

**Minutes of meeting of Impington Parish Council, held St Andrew's Church Hall, Burgoynes Road, Impington, Monday 20<sup>th</sup> June 2011 7.30 p.m.**

**Present:** Councillors: D W Payne (Chairman), H S Abdullah, N S Davies, P J Nudds, G S Payne, I M Parish, A Turnbull

Dist Cllrs M J Mason, Cty Cllrs J D Jenkins, S Gymer (in part)

Clerk: Mrs A J Young

1 Member of public

Council stood for a minute's silence in memory of Mr Bill Easy, former long serving Impington Parish Council Chairman, who died on 10<sup>th</sup> June 2011

**Power or Action**

**208 APOLOGIES FOR ABSENCE**

11/208 Cllr P A Manser (personal), B S Ing (business); Dist Cllrs J P Chatfield, E W Stonham

**209 MEMBERS' DECLARATIONS OF INTERESTS**

11/1209 D W Payne item 220.2 (prejudicial) expenses payment

**210 OPEN SESSION FOR THE PUBLIC**

11/210 Mr Andrew Grimmer, Hereward Close, asked how the Parish Councils would consult with residents on the proposed "joining" with Histon Parish Council. Cllr D W Payne outlined plans for meetings; leaflets and Courier articles. Mr Grimmer advised a public meeting should properly be held before the process rather than at the end. Cllr D W Payne advised no decision was yet taken on the acceptable route for joining, whether by a "merge" or a "grouping", retaining the Parishes. Mr Grimmer left the meeting

**211 MINUTES OF THE ANNUAL GENERAL MEETING HELD 16<sup>th</sup> MAY 2011 & EXTRA ORDINARY MEETING HELD 6<sup>th</sup> JUNE 2011**

11/211 Annual General Meeting, all agreed to sign as true record  
Extra Ordinary Meeting, all agreed to sign as true record

**212 MATTERS ARISING FROM PREVIOUS MINUTES**

11/212.1 Annual Parish Meeting Draft minutes only supplied. No Matters arising

Annual General Meeting:

212.2 Item 190.14 Rec Ground Management Committee member – awaiting co-option onto Council

212.3 Item 192.1 Police Emails and reports forwarded to all as received

212.4 Item 195.2/200.2 Real Time Bus Information slightly amended priorities list supplied to County Council following Highways Traffic & Transport Committee 19 May

212.5 Item 195.2 Merrington Place/Nathaniel Gardens responses received explaining why Nathaniel Gardens not possible as name for 2<sup>nd</sup> Phase of development.

212.6 Outstanding Actions List provided for all (**Appendix 1**)

**213 RECENT CORRESPONDENCE**

11/213.1 Circulating file available for all

213.2 Cabinet Members and Responsibilities list 2011-12 received and noted

213.3 Cambs ACRE Cambs Rural Strategy – up-date received and noted

**214 ANNUAL & MONTHLY REPORTS COUNTY AND DISTRICT COUNCILLORS**

11/214.1 Annual and Monthly report from Cty Cllr Sue Gymer May 2011 copied to all covering: 2010/2011 in retrospect; Significant Council decisions; Environment and Transport services; Adult Community services; Children's Services; Priorities for 2010/11; SCDC elections; Libraries. Cty Cllrs Jenkins and Gymer updated on:  
Guided Bus legal fees costs; publication of timetable. Noted meetings held concerning future of 110 bus. Real Time Bus Information Meetings held with Mr Russell de Ville to gain access to information data. On-going Park & Ride contract and tendering complexities outlined

### **Power or Action**

IVC Consultation on Academy Status (Agenda item 219.6) Concern over length of consultation time and accountability issues. Cty Cllr Jenkins detailed safeguards to be put in place under the proposals and links strengthened. Additional concern over funding and competitive tendering process. Libraries Consultation (closed 18 June 2011). Individuals had been urged to contribute a response via various medium. Noted loss of evening slot proposed for Histon Library. Disappointment over structure of questions raised.

