

## HISTON PARISH COUNCIL

Minutes of the meeting held at St Audrey's Community Rooms, Histon on Monday 10 April 2000 7.30 p.m.

### **Present:**

Councillors: S F Wilkinson (Chairman), I M Parish (Vice Chairman), D G Babb, S D Carrington, C Cole, N S Davies, A J Eade, P E Harris, G B Mackay, M J Mason, P C Matthews, F J Munnelly, M J Ruel

Clerk: A J Young District Councillors P Gooden and J Teague, Cty Cllr P Bishop

Council stood in silent tribute for Peter Arthur, former County Architect, District Councillor for Histon and Impington, and Parish Councillor 1987-1991, who had died the previous week.

### **1 Apologies for absence**

1.1 Cllr R K Wynn (personal) Cllr J A Muncey was absent.

### **2 Minutes of the Meeting held on 13 March 2000**

2.1 Proposed Cllr Babb, sec Cllr Munnelly, with all in favour, to accept the Minutes as a true record.

### **3 Matters Properly Arising Therefrom**

3.1 Preamble Chairman reported the sawdust appeared to be part of a Hash House Harriers trail.

3.2 Item 185.1 Police Station Visit A letter of thanks would be sent to Inspector Howell for the useful visit.

3.3 Item 186.1 Field Trials Genetically Modified Organisms for Research Purposes copy of a letter to Impington Parish Council from the Histon & Impington WI had been received outlining a Resolution seconded by them at the National Conference of Womens Institutes last year for a Government called moratorium on the commercial growing and import of genetically engineered foods, calling on the Parish Councils to work to prevent the trials taking place in Impington. No response yet received from DETR following Histon Parish Council's requests for details of monitoring procedures. Cllr Mason advised 2 further notices had appeared in the Cambridge Evening News for potatoes on this same site.

3.4 Item 186.2 SCDC Litter & Street Cleansing Glebe Way Mr Duncan at Oakington Depot advised the area did not fall below a Grade B under the Street Cleansing Code of Practice but was due to be cleansed in April as part of the 6 monthly litter programme. He also advised the A14 would be litter picked from Fen Drayton to Stow cum Quy week commencing 3 April.

3.5 Item 191 Village Green rules A draft of the suggested new regulations had been copied to all Village Green Committee members who would meet to discuss in due course.

3.6 Item 193 Pedestrian Crossing The Chairman was interested to note that the securing of a pedestrian crossing featured in all 3 election campaign leaflets.

3.7 Item 197.5 Histon Feast Committee Mr Neil Davies had written thanking the Council for the £1,000 payment towards the Outdoor Music Concert.

3.8 Item 199 Byelaws The Chairman had spoken to the Home Office and was in receipt of information on how to proceed. New legislation in force did not cover joint Byelaws and separate byelaws were now necessary for separate Parish Councils. Notes on the possible ways forward were to be held on file and reported to the Joint Standing Committee.

3.9 Item 200.1 Dog Bin Pages Close Permission from County Council gained. The District Council had explained that standard black bin liners were used and would continue to be so. The operative had been asked to ensure the sack was folded to ensure the information on the front of the bin was not obscured.

### **4 Recent Correspondence**

4.1 Circulation File contained: Histon & Impington Recreation Ground Minutes, Agenda; Impington Parish Council Minutes and Agenda; South Road Sub Committee notes; Simple Precept figures; RDS Annual Report and Railwatch; Local Council Review March 2000; Clerks & Councils Direct March 2000; Society of Local Council Clerks AGM details, financial statements and Legal Advisers Annual Report

4.2 The Pavilion, Station Road A letter had been sent to the Architects of the Chamber of Commerce building re the "Chivers" clock which was still not in working order. Cllr Parish requested the District Council be asked about tree planting at the site, for compliance with planning permission given.

4.3 CALC Bulletin January 2000. A note from Mills & Reeve re an article which had appeared on "Employment Advice" was copied to all at the request of CALC.

4.4 Histon & Impington Day Centre Cllr Harris as Histon Parish Council representative had attended a meeting on 4 April, and had supplied a brief report copied to all for information.

- 4.5 Environment Agency asking for a representative to attend the first of a series of bi-annual Flood Warning meetings to be held in September. Cllrs Mason and Matthews both expressed an interest in attending.
- 4.6 Norman Unwin enclosed a copy of a notice he had erected on his set-aside land, by order of MAFF, stating access was permissive only and no new rights of way had been created. Access ends Jan 2001.
- 4.7 Police Report March: Burglary (7); Burglary/shed (6); theft pedal cycle (4); criminal damage to vehicle (3); domestic violence (1); indecent exposure (1); malicious phone call (1); racial incident (1); theft of motor vehicle (1). PC Brooks had reported no-one had yet been charged for the spate of burglaries in Greenleas area but a Neighbourhood Watch unit had now been resurrected as a result of these crimes.
- 4.8 Flower Festival (Village Millennium Programme). Churches were jointly to produce festivals Sat 1 July – Mon 3 July entitled ‘For All The Saints’. Cllr Harris agreed to create a display at the Methodist Church.
- 4.9 Churches Open Air Service – The Green 23 July Permission had been given to use The Green for the service and agreement to supply of electricity for the musical instruments
- 4.10 Histon Feast Committee The Parish Council had applied for funds for work to be carried out on the Village Green under the WREN grant application scheme. Mrs Muncey confirmed the application had been successful and asked Council to help sell programmes in specific roads. Mr Davies the Treasurer would contact the Clerk in May to make arrangements.
- 4.11 Co-Op CRS Limited Transfer of License Copy of notice received.
- 4.12 Police Local Consultation Group Agenda for 5 April and Minutes for 10 November 1999 received and available in circulation. Cllrs Harris and Muncey had attended meeting 10 November.
- 4.13 CCC Environment & Transport Bus Services 110 to be operated by A & P Coaches from 25 April; Sunday 104 to be operated by Myalls Coaches from 28 May.
- 4.14 SCDC District Elections 4 May 2000 confirming candidates as Jonathan Chatfield of 22 Spring Close; Neil Davies of 3 Somerset Road and Philip Gooden of 32 Impington Lane.

## **5 Playground Inspector’s Report**

- 5.1 Item 187 Cllr Carrington recommended Council to take up the Annual Risk Assessment service at a cost of £25 +VAT, in addition to the Annual Inspection fee also of £25 +VAT. All in agreement.
- 5.2 Cllr Carrington reported bark had now been laid round igloo and rocking rockette. A litter problem was being seen, particularly with broken glass. Mr Smith to be asked to carry out a high grade litter pick.

## **6 Recreation Ground Management Committee**

- 6.1 a) Report. Cllr Babb reported. A Recreation & Leisure grant of £10,000 had been agreed by the SCDC towards improvements at the ground. Initial plans for a new changing facility were to be studied at the next meeting on 12 April. 2 new mowing machines were being purchased and a new cabin to replace the old ticket caravan adjacent to the groundsman’s house. Cllr Mason asked whether a new permission would be needed for the new cabin, the caravan being currently under temporary permission and also requested an up-date on the position with the tractor. Cllr Cole reported she understood an exchange had taken place with the tractor initially purchased, which had proved inappropriate, at no extra cost to the committee. The question of the planning permission for the caravan would be raised at the next meeting.
- 6.2 b) Resolution. The following Resolution had been included on the published Agenda “*That the Chairman be authorised to sign jointly with the Chairman of Impington Parish Council a) DEED OF SURRENDER relating to land situate at Fieldstead Road, Impington comprising approximately 2.92 acres and b) COUNTERPART LEASE relating to land situate at Fieldstead Road, Impington comprising approximately 8.5 acres*”. It was clarified that the surrendered area of 2.92 acres was now included in the new counterpart lease relating to 8.5 acres. A query was outstanding with the Committee’s Solicitors at present but as soon as resolved, the lease could be signed. Proposed Cllr Carrington, seconded Cllr Babb that the Resolution be accepted, all in favour.

## **7 Joint Standing Committee**

- 7.1 The Committee had met, with Cllr Mason by invitation, a further meeting due 23 May. Cllr Mason advised the revised draft Regional Planning Guidance had been received and was being studied for response to the Government by 19 June. The Joint Committee recommended the Councils appear once again at the Feast market and would request assistance on the day.

## **8 Legal & Property Committee**

- 8.1 Telephone Kiosk New kiosk at School Hill was now in position.
- 8.2 Manorial Waste Papers had now been submitted to complete the registration of this land to the Council.
- 8.3 East of England Development Agency The Director of operations at the EEDA advised Mr Dawe, a Board member of the Agency, had registered his interest in the Cambridge Great Park project. He stated, however, that the Agency had no view on the project. He continued that Mr Dawe attended meetings to discuss the project in a personal capacity, not as a representative of the EEDA. Council felt this to be contrary to the position seen when Mr Dawe had been reportedly requested by the EEDA to dispose of his interest in the "New Town Corporation" and it was questioned whether this was correct procedure under the appropriate Code of Conduct. AGREED to call a Legal & Property meeting as soon as possible to discuss further.
- 8.4 War Memorial A quote had been received to clean and re-point the memorial, to be held on file.
- 8.5 Land rear of 30 High Street An informal meeting had taken place with representatives from SCDC, County Council and Parish Council to discuss possible future use of this land.
- 9 Highways Matters**
- 9.1 Pedestrian Crossing High Street Whilst welcoming the installation, a resident of Impington raised concerns on timings of the lights with particular reference to other lights in the neighbourhood. Copied to CCC for response. General discussion on safety for children crossing elsewhere in the village took place.
- 9.2 Yesteryear Road Run Short term temporary prohibition of through traffic order received advising the stretch between Brook Close junction with the Green and the B1049 traffic lights would be closed between 1400hrs and 1630hrs Sunday 16 April.
- 9.3 Litter & Street Cleansing The Council had written to SCDC regarding litter in Station Road, near to the Co-Op. An inspection had revealed the standard at Grade C and remedial cleaning had been arranged for week ending 7 April. Cllr Mackay had prepared a report on areas of Histon which he felt should be swept regularly, as part of the existing quarterly programme, including the north and west sides of The Green and Priors Close. He also felt known "leaf hot spot" areas, as detailed by SCDC in their 1999 summary copied to all, could be enlarged to include the west side of The Green and requested information on other suitable suggestions. Mr Carter at SCDC Oakington Depot, Commercial Director, was offering to speak to the Parish Council on the matter of standards and frequencies for street cleansing and it was felt it would be appropriate to ask him to attend the APM to talk over concerns. Cllr Mackay asked whether the Parish Council could consider supervision of work carried out by the SCDC contractor, although some members felt this inappropriate. It was agreed the question of audit of the contract by South Cambs could be discussed at the APM with Mr Carter.
- 9.4 Junction Lighting Works B1049/The Green Dist Cllr Gooden had requested up-grades to the lighting at this junction which had commenced using 8 metre standards. Problems had been encountered with the standards at The Green, and following discussion between Cllr Mason, Mr Pinder at County and the Conservation Officer at District, these had now been resolved, with those columns to be painted black, the column outside Brook Cottage to be shorter and with an ornamental head.
- 9.5 Station Road Area Proposed Parking Restrictions Objections had been received from a business in the area requesting more permits that the County would be prepared to issue, and the Police, questioning the provision of permits and stating they had not sufficient resources to successfully enforce the restrictions and not believing they were necessary on Saturdays. The request from Histon Parish Council to change the limit in the railway line layby from 23 hours to 2 hours could also it appeared, be considered an objection. South Cambs Area Joint Committee would consider these matters on 31 May. Cllr Matthews commented on problems which he felt would undoubtedly be seen elsewhere in the villages as a result of these proposals, if agreed.
- 9.6 B1049 Cambridge Water Co Roadworks/OTL Summer 2000 A meeting had been held at Witchford attended by the Chairman and Clerk, and a site meeting with OTL held 29 March which Cllrs Mason and Matthews had attended. Notes copied to all explaining the proposed roadworks during the summer holidays between Histon and Cottenham which may take up to 14 weeks.
- 9.7 A14 Roundabout Traffic Light Timings Cllr Carrington raised the fact that the lights were now on Saturday and Sundays. Cty Cllr Bishop recalled a policy that the lights were originally intended for peak hours only. Cllr Mason advised the section of road between Histon and A14 intersection now carries 19,900 vehicle movements per 16 hours (increase of 200 on last year). The A10 intersection at Milton also shows an increase to 19,000 per 16 hours. He stated cyclists found it difficult to use the A14 intersection with no red overlap. Cllr Parish wished the question to be asked of County Council

why an A14 overbridge could not be considered, as with the A10 overbridge at Milton where less vehicle movements were seen. A letter to Mr Edwards at County would be prepared to cover all points raised.

## 10 **Bus Project**

- 10.1 Cllr Harris had met with Cllr Mills of Impington Parish Council and a note of these discussions had been copied to all prior to the meeting. Cllr Harris proposed that Histon lower their part of the contribution to the Bus Project to £200, on the understanding that Impington are also paying £200. This to be monitored for future consideration. Seconded Cllr Mackay, all in favour.
- 10.2 Cllr Harris advised a meeting was due to take place 20 April.

## 11 **Planning**

- 11.1 Cllr Matthews declared an interest and retired to sit in the public area.
- 11.2 Planning list and supplementary list supplied to all.
- 11.3 Nick Raynsford, Housing & Planning Minister quoted in the Cambridge News as saying Cambridgeshire will not need many more new roads and services to cope with thousands of extra planned homes.
- 11.4 S/0398/00/F 1 Burkett Way Copy letter to SCDC from a neighbour re concerns held on file.
- 11.5 S/2006/94/F Land rear of 16/18 Cottenham Road fronting Winders Lane An appeal was to take place Tuesday 6 June at SCDC. Cllr Ruel to attend representing the Council but the Council's previous comments would also be re-iterated in writing to the Planning Inspectorate.
- 11.6 Tree Works applications 1 School Hill, Greystokes. Removal of 4 Leyland Cypress in Conservation Area; 45 Station Road Reduce crown box elder. No objections from Tree Warden Cllr Eade.
- 11.7 44 Station Road R Dias Letters from Mr A G Abbs 56 Station Road and from the Chairman to Mr Dias copied to all for retention in files. S/0639/00/F 44 Station Road Variation of Condition 2 of Planning Permission S/0222/99/F to allow opening of restaurant from 8am – 11.30 p.m. application received the day of the meeting would be circulated to all for comment and returned to the Chairman for processing.
- 11.8 Dist Cllr Gooden reported the land to the rear of 30 High Street Histon had come up at Planning Committee SCDC and a recommendation was given to full Council that the SCDC purchase the land. Simultaneously an approach for purchase was to be made to the owners of 28 High Street. He also outlined the decision made by South Cambs Planning Committee to reiterate their desire for development in the City Centre and not at the land opposite the Kings Meadow site in Impington. City Council had now given permission for the Grand Arcade scheme to go ahead and Dist Cllr Gooden reported this had effectively ended any question of the Sainsbury proposals re-emerging at the Impington site. By way of information, the Chairman informed Council that an application had been lodged by Unex for outline residential permission for the land in Impington. Cllr Matthews rejoined Council.

## 12 **Accounts**

- 12.1 Paid In: £12.50 Rec Ground for photocopying; £55.23 and £156.50 Impington PC for photocopying, telephone expenses and Joint Standing Committee expenses, and War Memorial 1999/2000
- 12.2 Retrospective accounts: None
- 12.3 Current accounts: **Madingley Mulch** Bark Play Area **£103.19** + VAT £19.81 £123.00
- 12.4 **Histon & Impington Recreation Ground Committee** 1<sup>st</sup> half payment **£11,624.01** £11,624.01
- 12.5 **Impington Parish Council** Burial Ground expenses 1999-2000 **£3816.82** £3816.82
- 12.6 **CALC** Subscription **£300** £300.00
- 12.7 **Petty Cash** **£50** £50.00
- 12.8 **S F Wilkinson** Chairman's expenses 9.2.00 – 8.3.00 **£7.48** Chairman declared an interest £7.48
- 12.9 Proposed Cllr Mackay, seconded Cllr Parish with all in favour to pay these accounts.
- 12.10 Newsletter Scheme Cllr Mason reported it appeared some £700 was now due to Histon Parish Council for the second quarter of 1999, with a similar amount due for the Autumn period of 1999. Once funding had been received by South Cambs from the County Council this would be forwarded to the Parish Council. It was AGREED to publicise this on the Parish Notice Boards.

## 13 **Arrangements APM/AGM** and 14 **Date & Place of Next Meeting**

- 13.1 AGREED to commence meeting at 7.30 p.m. 8 May 2000 at Histon Methodist Church Halls, High Street and to invite Mr Robin Carter of SCDC Commercial Services to speak at the APM. This to be immediately followed by the AGM.

13.2 The Chairman reminded all present that the Impington Parish Council APM was to take place at IVC on 15 May when speakers would be Mr Peter Dawe and Mr Keith Miles of SCDC.  
The meeting was formally closed at 20.47

**HISTON PARISH COUNCIL**  
**Annual Parish Meeting**

Minutes of the meeting held at the Methodist Church Halls, Histon on Monday 8 May 2000 7.30 p.m.

**Present:**

Councillors: S F Wilkinson (Chairman), I M Parish (Vice Chairman), S D Carrington, C M Cole, N S Davies (also District), A J Eade, P E Harris, G B Mackay, M J Mason, P C Matthews, J A Muncey (also District), F J Munnely, R K Wynn

Clerk: AJ Young    Cty Cllr P Bishop    Impington Parish Cllr D W Payne    2 members of the public  
Mr Robin Carter, SCDC Commercial Services

**1        Welcome by the Chairman**

14.1    The Chairman welcomed all to the 106<sup>th</sup> Annual Parish Meeting

**2        Apologies for absence**

15.1    Cllrs D G Babb and M J Ruel (holiday); Dist Cllr Teague; Mr Alan Graham and Mr Tony Hough (IVC Community Education Office)

**3        Minutes of the Annual Parish Meeting held on 6 April 1999 and Matters Arising**

16.1    Proposed Cllr Parish, sec Cllr Muncey, with all in favour, to accept the Minutes as a true record.

16.2    Item 7.1 Recreation ground Cllr Mason reported for the benefit of members of the public present that grant aid had been agreed from the Cambs FA and SCDC for improvements at the ground.

16.3    Item 5 Co-Op owned house, Station Road Cllr Eade advised the Environment Group of the Histon & Impington Village Society had written to Co Op Headquarters and received a reply stating the problem would be dealt with within the next 2-3 months. The Group intended to follow this up in due course.

**4        Chairman's Report of the Year to March 2000**

17.1    The Chairman reminded all present that the Council Minutes were deposited in the library on a monthly basis. There had been 63 planning applications received for comment during the year, and also a licence application for a kebab van trading at The Green which had been resisted. After lengthy negotiations the telephone kiosk had been re-sited at the request of the Post Office, although no phone was installed as yet. The Chairman continued to receive many favourable comments from residents and further afield on the Village Green, but regretted that residents were still over-feeding the duck population. On the Green, repairs had been carried out to the swings, an oak tree planted to celebrate the Millennium, and various other trees works had been carried out during the year. At this point, the Chairman thanked Cllr Mason and Cllr Carrington for their work in this respect. He then turned to the Recreation Ground and Homefield Park which although both in Impington, were a shared responsibility. The new 21 year lease had now been signed by both Parish Council Chairmen for extra land, largely for football use. Plans to clean and renew the lettering on the War Memorial, another joint responsibility, were being considered during this Millennium year. Dog refuse bins at 2 additional venues had been agreed and arrangements made with SCDC to empty them weekly. The new police station had been opened in Impington, both Parish Councils having contributed towards the cost of a mobile phone for PC Brooks, the Community Policeman for Histon and Impington (tel. 0771 248 9545). The Council continued to support the partial refund of concessionary bus passes, although this year had seen the lowest number of claims since the scheme began 15 years ago. The Government had promised to supply free bus passes in the future, and this scheme may therefore be taken off the Council's agenda. Three new Councillors had been welcomed during the year, Cllrs Munnely, Carrington and Matthews. A new computer for the Clerk had been purchased jointly with Impington Parish Council. The Chairman commented that next year may be somewhat hectic in the village with installation of the pedestrian crossing in the High Street (subject to no objections); main water works and Telewest activity on the B1049 to Cottenham, various resurfacing works by County Council in various places, and the possibility of a new gas main in the High Street. He stressed the Council must try and ensure there is liaison with all parties to cause the least possible disruption to village life, not least the Feast activities. The Chairman then closed by thanking the Vice Chairman Cllr Parish for

standing in whilst he was out of action for some time during the winter; all Cllrs for input; the Joint Standing Committee with Impington Parish Council for work carried out on the SCDC Local Plan under review, acknowledging work still to be carried out on this and other matters. He thanked the County and District Cllrs for support, and the Clerk for her work during the year.

## **5 Presentation of Accounts 1999 – 2000**

- 18.1 An unaudited summary of accounts for the previous year had been provided to all showing a balance brought forward of £20,918.45 and carried forward of £33,347.28. The summary showed that amounts of £12,000 were “ring fenced” for use at the Recreation Ground and on the proposed pedestrian crossing, with £1,600 outstanding on footpath diversion fee costs and the Histon & Impington Community 2000 memento for children. This took the carried forward figure to a similar level to the previous year. It was clarified that “Chairman’s expenses” should read “Chairman’s and Members’ expenses”. Proposed Cllr Parish, seconded Cllr Muncey with all in favour that the Chairman’s report and accounts be accepted.

## **6 Guest Speaker – Robin Carter, Commercial Director, SCDC – “Standards and Frequencies for Street Cleansing in Histon”**

- 19.1 Mr Carter explained his department operated out of Oakington depot, were in-house contractors for South Cambs, with a turnover of £5million pa on contracts covering refuse and street cleansing; cesspool emptying; maintaining watercourses; maintaining 4,000 Council properties in East and West areas of the District. A very informative paper had been provided giving details of the current 5½ year contract which commenced Sept 99, with particular reference to the details of the frequency of cleansing within Histon, and showed how the contractor now not only performs the tasks required but also monitors the standards achieved. He hoped those present had seen significant improvements in Histon, certainly since February when major changes had been implemented in standards. Mr Carter outlined the areas cleansed by his department, being adopted highways, including streets, roads and public areas including litter and dog bins; and removal of fly tips within the SCDC administrative boundary. Private land, unless covered under the contract, would not be cleansed. All highway, including channels, footways and footpaths, plus highway ditches where access for operatives was safe within the parish were cleansed on a cycle. Histon’s cycle comprised of Zone 2 (High St from Home Close to Station Road including car park) 3 times a week; Zone 3 (School Hill from High Street to Park Lane and Windmill Lane, Station Rd from High Street to Dwyer Joyce Close) fortnightly; Zone 4 New School Road from Station Road to rear of Infants School, Pages Close footpath from Junior School to Glebe Way including footpath through to Narrow Lane) monthly; Zone 4 (all other roads) six monthly April and October. Mechanical clearing was carried out in all highway channels 4 times per year. Mr Carter advised week killing and gully sweeping was currently a County responsibility. The paper showed details of assessment grades, response times and of how to make comments/complaints. Following a question from the Chairman it was clarified that any member of the Council, or electorate, could contact the depot with comments or complaints, and any feedback would be well received. Particular interest was expressed on feedback on “leaf hot spots”. Those already known were Park Lane, Home Close, Bell Hill and Winders Lane.

## **7 Open Forum**

- 20.1 Mr Neville Pritchard of Manor Park asked Mr Carter whether the District Council looked upon IVC as a public area, and whether any cleansing took place by the Council on areas used by the public and community behind the college. Mr Carter clarified that this would not be carried out under the terms and conditions of the contract, but any complaints received by them would be passed on to the LEA.
- 20.2 Cllr Mackay queried the criteria for defining zone areas. Mr Carter advised these were merely the best estimates put forward 18 months ago. He assured the Council that any justifiable request for inclusion of other areas would be considered. Cllr Mackay wished, in particular, to include the area from Cambridge Building Society to Kortens in the Zone 2 area, and also as a leaf hot spot area.
- 20.3 Cllr Wynn queried the responsibility for clearance of several abandoned cars along the bank of the A14. Mr Carter agreed to report this to the Dist Council Environmental Health Dept for action. He warned the Council that a fairly lengthy procedure was required before removal could be instigated.
- 20.4 Cllr Mason queried the practice of some grass cutting contractors who left cuttings in the gully, impacting on week growth and the road sweeping programme. Mr Carter stated the contract for grass

cutting for estate cutting was that grass clippings were to be cleared up and blown back onto the grass and not left on the footpath/road. Highways verge cutting was County responsibility but Mr Carter had been unable to ascertain the timetables to try and fit in cleansing with that cutting.

- 20.5 Cllr Harris thanked Mr Carter for including Home Close as a leaf hot spot following her letter. However, only one side had been swept and a request was made to include both sides in future.
- 20.6 County Cllr Bishop enquired of problems encountered with parked cars when gutter cleansing. Mr Carter admitted this was a problem and possibilities under investigation included advanced warning signs.
- 20.7 Impington Parish Cllr Payne asked how far off the footway or Highway the operatives would go to litter pick. Mr Carter clarified it would depend on the safety of the operative and whose land it was, but generally if it was reachable, safely, it would be removed.
- 20.8 Dist Cllr Muncey asked when the car parks (High Street and Kay Hitch Way) were next due for week spraying. Mr Carter confirmed this was imminent.
- 20.9 Cllr Munnely wondered whether the County Council highlighted sensitive areas for gully cleansing but Mr Carter was not aware of any priority listing. He was aware that a better form of liaison with the County would be useful.
- 20.10 Cllr Eade queried whether the District Council kept forecourts of shops litter free. Mr Carter advised in theory this would not be the case but where public enjoy access over an area, the District Council should ensure it is kept litter free. There was however an implied responsibility on the owner to look after such a forecourt. Cllr Mackay advised that Dillons, in Histon High Street, were keeping their forecourt in a better condition than previous years.
- 20.11 Mr Carter stated he would be very happy to attend a Parish Council meeting on an annual basis and he was warmly thanked for his attendance and presentation.

