bed nursing home. Refused with a fresh application invited for a less imposing development
- 112.4 Nursery School Cllr Mason had attended County Planning Committee to support the Parish Council's view on conditions required and to outline previous objections, particularly loss of PVAA. County Council were minded to approve but had referred to Secretary of State inviting him to "call it in" if he felt appropriate. Agreed to ask County Council for details of any next stage so residents could be kept informed. Some discussion on possibilities of land exchange was held.
- 112.5 Taylor Woodrow, Chivers Way (access off Kay Hitch Way) 57 dwellings Decision at SCDC November at the earliest. Cllrs Mason and Harris had held an afternoon session at the community centre for residents when they had confirmed the Parish Council strongly supported the non-use of Kay Hitch Way for vehicular access for the development. Council looked at the highway plans submitted as part of the planning application, with particular reference to pinch point measurements given and visibility splay issues. Cllr Davies had raised concerns of accuracy with SCDC but agreed Parish Council would write to District Council re-iterating this. Cllr Davies also updated Council on reports received by District Council from Environment Agency and the Police. There were also some legal issues being raised. Agreed to contact County Council Highways to enquire about any response from the developers on the question of advice given on a Chivers Way access.

10 Accounts

- 113.1 **Paid In:** Impington Parish Council quarterly expenses **£918.99**
- 114.1 **Retrospective payments: Connections Bus Project** Summer scheme (Histon only) **£268.50** £268.50
- 114.2 **Impington Parish Council** (formula) expenses Skate Board event May 2003 **£993.45** £993.45
- 114.3 **L Marsh** admin expense July **£112.48** £112.48
- 114.4 **CTP** 2 courses for Clerk AQA (to be split on formula) **£40.00** £40.00
- 114.5 **A J Young** back pay on 3% rise not yet taken (22 weeks from 1 April) **£97.24** £97.24
- 114.6 Prop Cllr Mason, sec Cllr Munnelly, all in favour, to accept these payments
- 115.1 **Current payments: Print Out** Joint standing expenses **£13.80** + VAT £2.42 = £16.22
- 115.1a **Print Out JSC** **£10.30**, **Poorsland** **£2.40** and **Histon PC** stationery **£14** + VAT £4.67 = £31.37
- 115.2 **SCDC** Quarterly charge Trade Waste **£99** + VAT £17.33 = £116.33
- 115.2a **SCDC** uncontested parish elections costs **£43.54** £43.54
- 115.3 **CALC** Councillor Workshop underpayment **£5** £5.00
- 115.4 **Money Matters (St Ives) Ltd** Internal Audit **£25** (plus offer of training for accounts package) £25.00
- 115.5 **Site & Maintenance Services Ltd** Temporary repair roundabout **£32** + VAT £5.60 = £37.60
- 115.6 **Alfred McAlpine Ltd** electricity supply (connection fee) for Feast **£36.00** + VAT £6.30 = £42.30
- 115.7 **Danwood Group Ltd** Copying meter reading (to be split on formula) **£21.44** + VAT £3.75 and **£15.06** + VAT £2.64 = £42.89
- 115.8 **Employers Organisation** Green Book for employment (ordered by Legal & Property) **£15** £15.00
- 115.9 **Railfuture** Subscription (prop Cllr Munnelly, sec Cllr Mason) **£17.50** £17.50
- 115.10 **Petty Cash** Imprest account **£40.00** £40.00
- 115.11 Prop Cllr Mason, sec Cllr Munnelly, all in favour to pay these accounts
- 116.1 Cllr Davies felt Council should consider forming a Finance Committee to meet 2 or 3 times a year, perhaps incorporating the Precept Committee. He felt Council should now be considering their financial strategy and prioritising. Some debate took place on the possibility of each existing Committee running to its own budget. A further suggestion came forward that the Parish Council should consider meeting bi-monthly, with a lot more work to be carried out in Committees. Future Agenda item Financial Regulations was planned. This to be brought forward then.

