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HISTON PARISH COUNCIL



The Parish Office
New Road
Impington
CAMBRIDGE
CB24 9LU

NOTICE OF MEETING: Full Council
TIME: 7.30 p.m.
DATE: Monday 12th SEPTEMBER 2011
VENUE: St Audrey's Community Centre, St Audrey's Close, Histon

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

Mrs A Young - Clerk to Histon Parish Council
2ND September 2011

MEMBERS: 15

QUORUM: 5

AGENDA

11/236	To receive and approve apologies for absence	
11/237	To receive declarations of interest a) Councillors to declare any personal interest in any items on the agenda b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation	
11/238	Public Participation To allow up to 15 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to any matter	
11/239	To approve minutes of meeting held 11 July 2011 - <u>attached</u>	For decision
11/240	Matters Arising - for Information only 11/240.1 <u>Outstanding actions</u> July 2011 list <u>attached</u> 240.2 <u>Item 224.2 Police Up-date</u> any emails copied to all 240.3 <u>Item 224.3 IVC Academy Status Consultation</u> no extension given 240.4 <u>Item 224.5 SCDC 30mph stickers</u> now available for distribution 240.5 <u>Item 225 Cllr Keith Heywood Register of Interests</u> complete 240.6 <u>Item 233.4 Donations request Bonfire Burn</u> not now expected	To note only
11/241	Recent Correspondence Received 11/241.1 Circulating file available for all 241.2 <u>2012 Jubilee Festival Trek Subgroup</u> Request for volunteer marshals for 5 June 2012 12km country walk 241.3 <u>SCDC Council Open Day details</u> 7 October 9.30 a.m. – 4.30 p.m.; Grounds Maintenance of District Council Owned land survey to indicate willingness to undertake work on all grassed areas, hedges and shrubs; <u>Textile and Media Recycling Banks</u> opportunity to introduce in Histon 241.4 <u>IVC seeking agreement to closure of charity account IMPACT</u> 241.5 <u>Histon Feast</u> Attendance requested to receive cheque 1 November 7pm 241.6 <u>Camb's Acre AGM details</u> 27 September 5.30 p.m. St Ives "Celebrating Localism One Year On"	For decision For decision

11/242	<p>To receive Monthly reports from County and District Councillors</p> <p>11/242.1 County Councillor report <u>attached</u> if available</p> <p>242.2 District Councillor report <u>attached</u> if available</p>	
11/243	<p>To receive Recreation Ground Management Committee Report</p> <p>11/243.1 Next Management Meeting due 5 September 2011. Draft minutes to follow</p> <p>243.2 Committee up-date</p>	
11/244	<p>To receive Planning Committee Report</p> <p>11/244.1 Minutes 14 July, 4 August, 25 August 2011 <u>attached</u>. Meeting due 15 September</p> <p>244.2 SHLAA (Strategic Housing Land Availability Assessment) – Initial comments on application by Cambs County Council for Buxhall Farm, noting Planning Committee to consider on future agenda</p>	
11/245	<p>To receive Environment Committee Report</p> <p>11/245.1 Minutes 30 June 2011 <u>attached</u></p> <p>245.2 <u>Brook Clearance and Renovations Phase II</u> report on meetings held</p> <p>245.3 <u>Etheldred House boundary</u> update</p> <p>245.4 <u>Feast Fair</u> up-date on timing for meeting with Whyatts</p> <p>245.5 <u>Village Green fence Quotes</u> for painting on behalf of County Council, using materials held in stock</p> <p>245.6 <u>Play Area at Village Green application for use of Section 106 Open Space funds</u> towards costs of project, pending application to WREN</p> <p>245.7 <u>Community Notice Board</u> update on planning process</p> <p>245.8 <u>Jubilee oaks</u> Opportunities for free oaks for Queen's Jubilee</p> <p>245.9 Correspondence received for <u>next agenda</u>, meeting due 29 September</p>	<p>For decision</p> <p>For decision</p>
11/246	<p>To receive Highways Traffic & Transport Committee Report</p> <p>11/246.1 Minutes 21 July 2011 <u>attached</u> Next meeting due 13 October</p> <p>246.2 <u>South Cambridgeshire Traffic Management Area Joint Committee</u> – meeting held 25 July</p> <p>246.3 <u>A14 Cycle Crossing improvements</u> – briefing meeting held 8 September</p> <p>246.4 <u>B1049 Cycleway issues</u> Update including location of telegraph poles and lamp columns, drainage works</p> <p>246.5 <u>Cambs County Council Confirmation</u> that Histon Parish Council wish to retain previous request for junction re-alignment at High Street/Station Road as a priority in light of reduced scheme budgets</p> <p>246.6 <u>Guided Busway</u> Concerns voiced on safety issues</p> <p>246.7 <u>Annual Street Light Maintenance Contract</u> To delegate signature of contract documentation for Option 2 to Clerk following review of documents by Highways Committee</p>	<p>For decision</p> <p>For decision</p>
11/247	<p>To Consider Other Matters</p> <p>11/247.1 <u>Youth Advisory Body report</u> Notes 25 July <u>attached</u> with End of Term report and budget report</p> <p>247.3 <u>Joining, Histon and Impington Parish Councils</u> up-date, meeting held 30 August, open meeting due 22 September 8 p.m.</p> <p>247.4 <u>Older Person's Co-Ordinator</u> – details and up-date</p> <p>247.5 <u>Community Facilities</u> – Chairman's progress report, informal meetings held, next Committee meeting due 21 September</p>	
11/248	<p>To accept Finance and Administration Reports</p> <p>11/248.1 To confirm payment of retrospective accounts – <u>See Page 4</u></p>	