This part of the meeting was closed at 20.12 and Mr Carter left the hall.

## HISTON PARISH COUNCIL

Minutes of the Annual General Meeting held at Methodist Church Halls, Histon on Monday 8 May 2000, immediately following the 106<sup>th</sup> Annual Parish Meeting.

**Present:**

Councillors: S F Wilkinson (Chairman), I M Parish (Vice Chairman), S D Carrington, C M Cole, N S Davies (also District), A J Eade, P E Harris, G B Mackay, M J Mason, P C Matthews, J A Muncey (also District), F J Munnelly, R K Wynn

Clerk: AJ Young    Cty Cllr P Bishop    Impington Parish Cllr D W Payne    2 members of the public

Starting this meeting at 20.17, the Chairman reminded all those present that following completion of the APM, standing orders were now in operation. He reported on the success of Histon Football Club in winning the Jewson League and promotion to the Doc Martens League. It was AGREED to send a letter of congratulations.

### **1     Apologies for absence**

21.1    Cllrs D G Babb, M J Ruel (holiday); Dist Cllr Teague; Mr Tony Hough (IVC Community Ed. Office)

### **2     Election of Chairman**

22.1    Prop Cllr Parish, sec Cllr Mason, all in favour, that Cllr Wilkinson be elected Chairman. There was no other nomination and this was AGREED. The Chairman stated this would be his last year in office.

### **3     Election of Proper Officers and Committees**

23.1    Vice Chairman Prop Cllr Mackay, sec Cllr Carrington, that Cllr Parish be elected Vice Chairman. There being no other nomination, this was AGREED, all in favour.

23.2    Responsible Financial Officer Prop Cllr Muncey, sec Cllr Parish, that the Clerk be elected. There being no other nomination, this was AGREED, all in favour.

23.3    Internal Auditor Prop Cllr Mason, sec Cllr Munnelly, that Cllr Parish be elected. There being no other nomination, this was AGREED, all in favour.

23.4    Public Transport Officer Prop Cllr Mason, sec Cllr Carrington, that Cllr Wilkinson be elected. There being no other nomination, this was AGREED, all in favour. Cllr Mason informed the Council that the Chairman had recently stepped down as National Chairman of the Railway Development Society after a lengthy and loyal service, for which he had been suitably honoured at the Society's AGM.

23.5    Tree Warden Prop Cllr Parish, sec Cllr Cole, that Cllr Eade be elected. There being no other nomination, this was AGREED, all in favour.

23.6    Playground Inspector Prop Cllr Mason, sec Cllr Mackay, that Cllr Carrington be elected. There being no other nomination, this was AGREED, all in favour.

23.7    Footpaths & Bridleways Committee Prop Cllr Parish, sec Cllr Davies, that Cllrs Eade, Cole, Matthews and Munnelly. There being no other nominations, this was AGREED, all in favour.

23.8    Trees & Allotments Committee Prop Cllr Parish, sec Cllr Munnelly, that Cllrs Eade, Mackay and Ruel be elected. There being no other nominations, this was AGREED, all in favour.

23.9    Village Green Committee Prop Cllr Wilkinson, sec Cllr Cole, that Cllrs Mason, Davies, Eade, Muncey, Parish, Mackay and Carrington (as Playground Inspector) be elected. There being no other nominations, this was AGREED, all in favour.

23.10    Legal & Property Committee Prop Cllr Munnelly, sec Cllr Eade, that Cllrs Wilkinson, Parish, Mason, Mackay and Babb be elected. There being no other nominations, this was AGREED, all in favour.

23.11    Reps to Joint Standing Committee Prop Cllr Cole, sec Cllr Mackay, following the Chairman's statement that he wished to stand down from this Committee, that Cllrs Parish, Mason and Matthews be elected. There being no other nominations, this was AGREED, all in favour.

23.12    Planning Committee Some discussion took place on current arrangements but it was prop Cllr Carrington, sec Cllr Cole and AGREED that plans would continue to be seen by Councillors living near to applicant address, with larger plans or sensitive areas going to Full Council.

### **4     Confirmation of Representatives to Various Committees**

- 24.1 Prop Cllr Mason, sec Cllr Parish, all in favour, that all previous representatives as detailed on the agenda were confirmed for a remaining 3 year period.

## **5 Minutes of the Meeting held 10 April 2000**

- 25.1 Item 7.1 Delete “full” insert “revised draft”. Item 9.7 delete “overpass” (twice) and replace “overbridge”. With these amendments duly noted, it was prop Cllr Mason, sec Cllr Davies, all in favour, to accept the Minutes as a true record.

## **6 Matters Properly Arising Therefrom**

- 26.1 Preamble A note from Mrs Jean Arthur thanked the Council for the letter of sympathy.
- 26.2 Item 3.3 Monitoring procedures NIAB field trials Nothing yet heard from DETR.
- 26.3 Item 4.2 Chivers Clock was now working but an hour slow. SCDC had advised approved planting had been implemented but some had died and replacements would be requested next planting season.
- 26.4 Item 4.6 Norman Unwin Set Aside land Cllr Mason reported Mr Unwin was hoping to extend the status of the land under a new scheme. He suggested the Council write to Mr Unwin supporting the proposal that the land remain for public access. AGREED.
- 26.5 Item 4.14 SCDC Elections The Chairman congratulated Neil Davies on being elected as District Councillor for Histon & Impington. The Council’s sincere thanks were recorded to Philip Gooden who had been unsuccessful in the election, for all his hard work during his time as Dist Cllr for the villages.
- 26.6 Item 6.2 Lease for Chivers Land Following a query from Cllr Parish it was clarified that the lease had now been signed, without any alterations to the wording.
- 26.7 Item 9.1 Pedestrian Crossing High Street Copy letter from County Council to a resident of Lone Tree Ave who had formally objected, stated this would be referred to the South Cambs Env & Transport Area Joint Committee on 13 September unless it was withdrawn. The Council of Histon Methodist Church were due to meet at the beginning of June to discuss whether an additional objection should be made.
- 26.8 item 9.1 Pedestrian Crossing light timings Copy of response from Mr Brace to resident of Impington on controls held on file.
- 26.9 Item 9.2 Yesteryear Road Run Cllr Mason reported that the event had been stewarded well and had proved successful with it was understood in excess of £8,000 collected for charity. The vehicles had not drawn onto the Green due to rain the previous day. It was clarified that the Parish Council had not banned all stalls on the green, it being the decision of the Road Run Committee not to put stalls on during the day. Cllr Parish requested the Council write to the organisers in appreciation of all their efforts this year to overcome previous problems in Histon. All AGREED.
- 26.10 Item 9.7 A14 Roundabout Traffic Light Timings Response from Mr Edwards (Assistant Director Highways) outlined operational schedules for the signals and facilities for cyclists at the junction. As the member who raised this issue, Cllr Carrington agreed to study the response and consider further.
- 26.11 Item 10.2 Bus Project Cllr Harris reported Impington Parish Cllr Mills had advised the project that the £200 promised from Impington Parish Council could not be seen as an on-going payment.

## **7 Recent Correspondence**

- 27.1 Circulation File contained: Histon & Impington Recreation Ground Minutes, Agenda; Impington Parish Council Minutes and Agenda; Cambs Constabulary Police Authority Local Performance Plan 2000/2001 summary; Safer Routes to School Newsletter Spring 2000; South Cambs Magazine Spring 2000
- 27.2 Village Green Bookings agreed Council of Churches Good Friday service 21 April; 1<sup>st</sup> Histon Cubs Coin Collection Sat 15 July.
- 27.3 Police Report April: Burglary/shed/garage (1); theft pedal cycle (2); criminal damage to vehicle (1); theft of motor vehicle (2); theft (1); assault (1). PC Brooks to attend June meeting as Agenda item.
- 27.4 “One Hour Per Month Per Household” initiative. Cllr Wilkinson, together with Impington Parish Cllr Payne, to meet with Ms French SCDC (Local Agenda 21 officer) to discuss on 12 May.
- 27.5 Mouchel Cambridge to Huntingdon Multi-Modal Study (CHUMMS) Seminar for local members 24 May at Huntingdon. Cllrs Parish and Mason to attend.
- 27.6 ACRE What’s Happening in Rural Cambs? questionnaire completed and submitted by Chairman.

- 27.7 SCDC ‘Empty Homes in South Cambs’ letter asking for details of empty homes in parishes which could be brought back into residential use. Cllrs to advise Clerk of any known addresses. AGREED to write indicating at least the house next to the Co Op in Station Road.
- 27.8 SCDC Publication of Members’ Allowances displayed on notice boards.
- 27.9 Open Spaces Society Countryside and Rights of Way Bill. Councils asked to write to their MP urging them to support the legislation and the Society’s campaign to stop deregistration of common land and close the loophole making it harder to register land as town or village greens. AGREED to write.
- 27.10 CALC Spring Conference 3 May 2000 had taken place, chaired by Impington Parish Cllr Payne, to discuss the draft Regional Planning Guidance for East Anglia. Several Cllrs had attended and Cllr Mason reported that other parishes were now aiming to respond to the report. Standing Orders were suspended for Cllr Payne to speak who confirmed the Joint Standing Committee would respond but who commented that it would be interesting to see the Dist Council’s response to be discussed at Planning Committee on 10 May. Standing orders were re-instated.
- 27.11 Histon & Impington Village Society Environment Group, had 1) written asking about the possibility of re-painting the railings by the Manorial Waste. It was AGREED to obtain quotes for this work 2) copy letter from Environmental Group to Mr Sharp at County re Heavy Commercial Vehicle controls
- 27.12 CCC Local Bus Service Changes summary of changes included extension to 104 service, renamed 106 to cover journeys from Cambridge, through Histon and Cottenham to Ely/Mepal. Leaflets to follow.
- 27.13 CCC East Highways Division R & R Works and Surface dressing proposals 2001/2001. Mr Groom advised resurfacing and reconstruction works were programmed for Cottenham Road (B1049) in the Autumn. Surface dressing works were due in Old Farm Close, Narrow Lane, Station Road (War Memorial to Co Op), Winders Lane/Clay Street and Poplar Road, as well as Cambridge Road (Station crossing to Lone Tree Ave, Impington). All works mid-June to August.
- 27.14 Calc Bulletin distributed to all.
- 27.15 Transco had written with details of a gas governor housing required to re-inforce gas supplies in Histon. A site had been identified on the School Hill Manorial Waste and the Council were asked to consider the proposals. AGREED the Legal & Property Committee would meet to discuss as soon as possible.

## **8 Playground Inspector’s Report**

- 28.1 Wicksteed had confirmed the chargeable inspection and risk assessment would be carried out in June, to which Cllr Carrington would be invited.
- 28.2 Cllr Carrington gave a brief outline of work carried out during the year, when the large swings had undergone major repair, new bark had been laid, Millennium Oak tree planted, litter bin repaired and new inner purchased. A 3 year plan was being discussed at Village Green Committee for works to perhaps include equipment for under 5s and safety fencing.
- 28.3 Some serious damage had been caused to the roundabout over the previous weekend and discussion took place on whether to remove it from site or attempt to repair, asking Site & Maintenance for an emergency visit. Cllr Wynn advised the Recreation Ground had a set of replacement bearings if required, and also advised against replacement with a plastic type roundabout it at all possible. AGREED Cllr Carrington to meet with Mr Pollard and authorise any immediate necessary action. Mr Pollard already held wood in stock for the Council, previously purchased for this use.
- 28.4 It was clarified the new caretaker at the Histon Junior School was continuing to lock and unlock the gate to the security fence on a daily basis.
- 28.5 Broken glass was a problem at the play area and Mr Smith was due to attend and clear 9 May.

## **9 Recreation Ground Management Committee**

- 29.1 Cllr Wynn reported that comments had been made by the BUPA Lea Hospital on the Council’s planning application for change of use from agricultural to recreational on the new leased land, questioning the car parking arrangements. It appeared an informal verbal agreement had previously been made between Histon Hornets and the BUPA Lea Grounds Manager. Cllr Carrington declared an interest in that he himself had discussed this arrangement as Chairman of Histon Hornets. A decision notice on the application had not yet been received.
- 29.2 The Chairman of the Management Committee was to meet with Mr Jones of Home Close to discuss further his correspondence regarding a firework display in the villages.

## **10 Village Green Committee**

- 30.1 A meeting was due to be held. Cllr Mason reported the lighting columns were now in position in this Conservation Area. No objections had been received to the Footpath Diversion Order which still required re-advertisement. The watercourse level was now falling rapidly and blanket weed expected.

## **11 Legal & Property Committee**

- 31.1 Notes of a meeting held on 3 May were supplied to all Parish Councillors. A further meeting would be held shortly to discuss Transco's proposals (Item 27.15).

## **12 Joint Standing Committee**

- 32.1 A meeting was due 23 May. Cllr Mason advised it seemed likely Histon & Impington would be called to the Local Plan Inquiry in November, with evidence due in at the end of the summer. According to the Programme officer, several interests including Tesco's, Sainsbury's, Unex, had raised the issue of the Cambridge Northern Fringe and were due to be heard during the first part of the Inquiry. This may change now the City Council had given permission for the Grand Arcade Scheme. It seemed other developers were showing interest in the 58 acres (Sainsbury) site, probably for research and development or hi-tech centre, whilst Unex had applied for outline residential development on their part of the site. Standing orders were suspended for Impington Parish Cllr Payne to speak, who advised a strong objection had gone in for the Unex application. Mr Pritchard made the point that the land was designated to be reserved for scientific or educational purposes only, although Cllr Matthews indicated that recent Planning Guidance from the Government may mean the District Council can look upon the site favourably for housing development. Joint Standing Committee were asked to take note of all these points. Standing orders were re-instated.
- 32.2 Feast Market Cllrs were asked to volunteer to help 'man the tent' on 8 July. Cllrs Davies, Munnely, Wynn, Muncey and Carrington were unavailable.

## **13 Trees & Allotments Committee**

- 33.1 Cllr Eade reported on a meeting which had taken place with tenants on 18 April. Mr Bomber, Mr Emmine, Mr & Mrs Bown, Mr Larham and Mr Millard were able to attend. Cllr Eade had advised the tenants of the Council's wish to increase the up-take of plots, reduce the cost of maintaining the field and if necessary find an alternative use for the uncultivated part of the field. It had been agreed at the meeting that improved advertising could help, making clear the location and cost of half and full plots (size given in advert) and perhaps including Girton and Oakington residents. Suggestions had been made that half plots be £6pa and full plots £10pa; demarcation of plots and half plots be made; improved car parking (for 3 cars) by removing fly tipping (tenants to action); more being able to park on the headland if gates opened inwards rather than out; mowing of uncultivated plots twice a year instead of ploughing to prevent creeping thistle flowering; spraying with glyphosate; hedge trimming on north. Any new tenants to be allocated western half plots. No 1 appeared to have given up their plot and if this was allowed to revert to grass it would give a useful headland. Cllr Eade undertook to make investigations and come back with recommendations and costings in September, advertising to take place in the meantime.
- 33.2 The Chairman reminded the Committee that Precept only allowed for £150 on allotments this financial year, of which they were well aware.
- 33.3 The Committee were thanked for the work on these discussions.

## **14 Planning**

- 34.1 Cllr Matthews declared an interest and retired to sit in the public area.
- 34.2 Planning list supplied to all. Since that time decision notices and amendments had been received as follows: S/0398/00/F 1 Burkett Way L Johannes & J Richardson-Bryant - Extension - refused; S/0544/00/F 17 New School Road, Mr & Mrs Kohler - extension - granted; S/0622/00/F 50 Home Close, H Jones & C Pettengell - amendment to plan, now edged red - garage.
- 34.3 Dist Cllr Muncey had not yet received a response from District Council on the Chairman's query regarding completion dates for building works. She undertook to chase this.

- 34.4 Hogger Homes – Appeal 16/18 Cottenham Road (fronting Winders Lane) letter advising the Council’s representative (Cllr Ruel) could speak at the hearing.
- 34.5 S/0639/00/F 44 Station Road Mr R Dias Variation condition 2 to allow opening of restaurant from 8am to 11.30pm. A collection of letters of support (13), most previously copied to the Council in March, had been supplied by persons unknown and were available for inspection at the meeting. A letter from a resident of Station Road, and copy letter from the Village Society Environmental Group to SCDC in opposition were copied to all, as were those from the Federation of Small Businesses and a copy letter to SCDC from a resident of Orchard Road, employee of Histon Nursery School, in support, which were both faxed to the Council. All Cllrs had seen the new application and individual comments were listed and copied to all. In a vote at the meeting, all 12 Cllrs voting agreed to recommend refusal to SCDC Planning, attaching the list of comments in support. Cllr Matthews rejoined Council.

## 15 Accounts

- 35.1 Paid In: £28,000 SCDC 1<sup>st</sup> half precept; VAT Refund £620.45
- 35.2 Retrospective accounts: None
- 35.3 Current accounts: **CALC** Local Council Review Subscription **£9.99** £9.99
- 35.4 **Photocopying & Litho Supplies** Meter Reading (estimated) **£42.85** + VAT £7.50 £50.35
- 35.5 **Print Out** Stationery and copying **£25** + VAT £4.38 £29.38
- 35.6 **S F Wilkinson** Chairman’s expenses 9.3.00 – 5.4.00 **£8.24** Chairman declared an interest £8.24
- 35.7 Proposed Cllr Parish, seconded Cllr Mackay with all in favour to pay these accounts.
- 35.8 Audit: Robson Rhodes had advised all accounts and books to be delivered at one of 4 dates, spanning 15 June to 7 September. Clerk to discuss with Internal Auditor Cllr Parish.

## 16 Date & Place of Next Meeting

- 36.1 Agreed as Monday 12 June 2000, St Audrey’s Community Centre, Histon at 7.30 p.m.

Some discussion took place on a possible refund available from Anglian Water for discharging water to a soakaway rather than the sewer. An information notice would be displayed advising residents of this possibility and giving the relevant freephone number.

Before closing, the Chairman shared an item from the 1895 minutes of Histon Parish Council: “A complaint was received from the District Auditor following the alleged manner in the way the accounts had been prepared by one of the Assistant Overseers over the last few years. The said officer appeared before the parish council and admitted his negligence and received an official caution. The Council instructed the Clerk to write to the Local Government Board stating that the Assistant Overseer concerned had been cautioned and reprimanded but requesting that he be allowed to continue in office providing that he exercised greater care in the future. His salary was increased from £14 to £16 per annum”.

At the same meeting the saga of when the fair vehicles would be allowed to draw onto the Village Green in readiness for the Feast had been raised. The Chairman reminded Councillors this went on for some years, with the Police involved to ensure they did not draw on during Sunday, despite the fairground being expected to be open on the Monday evening.

The meeting was formally closed at 21.36

**HISTON PARISH COUNCIL**

Minutes of the meeting held at St Audrey's Community Rooms, Histon on Monday 12 June 2000 7.30 p.m.

**Present:**

Councillors: S F Wilkinson (Chairman), I M Parish (Vice Chairman), D G Babb, C M Cole, N S Davies (also District), P E Harris, G B Mackay, M J Mason, P C Matthews, F J Munnelly, M J Ruel (in part), R K Wynn  
Clerk: A J Young    Cllr P Bishop

**1     Apologies for absence**

37.1    Cllrs A J Eade (holiday), S D Carrington (illness), Cllr M J Ruel would be late, Dist Cllr J Teague (business). Cllr J A Muncey was absent.

**2     Minutes of the Meeting held on 8 May 2000 (Annual General Meeting)**

38.1    With an amendment to item 28.2 'have' to read 'gave', proposed Cllr Parish, sec Cllr Munnelly, with all in favour, to accept the Minutes as a true record.

**3     Matters Properly Arising Therefrom**

39.1    Item 26.5 P Gooden letter thanking the Council for support over the last 4 years.

39.2    Item 26.9 Yesteryear Road Run Letter thanking the Council for allowing the parade through the village. Over £8,000 had been raised, next years date being 22 April 2001.

39.3    Item 26.10 A14/B1049 Histon Interchange Cllr Carrington recommended acceptance of response.

39.4    Item 27.5 CHUMMS Issue 2 leaflet delivered to all households through the free papers. Cllrs Parish and Mason had attended meeting 24 May and a personal view on the symposium was available from Cllr Payne of Impington Council, which it was AGREED would be copied to all. Cllr Mason reported concerns raised on traffic figures and predictions and also concerns on financing. It had been indicated that timescales of 10-15 years may be applicable.

39.5    Item 27.7 SCDC Empty Homes The property adjacent to the Co Op in Station Road was being investigated by SCDC to see if it could be brought back into use.

39.6    Item 27.9 Countryside & Rights of Way Bill Mr Paice was unaware of proposed amendments. AGREED to copy the letter to the Secretary of the Open Spaces Society. Also AGREED that Cllr Mason should represent the Council at the forthcoming AGM.

39.7    Item 27.11 Manorial Waste repainting of railings This matter was on hold for the present.

39.8    Item 27.12 New Bus Timetables widely distributed by the Public Transport Officer, Cllr Wilkinson.

39.9    Item 33.1 Allotments Advertising posters had been displayed. A support service at IVC for pupils with emotional and behavioural difficulties had enquired regarding allotment availability and it was AGREED to offer a plot or plots for this purpose. A Ms Kurta of the "Allotments for Women" charity had contacted the clerk to advise any women applicants requiring advice could contact her.

39.10    Item 34.3 Planning Conditions on length of time before completion of works No response from Dist Cllr Muncey as yet.

**8     Recent Correspondence – Cllr Ruel arrived during this item**

40.1    Circulation File contained: Histon & Impington Recreation Ground Minutes, Agenda; Impington Parish Council Minutes and Agenda

40.2    Traffic Lights/Pedestrian Crossing The Green Correspondence between ex Dist Cllr Gooden and Mr Whitham County Traffic Signals, indicated extra pedestrian sequence on demand had been incorporated.

40.3    CCC East Highways Division Mr Thornton was serving notice on Nos 15 & 17 Park Lane for overhanging hedges. Water Lane near to War Memorial a cable box had been demolished by a lorry and was to be replaced. Somerset Road/Park Ave junction. Mr Thornton recommended removing a cherry tree causing a root problem in the pavement in the autumn. It appeared to have been placed there by the Parish Council some years ago and he had indicated that cherries were not suitable for footways. AGREED to grant permission for its removal and ask the Tree Warden Cllr Eade for advice on any replacement. Some Cllrs present would prefer to see no replacement made. Manor Park/Park Ave white line repainting would be carried out in the autumn after resurfacing work elsewhere in the village was complete. Mr Thornton asked for advice on any other roads requiring repainting. Kill Your Speed sign. Mr Thornton had arranged for a sign to be erected at the Park Lane entrance to Histon.

- 40.4 Histon & Impington Village Society 2 High Street The Society were concerned about the “dilapidated state” of the front garden, in particular the piles of bricks and other possible “ammunition” laying there. They asked the Council to consider drawing the attention of the owner to this problem. AGREED to send a polite letter. HCV Movements in Histon The Society had written to CCC Environment & Transport, cc Parish Council, asking consideration be given for introducing new sign reading “Vision Park” on the B1049 from south and north when approaching Chequers Road and suggesting other ways of improving signs for lorry drivers. AGREED to write in support of these suggestions, cc Cllr Bishop. Cllr Mason reported recent new signs in Cottenham which read “Histon Industrial site” guiding traffic along the B1049 in preference to the Oakington/Westwick route.
- 40.5 Histon Feast permission to use The Green was sought for a Family Fun Evening Wednesday 5 July; WI Fun On The Green Friday 7 July and Market Saturday 8 July. Cllr Davies confirmed public liability insurance was in place, AGREED. Counting of Feast Monies Cllr Wynn, along with the 2 Clerks, would assist in counting the parade monies on 2 July. Programme Selling Cllrs Mackay, Parish, Mason and Babb and Mrs Young would sell programmes.
- 40.6 DETR Future of Parish Councils Response from the Rural White Paper Team held on file. Trials for gm Herbicide Tolerant Crops Response to Council’s concerns. Impington Parish Cllr Payne, accompanied by Cllr Wilkinson, was due to address the WI where this would be one of the subjects for discussion. Joint Standing Committee to consider any further response to DETR.
- 40.7 Blake Laphorn, Solicitors 10 High Street, Balfours application for new provisional off licence. Hearing due 5 July. Some concern was expressed in view of increases in drinking by youngsters on The Green and other benches in the village centre and resultant litter. Noted a raid on cigarettes had recently taken place at these premises. It was felt by some that the courts may well look at the application on a purely commercial basis. Standing Orders were suspended to allow PC Brooks to speak, who felt there were sufficient outlets for off licence sales in the village already, and pointed out increased parking problems expected following installation of the forthcoming pedestrian crossing along the High Street. Further discussion took place and the premises plans were available for inspection. Prop Cllr Parish, sec Cllr Harris, with all in favour the Parish Council write objecting to the application. The matter of ID cards for purchase of liquor was raised by Cllr Babb, PC Brooks stating he had no knowledge of the efficiency or success of such a system. AGREED to contact the Licensed Victuallers Association to enquire whether such a system existed in the area. Standing orders were resumed.
- 40.8 New Opportunities Fund Regional Conference details via Dist Cllr Davies. 15 June Cambridge. Agenda included Green Spaces & Sustainable Communities. No-one could attend, AGREED to ask for feedback.
- 40.9 Safer Villages Initiative SCDC A new Community Safety Officer, Michelle Vogels, had now been appointed. The Police had now supplied crime figures in the 2 villages for the last 3 years.
- 40.10 Railway Development Society Public meeting 17 June Parkside College. ‘Cambridge to St Ives Railway Re-opening and Why We Don’t Want a Guided Busway’. Cllrs Wilkinson, Mason and Parish to attend.
- 40.11 Cambs Constabulary Sector Inspector Howell had been temporarily transferred to Bottisham Traffic Department, Sgt Cordery to take charge of local policing matters during that time. Inspector Howell thanked those members of the Council who had given support during his 3 years as Histon Sector Commander. Histon Sector Consultation Group 5 April 2000 minutes held on file, including interesting section on the Oakington Refugee Centre. Next meeting 28 June at Bottisham.
- 40.12 CRS Limited Off Licence notice of transfer Co-Op Station Road.
- 40.13 CCC Parish Planting Scheme 2000/01 Cllr Eade, Tree Warden, would be asked to report on this correspondence at the July meeting.
- 40.14 South Cambs Env. & Transport Area Joint Committee Station Road, New Road parking restrictions. It had been AGREED on 31 May 2000 to proceed with introducing the orders, as advertised.