117.1 Audit Auditors had requested details of payments made to Clerk and Assistant Clerk

11 Youth Committee (advisory body) Report and Youth Shelter Proposal

- 118.1 Youth Shelter proposal. A report dated 2 July set out details of a removable ‘3 metre Bute shelter’, to be supplied by David Ogilvie Engineering Ltd together with necessary tree works, litter bin and installation costs. £4,000 grant had previously been received from SCDC and the Parish Council had budgeted £1,250 for the project. The Youth Committee asked for approval of the design. All were in favour in principle provided the remaining funds (some £1,000) could be sourced. It was pointed out the youth had previously expressed a keenness to help landscape the area. £5,200 to be released to Youth Committee when required.
- 118.2 SCDC – Exciting Events for Young People in South Cambs initiatives. Info sheets and flyers forwarded to Committee
- 118.3 CCC – letter Steve White, Community Education Officer enclosing copy of The Edge. Forwarded Committee. Meeting being sought by Youth Committee, with involvement by PC Chairmen.
- 118.4 Notes of meeting held 1 September circulated to all and accepted.
- 118.5 Bus Project Sue Lester had left the project. Letter forwarded to Committee
- 118.6 IVC Kate Darcy had resigned as youth worker. Nothing yet heard from Ted Harvey on future of Youth Club at IVC.

13 Recreation Ground Resolution Passed at Impington Parish Council July 2003

- 119.1 An amendment to a Recreation Ground resolution passed at Impington PC was copied to Histon Parish Council for information. This covered the need for a referendum were Impington PC to agree to support both the Recreation ground development and the Millennium Halls Project at similar levels. Following some long discussion, prop Cllr Davies, sec Cllr Mason, all in favour to note it, having understood the reasons for putting it forward.

14 Feast Tent Comments from Residents

- 120.1 Agreed to respond to any resident leaving contact details with individual Committees to be asked to consider as appropriate.

15 War Memorial Registration of Land

- 121.1 Deferred to next meeting

16 Date & Place of Next Meeting

- 122.1 Monday 13 October 2003 7.30 p.m. at St Audreys Community Centre, St Audreys Close, Histon.

This part of meeting was formally closed at 10.35 p.m.

As per standing order 36, under standing order 64, in view of the confidential nature of business about to be transacted, any public, County and District Councillors were temporarily excluded and they were instructed to withdraw.

JOINT EXTRA ORDINARY PARISH COUNCIL MEETING

HISTON PARISH COUNCIL

Minutes of extra ordinary meeting held Histon Methodist Church Hall, Histon, Thursday 11 September 2003

Present:

Councillors: I M Parish (Chairman), R K Wynn (Vice Chairman), M P Barrett, N S Davies (also District), A J Eade, P E Harris, J M Heinrich, I A Levitt, M J Mason, F J Munnelly (would be late), M J Ruel, V A Taylor, Impington Cllrs D W Payne (Chairman), T W Silk (Vic Chairman), H S Abdullah, C M Cole, P D Gooden, D A Starling, S A Unwin, M Withers
 Clerk: Mrs A J Young
 County Council: Mr Graham Hughes (Rapid Transit Scheme Project Director), Mr Stephen Jolly (Rapid Transit Scheme Project Manager) 28 members of the public

Cllr Parish took the chair for the joint extra ordinary meeting. Cllr Parish introduced Mr Hughes and Mr Jolly who would answer all questions on the system, and clarified the meeting would take the form of Councillors questions in the first instance, followed by a public session. Standing orders were suspended.

1 Apologies for absence

124.1 Histon Parish Cllrs J P Chatfield (holiday), J A Muncey (holiday), C L Jones (personal). Cllr Munnelly would be late.
 Impington Parish Cllrs M R Lawton (personal), J P Teague (personal), G B Waters (holiday)

2 Cambridge to Huntingdon Rapid Transit Scheme – Cambs County Council’s Responses to items raised in holding responses submitted by the two Parish Councils

125.1 Throughout the session, much mention of rail was made, but it was accepted this meeting was to discuss the consultation on the RTS, which County had decided was the way forward. There was also frequent reference to the Environmental Statement to be prepared as part of the Transport & Works Order, and that fact the papers would be on public deposit throughout the 42 day objection period.

a) Process

Cllr Gooden: Was the object of the consultation to seek approval, or to consult on the basis there may be other options? **Answer:** Main object was based around Guided Bus rather than to offer specific alternatives. Feedback to be used to look at the aspects of scheme. County had decided Guided Bus was the way forward and the key purpose of consultation was to steer development of the scheme

Cllr Davies: Concern about the public having been misled by unclear wording into showing strong support for the scheme, and **Cllr Parish:** Expressed disappointment at the way consultation appeared to have been slanted to allow ‘spin’ to be put on it, indicating an 85% response in favour of a ‘high quality transport system’ **Answer:** This is refuted. The questions had been put in good faith.

