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The Parish Office
New Road
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CB24 9LU



NOTICE OF MEETING: Full Council
TIME: 7.30 p.m.
DATE: Monday 19th SEPTEMBER 2011
VENUE: St Andrew's Church Hall, Burgoynes Road, Impington

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

Mrs A Young - Clerk to Impington Parish Council
13th September 2011

MEMBERS: 11

QUORUM: 4

AGENDA

- 11/237 To receive and approve apologies for absence
- 11/238 To receive declarations of interest
- a) Councillors to declare any personal interest in any items on the agenda
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation
- 11/239 Public Participation 15 mins
- To allow up to 15 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to any matter
- 11/240 To approve minutes of Meeting held 18th July 2011 – attached For decision
- 11/241 Matters Arising - for Information only
- 11/241.1 Outstanding actions September 2011 list attached 5 mins
241.2 Item 227.1 Police emails copied to all by email as received To note
241.3 Item 227.2 IVC Consultation No extension given only
241.4 Item 228.4 SCDC Speed Sticker Initiative now available for distribution
241.5 Item 228.6 SCDC Parish Charter Comment made
241.6 Item 228.9 Vacancy SCDC confirm co-option can proceed
241.7 Item 233.2 County Highways items reports made to Steve Thulborn
- 11/242 Recent Correspondence Received 10 mins
- 11/242.1 Circulating File available for all
242.2 SCDC Open Day 7 October 9.30am – 4.30 p.m.; Parish Liaison Meeting 28 Sept; Training event: Decision making and modern.gov 12 September
242.3 2012 Jubilee Festival Trek Subgroup Request for volunteer marshals 5 June 12km country walk
242.4 Cambs ACRE AGM details 27 September 5.30 p.m. St Ives "Celebrating Localism One Year On"
242.5 IVC seeking agreement to closure of IMPACT charity account

- 11/243 To receive monthly reports from County and District Councillors** *10 mins*
- 11/243.1 County Councillor report attached
- 243.2 District Councillor report attached if available
- 11/244 To receive Recreation Ground Management Committee Report** *5 mins*
- 11/244.1 Management Meeting due Monday 5 September 2011 – draft minutes attached if available
- 244.2 Committee up-date
- 11/245 To receive Planning Committee Report** *10 mins*
- 11/245.1 Minutes 19 July, 9 August, 6 September attached . Meeting due 27 September
- 245.2 Section 106 indemnity 159 Station Road, Impington, agreed at Planning Committee
- 245.3 Public Arts Strategy up-date
- 245.4 SHLAA (Strategic Housing Land Availability Assessment) – Initial comments on application by Campbell Buchanan for land rear of Impington Lane, noting Planning Committee to consider on future agenda
- 11/246 To receive Environment Committee Report** *15 mins*
- 11/246.1 Minutes 2 August attached. Next meeting 25 October
- 246.2 **Quote** for 33m chestnut paling and posts, Burial Ground west boundary **For decision**
- 246.3 Tree issues – **delegation of responses to queries** concerning trees and Trees Policy to Environment Chairman and Clerk **For decision**
- 246.4 Other correspondence or reports
- 11/247 To Receive Other Reports** *10 mins*
- 11/247.1 Clerk's Report – attached
- 247.2 Chairman's Report - attached
- 11/248 To Consider Other Matters** *25 mins*
- 11/248.1 **Youth Advisory Body** Report. Notes 25 July attached with End of Term report and budget report. Next meeting due 3 October
- 248.2 **Highways matters** – HT&T minutes attached Next meeting 13 October. Update on: South Cambs AJC 25 July; A14 Cycle Crossing improvements briefing 8 September; B1049 cycleway issues; Guided Bus safety concerns; copy letters to residents regarding encroachment issues
- 248.3 Annual Street Light Maintenance Contract. **To delegate signature** of contract documentation Option 2 to Clerk following review of documents by Highways members **For decision**
- 248.4 Cambs County Council – **confirmation whether Impington PC wish to retain previous request** for access restriction in Clay Close Lane as priority in light of reduced scheme budgets **For decision**
- 248.5 **Joining, Histon and Impington Parish Councils** – up-date paper attached, meeting held 30 August, open meeting due 22 September 8 p.m.
- 248.6 **Older Person's Co-Ordinator** – details and up-date. Letter from Jean Newman, Co-Ordinator
- 248.7 **Community Facilities** – Chairman's progress report, informal meetings held, next Committee meeting due 21 September



- 11/249 To accept Finance and Administration Reports** *20 mins*
- 10/249.1 To confirm payment of retrospective accounts – Appendix Page 4
- 249.2 **To approve payment** of outstanding accounts due – Appendix Page 4 **For decision**
- 249.3 To report on amounts paid in and Correspondence – Appendix Page 4
- 249.4 Email distribution of Agendas and Minutes – discussion prior to adoption of new Standing Orders October 2011
- 249.5 To note decision of Trustees of John Burgoyne Charity meeting 7 p.m. Monday 19 September
- 249.6 Employment Issues – “In Committee” item

- 11/250 Matters for Next Agenda** *5 mins*
- Possible: **Communication with Residents** **For decision**

- 11/251 Date of next meeting (s)**
- Community Facilities Committee – Wednesday 21 September 7.15 p.m. – 8 p.m.
Open meeting re Joining – Thursday 22 September 8 p.m.
Planning Committee – Tuesday 27 September 7.30 p.m.
Finance Committee – Tuesday 4 October 7.30 p.m.
Planning Committee – Tuesday 11 October 7.30 p.m.
Highways Traffic & Transport Committee – Thursday 13 October 7.30 p.m.

Full Council meeting – Monday 17 October 2011 at St Andrew’s Church Hall, Burgoynes Road, Impington

Other events / meetings:

Bellway Homes exhibition of housing plans for former SCA site – Monday 26 September 1pm – 8pm The Railway Vue Conservatory

SCDC Parish Council Liaison Wednesday 28 September 7 p.m. – 8.30 p.m., Cll Ing

Mobile Warden meeting – Wednesday 28 September

Northstowe Public Pre-Application Consultation – 6, 7 and 8 October Longstanton and Oakington

Tree Warden Forum at Sawston – Saturday 8 October

Police Liaison Panel – Tuesday 11 October Cottenham VC

Extra Ordinary **Parish Meeting** - Friday 14 October Recreation Centre

Close of Meeting

Meeting close by 9.40 p.m

Members of the public and press are welcome to attend the meeting
Minutes and supporting notes may only be supplied to Councillors. Available on request