A14 Junction Toucan Crossing Proposal Members queried whether proposed was an interim solution as previously indicated. Cty Cllrs Gymer and Jenkins continued to press for the other options and agreed to seek a meeting to formally report to Parish Councils. Some discussion on funding in place and "desire line" issues for cyclist. **JDJ/SG**

- 214.2 Dist Cllrs report from Cllr Chatfield copied to all and accepting covering: Full Council Meeting May 2011; Scrutiny and Overview; Standards; Finance; Police Matters; Citi 8; Flooding; Recycling; Travellers  
Cllr Mason reported additionally on: Scrutiny & Overview Task and Finish Group further meeting held 29 June to discuss responses to draft report. Now to be amended for Scrutiny Committee end June. Flooding Surface Water Management Plan. Cllr Mason had attended various meetings and raised issues about: Orchard Park; County data; Gypsy & Traveller Consultation/Change of Use Planning Relaxation portfolio holder meeting held to discuss SCDC responses. Trees Consultation and communication problems raised at Scrutiny & Overview June 2011. Parish Council to request update on timing for decision on Histon Football Club tree replacement issue

### **215 RECREATION GROUND MANAGEMENT COMMITTEE REPORT**

- 11/215.1 Draft Management Committee minutes 23 May, AGM and Management Meeting 6 June provided for all and accepted. Next Management due 28 June  
215.2 Noted Pinders Circus had applied to visit Homefield Park 2012. Management Committee to discuss next meeting

### **216 PLANNING COMMITTEE REPORT**

- 11/216.1 Minutes 17 May provided for all and accepted. Next Meeting due 28 June  
216.2 Contributors comments provided to Scrutiny Committee on Review of Planning Services, noted  
216.3 Comments made on SHLAA (Strategic Housing Land Availability) noted. Responses received to be reported at Planning Committee. Cllr Mason outlined current thinking at SCDC regarding a 5 Year land supply and concern expressed over developer and landowner role in the process.  
216.4 Noted outstanding Enforcement issues in Impington and Histon were to be forwarded to Steve Hampson for investigation following APM held 24 May

### **217 JOINT COMMUNITY FACILITIES REPORT**

- 11/217.1 Meeting held 15 June 2011. No minutes yet available  
217.2 Noted David Jenkins had been co-opted onto the Committee

### **218 OTHER REPORTS**

- 11/218.1 Clerks Report copied to all and accepted covering: Report on SLCC Regional Conference 29 March; Final Internal Audit visit made and Audit submitted; Office IT. Courier Item: Clerk outlined meeting held with Courier editor. After lengthy discussion **agreed** a one off advertisement payment of £200 towards the July edition. Proposed Cllr Abdullah, seconded Cllr G Payne, all in favour  
Chairman's Report (Appendix 2) Accepted. Parish Council to write to Open Gardens Organisers congratulating everybody concerned on the event and their perseverance against inclement weather. Merrington Place Public Art unveiling. Noted kind words from Andy Girvan, Campbell Buchanan, on positive role Impington Parish Council in development process. Cllr Davies suggested writing up case study for SCDC. Dist Cllr Mason reported that unhappily solution on drainage still required. Cllr Mason to arrange further meeting between Pat Matthews SCDC Land Drainage Manager and the developers **MJM**

**219 OTHER MATTERS**

- 11/219.1 Youth Advisory Body Notes 23 May copied to all and accepted. Cllr Davies and Abdullah met Skatepark Group. Quotes being sought. Voicability Cllr Abdullah attending – feedback session on how the group feel they can engage with Parish Councils and Local Government. MUGA sessions Fridays for youth. Not yet well attended. PCSO Martin very supportive. Carnival Project noted group would perform as part of feast parade
- 219.2 Highways Histon Highways Traffic and Transport minutes 19 May provided to all and accepted. Speed Limits Management noted new policy. Cllr Jenkins clarifying costs, for instance speed limit reduction north of Histon Green. Civil Enforcement Arrangements noted response made to consultation by Highways Traffic & Transport Committee
- 219.3 Environment Committee Issues Cllr Nudds working with Mike Davies on replacement hedge at Burial Ground. Payment arrangements to be clarified; met with Steve Thulbourn regarding various highways issues; outlined tree issues recently raised at Clay Close Lane and Burial Ground work carried out. Clerk reported on increase of rocking horse installation costs from £3079.67 to £3248.87 due to out of date quote. Work ordered. Burial Ground review report provided to all and accepted (**Appendix 3**). Proposed Cllr G Payne, seconded Cllr Parish all in favour to **accept recommendation** that
- 5% increase be agreed to take affect July 2011
  - Full review to take place by June 2012
  - Allotment rents to be raised to £10 with effect from 1 September 2012
- 219.4 HICOM Management and Support Group/HIAFOP Confirmed Cllr Parish to act as Impington Parish Council representative to HICOM Sub Group, as well as Histon Parish Council. Confirmed Cllr Davies to act as Impington Parish Council representative to Older Persons Forum as well as Histon Parish Council. Meeting held 12 May, no notes available. Noted 5 applications received for Co-Ordinator post.
- 219.5 Histon and Impington Courier Members discussed public perception of Parish Council involvement/production issues/need for increased advertising. All welcomed the publication and acknowledged high levels of work and commitment by a small number of volunteer workforce. Cllr D Payne declared a personal interest as Chair of Board and reported formal Limited Company had one Director only, but no formal tie between the Courier and Parish Councils. Issues raised:
- Ideas for helping to broaden the support team
  - Ways of encouraging involvement by IVC (via International Baccalaureate scheme)
  - Transparency issues
  - Support mechanisms for the Parish Councils to retain sustainability; funding possibilities
  - Other publications locally looking at same advertising base
  - Councils desire to communicate with residents; Quality Status requirements
- Agreed** to seek an informal meeting with Ken Doyle, Editor, and Histon Parish Council representatives to discuss ways of supporting the publication
- 219.6 Impington Village College Academy Status consultation (see item 214.1) No Council response to be made. Individual responses encouraged