Cllr Mason: Felt there was an element of prematurity in putting in a Transport & Works Order in November 2003 when the public had not had proper sight of proposals. He re-iterated Councils disappointment with lack of information at earlier stages, particularly that residents had not been aware that a 3 track guideway (2 guideways and a maintenance track) would pass along the bottom of their gardens. **Answer:** Explained it was an ever-evolving process with the bulk of work yet to come. They felt, however, the brideway/maintenance track idea had enjoyed a reasonable amount of exposure.

Cllr Davies: concerns that the response to the consultation was being taken to Cabinet at the end of October, when the current response rate was only 10-15%. **Answer:** Not a finished, terminated process, but one of 4 stages. All had until July 2004 to response.

Cllr Payne: clarification sought on the next stage of the consultation process **Answer:** Any aspect of the scheme would be open to challenge and anyone could write in with their points and objections, including issues of visual intrusion, noise level, frequency predictions, design.

b) Costs

Cllr Parish: questioned lack of clarity and openness about the costs of the scheme. **Answer:** A bid had been made of £75million to include capital costs and an element of risk of £4million. It was

acknowledged £93million had been published in figures submitted to a County Council meeting in July, but the aim was to keep cost at £75million.

Cllr Mason: quoted figures from the Local Transport Plan Major Schemes Bid last month totalling £81million. **Answer:** confirmed more detail was being worked up with extra works on the Huntingdon to St Ives section. Cost overruns would be avoided if at all possible

Cllr Parish and Cllr Davies: both questioned whether any additional cost would be soaked up by Central Government, or County Council taxpayers. **Answer:** This would be sought from Government funding (LTP), money from local developers and commercial sources

Cllr Davies: questioned the preparatory costs and who was paying for these, and also whether Central Government had indicated they would definitely fund the scheme. **Answer:** This work was funded exactly same as any other road scheme. County confident vast majority would come from Government

c) Safety

Cllr Parish: concerns about safety including crossing facilities not to be provided. **Answer:** safety issues all came under the HMRI (Railway Inspectorate) who were to give an informal view at all stages of the process. County Council would be authority responsible for parts not laid to guideway e.g.

junctions with traffic lights on highway. Once the Environmental Statement had been put on deposit, the residents would have 8 months to write and set out such points. Crossing junctions would be flat surfaces with traffic lights, triggered by a signal from approaching guided bus, giving priority to buses

Cllr Taylor: concerns about local footpaths, especially in terms of safety for school children and horses along the Girton footpath where stables were situated. **Answer:** Every crossing was plotted by County Environment Department and ARUP and all those with land interests had been contacted by ARDENT. This would all be catalogued and explained in the Environmental Statement. Some discussion took place on legal status of footpath/bridleways and clarified maintenance track would be 3m wide.

Cllr Mason: questioned the need for a maintenance track, outlining fears for cyclists and horse riders on the same route and concerns over unauthorised use of the trackway. **Answer:** the final use of the strip would depend on what came out of the whole process, mix of uses being dependent on overall view of people affected. Environmental Statement would give details. However, it was envisaged that rising bollards and physical barriers would prevent unauthorised access

d) Stops

Cllr Silk and others: Was a stop being considered for Histon? **Answer:** Only one stop being considered at present, as all other areas could be served by feeder bus services. County did not expect people from Cottenham for example, to use the guided bus service, nor the majority of Histon and Impington residents as the City 7 already serviced Addenbrookes Hospital and beyond. Any who did would be expected to walk or cycle to a station in Impington

e) Traffic

Cllr Abdullah: questioned the forecast for car reduction on the A14 and how the scheme would reduce freight. **Answer:** current estimates showed a 4% reduction. There would be no reduction in freight. The main justification was increasing accessibility, coupled with demand to be catered for, including the new settlement at Oakington/Longstanton.