## **5 PC Brooks - Report**

- 41.1 Standing orders were suspended for PC Brooks to report to Council crime figures for May being: theft of pedal cycle (1); theft (1); theft from shop (1, detected); theft of motor vehicle (1); theft from motor vehicle (2); burglary (1); harassment, alarm, distress (1, detected); blade/pointed article in public place (1, detected); criminal damage (1, detected).
- 41.2 Cllr Munnelly requested an up-date on severe problems seen at the Junior School entrance. It was reported the Traffic Warden had visited that afternoon, ticketed 2 vehicles and spoken to 6 others. PC Brooks reported similar problems seen at the Infants School site and assured the Council these

problems were gaining attention. There being no other questions, standing orders were resumed and PC Brooks left the meeting.

## **6 Playground Inspector's Report**

- 42.1 The Chairman reported the roundabout damage had been attended to, although a further spate of vandalism had resulted in further emergency work. The Wicksteed inspection was due and Cllr Carrington was liaising with the inspector. Cllr Wynn felt the top bearings on the roundabout had gone. Cllr Parish drew the attention of Council to new EEC regulations for playgrounds and it was AGREED to obtain a copy for the file. It was felt that any non-compliance to necessary regulations would be pointed out during the annual inspection.

## **7 Recreation Ground Management Committee Report**

- 43.1 A new contract for Mr Campin had been prepared for signature by the 2 Chairmen once approved.  
 43.2 The Chairman and Vice Chairman of the Committee were due to meet early July with Mr Jones and Mrs Tucker of the Infants School Association to discuss the proposals for a firework display in the villages.  
 43.3 Half Yearly Meeting would take place 12 July.  
 43.4 Planning permission – change of use agricultural to recreational, had been gained with a condition on car parking provision, on which clarification had been sought.  
 43.5 Cllr Mason asked whether the Management Committee might wish to supply a display of work carried out and planned improvements to facilities, for the Feast Tent.

## **8 Joint Standing Committee**

- 44.1 Joint Standing Committee notes for meeting held 23 May would be copied to all.  
 44.2 Cllr Wilkinson and Impington Parish Cllr Payne were due to meet Mr Philip Sharp of County Council to discuss the problem of vehicles mounting the kerb at the Rose & Crown junction, on 26 June.  
 44.3 Some discussion took place on requests for donations made to both Councils and whether a donation policy might be appropriate.  
 44.4 ‘One Hour Per Month Per Household’ SCDC Initiative. Paperwork on this new initiative circulated to all for interest. The Joint Standing Committee continued to consider.

## **9 Legal & Property Committee Report**

- 45.1 Notes on meeting held 16 May copied to all.  
 45.2 Transco a response to a request to site a Gas Governor on the Manorial Waste had been made, indicating the Council had been considering this use of this land for another purpose in the future. Transco had also been asked for details on the proposed route of the new gas main along the High Street and beyond.  
 45.3 CCC War Memorial The Legal Division had still not responded to the request for confirmation of the County's approval of the Parish Council applying to register this land. Clerk to chase.  
 45.4 Manorial Waste Registration A surveyor had visited the land to update the map records.

## **10 Matters Arising from the APM**

- 46.1 Unconfirmed Minutes were copied to all. A letter of thanks had been sent to Mr Carter and Cllrs were now urged to let the Clerk have any feedback on other proposals for changes to the current schedule, or additions to the leaf ‘hot spot’ areas as soon as possible. A copy of a response by Impington Parish Council was held on file.  
 46.2 After suggestion by Cllr Mason, AGREED unconfirmed Minutes would be put up on the joint website.

## **11 Planning**

- 47.1 Cllr Matthews declared an interest and retired to sit in the public area.  
 47.2 Tree Works applications 47 Station Road. reduction of ash tree; 10 The Green Fell cherry tree. No objections from Tree Warden Cllr Eade.  
 47.3 S/0662/00/F 11 High Street change of use for Solicitors office for information, part 2 of the application form and parking layout had been provided.  
 47.4 Land adjacent 24 Water Lane The agents to the applicant for house and garage had been advised a deed of easement would be requested if access passed over any grassed area at the War Memorial site.  
 47.5 Planning List had been copied to all.

- 47.6 Hogger Homes S/2006/99/F House and Garage Winders Lane, rear of Cottenham Road. Cllr Ruel had attended the informal hearing, along with 2 local residents. Dist Cllr Muncey had not been present at the hearing. No decision yet.
- 47.7 44 Station Road S/0639/00/F Variation of Condition 2 of permission S/0222/99 opening restaurant 8am to 11.30pm Despite the Parish Council objecting unanimously to the application, permission had been granted (temporarily to March 2001) by the SCDC Planning Committee on the recommendation of the Planning officer. The Parish Council's comments had been summarised only on the report to Committee. Dist Cllr Muncey had previously been requested by the Chairman of the Parish Council to attend and object to the application. Official notification had not yet been received although a faxed notice had been obtained from South Cambs, along with verbal confirmation of a 13 to 5 vote in favour of granting temporary permission. It appeared the 5 against were in fact in favour of permanent permission. 2 letters had been received from nearby residents expressing extreme displeasure and disbelief that the Parish Council's opinion had been disregarded, requesting the Council consider taking South Cambs to Judicial Review and demanding an explanation of the reasons for this decision. Councillors themselves expressed surprise that the Parish Council response had been disregarded considering the point had been made by Dist Cllrs that it had been the Council's failure to make a clear statement on a previous occasion which had led to a decision by the Planning Committee contrary to opinion. Very full discussions took place on the issues raised in these letters and it was finally AGREED with all in favour to write to the Chief Executive of the District Council, copied to the Chairman of the District Council, and the 2 residents involved, also copied to Dist Cllr Muncey asking her to let the Parish Council have, in writing, a report on the background to the decision made at the Planning Committee on this application. Also to be copied to Dist Cllrs Teague and Davies.

47.8 Cllr Matthews rejoined Council.

## 12 Accounts

- 48.1 Audit Books were due for audit on 15 June. To be returned 13 July. Cllr Parish, Internal Auditor, had written to the Chairman with recommendations for future years' accounts, including a recommendation that members provide more detailed information on expenses claims; the Petty Cash be put on an imprest system; certain creditor items to become contingent liabilities, and inclusion of Burial Ground costs, audit fee and stationery & photocopying charges in the year actually incurred rather than paid. The Clerk had spoken to the auditor on this and some other points raised by Cllr Parish with her and was happy the accounts now met regulations. Cllr Mason queried the status of items such as Recreation Ground expenses precepted for but not yet spent. Cllr Parish suggested these too should be shown as contingent liabilities.
- 48.2 Retrospective **Histon Methodist Church** £28 Room hire 18/4, 16/5, 8/5 4 hours @ £7 £28.00
- 48.3 Proposed Cllr Mackay, seconded Cllr Ruel, all in favour, to accept this account
- 48.4 Current accounts: **A J Young** half yearly expenses
- 48.5 **Photocopying & Litho** Meter reading £22.74 + VAT £3.98 £26.74
- 48.6 **Site & Maintenance Services** Roundabout damage (1) £208.42 + VAT £36.47 £244.89
- 48.7 **Site & Maintenance Services** Roundabout damage (2) £126 + VAT £22.05 £148.05
- 48.8 **S F Wilkinson** Chairman's expenses 5.4.00 – 10.5.00 £5.27 Chairman declared an interest £5.27
- 48.9 **British Telecommunications plc** Phone bill to be split 50/50 with IPC £62.20 + VAT £10.88 £73.08
- 48.10 Proposed Cllr Babb, seconded Cllr Harris with all in favour to pay these accounts.

## 13 Histon Feast Market 2000

- 49.1 The tent was to be erected from 7.30am on Saturday 8 July for dismantling after 12 noon. All help welcome. Any Cllrs able to help in the tent during the morning were asked to let the Clerk know in order that a badge could be prepared.
- 49.2 Cllr Davies pointed out the Feast Programmes acknowledged the Parish Council's support for the Music Concert. Last year's successful "Any Questions" evening was to be repeated.

## 14 Half Yearly Review of Donations

- 50.1 £850 was in the precept for donations 2000-2001.
- 50.2 Open Spaces Society had requested donations in a circular dated 14.4.00. General agreement was made that as this was not a local organisation, no donation would be made this year.
- 50.3 Histon & Impington Harvest Sunday Country Walk Committee had requested a donation of £200 towards a community project to organise a country walk across land not usually open to the public, with an accompanying guide book. Cllrs Davies and Mason declared an interest as members of the

committee which was a committee completely separate from the Village Society or any other society or group. Cllr Davies, as Treasurer of the Committee was able to answer any questions but it was felt by some the approach was a little casual, and possibly vague, and pointed out by others that a considerable amount of money had been paid by the Council towards other community projects during the last year. The Joint Standing Committee had discussed the approach, and were recommending an agreement to underwrite losses up to £200, if necessary. It was proposed Cllr Ruel, seconded Cllr Wynn, 9 in favour, 1 abstention, and AGREED that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- ‘to give up to £200 to the event’. Cllrs Mason and Davies did not vote.

- 50.4 Bus Project Correspondence had been received from Mr Croxon and discussions taken place indicating the bus would attend Histon for 3 weeks Thursday 22/6, 29/6 and 20/7 at a cost of £75 between the 2 Parish Councils. It was confirmed that each Parish Council had already passed resolutions to pay £200 to the Project for visits during this half term. A summer holiday scheme could be arranged for 31/7 (1 day), 7/8 (1 day) and 14/8 (5 days of trips by mini bus) at a cost of £450 and would be well advertised. Cllr Harris spoke in support of this provision and proposed that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- ‘the Council pay a further £200 towards these 2 schemes, the balance not required for the schemes outlined above to be taken as a donation towards funds’ seconded Cllr Ruel. All in favour. Cllr Parish was concerned that more costs would be involved in the autumn term and wished to see that safeguarded in some way but no agreed suggestions were forthcoming.

**15 Date & Place of Next Meeting**

- 51.1 Monday 10 July 2000 at St Audreys Community Centre, St Audreys Close, Histon at 7.30 p.m.

The meeting was formally closed at 21.35

**HISTON PARISH COUNCIL**

Minutes of the meeting held at St Audrey's Community Rooms, Histon on Monday 10 July 2000 7.30 p.m.

**Present:**

Councillors: S F Wilkinson (Chairman), I M Parish (Vice Chairman), D G Babb, S D Carrington, C M Cole, N S Davies (also District), A J Eade, P E Harris, M J Mason, F J Munnelly, M J Ruel, R K Wynn

Clerk: A J Young Dist Cllr J Teague, Cty Cllr P Bishop

Prior to commencement of the meeting, the Chairman recorded Council's thanks to Cllr Muncey and the Feast Committee for all the hard work carried out during Feast Week. Particular thanks went to Cllrs Davies, Munnelly and Carrington for organisation involved in the tremendously successful Outdoor Music Concert sponsored by the 2 Parish Councils. Cllr Davies responded that the Feast Committee were very grateful to the Council for the financial support given to the concert which had enabled it to take place. Thanks were given to all Councillors who had assisted in the Council's feast tent, especially to Councillor Mason for organising the displays. The Chairman confirmed the Insurance policies for the fair had been checked prior to opening on Friday. Cllr Cole was thanked for providing the Council's display at the Methodist Church for the Flower Festival.

**1 Apologies for absence**

52.1 Cllr J A Muncey (just returned from work); County Cllr Bishop (family business). Cllrs Matthews and Mackay were absent.

**2 Minutes of the Meeting held on 12 June 2000**

53.1 With an amendment to item 48.1 'changes to' to read 'certain', proposed Cllr Cole, sec Cllr Harris, with all in favour, to accept the Minutes as a true record.

**3 Matters Properly Arising Therefrom**

54.1 Item 39.6 Open Spaces Society AGM Cllr Mason had attended. A response had subsequently been made by Cllr Mason on behalf of the Council to the consultation document 'Greater Protection and Better Management of Common Land in England and Wales'. Cllr Mason gave a report on representations made with specific reference to village greens.

54.2 Item 39.7 Manorial Waste repainting railings Quotes awaited. Legal & Property Committee to deal.

54.3 Item 40.3 Cambs County Council East Highways Div 15 Park Lane had not cut hedge. Mr Thornton continued to press for action. White line painting had taken place and thanks given to East Highways.

54.4 Item 40.4 Histon & Impington Village Society: 2 High Street Bricks had now been removed. Factory signs Acknowledgement received from Alistair Frost County Council Environment & Transport.

54.5 Item 40.7 Balfours Off Licence application Cllr Mackay had attended the licensing application hearing, and it was reported that 6 months conditional approval had been given.

54.6 Item 40.10 RDS Public meeting Over 100 people had attended.

54.7 Item 45.2 Cambs County Council East Highways Div – Transco – gas main Histon High Street The Chairman and Clerk had attended a meeting with Transco representatives at Witchford on 29 June in which plans to lay a new gas main along Histon High Street (Rose and Crown to Bell Hill) were announced, to take 6-10 weeks. The meeting had been called to try and ensure timing caused as least disruption as possible, the need for the work having been accepted by County Council. Due to other works scheduled in the area and, crucially, the need for Transco to give 42 days notice of works to commercial properties on the route, which would take 2 weeks to prepare, it had been agreed work would commence beginning of September. A report of the meeting was held on file for interested parties. Site meeting with Transco to take place 13 July to discuss further and also the position with a wayleave requested to dig sub soil along Parish Council owned Green. The necessary gas governor was now to be placed in verge in Home Close. Transco also advised the footpath Home Close to Saffron Road would be closed 3 weeks for essential work from 24 July. OTL Works County Council had been asked to ensure outstanding work on The Green was completed, including cuts made erroneously in the footpath, also mentioning the bad state of the old Cottenham Road following OTLs cable laying. Mr Mallott of County Council to site visit and deal with this.

54.8 Item 45.3 CCC War Memorial registration Miss Butlin, Legal Department County Council, had passed the correspondence to Environment & Transport for urgent attention and comment.

- 54.9 Item 45.4 Manorial Waste Registration Land certificate for the additional land now received and placed in the tin box.
- 54.10 Item 50.3 Histon & Impington Harvest County Walk Committee Letter acknowledging the Council's pledge to support the event financially to a ceiling of £200, hoping to see all on the walk on 1 October. Cllr Davies, declaring an interest as a member of this committee, wished to point out the unfair nature of comments made in item 50.3 regarding the nature of the approach, stating considerable discussion had taken place about the event and all queries had been answered. This was accepted by Council.

## **9 Recent Correspondence**

- 55.1 Circulation File contained: Impington Parish Council Minutes and Agenda; Sunday Bus Times to September 2000; Rail East June 2000; Independent Advice Centre advice leaflet; Histon Sector Police Local Consultation notes; County Archaeology Office News May 2000; New Opportunities Fund Quarterly Newsletter Spring 2000; Local Council Liaison Committee minutes 13 April 2000; RDS papers, including Railwatch June 2000 carrying article on Steve Wilkinson's retirement as chairman after 10 years; EEDA Business Plan 2000-2001. CALC Bulletin June 2000 provided for all.
- 55.2 Histon & Impington Millennium Walk map, sponsored by the Councils The token handover at IVC had taken place, attended by Cllrs Wilkinson and Payne, along with Cllr Eade representing Village Society.
- 55.3 Priors Close Copy letter from resident to CCC East Highways Division regarding state of footpaths held on file. Mr Thornton had visited the close and would attempt to carry out resurfacing this year.
- 55.4 St Ives – Cambridge Railway Line Copy letter from resident of Impington to unknown party held on file, requesting consideration be given to converting the line to cycle path.
- 55.5 Village Green Booking Sat 23 September Friends of Guiding cake stall.
- 55.6 Police Report It was understood from residents that thefts had taken place on Greenleas. Police report for June included 33 recorded crime entries: Criminal damage (7); theft (7); vehicle tampering (6); theft from motor vehicle (3); assault ABH (2); burglary dwelling (1); burglary other (1); theft of pedal cycle (1); taking cycle without consent (1); impersonating police (1); missing from home (1); taking motor vehicle without consent (1); harassment, alarm, distress (1). PC Brooks to be asked for detection details.
- 55.7 CCC East Highways Div Mr Thornton reported several overhanging trees and hedges had now been cut back following visits from his department. Others continued to be chased. The Division now did not carry out repairs or resurfacing where overhanging took place and would be grateful for any advertisement of this fact within the villages. Village Green footpath from the childrens play area to the turning spur in front of the cottages would now be resurfaced. The Parish Council were asked to consider paying towards the work to enable a wood back edge to be included at a cost of approx. £400. Village Green Sub Committee to consider. Weeds on Footpaths Parish Council had asked County about due schedules, particularly in view of the bad state of the Girton footpath. Maintenance team should be in Histon within the next 2 weeks. Council members were invited to attend a walkabout/cycleabout with Mr Thornton to look at problem areas. Cherry Tree, Somerset Road Clerk had advised Mr Thornton the tree could be removed. Cllr Eade did not recommend replacement at this time.
- 55.8 CCC Environment & Transport – Highways Division Service Plans Network Management Plan and Road Safety Plan for 2000 held on file, available to all. Questionnaires on winter maintenance and bridge maintenance to be dealt with at Joint Standing Committee.
- 55.9 South Cambs Environment & Transport Area Joint Committee 26 September, Cllr Wilkinson and County Cllr Bishop would attend. Agenda item includes proposed pedestrian pelican crossing in Histon High Street to which objections on safety grounds had been received. A copy of the resultant Stage 1 Safety Audit report had been supplied for information. It had been indicated that even if the scheme was passed at this meeting, installation of the crossing could not now commence until at least January 2001.
- 55.10 Conferences and Courses 15 November in London, Conference for Larger Councils Cllr Parish felt perhaps a representative should attend. Playground and Recreation Workshop Sat 19 August. Cllr Carrington was unable to attend. Recreation ground Committee may wish to consider attending. Training for New Councillors Friday 15 September or Saturday 21 October. Cllr Munnelly to attend. Clerks working lunch and New Clerks training Saturday 2 September. CALC New Pay Rates for local council clerks and manual workers received and held on file.

## **10 Playground Inspector's Report**

- 56.1 Wicksteed had supplied a safety inspection report, as requested. This report had been revised by the safety inspector following correspondence between the Council and Wicksteed detailing the work carried out, to the Parish Council's complete satisfaction, recently on the 2 bay 4 swing unit. The report now indicated the Council should look to replacement of the unit within the next 2–5 years. Cllr Munnelly requested consideration be given to a disabled access swing when replacement or additional equipment next considered. Cllr Carrington went through the report and risk assessment with the Council thoroughly and much discussion took place. It was recommended that at this time the bearings on the roundabout be replaced immediately by Wicksteed at the quoted £325 (bearings to be purchased from Rec Ground Committee); the weeds in the igloo bark be weedkilled, turning over the bark, Herald Contract Services to be asked for a price; Cllr Mason prepare a specification for work on the case slide top to fill in the gaps seen there and quotes to be requested from Site & Maintenance for this work; filling in gaps in the sliding surface could it was felt be carried out by Cllrs as felt appropriate; quotes to be requested from Stadia Sports and City Services to cut out and resurface the raised part of the wet pour on both sets of swings. All in favour to accept these recommendations.
- 56.2 It was agreed to consider an alternative inspector in future years, perhaps City Services.

56.3 No other problems reported.

## **6 Recreation Ground Management Committee Report**

- 57.1 The Chairman reminded Cllrs the half yearly meeting would take place Wednesday 12.7.00
- 57.2 Following a request by Cllr Davies it was agreed to copy Recreation Ground minutes to all Cllrs in future. Cllrs Babb and Mason reported in detail on comments made to them by an individual at the Histon Feast Market regarding management of the Recreation Ground and the lack of facilities for older children and non-competitive sport. The resident had been invited to write in with suggestions or attend the half yearly to speak but had declined the offer. Cllr Cole pointed out that debate was currently being undertaken on the future use of South Road Recreation Ground in Impington.
- 57.3 Cllr Wynn reported on the request from Mr H Jones to consider allowing a firework display on the Recreation Ground in November 2000. The request had now been withdrawn before the planned site visit had taken place and it was understood the event was now to take place at IVC.
- 57.4 It was reported that Mrs Mary Cooke had offered to donate a couple of seats in memory of her late husband, Tony.

## **7 Joint Standing Committee**

- 58.1 Notes of meeting held 23 May copied to all.
- 58.2 Cllrs Wilkinson and Payne and the Clerk had met Mr Philip Sharp Cambs County Council at the Rose & Crown to discuss the problem of vehicles mounting the pavement when traffic was waiting to turn right into The Green. Mr Sharp to design a railing, as further up on Glebe Way, to prevent this and also encouraging pedestrians and cyclists to cross at the crossing.

## **8 Trees and Allotments Committee Report**

- 59.1 CCC Parish Planting Scheme 2000/2001 Cllr Eade had considered the scheme and recommended an application be prepared for a new hedgerow at the Poorsland allotment site. Cllrs Eade and Ruel to deal.
- 59.2 Memorial Tree A letter was expected from a resident wishing to plant a memorial tree in the village. Suggestions were made that a further tree could be considered on the play area.
- 59.3 Parish Council Trees Cllr Eade had requested County Council look at the memorial oak on School Hill which required substantial work on branches. Cllr Mason pointed out the oak had in fact been planted by a previous Parish Council Chairman. After some discussion it was AGREED to obtain quotes to carry out pruning work on the oak, the trees behind the bus shelter, together with some works required on The Green. A District Council grant would be requested and Mr Hellingsworth consulted.
- 59.4 The Firs House Surgery Works carried out on dead wood in 3 sycamores and a beech had not required formal consent.
- 59.5 Tree Works 6 Park Lane. Removal of sycamore in rear garden. No objection from tree warden Cllr Eade.
- 59.6 Parish Council Allotments No further plots had been allocated, despite some interest.
- 59.7 Cllr Eade reported thistles had been removed and grass headland cut by Mr Unwin and the removal of several pallets by him was awaited.
- 59.8 Annual Rent Review Proposed Cllr Eade, seconded Cllr Parish and AGREED with all in favour to increase the fees to £6 for a half plot and £10 for a full plot from October 2001.

## **9 Planning**

- 60.1 No response to letter to Dist Cllr Muncey regarding planning permission condition possibilities as yet.
- 60.2 Appeal rear of 16/18 Cottenham Road, fronting Winders Lane, Hogger Homes Limited A decision notice confirmed the appeal had been allowed by the Inspector. Extreme disappointment was voiced and it was generally felt that tree removal may have taken place without consent in this Conservation Area, prior to putting the application in. It was NOTED the Inspector's report mentioned in para 7 "two mature trees at the front of the site" which it is stated would be retained to retain the rustic appearance of the street scene. It was felt by Council that these 2 trees may in fact have been removed. Cllr Wynn maintained that the removal of these trees would have been the only way to meet the criteria for visibility splays. He requested Planning Committee at SCDC be pressed to ensure the relevant conditions for visibility splays were in place. Dist Cllr Teague understood that any tree with a diameter of more than 4" required planning permission to remove. Details of this would be requested for Council for future reference. Cllr Ruel undertook to inspect the site and report to Dist Cllr Teague on his findings and comments, who would speak to Planning Department about the Council's concerns.
- 60.3 44 Station Road Acknowledgement from Chief Executive SCDC received dated 21 June. Dist Cllr Muncey had not yet responded to the Council's letter. Dist Cllr Teague reported that District Council had indicated the matter had been well debated with a site visit. and it was to be actively monitored on a rota basis by Planning Department, indicating that input from the Parish Council on any known breach of any permissions or undue disturbance caused by this permission would be appreciated.. Dist Cllr Teague advised Cllrs to ring Dale Robinson, Environmental Health Officer, with any relevant information on Cambs 443146.
- 60.4 Some discussion took place on the lack of information available on the representation of the parishes of Histon and Impington on the District Council Planning Committee. Dist Cllrs Davies and Teague offered to make relevant representations in writing to the Planning Committee if specifically requested by the Parish Council. Cllr Davies reported that the 3 District Cllrs had plans to meet regularly as a team to give as effective a representation as possible to the villages. Cllr Mason pointed out that the Parish Council could not mandate the eventual vote of the elected District Councillors, only request that the Parish Council's point of view be put forward. All appreciated this fact, but merely wished to understand how a decision was taken on 44 Station Road at the June meeting and felt uneasy at the lack of communication and information received on planning issues in Histon and Impington.
- 60.5 Planning List and supplementary list had been copied to all.

## 10 Accounts

- 61.1 Paid in: £28,000 second half SCDC precept; Whyatts (Min 178 14.2.00 refers) £91.80 hire of Green; Whyatts for caravan electricity, as agreed £15
- 61.2 Retrospective Bus Project Donation (Min 50.4) **£137.50** £137.50
- 61.3 Proposed Cllr Parish, seconded Cllr Babb, all in favour, to accept this account
- 61.4 Current accounts: Site & Maintenance Services Notice Board **£10**,
- Litter bin removal **£15** + VAT £4.37 £29.37
- 61.5 **RDS** Subscription **£15** Chairman declared an interest as member of Society £15.00
- 61.6 **Print Out** (after credit note adjustment) Stationery **£6.66** + VAT £1.16 £7.82
- 61.7 **Wicksteed Leisure** Inspection and Risk assessment **£50** + VAT £8.76 £58.76
- 61.8 **Glasdon UK Limited** Dog bin (Pages Close) **£51.57** + VAT £9.02 £60.59
- 61.9 **G B Mackay** Expenses claim – mileage and parking **£10.16** £10.16
- 61.10 **S F Wilkinson** Chairman's expenses 11.5.00 – 7.6.00 **£7.47** Chairman declared an interest £7.47
- 61.11 **Petty Cash** **£50** £50.00
- 61.12 **Ginn & Co** Legal fees Registration of Manorial Waste **£321** + VAT £48.12 £369.12
- 61.13 Proposed Cllr Cole, seconded Cllr Babb, with all in favour that these accounts be paid.