**220 FINANCE & ADMINISTRATION**

- Cllr D W Payne declared prejudicial interest (accounts expenses payments) and left the room. Cllr Abdullah took the Chair.
- 11/220.1 To confirm payment of retrospective accounts, prop Cllr G Payne, sec Cllr Davies, all in favour:
- |  |                  |           |
|--|------------------|-----------|
| <b>Administration M2</b>   | <b>£1,449.83</b> | £1,449.83 |
| <b>Broker Network Ltd</b> Insurance premium for increased Fidelity cover | <b>£37.08</b>    | £37.08    |
| <b>PWLB</b> Freehold loan 12 of 50                                       | <b>£1,241.54</b> | £1,241.54 |
- 220.2 To approve payment of outstanding accounts, prop Cllr G Payne, sec Cllr Davies, all in favour:
- |  |                  |         |
|--|------------------|---------|
| <b>NALC</b> LCR Magazine Membership  | <b>£15.50</b>    | £15.50  |
| <b>Buchans Landscapes</b> Grass cuts 7, 20 April, cemetery 17 and 20 April | <b>£832.80</b> + |         |
| VAT  | £166.56=         | £999.36 |

**Power or Action**

	<b>Age Concern</b> community warden funding April-November 2011 <b>£562.50</b>	£562.50
	<b>Print Out</b> Stationary <b>£16.99</b> + VAT 3.40=	£20.39
	<b>Roger Hovells</b> Bus Shelter cleans <b>£35</b>	£35.00
	<b>D W Payne</b> Doman renewal Impington.net <b>£9.49</b> + VAT £1.90=	£11.39
	<b>A J Young</b> Flowers Chairmans expenses <b>£20.79</b> + VAT £4.16=	£24.95
	<u>Youth</u> : <b>Cambs County Council</b> Youth work Spring Term <b>£1,928.05</b>	£1,928.05
	<b>Petty Cash</b> <b>£25.53</b>	£25.53
220.3	<b>Paid In</b> : <u>SCDC Sec 106 payment</u> Merrington Place £47,741.55 Off site Public Open Space, £21,197.91 Open Space commuted sum; <u>Burial Ground</u> : Ashes plot and inter Gregory £145; Memorial Vanacore £105; Inscription Clarke; Inter ashes Hall £75; Memorial Deane £105; Plot and interment Cross £265. Cllr D W Payne returned to the meeting	
220.4	<u>Half Yearly Review of Donations</u> Requests from Cambs County Council Library Challenge (Circus Stars) and Kings Meadow Gardening Project. Noted budget £1500. Proposed Cllr Parish, seconded Cllr G Payne, all in favour and <b>agreed</b> that Impington Parish Council in accordance with its powers under <b>sections 137 and 139 of the Local Government Act 1972</b> , should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- “to donate £100 to Cambridgeshire County Council for the 2011 Reading Challenge”. Proposed Cllr Parish, seconded Cllr G Payne, all in favour and agreed that Impington Parish Council in accordance with its powers under <b>sections 137 and 139 of the Local Government Act 1972</b> , should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- “to donate £225 to Kings Meadows Gardening Project”.	

**221 MATTERS FOR NEXT AGENDA**

11/221 None

**222 DATE & PLACE OF NEXT MEETING and FORTHCOMING MEETINGS**

11/222 **Agreed** next meeting Monday 18<sup>h</sup> July 2011. Dates for forthcoming meetings noted

Meeting closed 9.40 p.m.