Cllr Gooden: questioned County and District's support for the Oakington/Longstanton site if it had influenced the acceptance of the rapid transit scheme as best way forward. **Answer:** guided bus scheme would have been viable and would "stack up" wherever the new settlement had been, as CHUMMS study had assumed more housing (not site specific)

Cllr Harris: concern over reports that the inventor of the guided bus system felt Cambridge to be inappropriate for its use. **Answer:** the needs of the A14 corridor were outlined and the problems with rail or light rail systems only able to terminate at Cambridge Station. A dedicated route, high speed vehicles, and no congestion was required and they believed guided bus is the right solution, with flexibility to ensure reliability

Cllr Barrett: queried process for putting in the Transport & Works Order. **Answer:** This to be entered in November, comprising a Full Environmental Statement, a full set of large scale drawings and a Book of Reference accurately listing all freeholders/leaseholder interests. Details of stations would be included. Following a statement that the parish Council had found it difficult to get information on detail of the order, County stated they were prepared to meet via forums or on an individual basis as soon as the details were worked up for the order.

Cllr Gooden: felt many residents were concerned that during peak times after 2016, when up to 20 vehicles per hour in each direction were planned, Cambridge Road and Station Road would be permanently blocked. **Answer:** This would revolve around how many chose to use the system and

would come down to sequencing of lights. Although an extra bit of delay at the crossings would be expected, County felt overall this would be beneficial to traffic flow

f) Guideway through Impington and Histon

Cllr Silk: had concerns that the cheapest option for a station in Histon/Impington would be taken, rather than the most appropriate. He felt people in Histon and Impington would prefer to see it sited on the western side of Histon. **Answer:** any aspect would need to be high quality and appropriate as their aim was to encourage people to use the system. Stressed once a decision was made on siting of station, County would come back to the community.

Cllr Davies: concerned about the non-provision of parking near to any proposed station. He queried whether County had considered a Park & Ride north of Cottenham. Cllr Silk also anxious about local roads becoming clogged with parked cars. **Answer:** County did not expect people to travel to use the guided bus system, it primarily being for those living close to the route. They felt if it did become a problem for residents, County would deal with it by putting in on-street parking restrictions.

Cllr Abdullah: concerned that the City7 may be lost if the guided bus system become successful.

Answer: County wanted to see it become successful, but linked with an improved network of services by 2007, including the City7

Cllr Gooden: what benefits, if any, were there for the residents of Histon/Impington? **Answer:** those in south part would get improved accessibility. Those living in northern part would see less benefit

g) Traffic Management Issues South of A14

Cllr Mason: concerns over congestion not being minimised by the addition of bus lanes at the junction of Kings Hedges Road/Blackhall Road. He outlined how at Examination in Public the panel had recommended a change in County's traffic policies to include demand management – reduction of private car trips being necessary for rapid transit system to work. **Answer:** they were not guaranteeing freeflow, but to improve reliability and give reasonable journey times. Significant demand management in Cambridge was already in place with high parking prices, and bus priority measures. County were satisfied they could make it work