## 11 Annual Review of Insurance

- 62.1 CALC Bulletin June 2000 contained an article on insurance.
- 62.2 Chairman and Clerk had reviewed the insurance policy and agreed no changes were required. Increase in fidelity cover at £40,000 to be considered next year. Zurich Municipal recommended increasing the public liability to £5,000,000 at an additional cost of £30 + IPT and it was AGREED to do so. Invoice and new policy awaited. 10 in favour to renew at £876.95 + £31.50, 1 abstention. Cllr Ruel felt alternative insurance companies should be investigated although few other options for Local Council policies existed.

## 12 Date & Place of Next Meeting

- 63.1 Monday 11 September 2000 at St Audreys Community Centre, St Audreys Close, Histon at 7.30 p.m.  
The Chairman and Vice Chairman would call a Special General Meeting if considered necessary.  
Village Green Sub Committee were asked to fix a Committee date.

The Chairman then shared a few historical facts from previous Parish Council minutes:

**July 1900:** In the event of Peace being declared and general holiday being proclaimed the Parish Council would be summoned.

**July 1925:** Pump on the Green wasn't working and quotes were asked for its repair. Letter sent to Chesterton Rural District Council asking for the Brook to be cleaned out as soon as possible. A Dr Roberts made a request for the provision of a refuse cart and arrangements for a house to house collection. Cottenham, Gt Shelford, Waterbeach and Willingham were approached to see what their arrangements were (nothing as it happens). A long saga ensued but eventually by mid-1928 both Histon and Impington Parish Councils had purchased the Ballast Hole (now Pease Way) and arrangements made for a horse and cart to be hired at 12/6 per day.

**July 1950:** Chesterton Rural District Council refused to stop rubbish being dumped on land at rear of the Sunnyfields Estate (back of Somerset Road/Manor park). Agreed to appoint a Mr W L Everitt as Custodian of the Green at £20 pa to be paid quarterly.

**July 1976:** Cllr Steve Wilkinson's first year on Council. Change of use from a fish and chip shop to a chinese take away in Station Road was being queried by residents. Payments were authorised for Histon Feast being £17.28 for posters, £15 for insurance and £10 for the Histon Salvation Army band donation.

Thanking all for attending, the meeting was formally closed at 21.46

**HISTON PARISH COUNCIL**

Minutes of the meeting held at St Audrey's Community Rooms, Histon on Monday 11 September 2000 7.30 p.m.

**Present:**

Councillors: S F Wilkinson (Chairman), I M Parish (Vice Chairman), D G Babb, C M Cole, N S Davies (also District), A J Eade, P E Harris, M J Mason, G B Mackay, P C Matthews, J A Muncey (also District), F J Munnely, R K Wynn

Clerk: A J Young Dist Cllr J Teague, Cty Cllr P Bishop, Impington Parish Cllr D W Payne, Traffic Warden Jan Dean (in part) 2 members of the public

The Chairman welcomed all back into Council after the summer break for August. Passing reference was made to 1 Corinthians Chapter 14 verse 40 of the King James Authorised Version.

**1 Apologies for absence**

64.1 Cllrs M J Ruel (holiday) and S D Carrington (course). PC Brooks (illness)

**2 Minutes of the Meeting held on 10 July 2000**

65.1 With an amendment to item 54.6 to read "100", and items 54.10 "standing" to read "stating", prop Cllr Eade, sec Cllr Munnely, with all in favour, to accept the Minutes as a true record.

**3 Matters Properly Arising Therefrom**

66.1 Chairman's Preamble Letter received from Impington Parish Council thanking Histon members for all hard work put into the tent, particularly Cllr Mason. Article in Cambridge Evening News by Mrs Muncey thanking the 2 Councils and letter from Mrs Muncey on behalf of the Feast Committee thanking the Council for sponsorship of the Summer Sensation event.

66.2 Item 54.4 Village Society Letter from County Council Traffic Management advises the Council the factory area sign to be removed and replaced by a sign stating Business Park. Copy letter to County from Village Society asks consideration be given to other changes to signs indicating the factory area in Histon. Response indicated this will not be possible. Letter from Village Society thanks Council for action taken at 2 High Street.

66.3 Item 54.5 Licence Notice of application for transfer of provisional licence and final grant received.

66.4 Item 54.7 Transco New Roads & Street Works Act 1991. Temporary Prohibition of Use order for footpaths 4, 14 and 15 received for gas main reconstruction works between Somerset Road and Saffron Road. The Chairman, Cllrs Munnely and Mason, and the clerk had met with representatives of Transco. Notes of meeting held on file. Work to commence 18 September for 6-10 weeks. A press release had been made by Transco detailing this for the local press.

66.5 Item 55.2 Millennium Memento A personal copy of the memento was now available for each member of the Council.

66.6 Item 55.4 SUSTRANS A meeting had been suggested for October between Sustrans, RDS, and the Parish Councils of Impington, Histon and Oakington.

66.7 Items 57.1 and 57.2 Recreation Ground Minutes now copied to all. Audit details available on file.

66.8 Item 58.2 Glebe Way New pedestrian railing now in place.

66.9 Item 59.3 Tree works Quotes awaited.

66.10 Item 60.2 Tree surgery SCDC Rules clarified. In a Conservation Area, trees over 3" diameter, except fruit trees, need permission for surgery or removal. Dead trees do not require consent, but SCDC to be consulted. Otherwise, trees with Tree Preservation Orders require consent. In areas of open ground, sometimes it was necessary to obtain a felling licence for more than one tree, not a matter for SCDC.

66.11 Item 61.8 Dog Bin Pages Close now installed and being emptied.

**5 Police Report**

67.1 The Chairman brought forward this item. PC Brooks was unwell but Traffic Warden Jan Dean was present to take questions and liaise with him on his return. The Chairman suspended standing orders to allow her to participate in discussions.

67.2 Crime figures for July as follows: Burglary Dwelling (2); Burglary shed/garage (2); criminal damage to vehicle (2); assault ABH (1, detected); taking vehicle without consent (1, detected); obtain property by deception (1, detected); theft of motor vehicle; theft; theft of pedal cycle; theft from motor vehicle. Jan Dean undertook to obtain clear up rates for recent crime figures in Histon.

- 67.3 PC Brooks had been asked by a Councillor to look into speeding in Cottenham Road. It was understood he felt “sleeping policemen” may be the only answer. Another resident had reported problems with speeding in Park Lane and was to write in with her concerns.
- 67.4 He had also been advised of underage motorcyclists without helmets on public highway, footpaths and also various areas of private land, including Rowleys land, the village green, and County Council land behind Manor Park. After some discussion on recent problems over the school holidays with motorcycles, Cllr Bishop undertook to investigate provision of a lock and sign on the Manor Park entrance gate. A party had also been held on Rowleys land, with over 100 bottles and cans left for the owner to clear up. It was understood PC Brooks had turned the crowd away from the Church entrance to her land but access had been gained elsewhere.
- 67.5 Problems were reported with eggs and milk taken from doorsteps in Youngman Ave and thrown in road.
- 67.6 Mention was made of the gas main work due to commence in Histon High Street and The Green in Sept. It was noted this could cause problems with parking restrictions for a period of 6-10 weeks. Ms Dean advised Council the limited waiting restriction line alongside The Green was to be relaid shortly.
- 67.7 Ms Dean was thanked for attending and she left the meeting undertaking to take the points made back to the station. Standing Orders were resumed.

#### **4 Recent Correspondence**

- 68.1 Circulation File contained: Impington Parish Council Minutes and Agenda; Histon Sector Police Local Consultation notes; Trading standards details; Cambs County Council Cambridge Core Traffic Scheme (Emmanuel Road closure) review and results; Make the Commitment campaign pack; Local Council Review; The Clerk; Railwatch August 2000; NALC guidance “The Spirit of Best Value”; Audit Commission publication “Think Piece”; Waste Strategy 2000 Part 1; Local Council Liaison Committee minutes July 2000; CALC South Cambs District Committee Minutes and Agenda; Bulletin Summer 2000; CHUMMS Issue 3.
- 68.2 Histon Feast Market Comment forms had been completed at the market and all had received responses. A resident of The Green wished to see traffic calming measures introduced; 2 residents were concerned about Pages Close footpath (2 further letters had since been received); a resident was concerned about overgrown hedges and ditch in Poplar Road. All points had been raised with East Highways Division.
- 68.3 Histon & Impington Village Society Copy letters held on file: Objections to planning application S/1475/00/F 10 The Green; planning application S/1371/00/A Barclays Bank objecting to a permanently illuminated advertisement sign; 3/5 High Street (Co Op store domestic property) letter to Co-Op Retail Services asking them to consider restoring the house for residential purposes.
- 68.4 SCDC Periodic Electoral Review re-warding scheme. Histon to remain unchanged.
- 68.5 Histon Post Office letter of congratulation sent on a national award for outstanding customer service.
- 68.6 Licences Transfer of Licence Dillons 30 High Street; Transfer of Licence The Red Lion, High Street.
- 68.7 CALC South Cambs District Association – Environment & Transport Area Joint Committee asking for nominations by 18.9.00. Cllr Wilkinson had decided to stand down from this Committee.
- 68.8 SCDC “Setting the Tone” Cllr Muncey to attend conference 27 October on youth participation and consultation.
- 68.9 Environment Agency Cllrs Mason and Matthews to attend Flood Warning meeting.
- 68.10 Oliver Castle, Narrow Lane had won the European Canoeing Championships and the Council had written with congratulations.
- 68.11 Village Green Booking Stalls on the Green, Saturday 16 September, joint playgroups.
- 68.12 Station Road Street Parking, Prohibition and Restriction of Waiting Orders 2000, coming into operation 13 September. Copy of plan held on file.
- 68.13 Recreation Ground minutes copied to all. Cllr Mason requested clarification on a one-off cricket match payment and the position with cricket netting. Confirmed any netting to be dismantled out of season.

#### **6 Playground Inspector’s Report**

- 69.1 Repairs to the roundabout, including replacement wood and bearings had taken place. The weedkill had now been undertaken in the bark.

#### **7 Joint Standing Committee**

- 70.1 Notes of the meeting held 10 August were circulated and accepted. Standing Orders were suspended to allow Cllr Payne to participate.

- 70.2 With reference to the Waste Local Plan, Cllr Mason advised a planning application had been made to extend the life of the Milton Landfill site to the year 2016 (currently permission till 2004). Cllr Payne advised Milton PC had objected firmly for reasons of smell, nuisance, and variation in landscaping. Full discussion took place, and Dist Cllr Teague advised all 3 Dist Cllrs were working together to object strongly, based on contamination, smell and nuisance issues together with traffic through Impington. Impington PC were seeking conditions to prevent traffic travelling through Impington. Points were made regarding planned extra housing in the area and the effect this would have on increased waste. Prop Cllr Mason, sec Cllr Eade, all in favour and AGREED to write objecting to the increase in the extension on the basis that much of the traffic passes through the Histon village. Standing orders were resumed.

## **8 Legal & Property Committee Report**

- 71.1 Notes of the meeting held 7 September were circulated and accepted.

## **9 Village Green Committee Report**

- 72.1 The notes of the meeting held 24 August had been copied to all prior to the meeting and were accepted.
- 72.2 Tree works Both quotes not yet received. Prop Cllr Mason, sec Cllr Babb and AGREED the Chairman, Vice-Chairman and Clerk be given delegated authority to proceed with accepting a quote and applying to South Cambs for a grant in due course.
- 72.3 Prop Cllr Mason, sec Cllr Muncey, the Council allow the Village Green Committee to use £1,000 of the Newslitter funds received to March 2000 as part of the third party funding required by WREN for an application for grant to carry out improvements to the green. All in favour and therefore AGREED. Cllr Davies confirmed the Feast had agreed to donate £1,000 from the 2000 proceeds.
- 72.4 Prop Cllr Parish, sec Cllr Davies, the Council allow expenditure of up to £1,000 to fund a professionally drawn up scheme with costings to enable the grant application to proceed. This amount to form part of the scheme's costs. All in favour and AGREED.
- 72.5 Prop Cllr Babb, sec Cllr Davies the Council accept expenditure on the Childrens Play Area as follows: Replacement wet pour to swings (£546); purchase of a cast iron sign (maximum of £500); replacement chains for all swings (approx £500). Quotes also to be sought on work required on the slide to meet concerns identified in the Wicksteed report. All from current year's budget. All in favour and therefore AGREED to proceed with these items.
- 72.6 Prop Cllr Mason, sec Cllr Mackay, the Parish Council contribute £400 towards properly tarmacing and back-edging the footpath fronting the play area. Otherwise County Council would slurry surface only. All in favour and therefore AGREED.
- 72.7 Cllrs were asked to advise any problems with overhanging trees/hedges, weeds or footpaths as Cllr Mason and the clerk were to carry out a 'walkabout' with Mr Thornton, East Highways Div, 3 October.
- 72.8 Village Green Booking 2 December 2pm to 5.30pm H&I Community 2000 Fayre on the Green to raise money for the Community Halls Project, booking accepted. Copy insurance policy and proposed plan of event held on file. A provisional booking for 31 December was in the diary for a New Years Eve service.

## **10 Planning**

- 73.1 Tree Works 26 Brook Close Overhanging branches leylandiae and sycamore 27 High Street Removal of tree interfering with drains. No objection from Tree Warden Cllr Eade.
- 73.2 Planning List had been copied to all. Cllr Matthews declared an interest and took no part in the item.
- 73.3 S/0639/00/F 44 Station Road Response from Chief Executive SCDC advised Parish Councils comments were not ignored and were central to the debate by the Planning Committee. Dist Cllr Muncey was asked to confirm she had not voted in favour of the application. Mr Ballantyne stated a key factor had been the lack of objection from the Highways Authority. Cllrs or residents with problems were advised to contact Mr Bacon the District Council's Enforcement Officer on 443000.
- 73.4 Cambridge Great Park S/1636/00/O Change of use of agricultural land to country park, erection of 8 country houses, land between Histon and Oakington. An informal meeting had taken place 5 September attended by Chairmen and Vice Chairmen of Histon, Impington and Oakington Parish Councils, and the Chairman of Girton. Cottenham had been unable to attend but had sent comments. Copy letter from residents in Pease Way was held on file. Indicative plans were now available for inspection, indicating expected visitors of 200,000 per annum, and some lengthy discussions took place

on this outline application. The 3 District Cllrs for Histon and Impington were objecting jointly to the proposal and read out their comments. Cllr Parish summarised discussions at the informal meeting and the alternative views put forward. It was felt that as an outline application, indicative only at this stage, the applicant was asking for permanent development in the Green Belt. The concern was that once the principal of development was conceded, development of Science Park-like offices would follow in due course. One Dist Cllr pointed out the flaws in the argument for agricultural revenues, with this currently declining. Concerns were also voiced on paving the way for itinerant camps with so many accesses planned. It was finally AGREED, prop Cllr Parish, sec Cllr Mackay, to object simply on the basis that it is contrary to the policies contained in the South Cambs Local Plan. All in favour.

73.5 S/1652/00/0 B Martin land adj 8 Winders Lane House. Whilst recommending approval of this application, Council were interested to know where access would be made, Winders Lane or Clay Street.

## 11 Accounts

- 74.1 Paid In: £1,557.57 Newsletter funds (SCDC); £28 Mr S Whyatt for broken post on the Green.
- 74.2 Retrospective Zurich Municipal Insurance premium **£908.45** £908.45
- 74.3 Photocopier & Litho Meter reading **£40** + VAT £7 £47.00
- 74.4 Bus Project Special Project Donation (Min 50.4) **£262.50** £262.50
- 74.5 1<sup>st</sup> Histon Scouts Cllr Parish declared an interest, loan of tent donation **£40** (JSC) £40.00
- 74.6 Site & Maintenance Services Replacement post for the Green (see paid in) **£28** + VAT £4.90 £32.90
- 74.7 Site & Maintenance Services Dog bin fitting **£12** + VAT £2.10 £14.10
- 74.8 Print Out stationery **£13.70** Joint Standing expenses **£7.40** + VAT £3.70 £24.80
- 74.9 Eastern Contracting Services Supply Feast Week **£33.56** + VAT £5.87 £39.43
- 74.10 Proposed Cllr Parish, seconded Cllr Muncey, all in favour, to accept these accounts
- 74.11 Current accounts: Print Out Community 2000 memento costs **£501.48** + VAT £35.28 £536.76  
All Cllrs were presented with a personal copy "for the record". Cllr Eade was thanked for writing on the names, Cllrs Mason and Impington Parish Cllr Payne for work in proof reading and other input.
- 74.12 Site & Maintenance Services Roundabout repairs Childrens Play Area **£133.20** + VAT £23.31 £156.51
- 74.13 Wicksteed Leisure Limited Bearings roundabout Childrens Play Area **£325** + VAT £56.87 £381.87
- 74.14 Eastern Energy Energy used Feast Week **£21.82** + VAT £3.82 (Mr Whyatt had paid £15) £25.64
- 74.15 S F Wilkinson Chairman's expenses 8.6.00 – 7.8.00 **£19.81** Chairman declared an interest £19.81
- 74.16 Herald Contract Services Weedkill Childrens Play Area **£40** + VAT £7 £47.00
- 74.17 Petty Cash **£30** An imprest system to be used from April 2001 £30.00
- 74.18 Proposed Cllr Munnelly, seconded Cllr Babb, with all in favour that these accounts be paid.
- 75.1 Audit The audit certificate, Balance Sheet, Income & Expenditure accounts and supporting statement supplied to all. Final accounts had been displayed on the parish council notice board. The auditor had made the following points: a) where the clerk's salary is reviewed each year the minute should confirm method of payment if it is not by cheque for the period covered; b) Fidelity Guarantee policy should be sufficient to cover maximum cash balances; c) the auditor would like to see evidence each year that Council has no potential tax liabilities; d) the auditor had difficulty agreeing the day book analysis; e) the supporting notes could be improved if asset values and S137 payments were totalled, the VAT debtor should be shown. Cllr Babb queried the ring-fenced amount for the Recreation Ground and it was confirmed this amount formed part of the total assets figure. AGREED audit invoice could now be paid.

## 12 Histon & Impington Community Minibus

- 76.1 Cllr Davies declared an interest in this item, as administrator. A representative of Histon Parish Council was invited to attend the AGM on Tuesday 17 October.
- 76.2 The charity requested a nomination (jointly if possible) from Histon & Impington Parish Councils in order to try and broaden membership on the management group. Cllr Cole was willing to be considered as a joint representative.
- 76.3 Cllr Davies advised 2 new monthly dedicated supermarket shopping services from Greenleas and Kay Hitch Way were being undertaken in September. A National Lottery grant of £13,938 had been received for a new mini bus.

## 13 Special Projects

- 77.1 A summary of amounts spent so far was provided for Donations, Special Projects and Youth Initiatives. Discussion took place on the Council's donations policy, where requests were considered December and June only, and increases seen in Special Projects requests.
- 77.2 Bus Project Reports from the Bus Project on the summer scheme and an evaluation exercise had been seen by Cllr Harris. An evaluation response had been submitted jointly with Impington PC. Mr Croxon indicated the bus would be visiting Histon from 21 September to Christmas and a contract would be provided in due course. The Council had pointed out better communication was needed between the Project and the Council in future, particularly as no agreement had been made to enter such a contract, the Project historically requesting an annual donation from the Council. The Internal Auditor, Cllr Parish agreed with a suggestion from the Clerk that perhaps all expenditure on the Bus Project should come from the Youth Initiative precept heading. Mr Croxon had asked for suggestions for parking the bus and the Recreation Ground Management Committee agreed to consider at their next meeting. Other venues suggested included IVC, Homefield Park, Police Station car park.
- 77.3 Village Millennium Jazz Concert – Masterclass A request for £50 for providing a jazz masterclass for local children on 7 Oct received. Some discussion took place on this request with Cllrs Davies, Muncey and Harris all speaking in favour but it was finally AGREED that although a definitive policy should now be drawn up on all donation requests, prop Cllr Muncey, sec Cllr Davies, 11 in favour, 1 abstention, that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- “to give £50 for a Jazz Masterclass on 7 October 2000”
- 77.4 Histon Feast Concert Cllrs Davies and Munnely declared an interest. Cllr Muncey announced she would be standing down from the Feast Committee during the year. The Committee had written requesting the Council to consider underwriting the concert proposed for July 2001 to an amount of £750, should a loss be made, from the 2001/02 year's precept. Figures provided seemed to show that a loss was not anticipated. Full discussion and debate took place and Cllr Munnely confirmed the Committee were fully aware that any agreement by the Histon Parish Council would not automatically mean Impington PC would follow suit. Cllr Davies answered any questions on the proposals. Cllr Parish wished the Council to be aware of the changing role of the Feast Committee (to include accepting funding in addition to paying out to charities), acknowledging this had changed slowly as a continual development over a 10 year period. Concern was expressed that the Committee should not come back to the Council annually on this. It was prop Cllr Babb, sec Cllr Matthews, that the Parish Council underwrite any loss at the Music Concert to a maximum of £750. An amendment was prop Cllr Harris, sec Cllr Mackay to underwrite any loss to a maximum of £500. Taking the amendment, 3 in favour, 7 against, 1 abstention, Cllr Davies did not vote. On the original motion, 9 in favour, 1 against, 1 abstention. Again Cllr Davies did not vote and it was therefore AGREED that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should (possibly) incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- “to underwrite any loss at the 2001 Feast Music Concert to a maximum of £750”.

#### **14 Church Halls / Community Hall Project**

- 78.1 As a member of the Church Halls Project Group, Mr Wilshere was present, the Chairman formally suspended standing orders to allow him to join in discussions. The Group were forming a Trust Board, with a 99 year leasehold to the hall, and requested a member nomination from the Parish Council.
- 78.2 The Chairman reported a query from Cllr Carrington as to what affect, if any, this proposal would have on any community facility that might be provided in the future on the Recreation Ground. Cllr Babb took this point up and felt the Church Halls were not big enough to provide a community centre, merely a “mini” community centre. He felt the full membership of the Parish Councils had never discussed what they would like to see, if possible, at the Recreation Ground, and this could be the only site on which to build something special for community use. Dist Cllr Davies fully supported this, although felt the Church Halls Project could complement anything planned for the Recreation Ground. Cllr Mason pointed out that the lease terms of the Recreation Ground could preclude such development.
- 78.3 Following questions from Cllr Parish, Mr Wilshere advised that just over 300 questionnaires had been returned, with 80-90% of these in favour of developing the halls, for a variety of provisions. He stressed that the Project Group saw the development as a completely “clean slate” and the hope was that a 6 member Trust Board of people from the community, supported by the community, would take

it forward to develop a new plan, including funding and design. He stated it would not go ahead unless it could be self-financing. Nominations were being sought from Histon Parish Council, Impington Parish Council, 2 from the schools, and 2 from the Parochial Church Council. Some concern was voiced that this was perhaps not a wide enough membership. Mr Wilshere reiterated the idea was for the committee to be guided by the community, with co-option to follow as appropriate.

- 78.4 Cllr Mason was broadly in support of the proposed development, and felt a nomination should be made.
- 78.5 Cllr Davies made the point that consideration should be given to an overview of the facilities required in the community, including proposals for the future of the IVC facilities. A Community Appraisal, with a 5 year vision, he felt, was essential to see what facilities the village needs. He felt the questionnaire carried out as referred to in 78.2 would not be sufficient for National Lottery Board purposes and another consultation would be necessary. He added concern about the problems being seen by youth groups in the villages, with Scouts, Brownies, Boys Brigade, all currently facing closure due to lack of leaders. He remained concerned about running costs, but supported the idea if the limits of the site were recognised.
- 78.6 Cllr Mackay expressed concern regarding parking at the Church Halls site.
- 78.7 Cllr Matthews spoke against what he considered to be negative discussions, and indicated he felt this to be a well-worthwhile project which the Council should support. Cty Cllr Bishop added his support, feeling this would meet a real need in the community, making best use of a currently wasted facility.
- 78.8 In summary, Mr Wilshere reiterated the fact that the Church had moved a long way forward in recent months, moving from a Church-owned hall to the acceptance of a legal entity to run it, clearly separate from the Church. He felt the offer of a place on the Trust Board would give the Council an opportunity to feedback discussions both ways and to help direct development in the way they would like, a facility designed and built by the community, for the use of the community. Put to the vote, 11 were in favour of supporting the Group, and nominating a member for the Trust Board in due course, with 1 abstention. At this stage, Cllrs Davies, Matthews and Harris all expressed an interest in taking the nomination.

## **15 Date & Place of Next Meeting**

- 79.1 Monday 9 October 2000 at St Audreys Community Centre, St Audreys Close, Histon at 7.30 p.m.

The meeting was formally closed at 22.26.

**HISTON PARISH COUNCIL**

Minutes of the meeting held at St Audrey's Community Rooms, Histon on Monday 9 October 2000 7.30 p.m.

**Present:**

Councillors: S F Wilkinson (Chairman), I M Parish (Vice Chairman), D G Babb, S D Carrington, C M Cole, N S Davies (also District), P C Matthews, F J Munnely, M J Ruel, R K Wynn

Clerk: A J Young Dist Cllr J Teague, Cty Cllr P Bishop, 1 member of the public (in part)

The Chairman up-dated Council on vandalism seen at both the Baptist and St Andrew's Church since the last meeting, a letter of sympathy having been sent to both. Letters of congratulations had been sent to the Histon Rangers for a recent award for Voluntary Endeavour in their work with disadvantaged children, and Mrs Joan Churchman of Kay Hitch Way for winning the District Council 'Best Sheltered Housing Garden' award.

Agreed to write to Mrs Eleanor Whitehead with congratulations on the Millennium Walk which attracted 650 walkers.