	<p>248.2 To approve payment of outstanding accounts due – <u>See Page 4</u></p> <p>248.3 To report on amounts paid in and Correspondence – <u>See Page 4</u></p> <p>248.4 To accept Clerks report August/September 2011– <u>attached</u></p> <p>248.5 <u>Finance Committee</u> meeting minutes 1 August 2011 - <u>attached</u> noting Internal and External Auditors reports, Quarterly report. Next meeting due 26 September</p> <p>248.6 <u>Item 59.1 Lease for land rear of Manor Park</u> – to delegate to Finance Legal & Property 26 September and authorise signature by Chairman</p> <p>248.7 <u>Item 59.2 Options for funding of cycleway provision Somerset Road</u> – Cllr Parish to report, email correspondence <u>attached</u>. Motion: “Histon Parish Council write to Cambs County Council advising they are in agreement with the proposals contained in email from Stephen Conrad dated 19 July 2011 to conduct a land swap and to support completion of the cycleway at the same time as the new security fence” Proposed Cllr Parish</p> <p>248.8 <u>Employment Issues</u> – “In Committee” item</p>	<p>For decision</p> <p>For decision</p> <p>For decision</p>
11/249	<p>Matters for Next Agenda</p> <p>HICOP – Community Orchard proposals</p>	
11/250	<p>Date of next meeting (s)</p> <p>Planning Committee – Thursday 15 September 7.30 p.m. Community Facilities Committee – Wednesday 21 September 8 p.m. Open Meeting on Joining Proposals – Thursday 22 September 8 p.m. Finance Committee – Monday 26 September 7.30 p.m. Environment Committee – Thursday 29 October 7.30 p.m. Planning Committee – Thursday 6 October 7.30 p.m.</p> <p><u>Full Council meeting – Monday 10th October 2011, St Audrey’s Community Centre, Histon 7.30 p.m.</u></p> <p>Other events / meetings:</p> <p>Council Surgery, Parish Office – Friday 16 September 7 p.m. Fun on The Green – Sunday 18 September 2.30 – 4 p.m. Mobile Warden meeting – Wednesday 28 September SCDC Parish Liaison meeting – Wednesday 28 September 7 p.m. Sawston Tree Warden Forum – Saturday 8 October</p>	
	Close of Meeting	

Members of the public and press are welcome to attend the meeting
Minutes and supporting notes may only be supplied to Councillors. Available on request