3 Public Session

- 126.1 **A lady from Impington** was concerned about the safety of proposed junction south of Station Stores. **Answer:** it would be the same as present, with traffic lights instead of gates. Concerns about children at peak times, both here and at Pepys Terrace, when by 2016 there would be 20 vehicles an hour in each direction, were also raised
- 126.2 **Volke Heine, Doctors Close Impington** felt dedicated bus lanes were needed in both directions from Histon Road to Cambridge for the system to work properly. **Answer:** this was desirable, but not necessary. The package finally arrived at had looked at all such issues
- 126.3 **Sandra Haylock, Pepys Terrace, Impington** also had concerns about safety of the crossing site, unable to believe a barrier would not be installed. She described the volume of traffic and pedestrians on a wet, cold day from 8.15am to 9am and explained that many local children on bicycles cut through Station Road to use local shops. The current situation was dangerous. **Answer:** the belief that red/green signals at this point would actually give improved control to what was now in place
- 126.4 **Huw Jones, Home Close, Histon** questioned the future of the system were it to prove non-viable. **Answer:** they had been through a thorough appraisal and convinced the system would be well used
- 126.5 **Chris Owen, resident** spoke in support of a train railway option, with the proposed guided bus system appearing to mean only a 4% reduction of traffic on the A14. **Answer:** re-iterating their objection was to benefit in terms of accessibility as many as they can, as well as decrease use of the A14. They were expecting some 18,000 – 20,000 passenger journeys per day and believed it to be the right system
- 126.6 **Becky Grant, Villa Place, Impington** asked what kind of provision was being made for people who would have to sell their houses, the proposed system using perhaps some 10ft from their gardens. She was also concerned about parking issues and traffic congestion. **Answer:** predictions of affects would be in Environment Statement, Project Team remained willing to talk to any and all individuals or groups either at public meetings or privately. They felt if any resident wished to seek private legal advice that was their right, but felt it premature to presume anyone would feel they had to sell their property, this being a new use to an existing line.
- 126.7 **Tim Phillips, Cambridge to St Ives Railway Organisation** wondered whether all buses would run all the way of the route. **Answer:** By 2016 they envisaged 6 an hour from Huntingdon, perhaps 6 others

from St Ives with the remainder just from the new settlement. However, this would be a decision for the bus operators.

- 126.8 **Alan Spong, Narrow Lane, Histon** was concerned that a further huge cost for congestion management may arise in years to come. **Answer:** this was not on the agenda at the present time
- 126.9 **Reg Course, St Audreys Close, Histon:** felt a film of the guided bus operating in Leeds/Bradford would be a useful tool. **Answer:** County undertook to look at further information for future meetings
- 126.10 **Mrs Joslin, Villa Place, Impington** explained she was the proprietor of the stables in St Audreys Close. Her only access was the crossing and she also had concerns about safety for children, dogwalkers, and access to the WI planted wood. The threat of severe congestion and parking problems was also of major concern to her. **Answer:** confirmed they were fully aware of her situation with the stables, and a report was being drafted for further discussion with her
- 126.11 **Mr Saini, Station Stores, Cambridge Road** had some concerns about parking problems and resultant reduced access to his shop. **Answer:** they had been in discussion with the Station Stores and the Bishops DIY and residents of Pepys Terrace. All those affected would be contacted by County when applicable, once fuller details known
- 126.12 **Henry Tribe of Cambridge** stated he felt the only uncluttered route from Histon to Addenbrookes was the railway, giving a 12 minute access
- 126.13 **Alan Cornell, Cambridge Road, Impington** remained concerned that a future need for a car park may mean the loss of part of The Copse. **Answer:** the ultimate protection against all such fears was to ensure individual consultation responses were worded to seek assurances. They indicated a fresh TWO process would be required at that stage if such a proposal was forthcoming
- 126.14 **Mr Henderson, a Transport & Town Planner** referred to cost figures published by County Council in July showing a total LTP bid of £81,000 **Answer:** County confirmed this did not include the cost of vehicles
- 126.15 **Wendy Andrews, Villa Road, Impington** asked for an indication of how long it would take to build the system. **Answer:** broadly the same time as laying railway lines, with some additional drainage issues. The details would all be specified in Environmental Statement but they felt it likely to be in region of one year. Then a period of testing would take place. **Mrs Andrews** had concerns about the disruption caused by plant and vehicles. **Answer:** meeting reminded that the Environmental Statement would be a public document, available throughout the consultation period.

The Chairman Cllr Parish then closed the meeting, thanking the County for their open and frank answers in answering questions, and the public for attending. He hoped the County Officers would take away the strength of local opinion. He felt the community had to do as much as possible to improve it for Histon and Impington if it could not be stopped. He felt it was up to the community of Histon and Impington to make sure all points and objections were vociferously followed up, and to not just leave it to others, but to do it themselves.

Meeting closed 9.45 p.m.