**1 Apologies for absence**

80.1 Cllrs A J Eade, P E Harris and G B Mackay (holiday), Cllr J A Muncey (illness); Cllr M J Mason (on Parish Council business)

**2 Minutes of the Meeting held on 11 September 2000**

81.1 Prop Cllr Babb, sec Cllr Parish, with all in favour, to accept the Minutes as a true record.

**3 Matters Properly Arising Therefrom**

82.1 Item 66.6 Sustrans Informal meeting due Tuesday 17 October

82.2 Item 67.2 P C Brooks Crime figures for September: Criminal damage (11); common assault (2); vehicle taken without consent (3); theft from motor vehicle (3); theft of motor vehicle (2); indecent exposure (1); theft of bag (1); domestic violence (1); theft pedal cycle (1). Ms Dean had supplied some clear up rates for the last 3 months which were available from the clerk on request. Policing priorities for Cambridgeshire 2001-2002, a questionnaire had been supplied to all Cllrs for return by 9 October.

82.3 Item 68.9 Flood warning meeting rescheduled for 10 October.

82.4 Item 72.3 Feast Mrs Muncey had written confirming the Council was to receive £1,000 from this year's funds towards work to the Brook and Green. Cllr Wynn agreed to attend and accept the cheque.

82.5 Item 72.7 Walkabout Notes taken of the walkabout with Mr Thornton were supplied to all.

82.6 Item 76.2 Community Minibus By agreement with Impington PC, Cllr Cole had been nominated onto the management group.

82.7 Item 78.8 Community Hall / Church Halls Project Cllrs Harris and Davies had withdrawn their interest at this stage, all AGREED that Cllr Pat Matthews be nominated as the Histon Parish Council member.

**4 Recent Correspondence**

83.1 Circulation File contained: Impington Parish Council Minutes and Agenda; Burial Ground Sub Committee minutes; Clerks & Councils Direct Sept 2000; RAILEast Sept 2000; New Opportunities Fund 'Initiative' Quarterly Newsletter; Local Council Review (NALC Journal) Sept 2000.

83.2 CALC South Cambs District Association. Agenda and notes for meeting 4 October. Cllr Ruel had been nominated by the Chairman for re-election to this committee. Cllr Mason had decided not to stand. Annual General Meeting CALC 14 October. Agenda copied to all. 1999 AGM minutes and papers available on file, including resolution to amend and up-date CALC constitution, proposed affiliation fees for 2001/02 and Income & Expenditure and Balance sheet for March 2000.

83.3 Cambs County Council Speed Management The County Council was reviewing its policy on speed limits following publication of the Government's document 'New Direction in Speed Management'. Copy of a report going to the Area Joint Committees received. It was NOTED the report stated 'in most circumstances changes to speed limits will only be considered following a request from a Parish Council'. To be copied to all for information and retention.

83.4 Histon & Impington Community 2000 Anne Ryan had written with details of the planned celebrations for New Years Eve on the Green. A request had been made, clarified by telephone, for Histon PC to part-sponsor the fireworks and the spring newsletter. Possible assistance was requested from the Parish Council in practical ways to include lighting of fireworks; advice on public safety and the plans as submitted at the Green; marshalling on the night; clearing up Sun 1 January. AGREED representatives from the Village Green Sub Committee should meet the Community 2000 group for discussions on practicalities. Prop Cllr Ruel, with all in favour, that the Council in accordance with its

powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- “to donate £400 from Special Projects budget to sponsor fireworks to the sum of £250 on 31 December 2000 and the spring Newsletter to the sum of £150”. Dr Ryan had indicated the Parish Council would be acknowledged publicly for any such sponsorship. It was NOTED a similar request had been made to Impington Parish Council for sponsorship and assistance with some aspects of the New Years Eve event.

## **5 Playground Inspector’s Report**

- 84.1 Order made for Safety Surfaces to cut out and re-patch wetpour to both sets of swings at a cost of £546 + VAT, as agreed.
- 84.2 Regular inspections continued. Cllr Carrington reported problems seen with swing chains wrapped round the frame. A dismantled cycle needed removing. The small swing seats showed signs of wear. New chain prices were being sought.

## **6 Histon & Impington Recreation Ground Management Committee Report**

- 85.1 Meeting notes for 13 September had been copied to all. A further meeting was due 11 October.

## **7 Joint Standing Committee**

- 86.1 No further meeting had yet taken place.
- 86.2 Cambridgeshire & Peterborough Waste Local Plan First Deposit A joint representation had been made.
- 86.3 Local Plan Inquiry South Cambs Proof of Evidence would be delivered Wed 11 October. The Council were due to appear at the Inquiry on 15 November. Cllr Parish advised Council the Jt Committee were concentrating on 3 areas: a) Best Landscape Area; b) preservation of the essential character of the centre of the village; c) preservation of the area around the Baptist Church/Nursery School/Infants School. It was hoped witnesses would be called by the Councils to support representations made.

## **8 Trees & Allotments Committee Report**

- 87.1 Allotment rents were currently being collected.
- 87.2 Tree quotes for the Village Green, School Hill (and War Memorial) now received from Acacia and Eastern Landscape. An application to SCDC for grant funding would now be made.
- 87.3 It was AGREED to include a small section of the hedge fronting the Pooresland allotments in any bid.

## **9 Planning**

- 88.1 Planning List had been copied to all. Cllr Matthews declared an interest and took no part in the item.
- 88.2 S/1652/00/0 8 Winders Lane Copy letter from neighbour held on file.
- 88.3 DETR News Release “Closer Scrutiny of Greenfield Housing Developments” to be copied to all.
- 88.4 S/1636/00/0 Cambridge Great Park Limited Copy submissions to District Council from Impington, Girton and Oakington & Westwick Parish Councils held on file. Copy letters from residents of Cottenham Road, and Pease Way, also held on file. Cty Cllr Bishop reported an e-mailed press release received stating the County are to recommend the application should be refused as contrary to current Structure Plan policies. Dist Cllr Davies confirmed the District Council recommendation was refusal.

## **10 Accounts**

- 89.1 Paid In: £76.08 Impington Parish Council joint expenses as agreed
- 89.2 Item 74.11 Following agreement with Dr Ryan, Cllrs Wilkinson and Payne, the Community 2000 Group had agreed to refund £189.88 to be shared between the 2 Councils being a “best estimate” amount of Council funds spent on non-resident youngsters for the memento. This refund amount was awaited.
- 89.3 Retrospective Histon Methodist Church Room hire (Camb Great Park) **£10.50** £10.50
- 89.4 Histon & Impington Jazz Rythmn & Blues Society Special Project **£50** £50.00
- 89.5 British Telecom plc Phone bill (50/50 with IPC in due course) **£83.36** + VAT £14.58 £97.94
- 89.6 Proposed Cllr Munnelly, seconded Cllr Davies, all in favour, to accept these accounts
- 89.7 Current accounts: D W Payne Expenses for domain name ‘histon’ **£10** + VAT £1.75 and JSC expense subscription Cambridge Futures (50/50 with IPC in due course) **£10** £21.75
- 89.8 Broxap & Corby Limited Litter bin and spare liner Village Green **£390.22** + VAT £68.29 £458.51
- 89.9 S F Wilkinson Chairman’s expenses 8.8.00 to 2.9.00 **£5.55** Chairman declared an interest £5.55
- 89.10 Robson Rhodes Audit 12.25 hrs @ £25.80 **£316.05** + VAT £55.31 £371.36

- 89.11 **Histon & Impington Recreation Ground** 2<sup>nd</sup> half yearly payment **£11,624.01** £11,624.01
- 89.12 Proposed Cllr Munnelly, seconded Cllr Babb, with all in favour that these accounts be paid.
- 90.1 **Half Yearly Report** A report had been copied to all. It was NOTED the Contingency for the Recreation Ground use of £2,000 was unlikely to be spent and the Recreation Ground Management Committee were asked to advise the Council of any request to have this amount ring fenced or otherwise; the ring fenced amount for the pedestrian crossing of £4,500 was due to be partly spent before March 2001. It was felt the remaining part should be taken out of ring fence and put back in general funds for precept discussions. Prop Cllr Parish, sec Cllr Davies the report be accepted.

## **11 Pedestrian Crossing**

- 91.1 The objection from the Methodist Church had been withdrawn prior to the Area Joint Committee meeting. An objection from a resident of Impington had been overruled and the installation of the crossing by County Council would therefore go ahead as soon as possible.

## **12 Transco/AMEC**

- 92.1 A new route had now been advised ending at Home Close and not proceeding to Park Lane/Bell Hill. Cllr Munnelly commented on the tidy work seen so far and good permanent re-instatement. Dist Cllr Davies commented that residents had approached him with their concerns for the re-instatement work.
- 92.2 Cllrs Eade and Harris had met with a Mr Bunn of Transco to discuss landscaping to the new governor in Home Close. Suggestions had been made to which Transco and County Council were in agreement in principle. After discussion, it was AGREED the Parish Council would undertake establishment of any shrubs and trees supplied at no cost to the Parish, and maintenance thereafter.
- 92.3 Wayleave. Transco had advised they had rights under the Gas Act to lay in the road at The Green and did not intend now to offer any easement. AGREED Legal & Property Committee would consider what, if any, action should now be taken.

## **13 Community Appraisal**

- 93.1 Impington PC had asked Histon PC to consider a joint meeting to discuss Community Appraisals, inviting ACRE to speak. Dist Cllr Davies had written to Histon PC urging them to support the idea of an appraisal. Prop Cllr Babb, sec Cllr Munnelly, with all in favour that IPC be advised of their full agreement to a meeting. It was SUGGESTED Jane Thompson, Community Development Officer at SCDC could also be invited.

## **14 Youth Initiatives**

- 94.1 A leaflet on a scheme of I/D for Proof of Age had been passed to the Council. After discussion, including on funding, it was AGREED to approach all licensed premises in Histon to see if there would be any interest in putting together such a scheme.
- 94.2 Bus Project Following comments made in the evaluation form, Mr Croxon had written answering the Councils' concerns regarding a regular contract rather than donation and liaison and advertisements. A report on the summer programme was available on file. Discussions took place on the bus visits to Histon on a Thursday evening, and the principle of a renewable termly contract instead of a donation was generally accepted. A contract in the sum of £350 for the autumn term had been received. Finally prop Cllr Matthews that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- "that the Council agree to enter a contract for the autumn and spring terms, for review during the spring", sec Cllr Ruel, all in favour. Regular termly attendance figures would be requested as part of the contract and Youth Initiative budget to be utilised. It was accepted this could be on on-going commitment, although dependant on review. It was NOTED the letter had been addressed jointly to Impington and Histon Parish Councils. Cllr Babb questioned whether Cambs County Council would be in a position to grant aid the Bus Project, on a recurring or a non-recurring basis. Cllr Babb offered to speak to Mr Croxon informally about grant funding and other youth work matters including performance indicators, and would discuss this with Cllr Harris, the Council's representative on the Bus Project committee. The Council would, in any event, accept Mr Croxon's offer to speak at a Council meeting in the early New Year.

## **15 Extensive Urban Survey**

- 95.1 Cambs County Council County Archaeology Office had written with brief details of a project to provide statements on archaeological and historical material available and provide a basis for research
- Histon Parish Council

and analysis. It appeared Impington PC had agreed to meet the Project Officer, together with representatives of the Village Society and the possibility of a joint meeting was discussed. AGREED if the Officer spoke at an IPC meeting, Cllrs Ruel and Parish would attend as Histon representatives and report back.

## **16 Jointly Funded Minor Improvement Scheme**

96.1 It was AGREED not to make a bid this year, the concept of jointly funded improvements for areas of County Council responsibility was questioned.

## **17 Parish Council Minutes on the Internet**

97.1 The Council had previously agreed to re-look at putting Histon minutes up on the net. Cllr Parish spoke briefly on discussions held at JSC level and of his belief that the question of web sites and commercial developments in general needed looking at as a whole. The question of possible funding needs for the future and maintenance of the Councils' joint web site were Cllr Payne unable to continue for any reason was discussed. It was clarified that at present the web site was not costing the Councils anything; Cllr Payne editing it in his own time and at his own expense. Prop Cllr Ruel, sec Cllr Babb that Histon Parish Council's confirmed minutes should be put up on the website if Cllr Payne was still willing to do so, 5 in favour, 3 against, 1 abstention.

## **18 Application for Street Trading Consent**

98.1 SCDC Environmental Health Dept had advised of an application by Mr Farshad Assadi of Molewood Close for a kebab and burger van, Tuesday – Saturday 6pm – 11.30pm High Street, Park Lane or Station Road, Histon. The policy set September 1996 by Histon Parish Council stated that “*This Council is opposed to the granting of any street consent for the sale of food, drink or other items from vans on fixed location within the Parish of Histon*”. AGREED to respond objecting to the application for reasons of potential noise and disturbance, vandalism and litter; “exact food substances” in the village; Conservation Area issues; traffic hazards including the position with the necessity for a pedestrian crossing in the High Street. The Chairman would attend the Licensing Sub Committee meeting at South Cambs on 17 October.

## **19 IVC Mens' Club**

99.1 2 letters had been received from an Impington resident, ex-Chairman of the Mens' Club regarding the Adult Community wing at IVC and the partitioning-off of the Mens' Club by a third. The writer had also written to IPC and reminded the Councils of the Chivers family's gift of the wing for community use. It was not clear to the Parish Council whether the Mens' Club had agreed to recent events, and how many members use the room, and there appeared to be some confusion over rents paid to the college. Discussions took place on this and other broader issues at the college, including litter and general behaviour of the students and it was AGREED to ask representatives of Impington PC to join representatives of Histon PC (Chairman, Vice-Chairman and Cllr Wynn) in an initial meeting with IVC staff and Mens' Club members. Cllr Babb was interested to know what the OFSTED inspection report had said re community links. It was generally felt that ultimately this may be a purely legal matter. It was NOTED the college was now a Grade 1 Listed Building.

99.2 Friends of IVC. An invitation to the Parish Council to send a representative to the launch on 16 October was received. Cllr Munnelly to attend.

## **20 Arrangements for Remembrance Sunday**

100.1 No details were yet to hand but it was AGREED to purchase a wreath from Chairman's expenses and that in line with tradition the Vice Chairman would lay the wreath if invited.

## **21 Arrangements for Christmas Lights**

101.1 Council AGREED to erect lights for 2000/2001. As end of term was 20<sup>th</sup> Dec, it was SUGGESTED they should be lit from 11.12.00 to 4.1.01. Cllr Wynn to report on required equipment and date for erection and dismantling next meeting. It was NOTED the Green was let 2<sup>nd</sup> Dec for a Christmas Fayre.

## **22 Date & Place of Next Meeting**

102.1 Monday 13 November 2000 at St Audreys Community Centre, St Audreys Close, Histon at 7.30 p.m. The meeting was formally closed at 21.21

**HISTON & IMPINGTON PARISH COUNCILS**  
**Joint Meeting**

Minutes of the meeting held at Impington Church Hall, Burgoynes Road, Impington on Wednesday 1 November 2000 7.30 p.m.

Present:

**Impington**

Councillors: D W Payne (Chairman), C M Cole, A P Cornell, C Moore

**Histon**

Councillors: S F Wilkinson (Chairman), D G Babb, S D Carrington, C M Cole, N S Davies (also District), A J Eade, P E Harris, G B Mackay, M J Mason, J A Muncey (also District), F J Munnely, R K Wynn

Clerks: A J Young, L M Marsh

Mr Tony Hough, IVC, 1 member of the public and Ms Deborah Willis, Cambs ACRE

The Chair for the joint meeting was taken by Impington Parish Chairman, Cllr D W Payne.

**1 APOLOGIES FOR ABSENCE**

**Impington Parish Council:** Councillors D Upchurch (working), T W Silk, P D Gooden (personal), G B Waters (illness), H S Abdullah (governors' meeting)

Councillors D Smith and H Sparks were absent.

**Histon Parish Council:** Councillors I M Parish (working), P C Matthews (holiday), M J Ruel (personal)

Dist. Councillor Teague (holiday) and County Councillor Bishop (governors' meeting).

**2 COMMUNITY APPRAISAL – PRESENTATION BY CAMBRIDGESHIRE ACRE**

Deborah Willis, Community Appraisals Enabler for Cambridgeshire ACRE, explained to the meeting how a Community Action Plan would be implemented. She stressed it was important that any scheme be seen to be initiated and led by the community. A steering group would be formed to co-ordinate a questionnaire to every household, enabling all residents aged 10+ to respond, the whole community feeling empowered. Each questionnaire required hand delivery and hand collection, although 'drop off' points should also be available for those who wished to remain entirely anonymous. ACRE would provide guidance and support throughout the process, which was designed to use in influencing decision makers and give everybody the opportunity for involvement.

Funding was readily available from the National Lottery awards, SCDC etc. and Ms Willis advised that parish councils often put up some money. If a parish council did not wish to actually lead an appraisal a charitable status group could be formed. In answer to questions from the floor, the following points were made:

- a 60% return would be good. Some villages had managed to produce plans on a 48% return
- on average a plan took some 9 months to 1 year to reach report stage.
- Youth should be represented on any steering group.
- An 8-10 member steering group was usual, with a buffer group to help deliver etc.
- The steering group can identify issues which are of wide concern by first circulating a draft questionnaire or standing outside schools and interviewing etc.
- Expectations must not be raised. Everyone must realise that only realistic things can be achieved. Some Councillors were concerned about the number of consultations taking place and response rates gained on previous village consultations.
- Ms Willis works with individual communities, also the District Council gather information from appraisals and look at it strategically. She mention South Cambs, County, Highways etc, could all have input to the questionnaire if required.
- An appraisal could give existing community groups an insight as to what the community wants from their organisation. Most welcomed such feedback.
- Waterbeach had gained a road traffic calming scheme following an appraisal.
- Suitable computer packs started at £50.

- Analysis could be made using several different computer terminals and collating.
- Analysis could be undertaken by IVC students. Mr Hough at IVC was keen to be a member of the Steering Group and to be involved in the outcome.
- The Parish Council were not to be asked to provide official administrative support.
- If an independent group was formed, the Parish Councils would not expect to be consulted on the questionnaire format. Neither would they necessarily be looked at to back the action plan.
- Mr Hough felt the appraisal should be Parish Council led to keep control in a positive sense. Community members could then be co-opted to a joint Committee of the Parish Councils following advertisement of this. Discussion took place on the practicalities of this.
- Some members favoured an independent group responsible for finding its own membership.

The Chairman brought the joint meeting to a close at 9 p.m., thanking Ms Willis for her attendance, and asking Councillors to reconvene the joint meeting after the individual Special General Meetings to follow.

**HISTON PARISH COUNCIL**  
**SPECIAL GENERAL MEETING**

Minutes of the meeting held at Impington Church Hall, Burgoynes Road, Impington Wednesday 1 November 2000, 9.15 p.m.

**Present:**

Councillors: S F Wilkinson (Chairman) D G Babb, S D Carrington, C M Cole, N S Davies (also District), A J Eade, P E Harris, G B Mackay, M J Mason, J A Muncey (also District), F J Munnelly, R K Wynn

Clerks: A J Young, L M Marsh

Impington Parish Cllr D W Payne, Ms D Willis (Cambs ACRE)

**1      Apologies for absence**

103      Councillors I M Parish (working), P C Matthews (holiday), M J Ruel (personal).  
Dist. Councillor Teague (holiday) and County Councillor Bishop (governors' meeting).

**2      Community Appraisal – Whether to Proceed**

104      In line with discussions at the joint meeting held earlier, and following brief discussion within Council, proposed Cllr Wynn, seconded Cllr Davies, 8 in favour, 2 abstentions and 1 against that 'Histon Parish Council support the establishment of an independent 'Community Action Plan' steering group from within the community and, within reasonable limits, support a request for initial finance for that group'. The Chairman did not vote.

The meeting was formally closed 9.22 p.m.

**HISTON & IMPINGTON PARISH COUNCILS**  
**Joint Meeting – Re-convened**

Minutes of the meeting held at Impington Church Hall, Burgoynes Road, Impington on Wednesday 1 November 2000 re-convened at 9.23 p.m.

Present:

**Impington**

Councillors: D W Payne (Chairman), C M Cole

**Histon**

Councillors: S F Wilkinson (Chairman), D G Babb, S D Carrington, C M Cole, N S Davies (also District), A J Eade, P E Harris, G B Mackay, M J Mason, J A Muncey (also District), F J Munnely, R K Wynn

Clerks: A J Young, L M Marsh

Ms D Willis (Cambs ACRE)

Following individual Special General Meetings of the Councils, the joint meeting was reconvened as agreed. Cllrs Moore and Cornell had left.

Ms Willis advised a meeting should now be called, widely advertised, to set up a steering group. She would happily attend. At this stage, Cllrs Davies, Carrington, Babb and Munnely expressed an interest in forming part of the group, as individuals. It was NOTED Mr Tony Hough had also expressed a keen interest.

The meeting was formally closed at 9.30 p.m.

**HISTON PARISH COUNCIL**

Minutes of the meeting held at St Audrey's Community Rooms, Histon on Monday 13 November 2000 7.30 p.m.

**Present:**

Councillors: S F Wilkinson (Chairman), D G Babb, S D Carrington, C M Cole, N S Davies (also District), A J Eade, P E Harris, G B Mackay, M J Mason, J A Muncey (also District), P C Matthews, F J Munnely, M J Ruel, R K Wynn Clerk: A J Young Dist Cllr J Teague, Cty Cllr P Bishop, Impington Parish Cllr D W Payne, 2 members of the public (in part)

Cllr Wilkinson advised he, Cllr Mason and Dist Cllr Muncey had been called out to the Village Green following reports of a kebab van trading there. The trader had eventually moved on and the Chairman had since spoken with the proprietor of the Indian takeaway at School Hill regarding trading in the privately owned Aqua car park, and with Ms Stallibrass at SCDC.

**1 Apologies for absence**

105.1 Cllr I M Parish (personal)

**2 Minutes of the Meeting held on 9 October 2000**

106.1 Prop Cllr Babb, sec Cllr Carrington, with all in favour, to accept the Minutes as a true record.

**3 Matters Properly Arising Therefrom**

107.1 Item 82.5 CCC East Highways Division Mr Groom thanked the Council for organising the inspection walkabout. County Council believed the overgrown land in Muncey Walk was in the ownership of Mr Wynn, who had since confirmed with his Solicitors this land was sold to Brook Trading. Also enclosed a draft letter to be sent to all properties backing onto No 4 Footpath to Girton.

107.2 Item 94.1 I/D Proof of Age Cards Following new information received from SCDC on cards planned for the spring, no contact had been made with local licensees.

107.3 Item 94.2 Bus Project Impington Parish Council were not to enter into contract, but had sent a separate donation to the project. Copy letter from IPC held on file. Report from Cllr Harris, Council representative on the Bus Project Committee copied to all, for which she was thanked. Cllr Harris was asked to invite Mr Croxon to attend the January meeting to talk to Council.

107.4 Item 95.1 Extensive Urban Survey No further details available yet from the Project Officer. He had been advised that both Histon & Impington PCs would be interested in jointly meeting in the new year.

107.5 Item 100.1 Remembrance Sunday Cllr Mason had laid the Council's poppy wreath on 12 November.

**4 Special General Meeting 1 November 2000**

108.1 Prop Cllr Muncey, sec Cllr Carrington, with all in favour, to accept the Minutes as a true record.

**5 Matters Arising Therefrom**

109.1 Cllr Davies had, independently, costed printing through Print Out and a figure of £1300 was appropriate to cover the launch, questionnaire and report production. SCDC confirmed a grant of £50 for software was available but any other application to be put before the Committee for decision. Histon Feast could also be approached. A number of Cllrs interested in forming the independent group to meet 14 November and Cllr Davies requested Council's consideration to a £400 future funding payment for report at that meeting. Cllr Mason felt the group should be asked to provide figures for consideration by Precept Committee but following discussion on the agreement in principle to fund within reasonable limits, prop Cllr Cole, sec Cllr Babb, 9 in favour to confirm a payment of £400 would be available towards these costs. Cllrs Carrington, Davies, Munnely, Muncey declared an interest and did not vote.

109.2 At this point, the Chairman brought forward Item 16 with permission from Council.

**16 Land at Rear of 30 High Street**

110.1 A letter had been received from the owner of the property, Mrs Walker of St Johns Wood, London, asking whether the Parish Council might be interested in acquiring the land, an offer from the District Council having proved rather disappointing to them. If no acceptable negotiation were to take place,

the family intended to fence the property off in the interests of public safety. Standing orders were suspended to allow Mrs Walker's sister, Mrs Neville from Girton, to speak on her behalf. Cllr Mason reminded the Council that the Legal & Property Committee had discussed this matter previously following telephone conversations between the owners and the Council. A meeting had taken place at that time between Parish Council representatives, an Impington Parish Council representative, Dist Cllrs, SCDC Land Section and County Council Libraries. At the meeting, all present had been in agreement for SCDC to undertake negotiations for the purchase of the land on behalf of all interested parties, there being no access to the land at present. This most recent letter indicated the Parish Council may wish to consider approaching the neighbours for acquiring a means of access. Cllr Mason indicated one problem with negotiations had been the recent absence from work of the South Cambs Land Officer through illness. Full discussion took place and it was generally agreed the Parish Council could only continue to discuss this in conjunction with the District and County Councils. Access remained the greatest problem. It was finally prop Cllr Ruel, sec Cllr Davies, with all in favour, to refer this to the next Legal & Property Committee meeting to consider asking the District Council to approach both neighbouring land owners regarding possibilities for access, on behalf of all 3 Council authorities. Dist Cllr Muncey undertook in the meantime to check the current position at SCDC. Mrs Neville left the meeting and standing orders were resumed.

