

HISTON & IMPINGTON RECREATION GROUND MANAGEMENT COMMITTEE

Minutes of meeting held in Parish Office, followed by 'walkabout' of Recreation Ground
Tuesday, 28 June 2011 at 6.30pm

Present:

Councillors: N S Davies, M C Cleaver, B S Ing, IPCllr P Nudds (in part)

User-Representatives: Mr Dudley (Tennis)

Friends of H&IRG Chairperson: Mrs J Rush (in part)

Groundsman: Mr S C Campin

Clerk/Manager: Mrs L M Marsh

Cllr Stonham was absent.

170 APOLOGIES FOR ABSENCE

11/170 Cllrs D V Marston and A Turnbull, Mr K Franklin (Bowls), Mr G Peck (Cricket)

171 DECLARATIONS OF INTEREST

11/171 Cllr Davies declared a prejudicial interest as Histon Hornets Treasurer and a Manager. Cllr Davies declared a personal interest as a member of Histon Tennis Club and also one of his children is a member of Histon Tennis Club. Cllr Davies also declared a personal interest as Treasurer / Trustee of the Friends of Histon & Impington Recreation Ground. Cllr Ing declared a prejudicial interest as Treasurer of Histon Cricket Club. Cllr Ing declared a personal interest as Trustee of the Friends of Histon & Impington Recreation Ground.
Mr Dudley declared a personal interest as Trustee of the Friends of Histon & Impington Recreation Ground.

172.1 MINUTES OF MANAGEMENT MEETING 23 MAY 2011

11/172.1 Minutes of the meeting 23 May 2011 proposed Cllr Ing, sec Cllr Cleaver, accepted as a true record and signed by the Chairman.

172.2 MINUTES OF MANAGEMENT MEETING 6 JUNE 2011

11/172.2 Minutes of the meeting 6 June 2011 proposed Cllr Ing, sec Cllr Cleaver, accepted as a true record and signed by the Chairman.

172.3 MATTERS ARISING

11/172.3 11/147 Outdoor Gym. Mail sent to Wicksteed requesting response to issues raised following meeting with Representative. Engineer attended site 22 June. Some maintenance issues still outstanding, Clerk to follow up. Members expressed disappointment with after sales service.

11/147 TCLandscapes. 'Anti-climb' paint and signs now in place. Following heavy rain, it appears that eyelets in sail shade had not solved problem of water retention. Clerk to contact TCL.

11/149.1 Homefield Park. Path works commenced 14 June

11/168.3 Meeting with SCDC Planning Officer and Lighting Contractor due 6 July

173 CLUB MATTERS

11/173 Mr Dudley (Tennis Club) reported increased junior membership. To encourage this further it was agreed to offer the hardcourt free of charge in the mornings during the summer school holidays, although priority be given to regular bookings and paying public.

174 HOMEFIELD PARK

11/174 Report from Cllr Turnbull copied to all detailing update on path works, appendix 1. Site & Maintenance had advised Cllr Turnbull that the cost of the job had increased due to increase in cost of materials, additional materials required and existing tarmac proving unsuitable to re-use. It was agreed to accept any increase in costs up to a maximum of £1,000, once approved by Cllr Turnbull.

175 12 NEW ROAD

11/175 Aerials - Regency Aerials had advised they would provide survey and quote. Mr Campin to follow this up. Further quote to be requested from Crossover Group at meeting due 6 July. Snagging issues had been addressed. Final account awaited.
Glazing – Cllr Davies and HPCllr Levitt to meet with Mr & Mrs Campin 5 July to discuss options regarding unacceptable noise levels.

176 CORRESPONDENCE

11/176 Mail received from Pinders Circus applying to visit Homefield Park in 2012. It was agreed to accept this request for a return visit, charge to be £400 inc. vat and to include use of water. The Committee would offer to assist with any advertising.

177 GROUNDSMAN'S REPORT

11/177.1 Groundsman's report copied to all, appendix 2. Covering: infill of drainage trenches and delivery of 'Power Roll' cricket roller. In addition Mr Campin reported that the seat on 36" 'Dennis' mower had been sent for repair.
177.2 Mr Campin reported that he had attended an IOG 'Winter Sports Maintenance' course at the recreation ground; this was a condition of the Football Foundation grant.

