

**MINUTES - IMPINGTON PARISH COUNCIL ENVIRONMENT AND BURIAL GROUND MEETING
TUESDAY 2nd AUGUST 2011 7.30p.m. at Parish Office, New Road, Impington**

Present: Cllrs Pene Nudds (Chair), Denis Payne, Hooda Abdullah, Brian Ing, Max Parish

Pages: 2

Clerk: Angela

Young

3 Appendix sheets attached to these minutes

APOLOGIES FOR ABSENCE

E11/59 None received

MEMBERS' DECLARATIONS OF INTEREST

E11/60 **Disclosure of interest**

The following disclosures of interest were received: None

TO ELECT CHAIRMAN FOR 2011-2012

E/11/61 Confirmed Cllr Nudds as Chairman 2011-12. Noted Cllr Parish now Committee member and Ken Doyle to continue as co-optee to Committee

TO SIGN AND APPROVE MINUTES OF MEETING 3 MAY 2011

E11/62 **Agreed** to accept and sign as a correct record

MATTERS ARISING

- E/11/63.1 Item 52 32 St Georges Way County Council indicated trees did not appear to be in their ownership. Sign had been erected by Insurers requesting any information on ownership and stating action planned with 30 days. Agreed to delegate Cllr Nudds and Clerk to contact County Council and look for solutions **PJN**
- 63.2 Item 52 St Georges Way Removal work in verge complete on privately owned land
- 63.3 Outstanding List Copied to all (Appendix 1) Items 45.1 Fence boundary Spring Close, boundary work to allotments to be undertaken; Allotment site meeting to be arranged August to include discussion on moving gate and dropped kerb; Footpath specification for Burial Ground, Cllr Nudds to provide specification and sketch; 53.1 Hosepipe no longer required **PJN**

TREE WARDENS REPORT

- E11/64 Report copied to all and accepted (**Appendix 2**)
- 64.1 Burrough Field resident raised issues of smell under investigation by Anglia Water. Checks confirmed trees mature when estate built. Letter to residents to be redrafted from Council and sent to all surrounding homes (Coppice area)
- 64.2 Cllr Nudds outlined work outstanding and complete, including:
- T018 Felled
 - T017 Deadwooded
 - G001 Removed
 - T171 Being monitored only
- 64.3 Surveys Haydens to be requested to revisit Coppice survey in light of recent challenges made. New surveys for Doctors Close; Station Road; Clay Close Lane and Burial Ground to be ordered at a cost of £1,284.25 + VAT
- 64.4 Tree Policy Copied to all. **Agreed** to confirm as presented (**Appendix 3**), next agenda for suggested amendments e.g. reference to maintaining stocks and environmental statement as adapted
- 64.5 Cllr Nudds to prepare a recommendation for SCDC tree planting scheme for Impington. Grant funding available but noted long term maintenance issues **PJN**

CHAIRMAN REPORT

Chairman reported on:

- E11/65.1 Work with E-Cops - issues surrounding graffiti including Crossing Keepers Hut
- 65.2 Clearance of footpath to shrubbery area at Ambrose Way - No action agreed, to be included on site visit to Burial Ground

- 65.3 Assessment of outstanding issues – Cllr Nudds met with Steven Thulborn County Highways re overgrown hedges, trees, potholes etc. Up date list to be drawn up, details to be supplied to Cty Cllr Gymer and Jenkins **PJN**
- 65.4 Burial Ground - Cllr Nudds and Clerk to work with County Council to get hedge replanted at Burial Ground at County Councils expense, possibly using Enviro.volunteers. Any unexpected costs to come from Environment budget if required. Local JCB owner to clear Burial Ground hedge remains, while carrying out necessary works at Clay Close Lane, ready for erection of new fence, already agreed under Clerks Delegated powers **PJN**
- 65.5 Update on Crossing Keepers Hut and Guided Busway - Fence now down, temporary low level fence installed. Guided Busway due to open 7 August, some local events planned. Notice Board to be brought to Council Compound at the Recreation Ground for Mr Smith to rubdown and treat. Then to be re-sited at Copse
- 65.6 Ditch South Road – Steven Thulborn to be requested to clear ditch. Ditch outside former SCA site also blocked

HICCA REPORT

E11/66 No report

PLAY AREA REPORT

- E11/67.1 ROSPA Inspection Report – Noted overall medium risk on South Road Play Area. Agreed:
- Paint Football goalpost
 - Preserve Climbing Frame
 - Write to NIAB regarding unsatisfactory state of fence on northern boundary
- 67.2 Rocking Horse – Now renovated, awaiting installation. Hooda Abdullah to meet installation team if available, or mark position beforehand. Increased costs reported at Full Council **HSA**

OTHER CORRESPONDENCE AND REPORTS

- E11/68.1 Bus Shelter Request for frontage at IVC. IVC confirm unable to assist with costs, although broadly in support. Following discussion agreed not a high priority site for shelter
- 68.2 Cambridgeshire County Council Parish Paths Partnership scheme, details noted. Local Access and Rights of Way Annual Reports noted.
- 68.3 SCDC Email from residents Cambridge Road asking for litter bin at Cambridge Road junction at Lone Tree Avenue. Agreed to send to SCDC for consideration. Homefield area request for bins from Residents Association. As private land, Association to be advised to contact SCDC themselves. Recycling Dist Cllr Chatfield provided information on trade recycling. Information flyer to be requested; Textile and Media Bank opportunities for local siting. Noted
- 68.4 SCDC Grounds Maintenance of District Council owned land survey on level of interest in taking on work locally. Agreed to indicate Impington Parish Council had no interest in taking on responsibility

BURIAL GROUND & ALLOTMENTS REPORT

- Report provided for all:
- E11/69.1 Tree Survey to be ordered (as item 64)
- 69.2 To note new fees and charges (increased by 5% 1 July 2011)
- 69.3 To note repairs carried out to water tap £180
- 69.4 Improvements to administration at Burial Ground – to include policies, **next agenda**
- 69.5 Water supply for allotments – ideas sought – **deferred**
- 69.6 Exhumation of ashes request, noted
- 69.7 Movement of litter bin request, **for walkabout**
- 69.8 Date for Burial Ground walkabout, to be organised following allotments site meeting
- 69.9 Groundsman to be contacted regarding request to continue work in forthcoming year
- 69.10 Clerk to make best estimate of plots available on current site and on allotment section for future; together with average uses per year

E11/70 Date of next Meeting 25th October 2011

Close of meeting 9-15 pm