## **6 Recent Correspondence**

- 111.1 Circulation File contained: Impington Parish Council Minutes and Agenda; ACRE Village of the Year Competition results; DETR News Releases "One Stop Shopping for Councils on the Way" (web site); "Lessons of Regional Government" (Review of the research on regional government); Local People to Lead on Regional Planning" (PPG11 published 17.10.00); "New Powers for Councils will Improve Quality of Life" (Part 1 of Local Govt Act 2000); Open Spaces Magazine Autumn 2000; Histon & Impington PCs joint consultation response to "A Review and Assessment of Air Quality in Cambs – Stage 3"; WREN "Funding the Future"; CCC Local Transport Plan 2001-2006; Histon Sector Police Local Consultation Papers Meeting 15.11.00 at Swavesey; Safer Routes to School Newsletter Autumn 2000; Cambs Fire & Rescue Service Annual Report; Biodiversity Training Workshops; Clerks & Councils Direct Nov; Local Council Review Nov; CPRE Cambridge Voice; The Clerk Nov.
- 111.2 CALC Bulletin No 5 provided for all. Dist Association meeting date change to 2 December.
- 111.3 Owen Williams Limited – A14 Histon to Girton, Westbound. Roadworks to commence 23.11.00 to 1.12.00. Details of contra flows and closures during this time.
- 111.4 Letter from resident of Cottenham Road regarding speeding on the B1049, particularly at Cottenham end of Histon. Sent to County Cllr Bishop, Dist Cllrs Davies, Teague and Muncey, copied to Histon Parish Council. To be forwarded to John Edwards Assist Director (Highways) for response.
- 111.5 Countryside Agency Rural Services Survey 2000 – completed by Clerk and Chairman
- 111.6 CCC Consultations by the County Council. Copy of leaflets 1) on the future decision making process to be adopted by County and 2) relating to the Government's Green Paper on future funding of local authorities available for all parish councillors for response.
- 111.7 CCC Copy of a letter from a resident of Willingham concerning concrete bollards outside the Golf Shop and the lack of street lighting there, having injured himself on the bollard when collecting a take away from the Indian Ocean. The County had responded, copying Histon PC and County Cllr Bishop, indicating new lighting could be considered as part of a Minor Scheme "supported by members and or other Councils". As this was private land, agreed to forward the correspondence to the Aqua Pension Group as owners, pointing out the customers of their tenants were being inconvenienced.
- 111.8 SCDC "Marshall Community Safety Action Day" Sat 18 Nov. As Histon/Impington a targeted village within the South Cambs Crime & Disorder Strategy, the Council were invited to send representatives with a responsibility in the field of Community Safety in the village. Dist Cllr Muncey attending
- 111.9 Annual General Meeting of IMPACT. Cllr Davies to attend 5.12.00 at 7.p.m. in the Brackenbury Room.
- 111.10 ACRE A copy of the "Village Hall Newsletter" had been obtained and provided to Cllr Matthews for use on the Church Halls Project Group. ACRE invited the Parish Council to take up membership at £20 pa or £15 for affiliation. Some discussion took place on the benefits of this membership and concern was expressed on possible duplication of facilities already offered by CALC. Following a proposal from the Chair, 6 were in favour of affiliation, 5 against, 1 abstention.

- 111.11 CCC Cambs Services – The case for equal funding Leaflet supplied to all for individual response. Cllr Mason pointed out that a suggestion was being made that changes may be taking place in the collection of Council Tax by the County Council and not as currently, SCDC.
- 111.12 Balfour News had invited 2 Cllrs to visit and inspect the new off licence arrangement.

## **7 Police Matters**

- 112.1 PC Brooks, Community Beat Officer, was on sick leave and the Council asked that their best wishes for a speedy recovery be sent. PCs Whitby ([graham.whitby@cambs.police.uk](mailto:graham.whitby@cambs.police.uk)) and Haston were dealing with the community policing in Histon and Impington during his absence and would have use of the mobile phone funded by the Parish Councils (0771 248 9545)
- 112.2 Serious problems with vandalism and even assault were reported by Councillors in Greenleas, Aingers Road, Manor Park, Windmill Lane, Park Lane and The Green. Not all of these had been reported to Police. A copy letter had been received from the Neighbourhood Watch co-ordinator in Park Lane to the Inspector in Charge at Histon Police Station, expressing grave concerns re. recent incidents in the area.
- 112.3 All were concerned at the recent rise in vandalism level within the village, although no figures were available for comparison with other years. AGREED to contact the local stores requesting that perishables such as eggs were not left in skips or bins for any length of time before removal as much of the ammunition used seemed to come from this source. The Local Police Liaison Group were to meet 15 November and the Council's representatives would bring up problems seen, and discussions held at Parish Council. AGREED to write to the Chief Constable requesting him to attend the next Parish Council meeting, copied to Cllr Reynolds, Chairman of the Police Authority.

## **8 Playground Inspector's Report**

- 113.1 The Bylaws sign had been ordered at £426.25 +VAT
- 113.2 Cllr Carrington reported the replacement wet pour had been laid. 2 swing seats were damaged and needed replacement. An old chair, a large piece of old wet pour and a branch needed removing. A problem had arisen with purchase of chains from Wicksteed. Alternative suppliers would be investigated. Cllr Mason advised some vandalism had taken place overnight when the wet pour was replaced, resulting in large pieces of the old rubber being thrown over the hedge onto the B1049.

## **9 Histon & Impington Recreation Ground Management Committee Report**

- 114.1 Meeting notes for 11 October had been copied to all. AGM to be held 6 December. Cllr Wynn reported the groundsman had suggested the existing football pitches should be drained at the same time as the new land drainage was laid.

## **10 Joint Standing Committee**

- 115.1 Cllr Mason advised a response had been submitted for the Air Quality Review
- 115.2 Northern Fringe Development A consultative leaflet had been delivered to all households. Individual Cllrs were asked to respond, the Joint Standing Committee would come to an agreement for a joint response on behalf of the Councils. He pointed out problems and weaknesses with land drainage, traffic weaknesses stemming from development of employment, access, public transport issues, the immediate unavailability of the east end, dependent on the future of the sewerage works. Histon, Impington and Milton PCs had been separately consulted by SCDC on this, Cllrs Mason, Parish and Payne having attended a meeting recently. An exhibition at IVC was to take place 16 and 17 November. It appeared up to 1,000 houses might be built on Arbury Camps, and the current PPG3 guidance meant it was almost certain a large block of housing would go on the Northern Fringe. It was felt essential that South Cambs had a high input into the decision process, to obtain the most acceptable option for this area.
- 115.3 CHUMMS An exhibition was due to take place at Cambridgeshire Hall Club and the Guildhall to consult on options re the A14. All households were due to receive the up-date via the free newspapers.
- 115.4 South Cambs Local Plan Inquiry Cllrs Mason, Eade and Parish were due to attend the Inquiry 15 November with 3 other witnesses, to speak on the Area of Best Landscape between Histon and Westwick; Histon Policy 2 Area High Street; proposed Protected Village Amenity area round Poplar Road area. Also A14 & Transport Policy TP1. A further informal session on 16 November would

cover the land south west of the railway line off Park Lane, Clark & Butcher wishing to put this in for development.

115.5 Cty Cllr Bishop left the meeting for another meeting.

## **11 Village Green Committee Report**

- 116.1 Cllr Mason reported a lorry had backed into the ‘Dr Joyce’ seat opposite the Co Op. Repairs were in hand and insurance possibilities would be investigated.
- 116.2 Representatives from the Village Green Committee had met with Anne Ryan of the Histon & Impington Community 2000 group on 11 November. The proposed programme had been discussed and decisions made as follows: There was seen to be no need for road closure; delete all speeches except Ms Ryan’s; later start time for lanterns, coming from Impington as well as Histon. Ms Ryan would supply a re-written programme in confirmation. A rehearsal was due to take place 28 December 2pm. A request was made for 3 stewards from each Council, Cllrs Eade and Mason offering to do so. The Christmas Fayre would now no longer take place on the Village Green, due to bad weather.
- 116.3 The new lamp post had been blown back by the wind as only set in soft soil. This required proper fixing.
- 116.4 The high water level recently did not appear to have damaged the banks apart from the B1049 end.

## **12 Trees & Allotments Committee Report**

- 117.1 Tree Works Abbey Farm – fell 2 pines. Tree Warden Cllr Eade had no objection.
- 117.2 Tree Church Street A resident had written regarding overgrown trees. Forwarded to SCDC Trees & Landscape officer for attention.
- 117.3 Parish Planting Scheme Cllr Eade had liaised with Cllr Ruel and would order hedging for Poorsland site.
- 117.4 Parish Council allotments No further plots had been taken up. A further meeting with existing tenants would be called to discuss possible re-siting of some allotments. Once the ground was drier, Mr Unwin would be asked to weed cut.
- 117.5 Cllr Eade gave a brief report on other tree matters within the village.
- 117.6 Millennium Oak on the Children’s Play Area had died. All in agreement to purchase a replacement at an approx cost of £9.

## **13 Reports on Recent Meetings**

- 118.1 South Cambs District Licensing Sub Committee 17 October. The Committee had not allowed a street trading consent to the recent applicant for a kebab van in Park Lane, High Street and Station Road.
- 118.2 Joint Meeting with Sustrans 17 October. Representatives from Histon, Impington and Oakington PCs had met with Sustrans at their request. To be copied to all for information.
- 118.3 Safer Villages Initiative meeting with SCDC 19 October. Notes of the meeting had been copied to all. A further meeting to be arranged. Cllr Muncey was to attend a Marshalls/SVI day on 18 November.
- 118.4 Youth Participation Conference 27 October. Cllr Muncey had attended on behalf of the Council. Report to be copied to all with next Agenda.
- 118.5 Joint meeting with Impington PC re Community Action Plan 1 November. Notes copied to all.
- 118.6 Cambs County Council 24-7/Morrisons 7 November. Cllr Wilkinson and the clerk had met with the County East Highways Division and 24-7 and Morrisons at Witchford to hear of further roadworks plans for Histon. The Chairman reported that electric cable was due to be laid in the footpath from Kay Hitch Way to the Boot end of Station Road in March to April 2001. To halve the time scale, the section from the War Memorial to the junction with the High Street to be run as a one way system, Kay Hitch Way to the Baptist Church to be under traffic lights. Also cable was to be laid in the footpath from The Red Lion to the Windmill Lane junction with Narrow Lane. The contractors were aware of the Yesteryear Road Run date of 22 April. Also the Water Co wished at some time to lay in the recently resurfaced Cottenham Road. Full notes (both Parish and County) to be copied to all for information, including up-date on the Transco work currently being carried out.
- 118.7 BUPA Hospital site visit 9 November. Standing Orders were suspended to allow Cllr Payne to report that Cllr Wilkinson had accompanied him to view plans for a planned operating theatre extension to the BUPA Lea together with extra parking spaces. District Councillors had also been invited on a similar visit. The management had indicated they did not mind the car park being used in the evenings and weekends for unofficial ‘football parking’ for the Recreation Ground and also had stated they would

have no objection were the Recreation Ground Committee to consider approaching Chivers for shared use of the access road for any future development there. The question of planning gain in this respect was raised but it was clarified the offer was merely to welcome discussion. The Board room had been offered for small community meetings. Standing orders were resumed.

- 118.8 Joint meeting with IVC and Men's Club 10 November. Cllr Munnely outlined discussions held as listed in the Council's detailed minutes to be copied to all Councillors and all present at the meeting, and felt the meeting had been positive, if not conclusive. A further meeting would be arranged to try and resolve several issues left in abeyance once further information was available on the historical position with the whole of the adult wing. It was felt an avenue had been created for future negotiation, not only for the Men's Club but also any other community problems which may arise in the future, with a record of any discussions being kept as part of the Parish Council records. A letter had been received from Mr Unwin, former member of the Men's Club thanking the Councils for their response to concerns. The Parish Councils had been asked by IVC to nominate a Cllr for each to liaise with Mr Tony Hough and the Governors in future. Prop Cllr Wilkinson, sec Cllr Carrington, all in favour, that Cllr Munnely be nominated. Great concern was expressed on the IVC's approach to other community groups, including under 5s, who were facing problems following rent increases. The comment was made these groups were being forced to look at other facilities within the community, some of which were very poor facilities of which it was felt the villages should actually be ashamed of. Cllr Munnely mentioned he had on behalf of the PC attended the launch of the Friends of the IVC on behalf of the PC.

#### 14 Planning

- 119.1 Planning List had been copied to all. Cllr Matthews declared an interest and took no part in the item.  
 119.2 S/1652/00/O adj 8 Winders Lane, House All detailed matters were reserved in granting permission. It was pointed out by South Cambs it was difficult to be prescriptive on precise access before seeing the design of the house and garaging.  
 119.3 S/1636/00/O Cambridge Great Park had been refused. Notice copied to all for information.  
 119.4 S/2004/00/F Buckingham & Stanley Extension and change of use from showroom and workshop to offices. Those Cllrs who had seen the plans differed in opinion and this would therefore be seen by a larger planning committee for decision on the Council's response to the consultative paper.

#### 15 Accounts

- 120.1 Paid In: £42 allotment rents; £1,000 Feast donation; £94.94 refund amount from Histon & Impington Community 2000. There were no retrospective accounts.  
 120.2 Current accounts: **Methodist Church Hall** 2 x Room hire 50/50 (Jt Standing Comm) **£21.00**  
 £21.00  
 120.3 **Stewart Bullard & Partners** Grass cutting season 2000 **£723.06** + VAT £126.54 £849.60  
 120.4 **Photocopying & Litho** Meter Reading **£51.45** +VAT £9 £60.45  
 120.5 **Brian Chapman** Joint Standing Committee 50/50 Local Plan Inquiry expenses **£9.28** £9.28  
 120.6 **Print Out** Stationery and copying **£11.41** + VAT £2 £13.41  
 120.7 **Site & Maintenance Services** VGreen Fit litter bin and removal seat **£60** + **£25** + VAT £14.87 £99.87  
 120.8 **S F Wilkinson** Chairman's expenses 3.9.00 to 8.10.00 **£12.35** Chairman declared an interest £12.35  
 120.9 **Print Out** 50/50 Joint Standing Committee expenses **£77.84** + VAT £13.62 £91.46  
 120.10 **Petty Cash** **£30** £30.00  
 120.11 **Royal British Legion** Wreath **£13.75** and donation **£16.25** £30.00  
 120.12 **Cambs ACRE** Affiliation subscription **£15** £15.00  
 120.13 Proposed Cllr Wynn, seconded Cllr Mackay, with all in favour that these accounts be paid.

#### 17 Concessionary Bus Passes

- 121.1 It appeared from 2 April 2001 free bus passes would be offered to those entitled, although this was still to be confirmed by the Government. In the interim 6 month period bus passes would be sold by the District Council at half price. AGREED with all in favour to pay the part refund in January 2001, recommending to the JSC, who would discuss and arrive at a final figure at their next meeting, a sum of £5 per pass, regardless of its cost.

#### 18 Arrangements for Christmas Lights

- 122.1 Cllr Wynn had been asked to consider the best time for erection of the lights, with particular reference to severe problems in the past with vandalism. Full discussion took place on the timing and it was eventually prop Cllr Wynn, sec Cllr Mackay the lights be erected Saturday 16 December or Sunday 17<sup>th</sup> and lit that day. In an amendment, prop Cllr Munnelly, sec Cllr Babb they be erected 9 or 10 December and lit from 11<sup>th</sup> December. Taking the amendment first, 7 were in favour and 6 against and the amendment was therefore carried. To be lit until 4.1.01. Cllr Wynn advised some 200 bulbs needed renewing and was authorised to purchase these.

## **19 Resolution Moved to Approach Impington Parish Council re Amalgamation Talks**

- 123.1 A resolution had been moved under standing order Nos 17-21, copied to all with the agenda. At the request of the Chairman, and following a short historical up-date on previous discussions regarding amalgamation and the way forward were this to be discussed at a joint meeting, Cllr Carrington withdrew his proposal, with the support of the seconder Cllr Ruel. A new resolution was put by the same two Councillors, "*That Histon Parish Council write to Impington Parish Council asking whether they would consider holding a joint meeting to discuss the possibility of the amalgamation of the 2 Councils.*" Prior to the vote, Cllrs Ruel and Carrington spoke about their reasons for putting the resolution, with particular reference to the White Paper soon to be published giving possible enhanced powers to Town and Parish Councils if they wanted them. Both felt there were a host of good reasons to amalgamate the 2 Councils to come together to represent what they felt was clearly a unified settlement. However, they wished at this stage merely to open talks, within the 2 Councils, not to commit anybody to a decision. It was agreed that if a joint meeting were agreed, that would be the time to state any informed case for or against such a procedure. At this stage, standing orders were suspended to allow Cllr Payne of Impington Parish Council to speak. Not wishing to comment on the actual motion at this stage, he commented that for clarification the imminent Rural White Paper was in his opinion not likely to give extra powers to Parish Councils who did not follow the Best Value regime (essential for those Councils with a budget in excess of £500,000). He felt personally the 2 Councils often had enough powers, but not enough time and resources to see them through. Standing orders were resumed. Cllr Munnelly mentioned the possibility of a Community Action Plan questionnaire in the near future. Put to the vote, the new motion was supported by 12 with 1 abstention and therefore passed.

## **20 Date & Place of Next Meeting**

- 124.1 Monday 11 December 2000 at St Audreys Community Centre, St Audreys Close, Histon at 7.30 p.m.

The meeting was formally closed at 22.29

**HISTON PARISH COUNCIL**

Minutes of the meeting held at St Audrey's Community Rooms, Histon on Monday 11 December 2000 7.30 p.m.

**Present:**

Councillors: S F Wilkinson (Chairman), I M Parish (Vice-Chairman), D G Babb, S D Carrington, C M Cole, N S Davies (also District), A J Eade, P E Harris, G B Mackay, M J Mason, P C Matthews, F J Munnely, M J Ruel, R K Wynn Clerk: A J Young Dist Cllr J Teague, Cty Cllr P Bishop, Sector Inspector D Howell, 2 members of the public

**1 Apologies for absence**

125.1 There were no apologies for absence. Cllr J A Muncey was absent.

**2 Minutes of the Meeting held on 9 October 2000**

126.1 Item no. 110.1 At Cllr Mason's request the heading for agenda item 16 was changed to 'Land at Rear of Hairdressers, 30 High Street'. Some amendments in the interest of clarity and accuracy were made to the minute. Prop Cllr Eade, sec Cllr Mackay, all in favour, to then accept the Minutes as a true record.

**3 Matters Properly Arising Therefrom**

- 127.1 Item 107.3 Bus Project Cllr Harris had prepared a report following the AGM held 4 December. To be copied to all with January agenda. Mr Croxon to attend to take questions from Councillors.
- 127.2 Item 109.1 Community Action Plan Cllr Davies reported an interim payment of £200 was required for Print Out costs due. 2 launch meetings for the informal group had been arranged for Friday 2 February and Saturday 3 February 2001 at Histon Junior School.
- 127.3 Item 110.1 Land at rear of hairdressers 30 High Street To be an agenda item at Legal & Property committee meeting 23 January 2001 7.30pm Methodist Church Hall.
- 127.4 Item 111.2 District Association CALC meeting 2 December. Cllr Ruel reported on a presentation on the Rural White Paper which he felt to be a visionary paper. He intended to pass the information from the agenda item to members of the Community Action Plan group for their interest. A personal perspective paper prepared by Impington Parish Cllr Payne was handed to any members expressing an interest.
- 127.5 Item 111.4 Speeding Cambs County Council had responded with a copy of a letter sent to the Cottenham Road resident. The Parish Council were invited to apply to have particular speed limits reviewed under the new Speed Management Policy due to be implemented April 2001. All requested were to be treated chronologically from date of receipt with budgets as yet unknown. Cllr Wynn supported the request for speed limits at the Cottenham end of Cottenham Road to be lowered from 40mph to 30mph. Other suggestions were made, including requests for 20mph limits in the village centre to take in Windmill Lane (possibly in conjunction with the new pedestrian crossing); lower limits on back roads such as Manor Park; and speed bump possibilities. It was prop Cllr Wynn, sec Cllr Carrington, that the Parish Council request an initial change to the current north Cottenham Road limit from 40 to 30, right up to the bridge, with a request for the 40 mph to replace the national limit for as far as possible towards the Histon/ Cottenham boundary. A properly thought out scheme together with justification was felt necessary, with the Council to consider any other requests at a later date. Cllrs were informed that Parish Councils now stood far more chance than previously of influencing such changes through the Joint Committee of Cambs County Council and South Cambs. New limits between Oakington and Girton had been introduced following request from the Parish Councils, and new calming measures were to be introduced in Histon Road, Cottenham. Comment was made on possibilities for feedback from residents on speed limits in Histon via the Community Action Plan questionnaire and also suggestion was made that an Environment Committee might be a sensible idea to discuss such matters in more detail. County Cllr Bishop urged the Parish Council to take advantage of the offer to apply for a review of speed limits, prioritising where appropriate. He took the opportunity to advise the Parish Council that the County Council were to repair, or replace, the footbridge linking Poplar Road and New School Road, as well as tarmacing the private road to the side of the Infants School. This to be carried out without prejudice following disputes over ownership of the bridge.

- 127.6 Item 111.7 Bollards, School Hill Aqua responded confirming bollard was erected without their knowledge. They will investigate and advise accordingly.
- 127.7 Item 111.8 Marshalls/Safer Villages Initiative Conference Cllr Muncey to be requested to provide a written report for January meeting.
- 127.8 Item 111.9 Impact AGM Cllr Ruel had attended 5 December. It had been decided that while the Committee should remain dormant for the time being, it should not be disbanded in case it were useful for possible future projects.
- 127.9 Item 111.12 Balfour News Cllrs Babb and Mackay had visited the off licence premises and had been impressed with the arrangements in place.
- 127.10 Item 116.2 New Years Eve Cllr Mason up-dated on new arrangements to include starting at 11.05pm. A further volunteer was sought from Histon Parish Council to help steward the lantern procession.
- 127.11 Item 118.3 Anti Social Behaviour Task Group Stemming from the recent SVI meeting with Ms Vogels of SCDC. Cllr Muncey to be asked to provide a written report for January meeting.
- 127.12 Item 118.8 IVC Meeting Copy letter from Impington Parish Council to IVC held on file.
- 127.13 Item 121.1 Bus Pass Refunds A refund of £5 had now been agreed by the Joint Standing Committee and would be paid January/February.
- 127.14 Item 122.1 Christmas Lights Cllr Wynn and all assisting were thanked for the work put in to erecting the lights on 9 December.
- 127.15 Item 123.1 Resolution to approach Impington Parish Council re Amalgamation talks Agenda Jan 15<sup>th</sup>.
- 127.16 The Chairman, with the agreement of Council, brought forward item 5 on the agenda.

## **5 Police Matters**

- 128.1 Inspector Howell was attending following the Council's letter to the Chief Constable who had sent apologies, as did Chief Superintendent John Fuller, Head of Southern Division. Insp Howell in any case felt it to be more appropriate for him to attend the parish council meeting. Following a question he was able to confirm a local youth had been convicted of the recent burglary of the Baptist Church and fined £50 with costs. PC Brooks, Beat Officer for Histon and Impington, continued to be absent on sick leave and had not been, nor would be, replaced at this stage despite comments to contrary at the recent Local Consultation Group meeting. The Cottenham Beat Officer, PC Graham Whitby, covered his duties wherever possible. Insp Howell fully explained the staff and budget problems he faced and the problems involved in covering absence through sickness, although confirming that staff numbers were beginning to build up again following increased precept last year. Cllrs stressed the public concern that a Beat Officer was not in place at the moment. Some were concerned that a Community Beat Officer should ideally be locally resident. Cllrs were concerned at increasing vandalism seen in Histon and Insp Howell quoted figures showing reported criminal damage 1.9 – 8.12.99 of 9 and for the same period in 2000 of 33. However, he confirmed that since 18.11 no criminal damage had been reported. This coincided both with the date of arrest for the incident at the Baptist Church, and a new schedule for police patrol visits Friday and Saturday nights, combined with talking to the youths. He hoped this type of dialogue would help to find out if there was an underlying reason for the increased crime and consideration could be given to finding out what action might stop them carrying out such damage. Insp Howell brought the Council's attention to the Anti-Social Behaviour Task Group with particular reference to Histon and Impington's problems, arranged by Ms Vogels at SCDC and commented that the Parish Council had an ideal opportunity to help the situation by encouragement of this scheme, or financial support for an outreach worker planned for the area. The council were urged to encourage residents to report criminal damage incidents wherever possible, which would be investigated, but also would help build a true picture of the problems being seen. Some Cllrs felt the presence of Histon Police Station in the settlement was possibly the cause of the problems being seen in that patrol cars travelling to other villages may be seen by the police to be sufficient police presence. Following questions, Insp Howell confirmed the Northern Sector was under-staffed and the point was made that the Parish Council had requested the Chief Constable to attend because it had been felt the problems partly stemmed from the lack of money and resources and he would be the person in a position to answer queries on this aspect. Insp Howell accepted the point but stressed he was briefed by high level officers and strongly believed a gradual increase in levels and resources was being seen. Questions were raised on maximum response times for 999 calls and grading of incidents.
- 128.2 Vandalism had taken place to the roundabout and litter bin the previous weekend on The Green Children's Play Area and it was reported that beer cans and wine bottles were found regularly throughout the whole week indicating under-age drinking there. Insp Howell agreed to investigate the

current whereabouts of PC Brooks' mobile phone. He advised that drink was regularly taken from youngsters on the street, which was followed up by a letter to the parents of the underage person. It was advised the Bus Project had organised an in-depth survey which showed Histon as having the worst drugs problems of all villages served by the bus.

- 128.3 Concern was expressed that calls to the central telephone number to reach Histon Police Station could take up to an hour. Insp Howell confirmed if a call was felt to be an emergency, if a criminal act was actually taking place at the time, 999 should be used. Cllrs were reminded that Histon Police Station was open 8am to 4pm.
- 128.4 The Council thanked Insp Howell for attending and agreed he would be welcome at any time to address the Council, the possibility of the Annual Parish Meeting being raised. Standing Orders were resumed and Insp Howell left the meeting.