178 FINANCE AND ADMINISTRATION

11/178.1 To confirm payment of retrospective accounts paid since 23 May 2011, proposed Cllr Ing, sec Cllr Cleaver and agreed:

Leisure Insure public liability insurance for outdoor gym equipment **£649.25**

P A Collacott call out to re-set floodlights **£45.00** + vat £9.00 = £54.00

Berrycroft Stores sprayer nozzle **£7.50** + vat £1.50 = £9.00

Site & Maintenance H/Park - materials and plant hire for path works **£3,000.00** + vat £600.00 = £3,600.00

Buckingham & Stanley fuel **£55.87** + vat £11.18 = £67.05

L M Dewar Cleaning Services recreation centre (May) **£285.92**

British Gas electricity **£559.03** + vat £111.81 = £670.84

H&IRG RAC, MUGA hire IVC and Jnr School hockey **£50.00**

Administration M3 **£5,250.43**

Travis Perkins top soil **£52.85** + vat £10.57 = £63.42

Post Office Ltd SCDC – refuse sacks **£35.00**

Power P & F Ltd cricket roller **£7,895.00** + vat £1,579.00 = £9,474.00

M Townsend RAC, fitness instructor – gym equipment and walking programme **£175.00**

Total Sports Plus RAC, instructor multi-sports sessions (May) **£160.00**

A Turnbull H/Park re-imburement for mobile telephone **£19.97**

178.2 Accounts paid in 17.5.11 to 20.6.11: ground takings £1,344.81; recreation centre rent £495.84; sports court income £681.29; vat refund £1,436.26; HPC office insurance £206.23; co-ordinator income £438.33; Grants: SCDC £5,259.00 (outdoor gym and perimeter path), WREN £11,000.00 (outdoor gym and perimeter path), Cambridgeshire Police £800.00

(CCTV and car park lighting)

- 178.3 Clerk's report copied to all, appendix 3. Covering: Fire Risk Assessment carried out, no remedial action required; final internal audit visit made and audit submitted to Moore Stephens; Munro's had replaced washers and ball valve in changing room, re-set boiler following reports of hot water loss, quote to be provided to replace thermostat and thermal cut-out; meeting arranged with SCDC Planning Officer and Crossover Group with regards additional lighting and CCTV in MUGA / Outdoor Gym area; Collacott's had attended to remedial works following annual electrical tests, new meter box ordered for floodlights on MUGA following reports of lights not working. Mr Dudley requested that one hardcourt light be re-directed to improve lighting on MUGA. Cllr Ing requested that notice be put in kitchen reminding all users to ensure all gas rings placed in off position after use.

179 ITEMS FOR FUTURE AGENDA

11/179 Health and Safety.

180 LANDSCAPING, SIGNS AND SEATING PLAN FOR RECREATION GROUND

11/180 The meeting moved to the recreation ground. Items discussed:

- Landscaping. Possibility of native hedge along Fieldstead Road boundary and also HFC roadway
- Signs. Welcome notice in car park, Cllr Davies and Mr Dudley to decide content. Directions to perimeter path at bowls green and corner of MUGA. 'No Dogs' at CPA entrance, car park entrance and at concrete bollards in car park
- Seats. Tennis Club providing 2 benches at outdoor gym area. Bench supplied by Wicksteed to be sited by MUGA goal area. Relocate existing bench held in stock to cricket nets. Possible additional seats: overlooking 2nd cricket square and different height log seating by pump

Also discussed: brick structure to replace HH tea shed that could be used by all clubs and under control of recreation ground committee, to include additional storage; repairs to bowls green fencing and protective fencing at outdoor gym area; possible additional piece of outdoor gym equipment; extending paths between hardcourt and MUGA, also where grass is worn; additional gate to hardcourt; visible markers for perimeter path; soakaway at double gates in Fieldstead Road; additional litter bins along HFC boundary. Pump at NE corner of recreation ground – IPCllr Nudds to contact HPCllr Eade for advice on possible renovation of casing and disengagement; suggested undergrowth cleared from around pump.

Mr Campin and Mr Dudley left the meeting.

'In Committee'

181 EMPLOYMENT ISSUES

This item was taken 'In Committee'

182 DATES OF NEXT MEETINGS

11/182 6 September 2011 at 6.30pm
24 October 2011 at 6.30pm

The meeting closed at 7.55pm

Signed.....
Histon & Impington Recreation Ground

Date.....

DRAFT