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The Parish Office
New Road
Impington
CAMBRIDGE
CB24 9LU

NOTICE OF MEETING: Finance Committee
TIME: 7.30 p.m.
DATE: Tuesday 5th JULY 2011
VENUE: Parish Office, New Road, Impington

Mrs A Young - Clerk to Impington Parish Council
30TH JUNE 2011

MEMBERS: 5

QUORUM: 3

AGENDA

- F11/42 To receive and approve apologies for absence**
- F11/43 To receive declarations of interest** *5 mins*
- a) Councillors to declare any personal interest in any items on the agenda
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation
- F11/44 To approve minutes of the meeting 2 April 2011** **For decision**
- F11/45 Matters Arising - for Information only** *5 mins*
- Item 39 (22.3) Stage Payments 12 New Road No further spend as yet; Section 106 receipts up to date list attached. Merrington Place payments now received *To note only*
- Item 39 (22.6) Computers and IT Completion of fitting due 6 July 2011
- Item 39 (22.7) Trustees Meeting Due 27 July
- Item 41 Standing Orders and Financial Regulations Full Council item September 2011 for decision
- F11/46 To review:** *15 mins*
- Quarterly Finance Report – Budgets v Actuals to June 2011
 - Audit up-date including Internal Auditors report; Future of Audit Consultation
 - Financial Strategy
- F11/47 Medium Term Financial Strategy Figures (Section 106) – Formulation by Committee** *15 mins*
- F11/48 5 Year Projections – progress report by Cllr Ing** *10 mins*

F11/49	Other Matters	<i>20 mins</i>
	<ul style="list-style-type: none"> • Proposed policy for “Elite Youngsters” • Investment review feedback • Insurance issues, including increased Fidelity cover; Fire Risk Assessment for Parish Offices • Conservation of minutes and papers – proposal to invest in binding and conservation • Standards Committee financial issues 	Some for decision or future agenda
F11/50	Date of next meeting	For decision
	Tuesday 4 th October 2011	
	Agenda items for Committee review: Half Yearly Finance Report; Annual Review of Effectiveness Internal Audit (optional); Risk Management Plan Review	
	Review of Standing Orders, Financial Regulations pending decisions at Full Council	
	Recommendations to Full Council October 2011: Risk Assessment Review (Cllr G Payne and Clerk to review); Information Risk Assessment (Cllr Ing and Clerk to review)	
	Close of Meeting	8.45 p.m.