#### **4 Recent Correspondence**

- 129.1 Circulation File contained: Impington PC Minutes and Agenda; CPRE (Council for the Protection of Rural England) Voice – Autumn; 2001 Draft Register of Electors; DETR News Release ‘Government Unveils Blueprint for Rural Prosperity’; Rail East No 110; CALC Course – Parish/Town Councillors’ Workshop Sat 20.1.01 – now incorporating planning training and an overview of the Rural White Paper and what it will mean to Councils; CCC Budget and Service Issues for 2001/2002 ‘The Case for Equal Funding’ and ‘Prospects 2001-2005’; Cambs & Peterborough Joint Waste Strategy Project newsletter
- 129.2 Land at Park Lane Owner of former level crossing keepers cottage Park Lane had sent in change of address for Council’s files.
- 129.3 CCC Parish Path Partnership 2001/2002 Councils and local groups asked to apply for grants to help protect, improve, maintain and promote local Rights of Way.
- 129.4 SCDC Precept Requirement to SCDC by 12 February 2001. Tax Base: Histon 1721, Impington 1502.
- 129.5 Histon & Impington Village Society Co Op Store 3/5 Station Rd Copy letter to SCDC Planning Dept
- 129.6 SCDC Public Art in South Cambs Consultation for response by 5 January. Cllr Eade to complete.
- 129.7 Environment Agency Meeting 10 October. Feedback sheet to be copied to Cllrs Mason and Matthews.

#### **6 Playground Inspector’s Report**

- 130.1 Cllr Carrington reiterated an increasing amount of wine and beer bottles/cans were being littered on the Play Area. He had carried out some minor repair to the roundabout. Swing seats were damaged but still serviceable. Motor bike use was a problem.
- 130.2 Leaves on the footpath from the B1049 to the bridge were not swept. Mr Robin Carter at SCDC would be contacted re this and other ‘leaf hot spots’ in the village as gullies were becoming blocked.
- 130.3 The draft 3 year plan for the Play Area was copied to all and it was agreed the Precept Committee would discuss at the January meeting.

#### **7 Histon & Impington Recreation Ground Management Committee Report**

- 131.1 The AGM had taken place 6 December. The position with the ring-fenced amount of some £7,500 was raised and Cllr Wynn, supported by Cllr Babb, indicated the Committee would wish to see this total amount carried over to the next financial year although this was now largely ‘in case of need’ following successful applications for grants for improvements to the new land. The Committee were concerned that money should be available were the grants not to be forthcoming due to non-compliance with any conditions, or additional unplanned work becoming necessary.

#### **8 Joint Standing Committee**

- 132.1 Meeting to take place 13 December.
- 132.2 Air Quality Cllr Mason advised a response had been made detailing concerns the Council had on nitrogen dioxide monitoring points in the area.
- 132.3 CHUMMS A copy of the overall strategies was provided to all. The JSC were to consider a joint response on 13 December and all Cllrs were encouraged to contact JSC members if they had input. Cllr Mason advised the CHUMMS plans could have far-reaching consequences all the way along the A14 corridor. Options could be ‘mix and matched’ if felt appropriate. The current air quality with 2 lanes on the A14 would have to be particularly considered when looking at options involving an additional 4 or 6 lanes surrounding the villages of Histon and Impington. Concern was expressed

about the possibility of Histon, Impington, Girton and Cottenham being taken into Cambridge with the option to build a northern relief road.

- 132.4 Dist Council Local Plan Inquiry Cllr Mason confirmed various witnesses had attended the Inquiry and the Inspector's report was awaited.
- 132.5 Norther Fringe Consultation joint response. Emphasis had been made that were housing to be put on the Arbury park site, proper consideration would have to be given to good design; requirements for public open space; a cycle bridge at the A14; sewage works to be contracted if possible; land drainage.

## 9 Planning

- 133.1 Planning List had been copied to all. Cllr Matthews declared an interest and took no part in the item.
- 133.2 Tree works: 58b Station Rd, Burdett House 2 x horse chestnuts, 1 London plane. Crown lift and remove limbs. Cllr Eade had no objections.
- 133.3 Histon & Impington Village Society – Buckingham & Stanley Station Road S/2004/00/F Copy letter of objection held on file. The Parish Council had no recommendation to the Planning Committee at SCDC but all comments from Cllrs had been passed on. An informal survey had been undertaken by a resident on the public car park showing no spaces at various times of the day but empty car park each evening. It was suggested therefore that all spaces were taken up by office workers in Histon High Street and possible cars awaiting collection from Buckingham & Stanley High Street depot. This was accepted as legal but possibly undesirable. A better planning use for the Station Road site had been felt by some Histon Parish Cllrs to be storage of cars from the High Street site. The point was made that once the pedestrian crossing was in place this would mean even fewer spaces available. AGREED a review of the public car park in the High Street would take place on the February agenda.
- 133.4 St Audreys Community Centre The Warden had indicated that an application for extra parking was to be made following severe problems with parking and access when meetings were taking place in the centre.

## 10 Accounts

- 134.1 Paid In: None.
- 134.2 Retrospective accounts: None
- 134.3 Current: Stadia Surfaces Limited Swing wet pour repair CPA **£546** + VAT £95.55 £641.55
- 134.4 **S F Wilkinson** Chairman's expenses 10.10 to 31.10.00 **£6.28** Chairman declared an interest £6.28
- 134.5 **A J Young** Half yearly expenses, as agreed
- 134.6 **HICAP** (Min 127.2) Community Action Plan first payment **£200** £200.00
- 134.7 Proposed Cllr Wynn, seconded Cllr Parish, with all in favour that these accounts be paid.

## 11 Recent Trading on Village Green

- 135.1 2 Parish Cllrs and 2 District Cllrs, together with a resident, had made statements to the Enforcement Officer at SCDC regarding the non-observation of Consent Street Licence laws by a trader. A court case brought by SCDC was sub-judice with the case to be held Wednesday 13 December.

## 12 Appointment of Precept Committee

- 136.1 Cllrs Wilkinson, Parish, Babb, Carrington, Davies, Harris and Mason to meet Saturday 20 January 2001 at 10 am. Any Cllrs with items to be considered to contact the clerk well in advance.

## 13 Half Yearly Review of Donations

- 137.1 A summary of budgets and letters of request had been copied to all. Cllr Harris confirmed the Day Centre were not to apply again this year. A sum of £800 was left in budget for donations.
- 137.2 Victim Support Cllr Eade declared an interest. He explained the Group were not looking for any amount over that paid the previous year. Prop Cllr Parish, sec Cllr Babb, with all in favour that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- "to donate £25 to Victim Support". Cllr Eade did not vote.

- 137.3 WRVS Cllrs were unclear what local community support was given by the service. Prop Cllr Parish, sec Cllr Harris and AGREED to invite them to re-apply in June 2001 elaborating on this aspect.
- 137.4 IVC Student Council establishment of garden areas. Cllr Matthews declared an interest. Miss Niamh Matthews had written requesting a donation towards this project and had indicated to the clerk and Chairman that the actual scheme put in place would depend on the amount of money donated. Several local businesses and the PSA had been approached and it was hoped to provide garden furniture as well as establishing a garden. All Cllrs who spoke were in favour of supporting this venture, the IVC grounds having dropped in standard in recent years and the opportunity to help teenage residents being appropriate. Prop Cllr Mason, sec Cllr Babb that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- 'to donate £100 to this project'. In an amendment, Cllr Carrington proposed £250 but there was no seconder for this. 11 in favour, 1 abstention. The Student Council would be encouraged in this project by letter and asked that the Parish Council be kept in contact with what was being done and how it was being achieved. It was pointed out that a link could be made with the existing Student Council to help in the joint Councils' negotiations with IVC to try and set up a Youth Council for the villages.
- 137.5 Room Hire It was prop Cllr Wynn, sec Cllr Mackay with all in favour that an amount of £225 be paid to St Audreys Community Centre and £75 to Kay Hitch Way Community Centre in lieu of room hire throughout the year.

#### **14 Date & Place of Next Meeting**

- 138.1 Monday 8 January 2001, St Audreys Community Centre, St Audreys Close at 7.30 p.m.

Before closing the meeting, the Chairman shared some historical facts with the Council from 1894, reflecting how much had changed since those days when the Council met quarterly.

The meeting was formally closed at 21.32 after the Chairman wished all a very happy Christmas.

## HISTON PARISH COUNCIL

Minutes of the meeting held at St Audrey's Community Rooms, Histon on Monday 8 January 2001 7.30 p.m.

### **Present:**

Councillors: I M Parish (Vice-Chairman), D G Babb, S D Carrington, C M Cole, N S Davies (also District), A J Eade, P E Harris, G B Mackay, M J Mason, P C Matthews, J A Muncey (also District), F J Munnely, M J Ruel, R K Wynn Clerk: A J Young Mr Martin Croxon, The Connections Bus Project (in part)

Cllr Parish reported that the Chairman was in hospital and all Councillors' thoughts were with him and his family during this time. He thanked Cllrs Wynn and Mason for attending the Village Green with him on Saturday 6 January to take the Christmas lights down.

### **1 Apologies for absence**

139.1 Cllr Wilkinson (illness), County Cllr Bishop (family business), Dist Cllr Teague (holiday)

### **2 Minutes of the Meeting held on 11 December**

140.1 Item no. 127.8 At Cllr Ruel's request the wording was changed to "It had been decided that while the Committee should remain dormant for the time being, it should not be disbanded in case it were useful for possible future projects." With this amendment duly noted, prop Cllr Wynn, sec Cllr Babb, all in favour, to then accept the Minutes as a true record.

### **3 Matters Properly Arising Therefrom**

141.1 Item 127.1 Bus Project Cllr Harris' report coped to all.

141.2 Item 127.5 Cottenham Road speed limits Request acknowledged by County Council under the new speed policy. Final policy supplied and copied to all for information and retention.

141.3 Item 127.7 Marshalls/Safer Villages Initiative Conference Cllr Muncey and South Cambs District Council had supplied reports which had been copied to all for information.

141.4 Item 127.10 New Years Eve, Histon & Impington Community 2000 Despite a damp night, the firework display had been good. The Council agreed to write to the Committee showing their appreciation of all the efforts culminating in this last event.

141.5 Item 128.1 Inspector Howell had formally written to advise he was now posted back as Sector Commander of Histon. PC Scott Haston was covering PC Brooks as CBO during his prolonged absence. Insp Howell confirmed that in incidents between April and December 2000, the target time for attendance of emergency incidents had been met by 97%. The majority, he said, were actually attended in less than 10 minutes. He reported the continuing trend in reduction of reported offences since 18 November 2000. He confirmed that PC Haston had taken possession of the mobile phone sponsored by the Parish Councils (0771 2489545).

141.6 Item 130.2 Leaf Sweeping SCDC Sweeps had taken place 14/15 December in Histon. Cllr Mason advised the Village Green had still not been visited and it was AGREED to contact Mr Robin Carter to request this urgently as drains were blocked.

141.7 Item 135.1 Sub Judice case – Street Consents rescheduled 23 January 2001.

141.8 Item 137.2 Victim Support Letter of thanks for donation

141.9 Item 137.5 St Audreys Community Rooms Letter of thanks for donation.

### **10 Bus Project**

The Council were in agreement to bring forward item 10. Prop Cllr Parish, sec Cllr Mason, that Standing Orders were suspended to allow Mr Croxon to speak.

142.1 Mr Martin Croxon, youth worker for the Connections Bus Project, was in attendance at the request of the Parish Council and various reports and graphs showing trends identified from the Bus Project's recent Millennium Survey were distributed at the meeting. Cllrs were invited to set questions to Mr Croxon, the main purpose of his visit being to introduce himself to those who had not previously met him. The Bus Project, he explained, was a Charity. General discussion took place on the facts and comparisons shown in the survey including reasons for youngsters attending the bus, "skiving" from school, contact with Police, drinking and drugs issues. Mr Croxon told the Council that the type of young person currently using the bus generally just wanted a place to go, chat, and "chill out", a facility which the bus provided exactly. Some others he had contact with, who did not attend the bus, had

spoken to him about BMX./skateboard possibilities. He felt the bus had a definite influence in the villages visited, recently being Milton, Histon, Oakington, Willingham, Cottenham, Cambourne and he would like to continue it wherever there was a need. Since increased youth provision in the form of a youth drop-in centre had been made in Milton, the bus was no longer considered needed. Cottenham was not to be visited next term as there was at present no demand. He was to put in a new Lottery bid, the current funds being sufficient for only one more year. One idea was for an afternoon ‘learning club’ on the bus. It appeared any Local Authority training for the part-time bus workers had to be paid for. Further discussion took place on problems seen today in many villages, including Histon, with alcohol and drugs use. Some brief discussion took place on alternative sites for the bus in Histon/Impington. It was still felt the Recreation ground or IVC were the only two suitable sites, as an electricity supply was ideally required to avoid generator use.

142.2 The Council thanked Mr Croxon for his time and it was felt the chance to speak to him had been very useful. Standing Orders were re-instated.

#### **4 Recent Correspondence**

143.1 Circulation File contained: Age Concern, Winter Wise News; Histon Sector Police Local Consultation Group 15.11.00 notes. Next meeting 4.04.01 Comberton; Railway Development Society papers; Cambs County Council Local Councils Liaison Committee 6.11.00 notes; various directories and brochures.

143.2 Cambs County Council supplying leaflet outlining budgets for 2001-2002 for each Cllr. Public meeting to discuss 27 January 2001 at Lion Yard Library.

143.3 Cambridge Core Traffic Scheme Stage 2 Review. Emmanuel Road results.

143.4 Countryside Management Team Cllr Eade to attend tree and hedgerow planting demonstration at Milton.

143.5 IVC Concert details. Council offered complimentary tickets, unfortunately for December meeting date.

143.6 Memorial Seat, School Hill Letter from resident concerned about surface of wooden slats asking if this could be rubbed down and treated, with metal supports to be painted. AGREED to consider this when painting planned for the Children’s Play area undertaken.

143.7 Cambs County Council Water Lane to be planed off and resurfaced in the second quarter of year.

143.8 Cherry Tree, Somerset Road/Park Avenue A resident of Somerset Rd had queried the removal of this tree, which had been at the recommendation of County Council East Highways due to root damage being caused to footpath.

#### **5 Playground Inspector’s Report**

144.1 Cllr Carrington reported an abandoned broken bike which Mr Smith would be asked to remove.

144.2 Swing frames required painting (see item 143.6)

144.3 The By Laws Notice Board would be sited shortly.

144.4 SCDC had been asked to carry out a rat bait along the hedge of the play area following reports of rats from residents.

144.5 The litter bin was now broken beyond repair. After discussion it was prop Cllr Muncey, sec Cllr Mackay with all in favour to allow the Village Green Committee to order a bin identical to that installed on the Village Green opposite the Co Op recently at an approx cost of £400 + installation. Cllr Wynn queried the position with the Council’s insurance policy.

#### **6 Histon & Impington Recreation Ground Management Committee Report**

145.1 All Cllrs were provided with Minutes of meeting held 8 November 2000.

145.2 Cllr Carrington, as Chairman of Histon Hornets FC and declaring an interest, asked whether local users were given priority over non-local users at the Recreation Ground. He felt, with particular reference to Histon Hornets, the children of the ratepayers from the 2 villages should be given priority where inadequate facilities were available over, say, Histon Football Club or Cambridge Veterans with pitch use. He also asked whether a compromise might be possible where football and cricket seasons overlap to allow continued use of both football pitches to finish league match commitments, and avoid payment of fines. This, it was pointed out, was particularly important during the current season following the excessive rainfall. Cllrs Wynn and Mason both commented on the historic use of the ground regarding both football usage and the position with preparation for the cricket season. It was stated the decisions regarding the management of the playing ground had always lay with the groundsman as the resident professional employed for this purpose. Following some further discussion, Cllr Babb proposed the Recreation Ground Management Sub Committee should discuss with the groundsman at the next meeting, 10 January, and try and resolve any problems to help Histon Hornets meet their commitments.

## 7 Joint Standing Committee

- 146.1 Cllr Mason reported 2 meetings had taken place since the last Parish Council meeting.
- 146.2 The joint response to the CHUMMS proposals had not yet been submitted due to an extension in response time. However, the submission was to be for the rail option on the North side of the A14, with the southern Huntingdon bypass on the south side, suggesting additions such as a southern route connection around Cambridge. All Cllrs would be copied in due course. Cllr Parish reported a public meeting organised by Cty Cllr Jane Coston to be held on Option 3 at Milton on 12 January.
- 146.3 The Joint Standing Committee had discussed the clerk's salary and conditions and were to put forward recommendations to both Councils (see Agenda item 12).

## 8 Planning

- 147.1 Planning List had been copied to all. Cllr Matthews declared an interest and took no part in the item.
- 147.2 S/2013/00/F Etheldred House, Clay Street SCDC Planning confirmed that Residential Care Homes do not count towards meeting the District's housing land supply requirements.
- 147.3 Foodshop (ex-Dillons) and SAAB Garage Copy letter to SCDC from Mrs Eade of School Hill regarding illuminated signs.

## 9 Accounts

- 148.1 Paid In: None.
- 148.2 Retrospective accounts: Victim Support Donation **£25** £25.00
- 148.3 IVC Student Council Donation **£100** £100.00
- 148.4 St Audreys Sheltered Unit Room Hire **£225** £225.00
- 148.5 Kay Hitch Residents Fund Room Hire **£75** £75.00
- 148.6 British Telecommunications plc Phone bill (to be split 50/50 with IPC) **£74.21** + VAT £12.98£87.19
- 148.7 Proposed Cllr Mackay, seconded Cllr Wynn, with all in favour that these accounts be accepted
- 149.1 Current: Society of Local Council Clerks Subscription **£48** £48.00
- 149.2 M Peck Tending war memorial and Section 52 gardens 2000 **£200** and **£100** £300.00  
(Mr Peck has quoted for the same amount for 2001)
- 149.3 Leander Architectural By Laws sign for Childrens Play Area **£452.25** + VAT £79.14 £531.39
- 149.4 Essex Pyrotechnics Limited Invoice for £500 to split between Impington and Histon PCs  
Fireworks display 31 December 2000 as agreed with Community 2000 **£212.77** + VAT £37.23£250.00
- 149.5 Connections Bus Project Termly contract **£325** and report fee (ordered by Council) **£7** £332.00
- 149.6 Cambridge Discount Electrical 200 Christmas light bulbs **£108** + VAT £18.90 £126.90
- 149.7 J P Teague Expenses for colour ink for assistance with SVI graphs **£18.99** + VAT £3.32 £22.31
- 149.8 Proposed Cllr Mackay, seconded Cllr Wynn, with all in favour that these accounts be paid.

## 11 Date & Place of Next Meeting

- 150.1 Monday 12 February 2001, St Audreys Community Centre, St Audreys Close at 7.30 p.m.

Before closing the meeting, the Chairman reminded Council of the Precept Committee meeting due to take place 20 January and the Legal & Property Committee meeting due to take place 23 January.

As per standing order 36, under standing order 64, in view of the confidential nature of business about to be transacted, any public, County and District Councillors were temporarily excluded and they were instructed to withdraw.

The Chairman declared this part of the meeting closed at 20.45.

## HISTON PARISH COUNCIL

Minutes of the meeting held at St Audrey's Community Rooms, Histon on Monday 12 February 2001 7.30 p.m.

**Present:**

Councillors: D G Babb, S D Carrington, C M Cole, N S Davies (also District), P E Harris, M J Mason, P C Matthews, J A Muncey (also District), F J Munnelly, M J Ruel, R K Wynn Clerk: A J Young  
Dist Cllr J P Teague; Cty Cllr P Bishop; Impington Parish Cllr D W Payne; 2 members of the public

As neither Chairman nor Vice Chairman were present, under standing order no 13 nominations were requested for a Chairman for the meeting. Prop Cllr Muncey, sec Cllr Matthews, all in favour, that Cllr Mason take the Chair. Cllr Mason reported Cllr Wilkinson continued to make progress although was still poorly and had sent sincere thanks to all who had sent cards and enquired after his health.

### **1 Apologies for absence**

152.1 Cllr Wilkinson (illness), Cllr Parish (holiday); Cllr Mackay (holiday); Cllr Eade (personal)

### **2 Minutes of the Meeting held on 8 January**

153.1 An amendment was requested to minute 151, which it was agreed would be taken "In Committee" at the end of the meeting. Prop Cllr Munnelly, sec Cllr Muncey, all in favour, to accept Minutes pages 48-50 as a true record.

### **3 Matters Properly Arising Therefrom**

154.1 Item 141.2 Speed Limits Details on Road Safety Week 31 March – 6 April were awaited from "Brake". Further agenda item on all speed limits in Histon deferred to March meeting.

154.2 Item 141.4 Histon & Impington Community 2000 Letter from Dr Ryan thanking Council for support. Newsletter to be distributed end March/beginning April

154.3 Item 141.5 Police PC Haston supplied crime figures 13 Dec – 8 Jan 2001. Theft recycling container (1); criminal damage Nursery School (1); theft from car (4); damage to property (3); armed (knife) robbery (1); damage to car (2); domestic verbal (1). PC Brooks had returned to desk duty. It had been reported by several residents that increased vandalism had occurred in the village over the last few days. Problems were being seen at the newly installed gas governor, Home Close. Standing orders were suspended to allow resident Mr Hobbs to speak to Council regarding vandalism recently suffered there, including damage to the governor itself and a brick thrown through the window of an elderly resident. Council were asked to consider relocating the Forresters bench in an effort to discourage this type of behaviour at this site. Cllr Harris was surprised to hear about this activity, and expressed concern. Other Cllrs reported vandalism throughout the village, including Church Street, Narrow Lane, Kingsway. Discussion took place on possibilities for relocation or otherwise of the seat, adopted by the Parish Council, sited on highway property. The point was made that elderly people did use the seat during the day, others expressing the view that the Council should consider removing it in view of the seriousness of the reports being seen. Finally AGREED to ask the Police what progress was being made on dealing with the vandalism problem, and for Council to look again at this issue at that time. PC Haston to attend the Parish Council March meeting. Standing Orders were re-instated.

154.4 Item 141.6 Leaf Sweeping SCDC Roads swept 5.2.01, including west side of Green

154.5 Item 141.7 Street Consents The Chairman had been verbally advised the defendant had been fined £165, banned from trading on streets of Histon/Impington.

154.6 Item 142.1 Bus Project Council had written thanking Martin Croxon for taking time to talk to the meeting. Second contract for spring term had been received detailing the planned attendance in Histon, every Thursday 25 January to 12 April at £25 per session. Prop Cllr Davies, sec Cllr Muncey, all in favour that the contract to pay £300 be signed on behalf of the Council.

154.7 Item 143.7 Cambs County Council Resurfacing Cambs County Council. Advice received that Cottenham Road from Glebe Way/Cottenham Road junction to a point round the double bends to be resurfaced commencing 5.2.01, including some new kerbing.

154.8 Item 144.3 Childrens Play Area sign had now been sited

154.9 Item 149.2 War Memorial/Section 52 land maintenance Mr Peck quoted £300 (same as 2000/01) for 2001/2002. All in agreement to accept this quote.

154.10 Item 151 (In Committee Minute). Mrs Marsh had signed acceptance letter and commenced work.

#### **4 Recent Correspondence**

- 155.1 Circulation File contained: Impington Parish Council agenda and minutes including precept papers; CAO News Nov 2000; Census jobs in local area details; Cambs ACRE ‘Our Communities – Our Future’ newsletter; Cambs & Peterborough Joint Waste Management Strategy roadshow details; Safe Routes to Schools Newsletter Winter 2001; The Clerk Feb 2001.
- 155.2 Impington Parish Council Letter received declining the offer to hold a joint meeting to discuss the possibility of amalgamating the 2 Councils. Cllr Ruel expressed disappointment and astonishment that discussion had not taken place due to the way in which the proposal had been met by members of Impington Parish Council and felt the District Councillors and County Councillor should be asked for their own views on this possibility. The Chairman urged Histon Councillors to respect the fact that a decision had been taken by the Impington Parish Council. Dist Cllr Davies took the opportunity to raise the issue of the Terms of Reference relating to the Joint Standing Committee, which he felt required revision. Cllr Ruel agreed with this and had concerns about the current operation of the Joint Standing Committee. The Chairman stressed that a good level of co-operation existed on that Committee. Cllr Munnely expressed the view that an opportunity had sadly been lost by not discussing the matter jointly to find out and highlight where the co-operation was working well. He felt this may be a better avenue to explore if the matter were to be raised again in the future. It was reported 2 vacancies existed on Impington Parish Council, to be filled by co-option.
- 155.3 SCDC Public Art Survey Cllr Eade had responded on behalf of the Parish Council.
- 155.4 Cambridgeshire Police Authority Budget Consultation 2001/02. Report copied to all, following attendance at breakfast meeting by Cllr Muncey. 9% increase in Council tax proposed.
- 155.5 SCDC Youth Participation Project The Community Development Officer Gerry Lambert requested information on how Parish Councils actively connected with young people in the village. A report had been made to SCDC on efforts by the Parish Councils to encourage formation of a Youth Council.
- 155.6 Village Green Bookings 12 May Stepping Stones Stall; 19 May Impington Opportunity Class Stall
- 155.7 Young & Smith Property agents. Notice of application for Justices Licence 7 March 2001 for King William IV for P R Kennedy and S Black.
- 155.8 S Whyatt Application to use Village Green for Fair, agreed by all. As agreed previously, the inflation rate as at 1 February would be used to work out the charge. Dates to be confirmed.
- 155.9 SCDC Details of Open Forums to help devise a new constitution for SCDC following Government proposals. Vice Chairman and Cllr Mason to attend Thurs 8 March at Comberton Village College. Dist Cllrs Davies and Teague outlined current inclinations within the SCDC.
- 155.10 Feast Committee Letter of thanks for the donation of £1,000 towards environmental work planned on the Village Green had been sent, together with the Council’s best wishes to Anne Muncey for all her hard work with the Committee over the years at the time of her recent retirement as Chairman.
- 155.11 CCC Bus Timetable Alterations advised re early morning times, designed to benefit passengers travelling to Cambridge from Histon & Impington. County Council asked Stagecoach to ensure existing passengers were made aware of changes and invited the Parish Councils comments or ideas relating to the service.
- 155.12 IVC Student Council Thanks for donation and brief details of scheme
- 155.13 Cambridgeshire ACRE Cambridge Rural Forum Thurs 8 March 9.30am–3.30pm on ways of obtaining funding for local projects. Clerk to attend at £10 cost. All in agreement.
- 155.14 CALC Bulletin Feb 2001 provided for all; Clerks Seminar & Working Lunch 31.3.01 details £20 which clerk to consider; South Cambs District Association Agenda/Minutes Sat 17 March 10-noon Hills Road.

#### **5 SCDC Car Park and Traffic Orders in the High Street**

- 156.1 The matter of the car park had been deferred from a previous meeting (Min 133.3) following reports that spaces were rarely available at the public car park during the day, due to long term parking perhaps by commuters or working all day in the High Street area. Full and long discussion took place and after various suggestions, including possibilities for pay and display or limited half hour parking, it was finally AGREED to approach SCDC Planning officers to request a site meeting to discuss fully and to then appraise the whole situation within Council regarding all public or shopper parking spaces in the

village. It was also suggested the Aqua Pension Group should then be approached regarding greater usage of their car parking facilities, or other possibilities with access from their land.

- 157.1 Cllr Mason reported a mixed reaction to the installation of the Pedestrian Crossing and the introduction of the Prohibition of Waiting, Loading and Unloading and Restriction of Waiting. He explained the new dotted white 30 minute waiting parking bays were to replace the previous dotted yellow lines and that it was understood these bays would also be marked at the Village Green shortly. 3 lines on the kerb face indicated no waiting, loading, unloading except bullion or wedding/funeral cars. Zig zags indicated no waiting or parking whatsoever and attracted a £60 fine and 3 penalty points. A letter from a resident of Impington was read to Council with concerns about the new restrictions and the policing. Discussion took place on problems being seen with the parking bays fronting Tylers and Granta, often forcing on-coming cars to wait on the crossing, although some Councillors felt these did regulate speed in the High Street and gave some fairly easy access to the ATMs. Comments were also forthcoming on the siting of the bus stops; the lack of traffic warden presence seen; indiscriminate parking on zig zags with no thought for pedestrian safety, and the hope it would prove possible to enforce the regulations vigorously by police patrol cars passing through the village regularly; the peeling of the white and yellow lines recently laid; possibilities for consideration to be given to converting the bays to disabled bays. AGREED to write to Mr Brace at County Council (cc Police) pointing out the problems being seen with the peeling of the lines, and asking for them to be re-laid, mentioning some of the points raised at the meeting. Cllr Davies pointed out that a number of parents had wholeheartedly supported and welcomed the scheme and acknowledged the improved safety for pedestrians being seen. PC Haston would be asked to report to the Parish Council on tickets/cautions issued to date at the March meeting.

## **6 Recommendation from Joint Standing Committee re Letter Received from Histon & Impington Recreation Ground Management Sub Committee Chairman**

- 158.1 A letter from the Chairman of the Recreation Ground Management Sub Committee to the 2 Parish Council Chairmen was copied to all prior to the meeting, in which the Management Committee asked that the policy issue of the future development of the recreation ground be referred back to the 2 Parish Councils. A decision had been taken by the Vice Chairman of Histon and Chairman of Impington to refer this to the Joint Standing Committee for recommendation on the way forward and to get some discussion going. Joint Standing Committee had met on 2 occasions (on the second occasion with the Chairman of the Sub Committee at which their Clerk and Parish Council clerk were also present) and, Cllr Mason reported, were recommending to Council that having discussed all the problems currently being seen, the investigations into development work at the Recreation Ground (new building projects) should be held in abeyance pending a brief to be produced by Cllr Payne and Parish to try and address the future management and development of the Recreation Ground. Were this recommendation to be accepted, any member with input to give was asked by the Chairman to contact either Cllr Payne or Parish or to comment under this agenda item. All other work currently being undertaken to continue under the Sub Committee. Some discussion took place on:

- the possibility of a separate Special Projects Committee to run side by side with the Management Committee;
- the fact that all Parish Councillors were members of the Recreation Ground Committee who had authorised the existing 3 year plan and were looked to by the Management Committee to make decisions on future development plans;
- the nature of the crisis being seen on the Sub Committee, being caused by the proposed development work not the day to day management and discussion which had taken place at the Sub Committee on possibilities with charitable trusts, threatened resignations and grant aid problems;
- opportunities to review options for the Recreation Ground to increase income;
- difficulties faced in liaising with the IVC on plans for sports development;
- possibilities of sports and facilities on the Recreation Ground questions appearing in the Community Appraisal questionnaire in April;
- and possibilities of employing a professional to draw up a scheme.

Problems were voiced by many on the use of the word ‘brief’ and some felt ‘report’ would be a better term. A brief, it was felt, required general discussion to gain general feeling prior to preparation. Cllr Ruel was unhappy that only 2 people would be involved in setting any brief. Many present wished to see any brief/report broad-based and open. **Clarification was given by Cllr Matthews that the**

**recommendation was for the 2 Councillors to produce a brief and then a further sub-Committee to be formed to look at options, the proposal being put to Cllrs Parish and Payne by the other Council members present at the second meeting, with a view to making some progress on possible ways forward.** During discussion, it was proposed Cllr Babb, seconded Cllr Ruel that a joint meeting of the 2 Parish Councils be called to discuss in full what the villages want for the future at the Recreation ground. Cllrs Munnely and Matthews found it difficult to see what would be different from the meeting held in December and felt information was needed first on ownership details and land lease, and on what could be done in order to discuss jointly with an open mind. Put to vote, 3 in favour, 4 against, 3 abstentions. Some further discussion took place when attempts were made to prepare a form of words for a proposal to take this matter forward. Finally, it was prop Cllr Carrington, sec Cllr Davies, all in favour, that Histon Parish Council request the Chairman of Impington Parish Council and the Vice Chairman of Histon Parish Council to prepare a report on the Recreation Ground to present to the joint Recreation Ground Committee. Dist Cllr Teague had left the meeting during this item.

## **7 Playground Inspector's Report**

159.1 Nothing to report.

## **8 Histon & Impington Recreation Ground Management Committee Report**

160.1 Minutes of the meeting held 10 January copied to all.

## **9 Joint Standing Committee**

161.1 CHUMMS Latest newsletter delivered with Cambridge Crier. Impington Parish Council had requested consideration be given by Go East to a public meeting in Impington which had not been taken up. An offer had been made to supply maps and information for display in the library but in view of the fact that the official consultation period had now finished, this would not proceed.

161.2 Cambridge Futures Details of Seminar 2 March Wolfson Hall, Churchill College, held on file.

## **10 Legal & Property Sub Committee Report**

162.1 Cllr Mason gave a verbal report of a meeting held 23 January. The Committee had received an informal and confidential approach concerning possible development, which would be investigated further with a report to Council at the March meeting with details and a recommendation. Reports were given on the situation with the War Memorial site; incomplete street lighting in the village; Manorial Waste title; land adjacent to 24 Water Lane; Transco easement negotiations at The Green; land at the rear of 30 High Street. Notes of the meeting would be available for Councillors in due course.

162.2 A further Legal & Property Committee meeting had been arranged for 27 February.

## **11 Village Green Sub Committee Report**

163.1 Notes of the meeting 31 January copied to all. Prop Cllr Muncey, sec Cllr Davies that actions outlined be accepted. All in favour.

## **12 Planning**

164.1 Planning List had been copied to all. Cllr Matthews declared an interest and took no part in the item.

164.2 Since that time additional permissions had been granted by SCDC: S/1879/00/F SM Bishop DIY, Station Yard, Erection of store for building materials; S/2285/00/F Mr & Mrs L Maio, 5 Manor Park, extension and garage; S/2287/00/F Mr & Mrs N Taylor 6 Park Lane, extension.

164.3 Appeal 92 Station Road, Vehicular access, Ms L Kwok. Appeal date on decision with any additional representations due by 15 March. Agreed that previous comments stand.

164.4 Tree works 74 Water Lane, lift ash crown and rebalance tree; Histon Baptist Church, clearance work and clean out crowns to birches; School Hill in front of library, London plane prune and raise crown.

164.5 Structure Plan Leaflets distributed to all. Roadshow/exhibition with response packs IVC 9 February 4pm-8pm. Also District Council letter encouraging wide engagement in the consultations. All were urged to attend. Packs also available in the library.

- 164.6 SCDC Outline Planning Permission and Reserved Matters and Details on Delegated Powers copied to all for retention in red document files.
- 164.7 SCDC Supplementary Planning Guidance with reference to church extensions provided. To be copied to the Churches in Histon and Histon & Impington Village Society.
- 164.8 S/0242/01/F R Dias 44 Station Road Renewal of temporary permission 0222/99 and 0639/00 to allow 24 covers and all day opening 800-23.30 hours. Comments from all Councillors awaited.

### 13 Accounts

- 165.1 Paid In: Recreation ground photocopying charge £15; Impington Parish Council photocopying, telephone and joint standing expenses £167.01.
- 165.2 Retrospective accounts: None
- 165.3 Current accounts: Print Out JSC **£4.75** + Stationery **£27.91** + £5.72 = £38.38
- 165.4 Site & Maintenance Services Notice board fitting Children's Play Area **£92.16** + VAT £16.12£108.28
- 165.5 Site & Maintenance Services Source and fit metal stay on roundabout CPA **£38** + VAT £6.65 £44.65
- 165.6 Open Spaces Society Subscription **£25** £25.00
- 165.7 Eastern Contracting Power supply for Christmas lights **£31.90** + VAT £5.58 £37.48
- 165.8 Eastern Energy Units supplied for Christmas lights **£44.55** + VAT £7.80 £52.35
- 165.9 Cambs County Council Pelican crossing contribution County/District jointly funded improvements at 60p per electorate (3474 x 60p) **£2084** £2084
- 165.10 Photocopying & Litho Supplies (Cambridge) Ltd Meter reading **£53.74** + VAT £9.40 £63.14
- 165.11 Histon Methodist Church Room hire for Legal & Property Committee January meeting **£14.00**£14.00
- 165.12 S F Wilkinson Chairman's expenses 1.11.00 – 19.12.00 **£22.77** £22.77
- 165.13 Proposed Cllr Harris, seconded Cllr Davies, with all in favour that these accounts be paid.

### 14 Concessionary Bus Passes – Dates for Payment

- 166.1 Concessionary Bus Pass refunds to a maximum of 140 refunds would be paid out Friday 23 February at Day Centre or Monday 26 February at the library. This to be the last time paid out due to the Government supplying passes free of charge in future.

### 15 Precept 2001-2002

- 167.1 Precept Committee had met for 3.5 hours to discuss the recommendations before the Council. Paperwork and a 3 page summary for the Vice-Chairman had been copied to all prior to the meeting, the recommendation being to set a precept at £63,000. Cllr Mason outlined the difficulties experienced with ring-fenced and carried forward sums and plans to show these amounts separately in future. Cllr Matthews was concerned that a 12.5% increase in the parish precept amount (11.7% Band D payment) would be seen, acknowledging this was largely due to future development plans. Prop Cllr Carrington, sec Cllr Davies that the recommendation from Precept Committee that £63,000 be requested from South Cambs District Council for 2001-02 be accepted. All 10 in favour.

### 16 Date & Place of Next Meeting

- 168.1 Monday 12 March 2001, St Audreys Community Centre, St Audreys Close at 7.30 p.m.

Referring to item 153.1 and as per standing order 36, under standing order 64, in view of the confidential nature of business about to be transacted, any public, County and District Councillors were temporarily excluded and they were instructed to withdraw.

The Chairman declared this part of the meeting closed at 21.05



- 174.3 Histon Feast Request to use Green 4 July for Family Entertainment; 6 July Fun on the Green; 7 July Feast Market and Fun Run. Agreed by Council.
- 174.4 Cambs County Council ‘Foot and Mouth Disease’ advisory posters for display in prominent places had been erected by Cllr Mason and Mrs Eade. Additional official closure posters had since been provided for some footpaths and Cllrs were urged to help enforce the notices during the current crisis.
- 174.5 Cambs County Council Cambridgeshire Draft Bus Strategy. Cllr Mason to co-ordinate responses by 6 April. Any Councillor wishing to comment to collect consultation paper from library.
- 174.6 SCDC Electoral Review Cllr Mason had attended a meeting at South Cambs. The review, to attempt to obtain electoral equality was to take place on the 55 District Councillors currently representing 98,780 people in South Cambs, an average of 1796 electors per Councillor. Histon & Impington had 3 District Councillors. The Local Govt Commission were to consult everyone in South Cambs, via the parishes in the period April – July, with draft recommendations to be published end of October for final report to the Secretary of State. The outcome would be that all District Cllrs would retire 2003, any new electoral arrangements to come into effect from that date. Dist Cllr Davies reported that although a number of wards would be combined, Histon & Impington looked unlikely to be affected by the initial proposals and confirmed the 3 District Councillors for Histon & Impington supported a multi-member ward elected by thirds. Cllr Mason mentioned that the review could also be looking at parish wards.

## **6 Playground Inspector’s Report**

- 175.1 Cllr Carrington reported no change in the condition of the play area equipment. The new bin was now in place, equipment painting and hedge cutting was in hand, and the 3 year plan near to completion.

## **7 Histon & Impington Recreation Ground Management Committee Report**

- 176.1 Minutes of the February meeting copied to all with a further meeting due 14 March. Cllr Parish confirmed he had met with Cllr Payne of Impington Parish Council, with a further meeting to follow shortly after which a Joint Recreation Ground Committee meeting would be called. Some general discussion took place on the possible content of the report to be prepared by Cllrs Payne and Parish.

## **8 Joint Standing Committee**

- 177.1 The Committee were due to meet 15 March to discuss recent consultation papers.

## **9 Legal & Property Sub Committee Report**

- 178.1 Notes from the meetings held 23 January and 27 February were copied to all Parish Councillors and the recommendations were accepted by the meeting.
- 178.2 Gas Governor, Home Close. Cllr Harris reported a tree and 2 bushes had now been planted by Transco with grass to follow.

## **10 Speed Limits In Histon**

- 179.1 Deferred from a previous meeting, it was AGREED all Councillors to advise Clerk of any limits they felt required review, with appropriate reasons, prior to April meeting. County policy to be copied to all.

## **11 Planning**

- 180.1 Planning List had been copied to all. Cllr Matthews declared an interest and took no part in the item.
- 180.2 Tree works 1 Park Lane Crown lift 3-4m. Chivers Hartley The Orchards, fell 37 lombardy poplars due to poor condition. Cllr Eade, Tree Warden, had made comments but had no reason to object.
- 180.3 Waste Recycling Group Supplementary statement. Copy of Impington PC’s objections held on file.
- 180.4 44 Station Road S/0242/01/F Renewal of Temporary Permissions for 24 covers and all day opening 800 hrs to 2330 hrs All Councillors had been copied with numerous letters from residents, both supporters and objectors to the application. After some discussion on use of the site, current permission given by SCDC, and the content of some of the letters of objection, which had not necessarily been sent direct to South Cambs, it was AGREED, with all in favour, that the Parish Council could only repeat their previous response to the original application, being recommending refusal. The Council believed the use should revert back to the pre-permission status quo and once

again expressed the disappointment felt by the Council at the decision by the District when temporary permission was granted for extended hours and increased covers on this site.

- 180.5 South Cambs DC Planning consultation on Preparation of Enforcement manual. Due to what were seen as lax enforcement in the past in Histon, prop Cllr Carrington, sec Cllr Mason and AGREED Cllr Parish would respond on behalf of the Parish Council.
- 180.6 Cambridgeshire Sub Region Study Cllr Mason reported the Joint Standing Committee had purchased a copy of the study and urged all Councillors to read the document due to the implications for the area, one option of many mentioning 500 additional houses in Histon. Also available for downloading from the internet.

## 12 Accounts

- 181.1 Paid In: Bus pass refund surplus £365; Village Society £500. The Histon & Impington Village Society had very kindly returned as a gift the donation for assistance in publishing their Memories of Histon & Impington book, owing to its success, for which they would be warmly thanked. The Chairman and Clerk advised the Council the copy minutes of Council meetings, including Committees, was now ready for presentation to the Village Society for their Millennium Year Scrapbook, as agreed.
- 181.2 Retrospective accounts: Cash Bus pass refunds **£700** £700.00
- 181.3 **Cambridgeshire ACRE** Training course for Clerk **£10** £10.00
- 181.4 **L M Marsh** Administrative support 18 hours **£117** £117.00
- 181.5 **Cambs County Council** JSC expense (50/50) Cambs Sub Region Study **£5** £5.00
- 181.6 Prop Cllr Mackay, sec Cllr Babb these accounts be accepted.
- 181.7 Current accounts: Broxap Streetscene Litter bin for Childrens Play Area **£323** + VAT £56.53 £379.53
- 181.8 **Site & Maintenance Services** Fit litter bin for CPA **£78** + VAT £13.65 £91.65
- 181.9 **Histon Methodist Church** Legal & Property Room hire Feb **£7** £7.00
- 181.10 **British Telecommunications plc** Phone bill (50/50 IPC) **£74.44** + VAT £13.02 £87.46
- 181.11 Prop Cllr Mackay, sec Cllr Babb, with all in favour that these accounts be paid.

## 13 Proposal for Development Rear of Croft Close (Abbey Farm)

- 182.1 All Councillors had a copy of a proposal put to the Legal & Property Committee, together with a copy of the Committee's recommendation. Cllr Mason outlined informal discussion which had taken place with Mrs Rowley's agent, that the Parish Council be asked to support an application for 8 houses to the rear of Croft Close (Green Belt) to be coupled with acquisition of "Rowley's Field" (Park Lane meadow) at no cost for much-needed public open space. Cllr Mason displayed inset maps from the Local plan showing that the Parish Council had requested District Council consider the area in question as an "area of best landscape" to given protection against inappropriate development. This request had not initially been accepted by South Cambs but they had extended the boundary of the Conservation Area around Abbey Farm. The Parish Council had continued, however, to press for this at public inquiry in November 2000. He also confirmed that the Parish Council had previously approached the Rowley family, unsuccessfully, with a view to purchasing the Park Lane Meadow using a Millennium Greens grant scheme in 1999. Prop Cllr Mason, sec Cllr Babb, that the Legal & Property Committee's recommendation be accepted that "**in view of the fact the proposed site is in the Green Belt, and that the Parish Council had recently supported the District Council in its stand at Public Inquiry, the Legal & Property had to recommend the Histon Parish Council to reject the offer to obtain the field at no cost, in exchange for supporting a planning application in the Green Belt**". Standing orders were suspended, with all agreed, to allow Mr Dunn of Croft Close to stress his personal strong objections to any scheme as outlined, there being no other additional comments from other members of the public present, standing orders were re-instated. Put to the vote, 10 in favour, 1 abstention. Neither the Chairman nor Cllr Matthews took part in the vote, the latter declaring a conflict of interest. AGREED to write to the agent thanking him for the approach, with the hope that the Parish Council's position was appreciated.

## 14 Highways and Traffic

- 183.1 SCDC Car Park, High Street No written response to date.

- 183.2 Cambs County Council Response from Mr Brace to concerns expressed regarding the pelican crossing in the High Street copied to all for information.
- 183.3 Cambs County Council Press notice – Prohibition of Waiting, Loading and Unloading and Restriction of Waiting – High Street, held on file.
- 183.4 Cambs County Council Temporary One Way Traffic Order 19 March 2001 to 18 September 2002 – Station Road, Histon. Copy of order held on file. Councillors were provided with a copy of the letter from 24-7 / Morrisons to residents and businesses in Station Road warning of the one way traffic order due to take effect 19 March to enable new electric cable to be placed in the footpath. This would also be placed on the Council notice boards. Traffic would be prohibited from travelling from High Street into Station Road during this time. Work due to finish by 20 April after which further work would be carried out in Windmill Lane. Comment was made as to whether discussions should take place on a permanent one way system in Station Road.

## **15 Bus Project**

- 184.1 AGM Minutes provided.
- 184.2 Annual Report 2000 provided and available on file.
- 184.3 Letter requesting a donation towards a new games console for the bus. Prop Cllr Harris, sec Cllr Wynn, all in favour the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:-“to donate £50 to the Bus Project from the Youth Initiative budget”.
- 184.4 Letter from Martin Croxon advising PC Haston was to visit the bus one Thursday night and hoping this would be the start of a long-standing relationship.

## **16 South Cambridgeshire District Council Constitution**

- 185.1 Cllrs Parish, Mason and Ruel had all attended meetings regarding the consultation on a new Constitution for the Council recently. Cllr Parish had some suggestions for a Parish Council response which were copied to all for information and generally accepted. Responses were requested by SCDC by 19 March and due to the complexity of the issue, it was finally AGREED, prop Cllr Mason, sec Cllr Babb, all in favour, to hold a Special General Meeting on Tuesday 20 March to discuss the Council's final response. Cllr Parish to supply all Councillors with a copy of the handout supplied at the meeting. The implications and possible impact on both Parish Councils and CALC of this very important matter were discussed generally. Cllr Parish outlined 3 options available to South Cambs: a) Council elected leader and executive cabinet; b) Directly elected mayor and executive cabinet; or c) Directly elected mayor and Council Manager. It was reported that in all other areas nationally, none had yet voted for a mayor and manager. The point was made that the actual rules put in round the chosen option was the bigger issue, the power of select committees determining how the District Council would be run.

## **17 South Cambridgeshire Local Plan – proposed changes Cambridge Northern Fringe**

- 186.1 AGREED to refer this to the Joint Standing Committee for response on behalf of the 2 Parish Councils.

## **18 Arrangements for Annual Parish Meeting / Annual General Meeting**

- 187.1 AGREED to hold the APM followed by the AGM on Monday 14 May 7pm at the Methodist Church Halls. Prop Cllr Ruel, sec Cllr Carrington that organised groups in the village would be invited to send a representative to give a short 5 minute presentation on their operation. Also prop Cllr Wynn, sec Cllr Davies that an Inspector for the Police be invited to talk about crime. On the second proposal, 4 in favour, 8 against. Regarding organised groups, 8 in favour, 1 against, 3 abstentions.
- 187.2 St Audrey's Community Centre had been booked for an evening reception for the retiring Chairman on Thursday 10 May. Vice Chairman, Clerk, Cllrs Harris and Muncey to meet to discuss arrangements.

## **19 Date & Place of Next Meeting**

188.1 Monday 9 April 2001, St Audrey's Community Centre, St Audrey's Close at 7.30 p.m.

The Chairman declared the meeting closed at 10pm

**HISTON PARISH COUNCIL**  
**Special General Meeting**

Minutes of the meeting held at Methodist Church Hall, Histon on Tuesday 20 March 2001 7.30 p.m.

**Present:**

Councillors: I M Parish (Vice Chairman), D G Babb, C M Cole, A J Eade, P E Harris, G B Mackay,  
M J Mason, P C Matthews, M J Ruel  
Clerk: A J Young

Cllr Parish took the Chair

**1 Apologies for absence**

189.1 Cllrs Wilkinson (illness), Carrington, Davies, Munnely, Muncey, Wynn (personal), Dist Cllr Teague (personal); County Cllr Bishop (Council business)

**2 South Cambs District Council – New Constitution**

190.1 This matter had been deferred from the meeting held 12 March (Min 185.1). A holding response had been sent pending the meeting, with any amendments to be forwarded for inclusion in the Policy Committee papers to be discussed at District Council on 27 March.

190.2 All Councillors had been copied with a handout version of the overhead slides shown at the recent forums run in the District. The Chairman went through this carefully with Cllrs and much discussion took place on the 3 options for an Executive.

190.3 The following points were made or amplified at various points of the discussion:

- Organisations mentioned in the handout included Parish Councils
- Any decision would be followed up by the implementation of standing orders to determine how the Council ran – some District Councils were already operating under new standing orders
- The leader could be changed on an annual basis
- It was noted there would need to be a referendum were one of the Mayor options to be accepted, delaying the process by a year
- Cllr Cole felt Histon's residents wanted the Parish Council to defend their local interests
- Cllr Ruel felt there was too much local parochialism and the Parish Council ought to be looking to take local interests into account, but alongside general interest of South Cambridgeshire
- Cllr Ruel felt the constitution options implied a change and personally felt a mayor would be much more visible and accountable. He felt the constitution was being introduced because of the failure of the present system where invariably no-one on Parish Councils had actually been elected. Cllr Mason pointed out that the introduction of a mayor would not solve turnout problems overnight
- It was felt some influence was maintained by Parish Councils already in planning decision making
- Any cabinet members would need to be able to work full time—payment would become an issue. It was felt this may lead to retired Councillors/public office job holders only being able to take this up
- The 3 select committees identified were by no means clear cut
- South Cambs were not currently heavily biased towards one political party
- Cllr Mason pointed out that regarding portfolio holders, certain members would have built up considerable experience in a specific area and, if standing orders were so designed, they would be likely to be the person appointed as that portfolio holder. However, the fear was expressed that somebody could be installed without any experience for political reasons
- Cllr Ruel felt the issue of Area Committees was crucial. He felt the divide between District and Parish Councils could somehow be filled if time was taken in setting these up, after the Constitution had been set up

- Some felt Area Committees may usurp powers of Parish Councils eg deleted powers on planning decisions
- Cllr Ruel reported that District Council had already indicated a willingness to allow CALC to continue providing necessary training etc
- Cllr Mason was concerned how a Standards Committee would monitor 100+ Parish Councils/ meetings
- Some felt SCDC may wish to try and implement “Best Practice” as well as policing standards of Councils
- It seemed that under the options given, everybody seemed to be “shaping policy”

191.1 After full discussion, Cllr Ruel proposed the Council vote for one of the Mayor options. There was no seconder for this, opinion being this would put too much power in the hands of one person and problems being seen with a 4 year period were the Mayor to prove unpopular. Cllr Matthews did comment that Mayors were seen everywhere else on the Continent and there must be advantages. It was then proposed Cllr Eade, seconded Cllr Cole, 6 for, 1 against and 1 abstention to vote for an Elected Leader and Cabinet.

191.2 The meeting then went through the already submitted questionnaire carefully and made some amendments although these did not change the sense of the submission.

The meeting was closed 9.45pm and the Chairman thanked those present for attending and comment was made that it had been an extremely worthwhile session.